



HEALTH COMMITTEE

Minutes-Action Log

Introduction:

This log captures the actions arising from the Health Committee on **20th July 2017** and updates Members on progress in delivering the necessary actions. **Updated 30 August 2017.**

Minute No.	Item	Action to be taken by	Action	Comments	Status
14.	Minutes of 14 June 2017 and Action Log	Val Thomas	<p><u>Minute 8. Annual Health Performance Report - Health trainers outcomes:</u></p> <p>To include this information as an appendix to the September Finance and Performance report.</p>	Information relating to outcomes will be included as an appendix to the September Finance and Performance report.	Completed
17.	<p>Public Health Finance and Performance Report</p> <p>a) Health visiting mandated checks whether geographical / social reasons for lack of take-up</p>	L Robin	<p>Health visiting mandated checks - the percentage of children who received 12 month review by 15 months – with reference to the decline in performance, a question was raised regarding whether there was a geographical / social pattern to them not being wanted or not attended?</p> <p>Action: Dr Robin to find out and report back with more detail.</p>	Under investigation.	On-going

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	<p>b) Additional inequalities information to highlight the scale of the issue of non-take up of outreach health checks in Fenland to be provided on quarterly basis.</p>	<p>V Thomas</p>	<p>In discussion on health checks it was explained that the outreach health checks had achieved the target apart from in Fenland. As follow up, the Vice Chairman suggested that in order to ascertain the scale of the problem future reports indicators should be split in two, to show Fenland and the rest of the County. It was confirmed that health and inequalities supplementary information had been produced in the past on a quarterly basis and this information could be added. Action: This additional inequalities information to highlight the scale of the issue on health checks take up in Fenland to be provided on quarterly basis.</p>	<p>Work is in hand with local academics to develop an evaluation framework to capture these outcomes.</p>	<p>On-going</p>
	<p>c) Clarification on what sanctions there were for non-performance of Section 75 or joint contracts such as Health visitors / School Nursing</p>	<p>L Robin/ Raj Lakshman</p>	<p>In discussion on poor performance against contracts and the admission that financial penalties could not be imposed on Section 75 or joint contracts such as Health visitors / School Nursing, there was a request to clarify what if any, sanctions applied in these type of contracts.</p>	<p>18.08.18: Awaiting feedback from LGSS Law Ltd.</p>	<p>On-going</p>
<p>19.</p>	<p>Update from Cambridge University Hospitals NHS Foundation Trust (CUHFT)</p>	<p>Councillor Hudson</p>	<p>a) Delayed Transfers of Care, (DTCs)</p> <p>The Chairman to discuss with the Chairwoman of the Adults Committee</p>	<p>Councillor Hudson has discussed this issue with Chairwoman of the Adults Committee.</p>	<p>Completed</p>

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			the role which the County Council could play with partners going forward to address delayed transfers of care as part of a whole system approach.		
		Kate Parker	b) To request consideration that one of the quarterly liaison meetings with CUHFT being held at the Granta medical centre / practice.	Awaiting feedback from CUHFT on the most appropriate time to schedule this meeting.	On-going
20.	Non-Emergency Patient Transport (NEPT) Service Performance Update	Democratic Services	A request for a further progress report in six months.	Added to the Health Committee agenda plan for January 2017.	Completed
21.	Public Question	Democratic Services	Question from Mrs Jean Simpson: "How can Cambridgeshire County Council work together with CPCCG on delivering the STP when the scale of the cuts to our health service have not been made clear?"	A response was sent to Mrs Simpson on 2 August 2017. A copy is attached at Appendix 1.	Completed
22.	Sustainability and Transformation Plan (STP) Update a) Request for each Delivery Group to include a Health Committee Member	Scott Haldane / Aidan Fallon	It was suggested that each of the delivery groups should include a representative from the Health Committee. The report leads agreed to take this suggestion away.	This suggestion by the Health Committee has been taken back by the report leads and is currently being considered. A further update will be available for the Health Committee meeting on 7 th September 2017.	On-going
	b) STP information seminar /	Kate Parker to lead on	In discussion it was requested that an STP session/s should be scheduled, to include the following themes:	Included in the committee training plan.	Completed

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	<p style="text-align: center;">session (s) requested</p>	<p>liaison arrangements</p>	<ul style="list-style-type: none"> • delayed transfers of care • primary care models • Communication with the public on ways to use the NHS • Risk Register • governance structure and key performance and key performance indicators monitoring. • Workforce issues. 		
23.	<p>GP Out of Hours Base Relocation from Chesterton Medical Centre (CMC) to Addenbrooke's Clinic 9</p>	<p>Democratic Services</p>	<p>To ask the CCG to provide a further report for the Committee in December following analysis of the first three months monitoring data. This should include:</p> <ol style="list-style-type: none"> a) Information on where people are attending from (including the uptake from CB4 compared to the Chesterton usage), b) mode of transport used, c) details of the number of patients who try to walk in without an appointment, d) comprehensive information on the mitigation measures to be undertaken for Chesterton residents. 	<p>Added to the committee agenda plan for December 2017.</p>	<p>Completed</p>

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24.	Development of Primary Care in Northstowe	Democratic Services	To receive a further report in December with details of a vision for the future for the Healthy New Town for the next five to ten years and how the programme may be evaluated.	Added to forward agenda plan	Completed
25.	Appointment of a Member Champion for Mental Health	Action: Liz Robin / Democratic Services	To consider a mechanism to provide updates from other committees on mental health issues.	The Health Committee will be provided with links to relevant reports submitted to other committees.	Completed
27.	Committee Forward Agenda Plan	Liz Robin/ Democratic Services	a) Add re-letting of the Procurement of Drug and Alcohol Service Contract report adding to the agenda plan.	On the agenda for September 2017.	Completed
		Democratic Services	b) Updates of the STP to remain a standing item on the Health Committee agenda.	Added to forward agenda plan.	Completed
		Democratic Services	c) To establish whether it was practicable for future Health Committee meetings to start at 1.30pm rather than 2.00pm.	The meeting on 7 September has been rescheduled to start at 1.30pm. Democratic Services are reviewing subsequent meetings to try to accommodate a 1.30pm start time.	On-going
		Democratic Services	d) To consider whether it would be practicable to include timings on future agendas.	Members of the Committee will be provided with single page summary of the agenda with provisional timings in advance of the meeting. However, it is noted that these should be used for guidance only as times may still	Completed

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				vary on the day in response to the flow of debate.	

Appendix 1

Text of the response to Mrs Jean Simpson:

Thank you for attending and presenting the following question to the Health Committee held on 20th July 2017:

How can Cambridgeshire County Council work together with CPCCG on delivering the STP when the scale of the cuts to our health service have not been made clear?

Following your question and the discussion undertaken in respect of the Sustainable Transformation Plan scrutiny item, the Committee requested that the STP unit provides more information on performance indicators and milestones to measure outcomes. The Committee have also asked to see more detail on the delivery aspects of the STP and the relevant implications. We will be asking the STP to provide more information on the following areas:

- Primary Care models
- Risk Register
- Governance structure and key performance & key indicators.
- Engagement plans with the public on how to use the NHS
- Workforce Planning
- Delayed Transfer of Care

At the meeting representatives from the STP Delivery Unit mentioned they would be developing a stakeholder forum and planned to also involve elected members more, going forward. The Health Committee will be actively pursuing further involvement of elected members through its scrutiny function and will continue to ask for more information on the delivery aspects of the plan.