

HIGHWAYS & COMMUNITY INFRASTRUCTURE COMMITTEE TRAINING PLAN

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Cllrs Attending	Percentage of total
1.	Waste – visit to treatment plant at Waterbeach			12/02/18 (11am-2pm)		Visit		
2.	Pot-hole/Highway Maintenance session			tbc				
3.	The budget and ETE business planning process (H&CI and E&E Committees)	<ul style="list-style-type: none"> An overview of the Council's budget and how it works in ETE A understanding of the business planning process and cycle The committee process for approving, delivering and monitoring business cases and transformation ideas 		09/08/17 (10am-12) KV Room 12/09/17 (11.30-1pm) KV Room	Amanda Askham			
4.	Highways - minibus tour to see work out on the network including dragon patcher					Tour/visits		
5.	Highways – depot open days			03/10/17 Huntingdon 09/10/17		Visit		

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				Witchford 11/10/17 March 16/10/17 Whittlesford (10am to 4pm)				
6.	Community and Cultural Services – ‘package tour’ to see libraries, archives, registration and coroner services working closely together in Huntingdon					Tour/visits		
7.	follow up visits to (4) e.g. coroner inquest, citizenship ceremony, local libraries/LAPs					Visits		
8.	Trading Standards – diary dates to accompany various campaigns					Visits		

- Members can ask officers for one-to-one meetings if they would like to discuss topics further.
- In addition to the training plan, Member Seminars often include relevant items: 12/01/18: ETE senior leader restructure/appointments and Annual Parking Report; 13/04/18: Road adoption.

Updated 05/02/18