

DELEGATIONS FROM CABINET TO CABINET MEMBERS / OFFICERS

To: **Cabinet**

Date: **25th October 2011**

From: **Chief Executive**

Electoral division(s): **N/a**

Forward Plan ref: **N/a**

Key decision: **No - Monitoring
report for noting**

Purpose: **To report since the last report presented to Cabinet on 6th September 2011 on progress on matters delegated to individual Cabinet Members and / or to officers to make decisions on behalf of the Cabinet up to 25th September 2011.**

Recommendation: **Cabinet is asked to note the progress on delegations to individual Cabinet Members and / or to officers previously authorised by Cabinet to make decisions / take actions on its behalf.**

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DELEGATIONS TO INDIVIDUAL CABINET MEMBERS OR OFFICERS

**CABINET
MEETING**

SUBJECT MATTER

**ACTION TO BE
TAKEN BY**

10th June
2008

1. Minute 578 - Northstowe Trust Update

To delegate to the Cabinet Member for Communities (would now be the Cabinet Member for Community Engagement) in consultation with the then Deputy Chief Executive: ECS, after consultation with local members, the authority to explore and implement the best possible mechanism to ensure community involvement in the establishment of the new settlement called Northstowe, including the creation of a community trust if appropriate.

**Cabinet Member
for Community
Engagement /
Executive
Director:
Environment
Services.**

Action status: There have been no further developments with regard to the Northstowe Trust given that progress on the development itself stalled and the resolution could therefore not be actioned. However discussions have now recommenced with Gallaghers and the Homes and Communities Agency, as joint promoters for Northstowe with a view to their submitting a revised outline planning application in January 2012.

Future arrangements for library provision will be shaped by the Council's approach to community engagement and community hub development and will require a new Cabinet decision.

No further action. The delegation to be removed as out of date.

27th April
2010

2. Minute 159 - Agency Agreement for the Delivery of Highways Related Functions In Cambridge

It was agreed to delegate to the Acting Executive Director: Environment Services the powers to negotiate a new highways function agency agreement with Cambridge City Council, in consultation with the then Cabinet Member for Highways and Access.

**Executive
Director:
Environment
Services / Cabinet
Member for
Community
Infrastructure**

Negotiations are ongoing with Cambridge City Council for final legal approval, with all parties now working to the provisions contained within the agreement.

Action ongoing

25th May
2010

3. Minute 178 Parking Policy Review

Agreeing to an informal review of parking policy in Cambridge led by the then portfolio holder for Highways and Access, following the introduction of a further residents' parking scheme.

**Executive
Director:
Environment
Services / Cabinet
Member for
Community
Infrastructure**

At the time it was not expected that any new residents parking schemes would be implemented until 2011, following which, an informal review was to be undertaken. The current position was that no further parking schemes had been introduced to facilitate the review.

Action ongoing.

**7th
September
2010**

4. Minute 225 Developer S06 Deferral request - Section 106 Papworth Bypass Contribution.

Following a decision to agree the Section 106 deferral request and to agree that this obligation can be paid in instalments as requested by the developer as follows:

- £270,000 plus indexation payable on 31st January 2011
- £270,000 plus indexation payable on 18th March 2011
- £270,000 plus indexation payable on 29th July 2011.

It was also agreed to delegate to the then lead Member for Growth, Infrastructure and Strategic Planning in consultation with the Acting Executive Director for Environment Services and Corporate Director for Finance Property and Performance, the authority to agree any further reasonable changes to the instalment dates.

Action ongoing (The delegation will only be needed if the timescale agreed by Cabinet expires).

**Lead Member for
Growth and
Planning
Executive
Director
Environment
Services
and LGSS
Director of
Finance**

**14th
December
2010**

5. Minute 289 Future Options for the Park and Ride Service

Cabinet agreed to instruct the Acting Executive Director, Environment Services in consultation with the Cabinet Member for Highways and Access to undertake a full option appraisal in respect of the future arrangements for the provision of Park and Ride bus services and sites for Cambridge.

**Executive
Director,
Environment
Services / Cabinet
Member for
Community
Infrastructure**

A Policy Development Group (PDG) Member Task and Finish Group worked with officers to develop the proposals further. It was originally anticipated that Cabinet would be requested to approve the way ahead and invitation to tender for the Cabinet meeting on 6th September. Officers have however allowed operators more time to come back with ideas, expressions of interest and a report is expected to go forward to the 15th November Cabinet meeting.

Action ongoing.

**15th March
2011**

**6. Minute 348. Building Schools for the Future
Fenland Phase 2**

Authority was given to the Cabinet Member for Learning and the Executive Director CYPS to continue negotiations to seek an early solution to securing a site for the Fenland Junction Pupil Referral Unit.

**Cabinet Member
for Learning /
Executive
Director CYPS**

An update report on Building Schools for the Future was received at the July Cabinet meeting. A report on site selection was received and agreed at the 27th September Cabinet meeting where it was agreed to endorse use of part of the surplus Somers Road site in Wisbech for the development of the Fenland campus of the County School.

Action discharged.

7. Minute 351. Civil Parking Enforcement (CPE)

As part of the recommendations agreed Cabinet authorised the responsibility for agreeing a service level agreement with East Cambridgeshire District Council for Off-Street Parking enforcement to the Executive Director for Environment Services in consultation with the portfolio holder for Customer Services.

**Executive
Director for
Environment
Services /
portfolio holder
for Community
Infrastructure**

A draft agreement is currently being prepared with an expectation that it would be signed by both authorities in the winter, ahead of CPE starting in April 2012. A report is currently scheduled to go to Cabinet on 15th November on Civil Parking Enforcement – South and East Cambridgeshire.

The agreement will not be finalised until Cabinet has approved the CPE application and powers have been granted by Government. Officers have an expectation that an agreement will be signed towards the end of the financial year.

Action ongoing.

**5th April
2011**

8. Minute 372. Cambridgeshire Public Sector Network (CPSN) Framework Contract Award

In agreeing a number of recommendations Cabinet authorised:

a) Confirmation that CPSN contract documents be entered into, in line with Contract and Financial details as set out in Appendix One to the confidential report, on completion of final due diligence checks to the satisfaction of the Corporate Director: Customer Services and Transformation in consultation with the Cabinet Member for Customer Services and Transformation.

**Corporate
Director:
Customer
Services and
Transformation /
Cabinet Member
for Resources
and Performance.**

Approve the reallocation of any surplus in the CPSN capital budget, as described in Section 2.4 of the confidential report to address the currently unfunded IT Resilience risks faced by the County Council, subject to final approval by the Corporate Director: Customer Services and Transformation in consultation with the Cabinet Member for Customer Services and Transformation.

Update

The transition and implementation planning project is making good progress.

The call down contract for infrastructure related services was finalised in September. The call down contract Local Area Network (LAN) Management is expected to be placed by the end of November. Progress with call down contracts from partners is good, with call down contracts are expected to be placed by end October/early November.

Planning is underway for the Information Technology resilience work to be undertaken with the remaining CPSN capital and a schedule of work will be formulated within the next 2-3 months.

Action ongoing

**14th June
2011**

9. Minute 392. Future of Educational Provision in Gamlingay

Cabinet agreed to delegate authority to the Cabinet Member for Learning and the Executive Director: Children and Young People's Services to take forward the statutory consultation on Option 1 to federate Gamlingay Village College with Stratton Upper school.

**Cabinet Member
for Learning /
Executive
Director: Children
and Young
People's Services**

Progress Update

Following the Cabinet decision on 14 June 2011, advice was sought from the Department for Education (DfE) in respect of the appropriate route for securing a formal partnership arrangement between Gamlingay Village College and Stratton Upper School, Biggleswade, Bedfordshire.

Stratton Upper School has completed consultation on proposals to change status from a community school to an academy and anticipates that conversion taking place in mid autumn 2011.

As an Academy, which is a publicly funded independent school, cannot enter into a federation with a maintained school, the advice received was that Gamlingay Village College would need to apply to change its status from a foundation school to an academy as the first step towards a formal partnership with Stratton. Gamlingay Village College's Governing Body met at the end of July and passed a formal resolution to apply to become an academy. An application has now been submitted. The school will undertake consultation in the autumn term on the proposal that the school should become an academy operating in formal partnership with Stratton Upper School.

Action ongoing.

10. Minute 397. Provision of Secondary School in Cambourne

Cabinet agreed to delegate to the Local Government Shared Services (LGSS): Director Finance and the Cabinet Member for Resources and Performance

agreement of the terms for the acquisition of the land required for:

- the new Cambourne secondary school and access road;
- a fourth primary school to safeguard the Council's position should such a school be needed in future; and
- That should the Comberton Education Trust's (CET) application to establish the new secondary school as a Free School be unsuccessful, the County Council supported the establishment of the Cambourne Secondary school as an academy promoted by the CET.

**Local
Government
Shared Services
(LGSS): Director
Finance / Cabinet
Member for
Resources and
Performance**

Following negotiations, terms have now been agreed with the Consortium and the County Council's legal section has been instructed to progress a conditional contract.

Action discharged.

**7th July
2011**

11. Minute 409 Withdrawal Of Bus Subsidies And The Judicial Review

a) To authorise the Executive Director: Environment Services:

- i. In consultation with the Director of Legal Services, to continue to pursue the Council's defence against the claim for Judicial Review of the decision to remove subsidies.
 - ii. To undertake a review of the decision to withdraw subsidised bus service funding over four years, including consultation of relevant groups and the in depth assessment of the impact of the proposals in the context of the Council's public sector equality duty, linking this to progress on the Cambridgeshire Future Transport project. The output from this review to inform the Integrated Planning process for the financial year 2011-12.
- b) That no further bus subsidy reductions were to be implemented before the adoption of the 2012-2013 Integrated Plan.

**Executive
Director:
Environment
Services /
Director of Legal
Services**

Action ongoing

**15th August
2011**

**12. Minute 424. Investment In Superfast
Broadband**

Cabinet delegated to the LGSS Director of Finance and the Executive Director: Environment Services agreement to the detailed terms for the investment, in consultation with the Cabinet Member for Resources and Performance and the Cabinet Member for Growth and Planning.

**LGSS Director of
Finance /
Executive
Director:
Environment
Services**

Cambridgeshire and Peterborough joint delivery plan has been agreed. The Broadband Delivery steering group has convened and includes representation from LEP, Universities, Peterborough City Council, and Cambridgeshire District Councils. Detailed project planning is underway to include forecast and modelling of the intervention required where the market will not deliver superfast broadband services to businesses and homes in Cambridgeshire and Peterborough. Planning includes a swift procurement exercise to deliver optimum investment plan.

Action Ongoing

**6th
September
2011**

**13. Minute 431. Draft Consultation Response To
Huntingdonshire District Council's Proposed
Approach To Seeking Developer Contributions**

Cabinet delegated to the Lead Member for Growth and Planning in consultation with the Executive Director for Environment Services and taking account of any views of Local Members received, the authority to make any minor changes to the draft consultation response prior to its submission.

**Lead Member for
Growth and
Planning /
Executive
Director for
Environment
Services**

The response was sent to Hunts DC on 8 September 2011.

Following the publication of the Cabinet Report the following text (2 items as shown below) was added to the draft consultation response prior to its sending on to Hunts DC as a final response.

The following additional comments were made on the Preliminary Draft Charging Schedule consultation.

1) Surface Water Management Plans in Huntingdonshire are currently being prepared. They will identify areas vulnerable to surface water flooding, look at the causes, and then suggest solutions. The solutions are likely to lead to new surface water flooding infrastructure projects being planning in the future (but currently unknown at this stage). Such

projects should be added to the CIL Regulation 123 infrastructure list once they are known, therefore allowing them to be eligible to benefit from CIL receipts.

2). The Godmanchester Flood Alleviation Scheme is an Environment Agency project that would benefit from receiving CIL funding. Consideration should be given to adding this project to the Infrastructure Project List and we'd welcome further discussion.

Action discharged

14. Minute 433. Service Transformation – Adult Social Care

Cabinet delegated to the Acting Executive Director: Community and Adult Services, in consultation with the Cabinet portfolio holder for Adult Social Care, approval of the final business case and contract.

**Acting Executive Director:
Community and Adult Services, /
Cabinet portfolio holder for Adult Social Care.**

The final business case is still being finalised.

Action Ongoing

**25th
September
2011**

15. Minute 451. Annual Performance Assessment of Social Care Services: Adults' Services for Cambridgeshire – Action Plan Update

Cabinet delegated to the Service Director: Strategy and Commissioning (Adult Social Care) and the Cabinet Member for Adult Services the responsibility of agreeing with the Chairman of the Adults, Health and Wellbeing Overview and Scrutiny Committee how the Committee would be involved prior to approval being sought from Cabinet.

**Service Director:
Strategy and Commissioning
(Adult Social Care) / Cabinet
Member for Adult Services
Committee**

Action Ongoing

16. Minute 452. Consultation By Department Of Communities And Local Government On Draft National Planning Policy Framework

Cabinet delegated to the Cabinet Member for Growth and Planning, in consultation with the Executive Director: Environment Services, the authority to amend the response for submission to the Department for Communities and Local Government (DCLG).

**Cabinet Member
for Growth and Planning /
Executive Director:
Environment Services,**

The response updated included both Overview and Scrutiny and the Cabinet comments (provided at

meeting) with the revised response sent to DCLG ahead of the deadline of 17th October.

Action discharged

17. Minute 453. Consultation from Fenland District Council on 'Fenland Communities Development Plan: Core Strategy'

Cabinet delegated to the Cabinet Member for Growth and Planning, in consultation with the Executive Director: Environment Services, the authority to amend the response before submission to Fenland District Council.

**Cabinet Member
for Growth and
Planning /
Executive
Director:
Environment
Services.**

The response was updated following the Cabinet meeting to include comments and a response was sent to Fenland by the end of September. A follow up meeting will be held shortly to discuss the response sent.

Action discharged

Source Documents	Location
Minutes of the Cabinet meetings held on 10 th June 2008: 27 th April, 25 th May, 7 th September, 14 th December 2010: 15 th March, 5 th April, 14 th June, 7 th July 19 th July, 15 th August 6 th and 25 th September 2011.	Room 114A Shire Hall Cambridge