

**TERMS OF REFERENCE FOR THE MEMBER-LED REVIEW OF CYCLING
INFRASTRUCTURE**

To: **Economy and Environment Committee**

Meeting Date: **16/12/2016**

From: **Graham Hughes**

Electoral division(s): **All**

Forward Plan ref: **Not applicable** *Key decision:* **No**

Purpose: **This report sets out the Terms of Reference proposed by the review group undertaking a member-led review of cycling infrastructure.**

Recommendation: **The Committee is asked to:**

- a) Agree, subject to any changes considered necessary, the attached Terms of Reference for which approval is sought.**
- b) Formally approve the membership and the proposed Chairwoman for the review**

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1. BACKGROUND

- 1.1 At the Economy & Environment Committee on 1st September it was proposed that a member-led review of completed cycle schemes be conducted.
- 1.2 It was proposed that the review consider, amongst other topics of inquiry, the use of floating bus stops and the crossings created for them. The review would help Cambridgeshire County Council to ensure that future cycle schemes represented value for money and would give confidence to the public that best practice was being adopted.
- 1.3 At Economy & Environment Spokes on 9 September it was agreed that the review panel be kept lean and that while representation on the panel should be diverse, it would not need to be proportionate to the political composition of Full Council.
- 1.4 Nominations were sought from the political groups ~~were made~~ in the fortnight following this meeting and once sufficient cross party nominations had been received, a first meeting of the panel was held on 29 November to propose Terms of Reference for the review.

Present at the meeting were:

Cllr Ed Cearns (sub)
Cllr Noel Kavanagh
Cllr Tony Orgee
Cllr Mandy Smith
Cllr Amanda Taylor
Cllr Susan van de Ven

Officers Anna Bartol-Bibb (Policy and Business Development) and Mike Davies (Cycling Projects) were present to advise on process and subject-related matters, respectively.

- 1.5 Terms of Reference were refined via email correspondence during the week following the initial meeting. In addition comments have been received from the Chairman of the Committee who believes that the number of schemes proposed for review is unmanageable, and suggests that the Committee should consider amending the terms of reference so that the Group reviews one cycling scheme from each district in the County.
- 1.6 The Terms of Reference are presented in Appendix 1 for the consideration of the Committee.
- 1.7 During the course of correspondence around Terms of Reference, Cllr Mandy Smith put herself forward to Chair the review and her nomination has been endorsed by the review group.
- 1.8 The review panel now awaits agreement from Economy and Environment Committee to its composition, proposed Terms of Reference and to its nomination for Chairwoman before it can initiate the review.

2. ALIGNMENT WITH CORPORATE PRIORITIES

2.1 Developing the local economy for the benefit of all

The following bullet points set out details of implications identified by officers:

- In order for the proposed review to identify the best approach Cambridgeshire County Council can take to cycling infrastructure projects, the correct Terms of Reference for the review panel must be in place.
- Identifying the best approach Cambridgeshire County Council can take to cycling infrastructure projects in the future will put CCC in a better position to implement schemes that open up new options for commuting, removing some residents' barriers to appropriate work.

2.2 Helping people live healthy and independent lives

The following bullet point set out details of implications identified by officers:

- Identifying the best approach Cambridgeshire County Council can take to cycling infrastructure projects in the future will put CCC in a better position to implement schemes that encourage a modal shift to cycling. If there is a modal shift away from car use and towards cycling, pollution levels in Cambridge will be lower and more residents will be building more activity into their everyday lives.

2.3 Supporting and protecting vulnerable people

There are no significant implications for this priority.

3. SIGNIFICANT IMPLICATIONS

3.1 There are no significant implications associated with this report.

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	N/A
Has the impact on Statutory, Legal and Risk implications been cleared by LGSS Law?	N/A
Are there any Equality and Diversity implications?	N/A
Have any engagement and communication implications been cleared by Communications?	N/A
Are there any Localism and Local Member involvement issues?	N/A
Have any Public Health implications been cleared by Public Health	N/A

Source Documents	Location
None	