

# **ECONOMY AND ENVIRONMENT POLICY AND SERVICE COMMITTEE AGENDA PLAN**

Published 3<sup>rd</sup> May 2016  
Updated 13<sup>th</sup> May 2016



Cambridgeshire  
County Council

## **Notes**

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
<b>24/05/16</b>	Allocations of Integrated Transport Block and Residual Capital	Jeremy Smith	2016/013	9.30 a.m. 28 <sup>th</sup> April 2016	11/05/16	13/05/16
	Section 106 Recommended Allocations	Jeremy Smith / Elsa Evans	2016/005			
	Concessionary Fares and Community Transport	Paul Nelson	2016/010			
	Energy Investment Unit – Business Development Strategy	Sheryl French	2016/025			

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	2016/17 targets for E & E Key Performance Indicators	Graham Amis	Not applicable			
	Collective Switching	Sheryl French	Not applicable			
	ETE Risk Register Update	James Barwise	Not applicable			
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			
	Economy and Environment Committee Training Plan	Graham Hughes	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
	Appointments to Outside Bodies	Democratic Services	Not applicable			
[09/06/16] was a Provisional Meeting – now will be required	Alternative Funding Arrangements for Cambridge Park and Ride Service	Paul Nelson	2016/010	9.30 a.m. 12 <sup>th</sup> May 2016	25/05/16	27/05/16
14/07/16	Refit 2 Framework, Procurement Update, Energy Performance Contracting	Sheryl French	2016/026	2.00p.m. 14 <sup>th</sup> June	29/06/16	1/07/16
	Ely Southern Bypass – Award of Contract for Design and Construction	Brian Stinton	2015/036			
	Park and Ride Smart Energy Grids Project	: Sheryl French	2016/031			
	Floods and Water Supplementary Planning Document	Judit Caballo	Not applicable			

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Cambourne West Planning Application and Draft S106 Heads of Terms	Stuart Clarke	Not applicable			
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			
	Economy and Environment Committee Training Plan	Emma Middleton	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<i>[11/08/16] Provisional Meeting</i>				2.00p.m. 12 <sup>th</sup> July	27/07/16	29/07/16
<b>01/09/16</b>	Cycle City Ambition, Huntingdon Road Phase 2 and A10 Harston - report consultation results and seek approval to construct	Mike Davies	Not applicable	2.00p.m. 4 <sup>th</sup> August	16/08/16	18/08/16
	Business Planning	Graham Hughes	Not applicable			
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			
	Economy and Environment Committee Training Plan	Emma Middleton	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<i>[13/10/16] Provisional Meeting</i>				2.00 p.m. 15 <sup>th</sup> September 2016	28/09/16	30/09/16

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
<b>10/11/16</b>	S106 funded cycling projects - report consultation results and seek approval to construct	Mike Davies	Not applicable	2.30p.m. 6 <sup>th</sup> October 2016	26/10/16	28/10/16
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable			
	Bus Service from Newmarket Road to Park & Ride via Addenbrooke's	Paul Nelson	Not applicable			
	Business Planning	Graham Hughes	Not applicable			
	Economy and Environment Committee Training Plan	Emma Middleton	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>01/12/16</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable	9.30 a.m. 1 <sup>st</sup> November 2016	16/11/16	18/11/16
	Business Planning	Graham Hughes	Not applicable			
<b>12/01/17</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		21/12/16	23/12/16
	Economy and Environment Committee Training Plan	Georgina Fuller	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<i>[09/02/17 Provisional Meeting]</i>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		25/01/17	27/01/17
<b>09/03/17</b>	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		22/02/17	24/02/17

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Economy and Environment Committee Training Plan	Georgina Fuller	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<i>[06/04/17] Provisional Meeting  This date will be required due to the need to agree the Transport Block report</i>	Allocation of Integrated Transport Block and Residual Capital	Jeremy Smith	Key decision		22/03/17	24/03/17
<b>01/05/2017</b>						
<b>01/06/17</b>						
	Finance and Performance Report	Sarah Heywood / David Parcell	Not applicable		23/05/17	25/05/17
	Economy and Environment Committee Training Plan	Georgina Fuller	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<b>To be programmed</b>						

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Developer Contributions Guide	Colum Fitzsimons	Not applicable			
Reserved for Final Council approval: Local Transport Plan						

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information ....

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)