



ASSETS & INVESTMENT COMMITTEE

Minutes-Action Log

Introduction:

This is the updated action log as at **19th January 2017** and captures the actions arising from the most recent Assets & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 21st October 2016

Item No.	Item	Action to be taken by	Action	Comments	Completed
43.	Ely Archives Centre	Cllr Hickford/ Cllr Shellens	Refer issue of officer process (costing, design, etc) to Audit & Account Committee (A&AC), and receive a report back.	Officer process being considered by A&AC in January (report emailed to A&IC Members 19/01/17), update on property alternatives is on the January A&IC agenda.	Ongoing

Minutes of 11th November 2016

56.	Programme Highlight Report	John Macmillan	County Farms Estate Strategic Review Working Group	Dates to be agreed for December/January. <i>Officers met with Chair and Vice-Chair and will verbally update Committee.</i>	Ongoing
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56.	Programme Highlight Report	John Macmillan	Soham Gateway – officers to update Committee by email following meeting on 16/11/17	Soham Town Council meeting postponed until 17/01/17 – officers to update Members at January Committee.	
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65.	Programme Highlight Report	John Macmillan	Soham Road Fordham – officers to approach Local Members again.	Officers to update Committee.	Completed.
65.	Programme Highlight Report	John Macmillan	Woodditton Lease	Emailed to Committee 19/01/17.	Completed.

In addition, the following actions were identified in informal meetings between some Committee Members and officers, relating to actions and decisions made at Committee meetings:

Date of mtg	Action to be taken by	Action	Comments	Completed
09/06/16	C Malyon	CFO to make inquiries on the CHIC staffing.	Recruitment Consultants selected and work underway	Ongoing