

HEALTH COMMITTEE

Minutes-Action Log



Agenda Item No: 3a
Cambridgeshire
County Council

Introduction:

This log captures the actions arising from the Health Committee on 16 March 2017 and updates Members on progress in delivering the necessary actions.

This is the updated action log as at 6 June 2017

Minute No.	Item	Action to be taken by	Action	Comments	Status
308.	Minutes – 12 January 2017	Ruth Yule	Look into possibility of filming interviews and discussions on the Sustainability and Transformation Plan, and possibly refer to Constitution and Ethics Committee	Not feasible without incurring staff and resource costs; anybody present welcome to record any public part of meeting if they wish.	Completed
310.	Finance and Performance Report	Liz Robin	Director of Public Health (DPH) to seek explanation for the drop in the number of young people seen by the school nursing service	The unusual pattern of school nursing activity data was checked with the service provider and they identified errors in the submission. The data was resubmitted in March, and new processes have been put in place by the service provider to ensure data is checked more thoroughly before being passed to commissioners. However there is also a significant vacancy rate in the school nursing service, which is being addressed through an action plan closely	Completed

Minute No.	Item	Action to be taken by	Action	Comments	Status
				monitored by the Children Health joint commissioning unit.	
		Liz Robin	Spokes to consider how the Committee communicates what people should be doing for their health, e.g. articles in local newsletters	As spokes meetings ceased from May Council meeting, Director of Public Health to discuss this with Chairman/Vice-Chairman and with Lead Members.	

Minutes of 12 January 2017

Minute No.	Item	Action to be taken by	Action	Comments	Status
296.	Sustainability and Transformation Plan	CCG	To provide a copy of the proposed communication plan in relation to each stakeholder group, including the objectives for the engagement and the outcomes it was intended to achieve.	CCG has requested the information, as has Democratic Services Officer	
297.	Cambridge GP Out of Hours Service and Emergency Department Co-location	Jessica Bawden	To provide the Committee with copies of the publicity material being used.	Supplied by CCG and sent to members 21.03.17	Completed
		Jessica Bawden	To provide Councillor Clapp with details of how the money raised by car-parking charges is spent.	Supplied by CCG and sent to members 21.03.17	Completed

Minutes of 10 November 2016

Minute No.	Item	Action to be taken by	Action	Comments	Status
272.	Older People and Adult Community Services Update	Aidan Thomas	To provide figures for staff turnover in neighbourhood teams (NTs) and the Joint Emergency Team (JET).	Information supplied by CPFT 27.04.17: Out of 637 staff employed by the NTs and JET, the turnover was 16.33 per cent. This was in-line with CPFT expectations as the new services were being established. The figures are expected to mirror the overall Trust turnover in the forthcoming year.	Completed

Minutes of 6 October 2016

Minute No.	Item	Action to be taken by	Action	Comments	Status
261.	Immunisation Task & Finish Group Update Report	Dr C Uju	To advise on precise timings for setting up the proposed implementation group and to provide a copy of the Implementation Plan for circulation to the Committee when available.	Production of the implementation plan had been delayed due to staff sickness. Immunisation Task and Finish Group action plan report circulated to Committee members on 02.05.17	Completed