Local Government Shared Services (LGSS) Joint Committee
Thursday 18 August 2016 at 2.00pm
Wyboston Lakes Training & Conference
Great North Road, Wyboston,
Bedfordshire MK44 3AL

DECISION SUMMARY
Published: 19 August 2016
Call-in deadline: 24th August 2016 (Cambridgeshire)
26th August 2016 (Milton Keynes)
25th August 2016 (Northamptonshire)

Each decision set out below will come into force, and may then be implemented, five working days after the publication date, unless it is called in for review by any of the Councils. Each Council may call in any decision of the Joint Committee in accordance with the overview and scrutiny provisions (and in the case of Cambridgeshire County Council the decision review process) of that Council's Constitution.

1.	**ELECTION OF CHAIR** It was resolved to elect Councillor R Brown as Chair of the Joint Committee for the coming year.
2.	**ELECTION OF VICE-CHAIR** It was resolved to elect Councillor R Middleton as Vice-Chair of the Joint Committee for the coming year.
3.	**MINUTES – 25th FEBRUARY 2016** The minutes of the meeting held on 25th February 2106 were approved as a correct record and signed by the Chairman.
4.	**DECLARATIONS OF INTEREST** Councillors Bradburn and Hakewill declared a non-statutory disclosable interests under the Code of Conduct as members of the LGSS Joint Scrutiny Working Group. *(The agenda contained no items for decision).*
5.	**KPMG 2015/16 EXTERNAL AUDIT PLAN FOR LGSS** It was resolved unanimously: - to note the KPMG 2015/16 External Audit Plan for LGSS.

6.	**KPMG 2015/16 EXTERNAL AUDIT PLAN FOR LGSS LAW LIMITED**
	It was resolved unanimously:
	- to note the KPMG 2015/16 External Audit Plan for LGSS Law Limited.
7.	**LGSS 2016/17 BUDGET MONITORING**
	It was resolved unanimously to:
	- note the financial monitoring position as at 30 June 2016.
	- note the summary position on carry forward balances.
8.	**EXCLUSION OF PRESS AND PUBLIC**
	It was resolved unanimously:
	- that the press and public be excluded from the meeting for the following items of business on the grounds that they contain exempt information under Paragraphs 1 and 4 (item 9) and 3 (item 10) of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed - information relating to any individual and information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority, and information relating to the financial affairs of any particular person (including the authority holding that information).
9.	**UPDATE ON LGSS TARGET OPERATING MODEL STRUCTURE**
	It was resolved unanimously:
	- to note the outcome of the consultation and the progress towards implementing the new LGSS target operating model as from September 2016 onward and to be completed no later than end of March 2017.
10.	**REVENUES AND BENEFITS PARTNERSHIP UPDATE**
	It was resolved unanimously:
	- to note an update on the Revenues and Benefits Partnership.

Members of the Joint Committee present:	
Cambridgeshire County Council:	Councillors P Bullen, R Hickford & I Manning
Milton Keynes Council	Councillors R Bradburn (substituting for R Brackenbury), K McLean & R Middleton
Northamptonshire County Council:	Councillors G Lawson (substituting for R Brown), B Parker & B Scott
Officers in attendance:	Q Baker, P Blantern, M Bowmer, M Cox, I Farrar, T Hannam, J Kane, C Malyon and C Townrow.
Clerk to the Joint Committee:	M Rowe

For more information about this meeting and about call-in, please contact either:
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