

# **CHILDREN AND YOUNG PEOPLE COMMITTEE**

## **Minutes-Action Log**



### **Introduction:**

This log captures the actions arising from the Children and Young People Committees since November 2014 and updates members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at **28 October 2015**.

<b>Minutes of 8<sup>th</sup> September 2015</b>					
<b>Item No.</b>	<b>Item</b>	<b>Action to be taken by</b>	<b>Action</b>	<b>Comments</b>	<b>Completed</b>
<b>79&amp; 109</b>	<b>Response to requests by own admission authorities to change their catchment areas</b>	<b>Hazel Belchamber</b>	The Committee agreed to write to the DfE expressing concern at the increased fragmentation of the coordinated admissions process.	Copy of letter to Secretary of State and response to be circulated to Committee members	<b>Completed</b>
<b>100</b>	<b>Recruitment Strategy Report</b>	<b>Service Director: Children's Social Care</b>	Further information requested at meeting of "spokes" to be circulated to Committee members.	Information circulated	<b>Completed</b>

<b>104</b>	<b>Finance and Performance Report – Outturn Report 2014/15</b>	<b>Adrian Loades/ Sarah Heywood</b>	Councillor Wisson to be provided with an explanation regarding the item headed “Other Children Capital Reserves” on page 33 of the report and in particular the indication that contributions from Huntingdonshire District Council are to be used in future years for the on-going Loves Farm project.	Information being provided to Councillor Wisson	<b>In progress</b>
<b>109</b>	<b>Minutes 30<sup>th</sup> June and Action Log</b>	<b>Adrian Loades</b>	Executive Director: Children, Families and Adults Services to notify Church of England diocesan representative of proposed arrangements for further consultations with Diocesan authorities on the establishment of denominational schools	Letter to the Church of England diocesan representative has been sent from Executive Director: Children, Families and Adults Services on 16 August 2015	<b>Completed</b>
<b>111.</b>	<b>Business Planning for Children, Families and Adults Services 2016 – 2020</b>	<b>Adrian Loades</b>	Executive Director: Children, Families and Adults Services to circulate briefing note to CYP members on position with planning for supporting resettled refugees	Briefing provided by Executive Director: Children, Families and Adults in September.	<b>Completed</b>
<b>112.</b>	<b>Service Committee Review of Draft 2016-17 Capital Programme</b>	<b>Hazel Belchamber</b>	Letter to be sent to District Councils regarding allocation of CIL contributions to meet the cost of required educational infrastructure  Text in Capital Programme appendix to be amended to distinguish between capital	Letter has been sent to Huntingdonshire District Council	<b>Completed</b>

			schemes for new schools and schemes for expanded facilities.		
<b>116</b>	<b>Children and Young People Committee Agenda Plan; Appointments to Outside Bodies and Committee Training Plan</b>	<b>Adrian Loades/ Dee Revens</b>	Add item on schools budget to agenda plan	Added for January 2016 committee	<b>Completed</b>