

## OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME

### MEETINGS 2018/19

Date	Meeting Time	Venue
<b>2018</b>		
Thursday 11 October	1400 hours	Service HQ
<b>2019</b>		
Thursday 10 January	1400 hours	Service HQ
Thursday 28 March	1400 hours	Service HQ

### WORK PROGRAMME 2018/19

Thursday 11 October 2018			
Time	Agenda Item	Member/Officer	Comments
1400 - 1630	Minutes of Overview and Scrutiny Committee Meeting 10 July 2018	Daniel Snowdon	
	<b><u>Overview</u></b> Review of Performance against IRMP Targets	Tamsin Mirfin Service Transformation Manager	
	Annual Review of compliance with the Local Government Transparency Code	Scrutiny and Assurance Manager	Annual since March 2016
	<b><u>Scrutiny</u></b> Member-led Review of Employee Engagement	Councillor Gowing	
	Terms of Reference – Safe and Well Visits	Scrutiny and Assurance Manager	
	<b><u>Audit</u></b> Internal Audit Strategy and Audit Plan 2018/19 Update	Deputy Chief Executive Officer	RSM
	Work Programme 2018/19	Chairman	
Thursday 10 January 2019			
Time	Agenda Item	Member/Officer	Comments

1400 - 1630	Minutes of Overview and Scrutiny Committee Meeting 11 October 2018	Daniel Snowdon	
	<b><u>Overview</u></b> Review of Performance against IRMP Targets	Tamsin Mirfin Service Transformation Manager	
	Co-responding Update		
	<b><u>Scrutiny</u></b> Member-led Review of Approach to Recruitment	Councillors Kindersley and Scutt	
	Member-led Review of Safe and Well Visits	TBD	
	<b><u>Audit</u></b> TBC		
	Work Programme 2018/19	Chairman	
<b>Thursday 28 March 2019</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	<b>Comments</b>
	Annual meeting Fire Authority Chairman and Chief Fire Officer to inform development of Work Programme 2019/20		
1400 - 1630	Minutes of Overview and Scrutiny Committee Meeting 10 January 2019	Daniel Snowdon	
	<b><u>Overview</u></b> Review of Performance against IRMP Targets	Tamsin Mirfin Service Transformation Manager	
	<b><u>Scrutiny</u></b> TBC		
	<b><u>Audit</u></b> External Audit Plan 2019/20	Deputy Chief Executive Officer	
	Internal Audit Strategy and Audit Plan 2019/20	Deputy Chief Executive Officer	
	Draft Annual Governance Statement 2018/19	Deputy Chief Executive Officer	
	Work Programme 2019/20	Chairman	