

# ASSETS & INVESTMENT COMMITTEE

## Minutes-Action Log



### Introduction:

This is the updated action log as at **8<sup>th</sup> September 2016** and captures the actions arising from the most recent Assets & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

### Minutes of 22<sup>nd</sup> July 2016

Item No.	Item	Action to be taken by	Action	Comments	Completed
21.	<b>Second Review of Investment Principles for Energy Projects</b>	S French	Energy Investment Business Case documents and detailed financial figures to be shared with the Committee	Emailed to Committee by Linda Cornwell 26/07/16.	26/07/16
21.	<b>Second Review of Investment Principles for Energy Projects</b>	D Cave	Meeting to be arranged between Cllr Count and A&I Committee to discuss this issue.	Meeting took place 16/08/16 (note circulated); follow up mtg on 06/09/16	16/08/16; follow up meeting on 06/09/16
22.	<b>Managing Affordable Housing within the Property Portfolio</b>	R Moore	Members asked for more info on Right to Buy (RTB), to cover current legislation and future risks.	Roger Moore to email info.	
23.	<b>Development of an Acquisitions and Investment Strategy</b>	D Cave	Meeting to be arranged between Chairman and Chief Finance Officer, and A&I Committee invited.	Meeting arranged for 09/08/16.	09/08/16
26.	<b>Programme Highlight Report</b>	A Burdett/ R Moore	Email Committee figures illustrating the impact of differing levels of affordable housing.	Emailed to Committee by Roger Moore 05/08/16	05/08/16
26.	<b>Programme Highlight Report</b>	R Moore	Send Committee Members invitation to the Building Research Establishment in Watford.		

In addition, the following actions were identified in informal meetings between some Committee Members and officers, relating to actions and decisions made at Committee meetings:

<b>Date of mtg</b>	<b>Action to be taken by</b>	<b>Action</b>	<b>Comments</b>	<b>Completed</b>
<b>16/08/16</b>	S French	Establish whether Bouygues actively weighed up different options e.g. when replacing a school boiler, did they consider alternatives, or work on a like for like basis.		
<b>16/08/16</b>	S French	Clarify whether Bouygues guaranteed and underwrote their energy investment proposals, and the detail of that arrangement.		
<b>16/08/16</b>	M Rathbone/ R Moore	Provide a small glossary of terms so that all Members and officers were clear on terminology.		
<b>09/06/16</b>	C Malyon	CFO to make inquiries on the HDV staffing.		