



# ASSETS & INVESTMENT COMMITTEE

## Minutes-Action Log

### Introduction:

This is the updated action log as at **8<sup>th</sup> December 2016** and captures the actions arising from the most recent Assets & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

### Minutes of 21<sup>st</sup> October 2016

Item No.	Item	Action to be taken by	Action	Comments	Completed
43.	Ely Archives Centre	Cllr Hickford/ Cllr Shellens	Refer issue of officer process (costing, design, etc) to Audit & Account Committee (A&AC), and receive a report back.	To be considered by A&AC in January.	Ongoing

### Minutes of 11<sup>th</sup> November 2016

56.	Programme Highlight Report	John Macmillan	County Farms Estate Strategic Review Working Group	Dates to be agreed for December/January.  <i>Officers met with Chair and Vice-Chair and will verbally update Committee.</i>	
56.	Programme Highlight Report	John Macmillan	County Farms Estate Strategic Review – Savills independent report	To be circulated to Committee + subs	Yes

<b>56.</b>	<b>Programme Highlight Report</b>	John Macmillan	Officers to arrange meeting with Chairman re: Cottenham.	Extend invite to Cllr Harford if available.	Yes
<b>56.</b>	<b>Programme Highlight Report</b>	John Macmillan	Soham Gateway – officers to update Committee by email following meeting on 16/11/17	Soham Town Council meeting postponed until 17/01/17.	

In addition, the following actions were identified in informal meetings between some Committee Members and officers, relating to actions and decisions made at Committee meetings:

<b>Date of mtg</b>	<b>Action to be taken by</b>	<b>Action</b>	<b>Comments</b>	<b>Completed</b>
<b>09/06/16</b>	C Malyon	CFO to make inquiries on the CHIC staffing.	Recruitment Consultants selected and work underway	Ongoing