

COMMERCIAL & INVESTMENT COMMITTEE

Minutes-Action Log



Agenda Item no. 2
Cambridgeshire
County Council

Introduction:

This is the updated action log as at **20th July 2017** and captures the actions arising from the most recent Assets & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 11th November 2016

Item No.	Item	Action to be taken by	Action	Comments	Completed
56.	Programme Highlight Report	John Macmillan	County Farms Estate Strategic Review Working Group (Updated 30/06/17): invites/ documents to be forwarded to Cllr Nethsingha.	Dates to be agreed for December/January. New membership appointed in May 2017. Invitations sent to Cllr Nethsingha.	Ongoing

Minutes of 31st March 2017

86.	Finance and Performance report	Chris Malyon	Requested work be carried out to improve the presentation of the figures and improve the relationship between the narrative of the report and the figures provided.	Officers will be working with Members to try and develop the information they need to support their decision making.	
89.	Programme Highlight Report	Chris Malyon/ John Macmillan	Requested a report for a future meeting regarding the financial implications of	The Combined Authority has commissioned a piece of work on the same	Ongoing

			the Community Land Trust model and provision of affordable housing.	subject so it is suggested that this report is deferred until the CA report has been prepared.	
Minutes of 30th June 2017					
16.	Finance & Performance Report	Chris Malyon /David Parcell	A Member queried the significant budget movement from £22K to £106K for property compliance in the Budgetary Control Report. Chris Malyon advised that this was probably likely to reallocation between cost headings, but agreed to check and report back.	The £84k movement is the Property Compliance team budget, which was in the main property services budget at the start of the year but has now been moved to the appropriate heading.	Completed.
17.	Committee Agenda Plan	Sass Pledger	Report on the Establishment of an Antiquities Conservation Unit to support development in Cambridgeshire withdrawn from agenda plan: Sass to email Committee and explain why.		
17.	Committee Agenda Plan	Chris Malyon	Chris to look at how confidential items are dealt with, particularly with regard to the Programme Highlight Report.		
19.	Programme Highlight Report	Chris Malyon	Delays in payments from Rural Payments Agency – Chris to look to ask a question in parliament, given the problems that this had caused both farmers and the Council.		
19.	Programme Highlight Report	John Macmillan	Review Programme Highlight Report, particularly use of RAG ratings, more info on timetabling, and some way of highlighting that there had been a change with a project since the last report.	Report updated. The RAG rating is now defined based on the date of sale to CHIC – amber status means a risk of delay to	Completed.

				the sale date, red status means a definite delay.	
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