

		AGENDA ITEM: 10
ECONOMY AND ENVIRONMENT POLICY AND SERVICE COMMITTEE AGENDA PLAN	Published 1st September 2017 Revised 5 th September 2017	 <div>Cambridgeshire County Council</div>

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
12/10/17	Transport Investment Plan (TIP)	Jeremy Smith/Elsa Evans	2017/029	29/09/17	03/10/17
	Planning Obligations Strategy	Colum Fitzsimmons	Not applicable		
	Uttlesford Local Plan	Colum Fitzsimons	Not applicable		
	Huntingdon Local Plan	Colum Fitzsimons	Not applicable		
	Central Bedfordshire Local Plan	Colum Fitzsimons	Not applicable		
	Supported Bus Services Terms of Reference	Paul Nelson	Not applicable		
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Business Planning (BP) – Review of Draft Revenue BP Proposals for 2018-19 to 2022-2023	Graham Hughes	Not applicable		
	Economy and Environment Committee Training Plan	Graham Hughes / Tamar Oviatt-Ham	Not applicable		
	Agenda Plan	Democratic Services	Not applicable		
16/11/17	Adult Learning Self-Assessment Report	Lynsi Hayward-Smith	Not applicable	02/11/17	07/11/17
	Planning Obligations Strategy	Colum Fitzsimons	Not applicable		
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		
	Business Planning – Second Review of Draft 2018-19 Capital Programme and Capital Prioritisation	Graham Hughes	Not applicable		
	Economy and Environment Committee Training Plan	Graham Hughes / Tamar Oviatt-Ham	Not applicable		
	Agenda Plan	Democratic Services	Not applicable		
7/12/17	Allocations of Integrated Transport Block Funding Transport	Elsa Evans	2017/005	23/11/17	28/11/17
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		
	Business Planning	Graham Hughes	Not applicable		
	Economy and Environment Committee Training Plan	Graham Hughes / Tamar Oviatt-Ham	Not applicable		
	Agenda Plan	Democratic Services	Not applicable		
11/01/18	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable	28/12/17	02/01/18
	Business Planning	Graham Hughes	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Economy and Environment Committee Training Plan	Graham Hughes / Tamar Oviatt-Ham	Not applicable		
	Agenda Plan	Democratic Services	Not applicable		
8/02/18	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable	25/01/18	30/01/18
	Economy and Environment Committee Training Plan	Graham Hughes / Tamar Oviatt-Ham	Not applicable		
	Agenda Plan	Democratic Services	Not applicable		
8/03/18	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable	22/02/18	27/02/18
	Business Planning	Graham Hughes	Not applicable		
	Economy and Environment Committee Training Plan	Graham Hughes / Tamar Oviatt-Ham	Not applicable		
	Agenda Plan	Democratic Services	Not applicable		
12/04/18	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable	29/03/18	03/04/18
	Business Planning	Graham Hughes	Not applicable		
	Economy and Environment Committee Training Plan	Graham Hughes / Tamar Oviatt-Ham	Not applicable		
	Agenda Plan	Democratic Services	Not applicable		
24/05/18	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable	10/05/18	15/05/18
	Business Planning	Graham Hughes	Not applicable		
	Economy and Environment Committee Training Plan	Graham Hughes / Tamar Oviatt-Ham	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Agenda Plan	Democratic Services	Not applicable		

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk