

Fire Authority Overview and Scrutiny Committee

Minutes - Action Log

This is the updated action log as at 19 January 2023 and captures the actions arising from the most recent Overview and Scrutiny Committee meetings and will form an outstanding action update to Members on the progress on compliance in delivering the necessary actions.

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
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Minutes of the April 2022 Committee

39	Fire Authority Programme Management – Monitoring Report	DCEO	Replacement ICCS and Mobilising Solution Members voiced concerns regarding the cost of Airwave for taxpayers nationally and requested a member briefing on the subject.	Update 19 January 2023 Subject will be included on the agenda at the next member seminar scheduled for February 2023.	Completed
41	Internal Audit Progress Report	DCEO	Members sought further information on the two outstanding actions and on asset and fleet management policies and procedures.	Update 19 January 2023 Sickness Absence Management The service has revised, consulted on and agreed a sickness policy. When this is launched, training will be provided. Asset and Fleet Management System The service now has a strategy and Fleet Management Plan in place to mitigate the risks of not being able to manage its assets and any potential budgetary decisions.	Completed

43	Draft Annual Governance Statement 2021/22	Scrutiny and Assurance Manager	Proposed that, when published on the website, the report include hyperlinks to policies mentioned to aid the reader.	Update 19 January 2023 Where possible hyperlinks would be included. The Annual Governance Statement was approved by the Authority at its meeting in November 2022 and is now published on the website.	Completed
45	CPFA Overview and Scrutiny Committee Work Programme	Scrutiny and Assurance Manager	Inclusion of a potential Staffing Task and Finish Group and public consultation forum report.	Update 19 January 2023 Staffing Task and Finish Group added to January 2023 meeting agenda and public consultation forum added to April 2023 meeting agenda.	Completed