

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                              | Service                                  | Description of charge  | VAT rating | Statutory / Non-Statutory | 2014-15 Charge (£)  | 2015-16 Charge (£)  | Additional information   |
|--|--|--|--|------------|---------------------------|---|---|--|
| Infrastructure Management & Operations | Local Infrastructure & Street Management | Local Infrastructure & Street Management | <b>Licenses and Permits</b>  |            |                           |   |   |  |
|  |  |  | Permission to deposit a skip on the highway                        | Exempt     | Non-statutory             | £28 for 14 days   | £30 for 14 days   |  |
|  |  |  | Fine for unauthorised skip on the highway                          | Exempt     | Non-statutory             | £120  | £150  | Fine of £120 plus the cost of a licence at £30   |
|  |  |  | Permission to erect scaffolding/hoarding over the highway          | Exempt     | Non-statutory             | £100  | £105  |  |
|  |  |  | Obligation to dispense with consent for erection of hoarding/fence | Exempt     | Non-statutory             | £100  | £100  | Keep at 2014-15 level, given that this is not used in practice.  |
|  |  |  | Oversailing licence  | Exempt     | Non-statutory             | £100  | £105  |  |
|  |  |  | Banner licence   | Exempt     | Non-statutory             | £15   | £18   |  |
|  |  |  | Traffic counter licence  | Exempt     | Non-statutory             | £15   | £18   |  |
|  |  |  | Street licences (chairs and tables)                                | Exempt     | Non-statutory             | £100 per square metre within Cambridge historic core area. £70 per square metre outside. This includes a non-refundable £70 admin charge (to be deducted from the cost of the licence if application successful). | £100 per sqm within Cambridge historic core are. £50 per sqm outside historic core and county wide. £250 minimum payment upfront to cover admin cost (to be deducted from the cost of the licence if application successful). | Following feedback from Members and local Parish / Town Councils, it was felt that the £70/sqm outside Cambridge historic core was excessive and discouraged businesses and communities. The length of time spent dealing with pavement licences is proving to be substantial, therefore the upfront admin costs have been revised |
|  |  |  | Streetworks Section 50 licences- apparatus on public highway       | Exempt     | Non-statutory             | £450  | £475  |  |
| Infrastructure Management & Operations | Local Infrastructure & Street Management | Local Infrastructure & Street Management | <b>Streetworks (NRWSA)</b>   |            |                           |   |   |  |
|  |  |  | NRSWA road opening sample inspection charges                       | Exempt     | Statutory                 | Av Number per year over the past three years x 30% x £50  | Av Number per year over the past three years x 30% x £50  | Set by National Legislation.   |
|  |  |  | NRSWA defect charge  | Exempt     | Statutory                 | £47.50 when reported by council, £68 when reported by 3rd party   | £47.50 when reported by council, £68 when reported by 3rd party   | Set by National Legislation.   |
| Infrastructure Management & Operations | Local Infrastructure & Street Management | Local Infrastructure & Street Management | <b>Section 74- charge for overstay</b>                             | Exempt     | Statutory                 | Set by legislation as per October 2012 Code of Practice for the Co-ordination of Street Works and Works for Road Purposes and Related Matters (fourth edition)  | Set by legislation as per October 2012 Code of Practice for the Co-ordination of Street Works and Works for Road Purposes and Related Matters (fourth edition)  | Set by legislation as per October 2012 Code of Practice for the Co-ordination of Street Works and Works for Road Purposes and Related Matters (fourth edition)   |

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| Infrastructure Management & Operations | Local Infrastructure & Street Management | Local Infrastructure & Street Management | <b>Charges in relation to works occupying the carriageway during period of overrun</b> |            |                           | <b>Amount (£) each of first 3 days</b>   | <b>Amount (£) each of first 3 days</b>   |                              |
|  |  |  | Traffic -sensitive or protected street not in road categories 2, 3 or 4.               | Exempt     | Statutory                 | £5,000                                   | £5,000                                   | Set by National Legislation. |
|  |  |  | Other streets not in road categories 2, 3 or 4.  | Exempt     | Statutory                 | £2,500                                   | £2,500                                   | Set by National Legislation. |
|  |  |  | Traffic-sensitive or protected street in road category 2.                              | Exempt     | Statutory                 | £3,000                                   | £3,000                                   | Set by National Legislation. |
|  |  |  | Other street in road category 2.   | Exempt     | Statutory                 | £2,000                                   | £2,000                                   | Set by National Legislation. |
|  |  |  | Traffic -sensitive or protected street in road category 3 or 4.                        | Exempt     | Statutory                 | £750                                     | £750                                     | Set by National Legislation. |
|  |  |  | Other street in road category 3 or 4.  | Exempt     | Statutory                 | £250                                     | £250                                     | Set by National Legislation. |
|  |  |  |  |            |                           | <b>Amount (£) each subsequent day</b>    | <b>Amount (£) each subsequent day</b>    |                              |
|  |  |  | Traffic -sensitive or protected street not in road categories 2, 3 or 4.               | Exempt     | Statutory                 | £10,000                                  | £10,000                                  | Set by National Legislation. |
|  |  |  | Other streets not in road categories 2, 3 or 4.  | Zero rated | Statutory                 | £2,500                                   | £2,500                                   | Set by National Legislation. |
|  |  |  | Traffic-sensitive or protected street in road category 2.                              | Zero rated | Statutory                 | £8,000                                   | £8,000                                   | Set by National Legislation. |
|  |  |  | Other street in road category 2.   | Zero rated | Statutory                 | £2,000                                   | £2,000                                   | Set by National Legislation. |
|  |  |  | Traffic -sensitive or protected street in road category 3 or 4.                        | Zero rated | Statutory                 | £750                                     | £750                                     | Set by National Legislation. |
|  |  |  | Other street in road category 3 or 4.  | Zero rated | Statutory                 | £250                                     | £250                                     | Set by National Legislation. |
| Infrastructure Management & Operations | Local Infrastructure & Street Management | Local Infrastructure & Street Management | <b>Charges in relation to works outside the carriageway during period of overrun</b>   |            |                           |  |  |                              |
|  |  |  | Street not in road category 2, 3 or 4.   | Zero rated | Statutory                 | £2,500.0                                 | £2,500.0                                 | Set by National Legislation  |
|  |  |  | Street in road category 2.   | Zero rated | Statutory                 | £2,000.0                                 | £2,000.0                                 | Set by National Legislation  |
|  |  |  | Street in road category 3 or 4.  | Zero rated | Statutory                 | £250.0                                   | £250.0                                   | Set by National Legislation  |
|  |  |  | Fixed Penalty Notices  | Zero rated | Statutory                 | £120 unless paid within 29 days then £80 | £120 unless paid within 29 days then £80 | Set by National Legislation  |

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|--|--|--|---|----------------|---------------------------|---|--|--|
| Infrastructure Management & Operations | Local Infrastructure & Street Management | Local Infrastructure & Street Management | <b>Highways and Traffic Orders</b>  |                |                           |   |  |  |
|  |  |  | Temporary road closures   | Standard (20%) | Statutory                 | £950 maximum. Reduced fee if not deemed necessary to advertise in press | £950 maximum. Reduced fee if not deemed necessary to advertise in press  |  |
|  |  |  | Emergency road closures   | Standard (20%) | Statutory                 | £700  | £700   |  |
|  |  |  | Noticing (statutory recording of Streetworks)   | Zero rated     | Statutory                 | £21.20 per initial entry<br>£1.20 for each subsequent item              | £21.20 per initial entry<br>£1.20 for each subsequent item   | To date no income has been received under this heading.  |
|  |  |  | TRO advertisement for Local Highway Improvement (LHI) schemes and community groups            | Standard (20%) | Statutory                 | N/A   | £1,000 cost of the legal order   | The £1,000 is the maximum cost, as the actual cost is dependent on the size press advert and the number of notices (max 2). No staff cost is included within this heading, given that LHI's are part funded by the County  |
|  |  |  | TRO advertisement for Private / Third Party Funded Works, Businesses and other Private Bodies | Standard (20%) | Statutory                 | N/A   | £1,000 cost of the legal order<br>£250 non-refundable, upfront payment to cover staff costs.                             | The £1,000 is the maximum cost, as the actual cost is dependent on the size press advert and the number of notices (max 2).  |
|  |  |  | Implementation of TRO's   | Standard (20%) | Non-statutory             | N/A   | Actual cost of work +20% admin fee (min charge £250)   | This is a new line that distinguishes between the statutory process for advertising and making the traffic regulation orders (TROs) and the actual work on site to implement the TROs.   |
|  |  |  | Temporary road closures (Special Events)  | Standard (20%) | Statutory                 | N/A   | £950 maximum cost of the legal order.<br>£250 maximum staff cost per event - dependant on nature / type / size of event. | This covers events that require the public highway to be closed or restricted in one off situations, e.g. Race for Life, Remembrance Day, Cycle events etc. Previously this work has been covered within Street Works, however following creation of a specific Event Management post, this function now sits within the IHMC & Events Team. |

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|--|--|--|---|----------------|---------------------------|---|--|---|
|  |  |  | Regular updates of new TROs affecting movement for SatNav organisations                   | Zero rated     | Non-statutory             | £555.50   | Increase as per inflation rate.  | To date no income has been received under this heading.   |
| Infrastructure Management & Operations | Local Infrastructure & Street Management | Local Infrastructure & Street Management | <b>Highways Development Management</b><br>Highways Act Section 38 road adoption agreement | Out of scope   | Non-statutory             | 8.5% of works cost plus legal costs;<br>Fee increased to 10% if site work commence prior to sealing of agreement. | No proposed % change   | Developers may not enter into Agreement. Fee % pays for technical vetting of scheme by engineers and site inspection work. This percentage is benchmarked at the East & South of England Development Management Forum. Our percentage compared with others is on the high side. |
|  |  |  | Parking control deposit sum   | Out of scope   | Non-statutory             | £5,000 basic deposit plus £10 per linear metre; max £10,000   | No proposed change   | No income is generated  |
|  |  |  | Section 106 & Section 278 agreements  | Out of scope   | Statutory                 | 8.5% of works cost plus legal costs   | No proposed % change   | Covers off-site works such as r'abouts, rtf's, signals etc. Fee % of works cost is most common method and based on best practice. % benchmarked at regional forum. Our percentage compared to others is on the high side.   |
|  |  |  | Commutated Sums (inc.soakaways, trees etc)  | Out of scope   | Non-statutory             | £5,225 - Soakaways £560 per tree;<br>Other items costed individually.   | No proposed change   | Covers features that have been agreed as part of the development but that attract a maintenance liability. Lump sum paid by the developer just prior to adoption.   |
|  |  |  | Pre-application fees  | Standard (20%) | Non-statutory             | Sliding scale dependent on development size   | Sliding scale dependent on development size  | Totally dependent upon approach by those proposing to submit a planning application to the LPA  |
| Infrastructure Management & Operations | Local Infrastructure & Street Management | Local Infrastructure & Street Management | <b>Other Charges</b><br>Private works, including clearance of debris following accident   | Zero rated     | Non-statutory             | Actual cost of work + 20% administration / supervision fee (with a minimum charge of £111)                        | Actual cost of work + 20% administration / supervision fee (with a minimum charge of £115) |   |

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|  |  |  | Dropped crossings   | Zero rated     | Non-statutory             | £171.11<br>If following inspection and assessment the application is unsuitable £105.55 is refunded | £180 upfront charge<br>If application unsuccessful then £110 is refunded.                    | Streamline costs and provide consistency.   |
|  |  |  | Section 142 Licence to Cultivate                                | Zero rated     | Non-statutory             | £100  | £105   |   |
|  |  |  | Removal of obstructions/Reinstatement of ploughed/cropped paths | Zero rated     | Non-statutory             | £150  | £155   |   |
|  |  |  | Tourist signs   | Standard (20%) | Non-statutory             | £200  | Actual cost of work + 20% administration / supervision fee (minimum, upfront charge of £250) | Proposal to bring this in-line with other areas for consistency.  |
| Infrastructure Management & Operations | Local Infrastructure & Street Management | Local Infrastructure & Street Management | <b>Traffic Signals</b>  |                |                           |   |  |   |
|  |  |  | Recharge for switching off of traffic lights for roadworks      | Zero rated     | Non-statutory             | Working hours £226.47<br>Out of working hours £279.52   | Increase by 3%   | Increased by industry level on annual basis, approximately by 2-4%  |
|  |  |  | Charges for traffic signal data                                 | Standard (20%) | Non-statutory             | £100 minimum charge   | £100 plus VAT minimum fee  |   |
|  |  |  | Commutated sums for traffic signals and ITS systems             | Zero rated     | Non-statutory             | N/A   | Charge to be finalised, but approximately: £50,000 per junction / £30,000 per crossing       | Covers 20 years worth of maintenance and 1 complete refurbishment. As per the guidance within the ADEPT report 'Commutated Sums Levied for Traffic Signals, Sept 2014'. These are requested through the Development Management team when related to development related schemes |
|  |  |  | Vetting of Traffic Signal Designs                               |                |                           |   | 5% of traffic signal, associated equipment and system costs                                  | To cover the staff cost for vetting traffic signal designs as part of the development process. These are requested through the Development Management team when related to development related schemes  |

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|  |  |  | Traffic Signal Factory Acceptance Test (FAT), Site Acceptance Test (SAT) and joint post commissioning monitoring |                |                           |                            | 2.5% of traffic signal and associated equipment and systems cost.  | For schemes that get past the vetting stage, costs are required to be covered for acceptance tests and monitoring. These are requested through the Development Management team when related to development related schemes        |
|  |  |  | Traffic signal pre-application input   |                |                           |                            | £46.12 plus VAT  | Occasionally a signals engineer will be required to attend pre-application meetings. This will be charged at an hourly rate, which will increase by any change in the mid-point of MB2 and the overhead rate supplied by Finance. |
| Infrastructure Management & Operations | Local Infrastructure & Street Management | Local Infrastructure & Street Management | <b>Road Safety</b>   |                |                           |                            |  |   |
|  |  |  | Safety Comments report   | Standard (20%) | Non-statutory             | £220                       | £224.40 for standard small schemes..   | 2% inflation applied to 2014/15 values. Safety comments option available only for very small projects.  |
|  |  |  | Road Safety Audit stage 1  | Standard (20%) | Non-statutory             | £330 - £1,100 plus mileage | £336.60 - £1,122 plus mileage.<br>For highways works in excess of £1million individual quote will be prepared. | costs ranges are published on the CCC webpages. 2% inflation applied to 2014/15 values.   |
|  |  |  | Road Safety Audit stage 2  | Standard (20%) | Non-statutory             | £330 - £1,100 plus mileage | £336.60 - £1,122 plus mileage.<br>For highways works in excess of £1million individual quote will be prepared. | costs ranges are published on the CCC webpages. 2% inflation applied to 2014/15 values.   |
|  |  |  | Road Safety Audit stage 3  | Standard (20%) | Non-statutory             | £550 - £1,485 plus mileage | £561 - £1,514.7 plus mileage.<br>For highways works in excess of £1million individual quote will be prepared.  | costs ranges are published on the CCC webpages. 2% inflation applied to 2014/15 values.   |
|  |  |  | Road Safety Engineer   | Standard (20%) | Non-statutory             | £55/hr                     | £56.10/hr  | For investigations, design work, participation in external organisations audit or similar activities..  |

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|--|------------------------|--------------------------|--|----------------|---------------------------|--|--|--|
|  |                        |                          | Crash Car resource   | Standard (20%) | Non-statutory             | Schools/Colleges FOC<br><br>FULL DAY £495<br>Half day (<4hrs) £350 + mileage for out of county | Schools/Colleges FOC<br><br>FULL DAY £505<br>Half day (<4hrs) £357 + mileage for out of county | Public Health funding provides FOC to schools/colleges as part of wider young driver programme<br><br>2% inflation applied to 2015-16 prices   |
|  |                        |                          | Driver Training – including MiDAS, defensive driver training, driver workshops and other bespoke packages for businesses.                | Standard (20%) | Non-statutory             | £50 - £210 pp<br><br>bespoke packages<br>£POA  | £50 - £250 pp<br><br>bespoke packages<br>£POA  | Fees suggested last year were original proposals at the outset of the project based on best estimate. New fees are now based on actual costs and are applicable equally to 2015-16 and also reflect new courses on offer |
|  |                        |                          | Other road safety resources (inc. Calorie Gallery, Batak & Carbometer)   | Standard (20%) | Non-statutory             | Schools/Colleges FOC<br><br>FULL DAY £395<br>Half day (<4hrs) £275 + mileage for out of county | Schools/Colleges FOC<br><br>FULL DAY £403<br>Half day (<4hrs) £281 + mileage for out of county | Public Health funding provides FOC to schools/colleges as part of wider safe and sustainable travel to school programme<br><br>2% inflation applied to 2015-16 prices  |
| Infrastructure Management & Operations | Assets & Commissioning | Assets and Commissioning | <b>Assets and Commissioning</b>  |                |                           |  |  |  |
|  |                        |                          | Certified copy of Definitive Map/highway record/ Common or Village Green   | Exempt         | Non-statutory             | £19  | £20  | Non-statutory charge made under relevant legislative provisions  |
|  |                        |                          | Highway boundary/ extent/status, detailed public rights of way/ commons/village greens enquiries, or any other chargeable written advice | Exempt         | Non-statutory             | £54/hr   | £49/hr   | Web guidance available. Non-statutory charge made under relevant legislative provisions  |
|  |                        |                          | Section 38/278 HA80 or s106 TCPA90 agreements for road adoption or development   | Exempt         | Non-statutory             | £80  | £100   | Web guidance available. Non-statutory charge made under relevant legislative provisions  |
|  |                        |                          | Copy of s38/278 HA80 road adoption agreement or s106 TCPA90 affecting highway  | Exempt         | Non-statutory             | Paper copy by post - £13, Pdf by email - £4  | Paper copy by post - £13, Pdf by email - £3  | Document only, no advice. Non-statutory charge made under relevant legislative provisions  |

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|-------------|-------------|---------|--|------------|---------------------------|--|---|---|
|             |             |         | Section 25/118/119 Highways Act 1980 Public Path Order applications                | Exempt     | Non-statutory             | £2,050 admin fee + cost of newspaper notices + travelling expenses (45p/mile)  | £2,800 admin fee + cost of newspaper notices + travelling expenses (45p/mile). If order is contested and has to be sent to the Secretary of State for determination, officer time will be charged @ £52/hr to that point in the   | Web guidance available. Non-statutory charge made under relevant legislative provisions   |
|             |             |         | Section 257 Town & Country Planning Act 1990 Public Path Order applications        | Exempt     | Non-statutory             | £2,050 admin fee + cost of newspaper notices + travelling expenses (45p/mile)  | £2,800 admin fee + cost of newspaper notices + travelling expenses (45p/mile). If order is contested and has to be sent to the Secretary of State for determination, officer time will be charged @ £52/hr to that point in the   | Web guidance available. Non-statutory charge made under relevant legislative provisions. Cambridgeshire County Council undertakes these applications on behalf of most district councils. Please contact us for advice. |
|             |             |         | Landowner deposits under Section 31(6) Highways Act 1980 and s15A Commons Act 2006 | Exempt     | Non-statutory             | £230 deposit + £20/declaration notice or officer time as advised   | £330 deposit + £30/declaration notice or officer time as advised  | Web guidance available. Non-statutory charge made under relevant legislative provisions   |
|             |             |         | Section 116 Highways Act 1980 stopping up/diversion of highway applications        | Exempt     | Non-statutory             | Stage 2: Fee of £450 for advice, drafting of Order plan, and travelling expenses at 45p/mile. Stage 3: Fee of £2,500 – 4,500 | Stage 1: Initial scoping enquiry - free. Stage 2: Fee of £600 for advice, drafting of Order plan; travelling expenses at 45p/mile. Stage 3: Legal fee of c.£2,500 – 4,500, plus officer time @ £52/hr as required (this will include registration on County Council's legal record upon successful completion of order) | Web guidance available. Non-statutory charge made under relevant legislative provisions   |



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|             |             |         | Section 247 Town & Country Planning Act 1990                              | Exempt     | Non-statutory             | No charge  | Stage 1: Initial scoping enquiry - free. Stage 2: Fee of £600 for advice, drafting of Order plan; travelling expenses at 45p/mile. Stage 3: undertaken by Secretary of State. Stage 4: Post-completion of order - £52 for registration on County Council's legal record |  |
|             |             |         | Map printout/GIS data   | Exempt     | Non-statutory             | £13 plus officer time @ £38 per hour if required | £13 plus officer time @ £49 per hour if required  | Please contact assetsandcommissioning@cambridgeshire.gov.uk for advice on total cost   |
|             |             |         | CON29R - Full search  | Exempt     | Non-statutory             | £19  | £20 (£44 from August 2015 onwards)  | Fee correct up until introduction of new CON29 form - anticipated August 2015. £44 does include all four new compulsory qus @ £3 |
|             |             |         | CON29R - Qu2.1 (a,b,c,d) Roads adopted                                    | Exempt     | Non-statutory             | £4   | £3  |  |
|             |             |         | CON29R - Qu2.2 Public Rights of Way crossing/abutting land                | Exempt     | Non-statutory             | N/A  | £3  | Due to come in est. Aug 2015   |
|             |             |         | CON29R - Qu2.3 Plan showing Public Rights of Way                          | Exempt     | Non-statutory             | N/A  | £15   | Due to come in est. Aug 2015   |
|             |             |         | CON29R - Qu2.4 Pending applications to record PROW                        | Exempt     | Non-statutory             | N/A  | £3  | Due to come in est. Aug 2015   |
|             |             |         | CON29R - Qu2.5 Pending orders to stop-up, divert, create, extinguish PROW | Exempt     | Non-statutory             | N/A  | £3  | Due to come in est. Aug 2015   |
|             |             |         | CON29R - Qu3.2 Land required for road works                               | Exempt     | Non-statutory             | £4   | £3  |  |
|             |             |         | CON29R - Qu3.3 Drainage matters   | Exempt     | Non-statutory             | N/A  | £3  | Due to come in est. 2015 but dependent upon implmentation of SUDS legislation  |
|             |             |         | CON29R - Qu3.4 (a,b,c,d,e,f) Nearby road schemes                          | Exempt     | Non-statutory             | £4   | £3  |  |
|             |             |         | CON29R - Qu3.5 Nearby railway schemes                                     | Exempt     | Non-statutory             | £4   | £3  |  |

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|             |             |         | CON29R - Qu3.6<br>(a,b,c,d,e,f,g,h,i,j,k,l) Traffic Schemes  | Exempt     | Non-statutory             | £4                 | £3   |   |
|             |             |         | CON29R - Qu3.7e<br>Outstanding notices - highways  | Exempt     | Non-statutory             | £4                 | £3   |   |
|             |             |         | CON29R - Qu3.7g Flood risk and Coastal erosion notices   | Exempt     | Non-statutory             | £4                 | £0   | Due to come in est. Aug 2015. Advice from Flood Management Team is that we have no notices and are unlikely to implement. Will need to provide an informative directing customers to the Environment Agency.  |
|             |             |         | CON29R - additional questions  | Exempt     | Non-statutory             | £4                 | £3   |   |
|             |             |         | CON29O - Qu5.1 and 5.2<br>Public paths and byways  | Exempt     | Non-statutory             | £18                | £15  | To become part of Qu 2  |
|             |             |         | CON29O - Qu17 Mineral consultation areas   | Exempt     | Non-statutory             | £4                 | £3   |   |
|             |             |         | CON29O - Qu22 Common ground + town/village green   | Exempt     | Non-statutory             | £4                 | £3   | To become Qu 23.1   |
|             |             |         | CON29O - Qu22 Flood defense and land drainage consents   | Exempt     | Non-statutory             | N/A                | £3   | Informative directing customers to the Environment Agency for notices pre-2009 (EA provided us with data 2009-2012 - Notices commenced in 1991). CCC has been issuing notices itself since 2012.  |
|             |             |         | CON29O - Qu23.2<br>Registration of landowner deposits under S15A Commons Act 2006 or 31A HA80  | Exempt     | Non-statutory             | N/A                | £3   | Due to come in est. Aug 2015  |
|             |             |         | Pre-Application Planning Advice - Category 1<br>(Consideration of proposed development; discussion of specific PROW issues with site; provision of written advice including legal mechanisms required for any changes to PROW network, map from legal record.) | Exempt     | Non-statutory             | N/A                | £175 or £300 if site visit required. Monitoring fee by negotiation if required. Legal order work is separately charged as advised. | See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a> |

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Service Area: Economy, Transport and Environment Services

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|-------------|-------------|---------|--|------------|---------------------------|--------------------|--|---|
|             |             |         | Pre-Application Planning Advice - Category 2 | Exempt     | Non-statutory             | N/A                | £350 + Monitoring fee by negotiation if required. Monitoring fee by negotiation if required. Legal order work is separately charged as advised | See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a> |
|             |             |         | Pre-Application Planning Advice - Category 3 | Exempt     | Non-statutory             | N/A                | £500 + Monitoring fee by negotiation if required. Monitoring fee by negotiation if required. Legal order work is separately charged as advised | See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a> |
|             |             |         | Pre-Application Planning Advice - Category 4 | Exempt     | Non-statutory             | N/A                | £500 + Monitoring fee by negotiation if required. Legal order work is separately charged as advised  | See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a> |
|             |             |         | Pre-Application Planning Advice - Category 5 | Exempt     | Non-statutory             | N/A                | £ by negotiation @ £52/hr. Legal order work is separately charged as advised   | See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a> |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                       | Service                | Description of charge  | VAT rating | Statutory / Non-Statutory | 2014-15 Charge (£)       | 2015-16 Charge (£)   | Additional information  |
|--|-----------------------------------|------------------------|--|------------|---------------------------|--------------------------|--|---|
|  |                                   |                        | Corrective applications for Commons & Town/Village Greens under Commons Act 2006 | Exempt     | Non-statutory             | N/A                      | Unopposed applications: £2,500 plus disbursements (legal advice if required; travel to site; legal Notices).<br>Opposed applications: £2,500 plus officer time charged at £52/hr and legal fees including barrister if public inquiry required, plus disbursements (travel, legal Notices, hire of hall) | New duty due to commence December 2014. If pre-application advice required, please email <a href="mailto:assetsandcommissioning@cambridgeshire.gov.uk">assetsandcommissioning@cambridgeshire.gov.uk</a>   |
| Infrastructure Management & Operations | Assets & Commissioning            | Assets & Commissioning | <b>Street lighting</b>   |            |                           |                          |  |   |
|  |                                   |                        | Admin fee to parish and district councils  | Exempt     | Non-statutory             | 5% of cost of energy use | 10% of cost of energy use  | Parish and District Councils are able to manage this service themselves. However, the County Council currently provides this service to 129 separate Parish and District Councils to enable them to benefit from the same negotiated energy rates covering over 4000 non-County Council owned streetlights. This fee hasn't been reviewed for at least 26 years in our knowledge and does not cover the actual costs of providing the service to the Parish and District Councils. Actual costs for undertaking this service in 2014/15 have been reviewed to provide a proposed revised fee charging rate for 2015/16. |
| Infrastructure Management &            | Supporting Business & Communities | Trading Standards      | Testing & Verification Fees  |            |                           |                          |  |   |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate | Policy Line | Service | Description of charge  | VAT rating   | Statutory / Non-Statutory | 2014-15 Charge (£)   | 2015-16 Charge (£)   | Additional information  |
|-------------|-------------|---------|--|--|---------------------------|--|--|---|
| Operations  |             |         | All equipment  | * Charges are subject to VAT at the current rate except road tanker liquid fuel meter measuring systems verified under the Measuring Instruments (EEC Requirements) Regulations 1998, and the certification of public weighbridge operators. | Statutory                 | £57.47 per hour (W&M inspector) (minimum charge £28.74) or £34.68 per hour (Support Officer) | £58.56 per hour (W&M inspector) (minimum charge £29.29) or £35.34 per hour (Support Officer) | Inflated by 1.9% as proposed - Fees set in line with ACTSO guidance |
|             |             |         | If site visit required   | * Charges are subject to VAT at the current rate except road tanker liquid fuel meter measuring systems verified under the Measuring Instruments (EEC Requirements) Regulations 1998, and the certification of public weighbridge operators. | Statutory                 | Additional charge of £57.47  | Additional charge of £58.56  | Inflated by 1.9% as proposed - Fees set in line with ACTSO guidance |
|             |             |         | Certificate of accuracy when requested following routine testing | * Charges are subject to VAT at the current rate except road tanker liquid fuel meter measuring systems verified under the Measuring Instruments (EEC Requirements) Regulations 1998, and the certification of public weighbridge operators. | Statutory                 | £28.74   | £29.29   | Inflated by 1.9% as proposed - Fees set in line with ACTSO guidance |
|             |             |         | Certificate of public weighbridge operators                      | Exempt   | Statutory                 | £28.74   | £29.29   | Inflated by 1.9% as proposed - Fees set in line with ACTSO guidance |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                       | Service           | Description of charge   | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£) | 2015-16 Charge (£) | Additional information  |
|--|-----------------------------------|-------------------|---|----------------|---------------------------|--------------------|--------------------|---|
| Infrastructure Management & Operations | Supporting Business & Communities | Trading Standards | <b>Hire of Weights</b><br>For up to one week  | Standard (20%) | Statutory                 | £95.58 per tonne   | £97.40 per tonne   | Inflated by 1.9% as proposed - Fees set in line with ACTSO guidance   |
|  |                                   |                   | Thereafter unless by special arrangement  | Standard (20%) | Statutory                 | £31.82 per tonne   | £32.42 per tonne   | Inflated by 1.9% as proposed - Fees set in line with ACTSO guidance   |
| Infrastructure Management & Operations | Supporting Business & Communities | Trading Standards | <b>Licensing Fees - Poisons</b><br>Initial registration   | Exempt         | Statutory                 | £36                | £36.72             | Inflated by 2% as proposed - CCC discretion to set fees, this relates to an administration fee only, no inspection undertaken |
|  |                                   |                   | Re-registration   | Exempt         | Statutory                 | £18.97             | £19.35             | Inflated by 2% as proposed - CCC discretion to set fees, this relates to an administration fee only, no inspection undertaken |
|  |                                   |                   | Change in details of registration   | Exempt         | Statutory                 | £9.70              | £9.89              | Inflated by 2% as proposed - CCC discretion to set fees, this relates to an administration fee only, no inspection undertaken |
| Infrastructure Management & Operations | Supporting Business & Communities | Trading Standards | <b>Licensing Fees - Explosives</b><br><b>New application</b> -prior to 1st April: Licence to store explosives-applications are only valid until next renewal date (30 Sept) | Exempt         | Statutory                 | £178               | £178               | Fees set by Legislation   |
|  |                                   |                   | <b>New application</b> - after 1st April: Licence to store explosives-applications are only valid until next renewal date (30 Sept)   | Exempt         | Statutory                 | £89                | £89                | Fees set by Legislation   |
|  |                                   |                   | <b>Renewal</b> of licence to store explosives- one years duration   | Exempt         | Statutory                 | £83                | £83                | Fees set by Legislation   |
|  |                                   |                   | <b>New application</b> - prior to 1st April: Registration in relation to the storage of explosives - Applications are only valid until next renewal date (30 Sept)          | Exempt         | Statutory                 | £105               | £105               | Fees set by Legislation   |
|  |                                   |                   |   |                |                           |                    |                    |   |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                       | Service           | Description of charge  | VAT rating | Statutory / Non-Statutory | 2014-15 Charge (£)   | 2015-16 Charge (£)   | Additional information  |
|--|-----------------------------------|-------------------|--|------------|---------------------------|--|--|-------------------------|
|  |                                   |                   | <b>New Application</b> - after 1st April: Registration in relation to the storage of explosives- applications are only valid until next renewal date (30 Sept) | Exempt     | Statutory                 | £52.50   | £52.50   | Fees set by Legislation |
|  |                                   |                   | <b>Renewal</b> of registration- Registration in relation to the storage of explosives- one years duration  | Exempt     | Statutory                 | £52  | £52  | Fees set by Legislation |
|  |                                   |                   | <b>Varying</b> name of licensee or address of site   | Exempt     | Statutory                 | £35  | £35  | Fees set by Legislation |
|  |                                   |                   | Any other kind of variation  | Exempt     | Statutory                 | Charged at a reasonable cost to the authority of having the work carried out | Charged at a reasonable cost to the authority of having the work carried out | Fees set by Legislation |
|  |                                   |                   | Transfer of licence or registration  | Exempt     | Statutory                 | £35  | £35  | Fees set by Legislation |
|  |                                   |                   | <b>Replacement</b> of licence or registration referred to above if lost  | Exempt     | Statutory                 | £35  | £35  | Fees set by Legislation |
|  |                                   |                   | <b>Extended Fireworks Licence</b> - Annual licence to sell fireworks outside the permitted periods as stated   | Exempt     | Statutory                 | £500   | £500   | Fees set by Legislation |
|  |                                   |                   |  |            |                           |  |  |                         |
| Infrastructure Management & Operations | Supporting Business & Communities | Trading Standards | <b>Licensing Fees - Petroleum</b>  |            |                           |  |  |                         |
|  |                                   |                   | Licence to keep petroleum spirit of a quantity <b>not exceeding 2,500 litres (one year duration)</b>   | Exempt     | Statutory                 | £42  | £42  | Fees set by Legislation |
|  |                                   |                   | Licence to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (one year duration)</b>                               | Exempt     | Statutory                 | £58  | £58  | Fees set by Legislation |
|  |                                   |                   | Licence to keep petroleum spirit of a quantity exceeding <b>50,000 litres (one year duration)</b>  | Exempt     | Statutory                 | £120   | £120   | Fees set by Legislation |
|  |                                   |                   | Licence to keep petroleum spirit of a quantity <b>not exceeding 2,500 litres (two years duration)</b>  | Exempt     | Statutory                 | £84  | £84  | Fees set by Legislation |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate | Policy Line | Service | Description of charge  | VAT rating | Statutory / Non-Statutory | 2014-15 Charge (£) | 2015-16 Charge (£) | Additional information  |
|-------------|-------------|---------|--|------------|---------------------------|--------------------|--------------------|-------------------------|
|             |             |         | Licence to keep petroleum spirit of a quantity exceeding 2,500 but <b>not exceeding 50,000 (two years duration)</b>                | Exempt     | Statutory                 | £116               | £116               | Fees set by Legislation |
|             |             |         | Licence to keep petroleum spirit of a quantity <b>exceeding 50,000 litres (two years duration)</b>                                 | Exempt     | Statutory                 | £240               | £240               | Fees set by Legislation |
|             |             |         | Licence to keep petroleum spirit of a quantity <b>not exceeding 2,500 litres (three years duration)</b>                            | Exempt     | Statutory                 | £126               | £126               | Fees set by Legislation |
|             |             |         | Licence to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (three year duration)</b> | Exempt     | Statutory                 | £174               | £174               | Fees set by Legislation |
|             |             |         | Licence to keep petroleum spirit of a quantity <b>exceeding 50,000 litres (three years duration)</b>                               | Exempt     | Statutory                 | £360               | £360               | Fees set by Legislation |
|             |             |         | Licence to keep petroleum spirit of a quantity not exceeding 2,500 litres (one year duration)                                      | Exempt     | Statutory                 | £21                | £21                | Fees set by Legislation |
|             |             |         | Licence to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (one year duration)          | Exempt     | Statutory                 | £29                | £29                | Fees set by Legislation |
|             |             |         | Licence to keep petroleum spirit of a quantity exceeding 50,000 litres (one year duration)   | Exempt     | Statutory                 | £60                | £60                | Fees set by Legislation |
|             |             |         | Licence to keep petroleum spirit of a quantity not exceeding 2,500 litres (two years duration)                                     | Exempt     | Statutory                 | £63                | £63                | Fees set by Legislation |
|             |             |         | Licence to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (two years duration)         | Exempt     | Statutory                 | £87                | £87                | Fees set by Legislation |



## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                       | Service           | Description of charge  | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£) | 2015-16 Charge (£) | Additional information  |
|--|-----------------------------------|-------------------|--|----------------|---------------------------|--------------------|--------------------|---|
|  |                                   |                   | Licence to keep petroleum spirit of a quantity exceeding 50,000 litres (two years duration)                                  | Exempt         | Statutory                 | £180               | £180               | Fees set by Legislation   |
|  |                                   |                   | Licence to keep petroleum spirit of a quantity not exceeding 2,500 litres (three years duration)                             | Exempt         | Statutory                 | £105               | £105               | Fees set by Legislation   |
|  |                                   |                   | Licence to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (three years duration) | Exempt         | Statutory                 | £145               | £145               | Fees set by Legislation   |
|  |                                   |                   | Licence to keep petroleum spirit of a quantity exceeding 50,000 litres (three years duration)                                | Exempt         | Statutory                 | £300               | £300               | Fees set by Legislation   |
|  |                                   |                   | Transfer of petroleum spirit licence   | Exempt         | Statutory                 | £8                 | £8                 | Fees set by Legislation   |
| Infrastructure Management & Operations | Supporting Business & Communities | Trading Standards | <b>BWC Membership Fees</b>   |                |                           |                    |                    |   |
|  |                                   |                   | BWC Registration Fee   | Standard (20%) | Non-statutory             | £100 (one off)     |                    | See new fee structure below   |
|  |                                   |                   | Membership fees for 1-5 employees  | Standard (20%) | Non-statutory             | £100 (annually)    |                    | See new fee structure below   |
|  |                                   |                   | Membership fees for 6-20 employees   | Standard (20%) | Non-statutory             | £150 (annually)    |                    | See new fee structure below   |
|  |                                   |                   | Membership fees for 21+ employees  | Standard (20%) | Non-statutory             | £200 (annually)    |                    | See new fee structure below   |
|  |                                   |                   | Registration & 1st year's membership fees 1-5 employees  | Standard (20%) | Non-statutory             |                    | £250.00            | There are maximum fees that can be charged as part of BWC national scheme |
|  |                                   |                   | Registration & 1st year's membership fees 6-20 employees   | Standard (20%) | Non-statutory             |                    | £300.00            | There are maximum fees that can be charged as part of BWC national scheme |
|  |                                   |                   | Registration & 1st year's membership fees 21+ employees  | Standard (20%) | Non-statutory             |                    | £400.00            | There are maximum fees that can be charged as part of BWC national scheme |
|  |                                   |                   | Annual maintenance fee - 1-5 employees   | Standard (20%) | Non-statutory             |                    | £120.00            | There are maximum fees that can be charged as part of BWC national scheme |
|  |                                   |                   | Annual maintenance fee - 6-20 employees  | Standard (20%) | Non-statutory             |                    | £180.00            | There are maximum fees that can be charged as part of BWC national scheme |
|  |                                   |                   | Annual maintenance fee - 21+ employees   | Standard (20%) | Non-statutory             |                    | £240.00            | There are maximum fees that can be charged as part of BWC national scheme |
| Infrastructure                         | Supporting Business &             | Trading Standards | <b>Primary Authority Fees</b>  |                |                           |                    |                    |   |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                       | Service           | Description of charge   | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)             | 2015-16 Charge (£) | Additional information   |
|--|-----------------------------------|-------------------|---|----------------|---------------------------|--------------------------------|--------------------|--|
| Management & Operations                | Communities                       |                   | Work undertaken under the formal Primary Authority Agreement  | Standard (20%) | Statutory                 | £60 per hour (charged prorata) | £61.20             | Fees can only be charged at cost recovery only. 2% inflation added |
| Infrastructure Management & Operations | Supporting Business & Communities | Trading Standards | <b>Environmental Searches</b><br>Fees charged in respect of environmental searches carried out on request will include for up to two hours officer time   | Standard (20%) | Statutory                 | £60 flat rate                  | £61.20             |  |
|  |                                   |                   | Where environmental search requests are made that incur officer's time in excess of two hours, an additional charge of £30 per hour per officer, or part thereof will be charged  | Standard (20%) | Statutory                 | £30 per hour                   | £30.60             |  |
| Infrastructure Management & Operations | Supporting Business & Communities | Trading Standards | <b>Fees Payable for Approval</b><br>Manufacture only, or manufacture and placing on the market, of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such additives (Approvals) | Exempt         | Statutory                 | £451 one off                   | £451 one off       | Fees set by Legislation  |
|  |                                   |                   | Placing on the market of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such (Approvals).  | Exempt         | Statutory                 | £226 one off                   | £226 one off       | Fees set by Legislation  |
| Infrastructure Management & Operations | Supporting Business & Communities | Trading Standards | <b>Performing Animals</b><br>Fee for registration with Cambridgeshire to exhibit or train animals under the Performing Animal (Regulations) Act 1925  | Exempt         | Statutory                 | £60                            | £61                | Inflated by 2% as proposed   |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                       | Service | Description of charge   | VAT rating | Statutory / Non-Statutory | 2014-15 Charge (£)  | 2015-16 Charge (£)  | Additional information                  |
|--|-----------------------------------|---------|---|------------|---------------------------|---|---|---|
|  |                                   |         | Fee to view and take copies of the register of persons registered with Cambridgeshire under the Performing Animals (Regulations) Act 1925   | Exempt     | Statutory                 | £60 (pro rata per hour)   | £61.20 (pro rata per hour)  | Inflated by 2% as proposed              |
| Infrastructure Management & Operations | Supporting Business & Communities | Parking | <b>Monday to Saturday</b>   |            |                           |   |   | <b>Charges reviewed every two years</b> |
|  |                                   |         | <b>Band 1:</b> Free School Lane, King Street, Manor Street, Trumpington Street (north of Silver Street)   | Zero rated | Non-statutory             | 50p for 10 minutes. Max stay = 1 hour. 8.30 to 18.30                    | 50p for 10 minutes. Max stay = 1 hour. 8.30 to 18.30                    |   |
|  |                                   |         | <b>Band 2:</b> Jesus Lane, Park Terrace Sun St  | Zero rated | Non-statutory             | 60p for 15 minutes. Max stay= 2 hours. 8:30 to 18:30                    | 60p for 15 minutes. Max stay= 2 hours. 8:30 to 18:30                    |   |
|  |                                   |         | <b>Band 3:</b> Brookside, Lensfield Road, Regent Street , Tennis Court Road, Trumpington Street (south of Silver Street)  | Zero rated | Non-statutory             | 50p for 10 minutes. Max stay = 2 hours. 8.30 to 18.30                   | 50p for 10 minutes. Max stay = 2 hours. 8.30 to 18.30                   |   |
|  |                                   |         | <b>Band 4:</b> Newnham Road (west side near Maltings Lane), Queen's Road  | Zero rated | Non-statutory             | 60p for 15 minutes. Max stay= 4 hours. M-F 9:30 to17:00. S 9:00 to17:00 | 60p for 15 minutes. Max stay= 4 hours. M-F 9:30 to17:00. S 9:00 to17:00 |   |
|  |                                   |         | <b>Band 5:</b> Bateman Street, Canterbury Street, Castle Street, Chesterton Road, Devonshire Road (Tenison Rd) Emery Street, Ferry Path, Glisson Road,(Mill St) Gwydir Street (Mill Rd), Hamilton Rd, Histon Road,(Hairdressers), Mawson Road, Mill Street, Norfolk Street, Northampton Street, Panton Street, Pemberton Terrace, Pound Hill, Russell Street, St. Barnabas Road, Tenison Road (north of George Pateman Court), Mill Road Council Depot Access | Zero rated | Non-statutory             | 50p for 30 minutes. Max stay= 2 hours. 9:00 to 17:00                    | 50p for 30 minutes. Max stay= 2 hours. 9:00 to 17:00                    |   |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate | Policy Line | Service | Description of charge   | VAT rating | Statutory / Non-Statutory | 2014-15 Charge (£)                                   | 2015-16 Charge (£)                                   | Additional information |
|-------------|-------------|---------|---|------------|---------------------------|--|--|------------------------|
|             |             |         | <b>Band 6:</b> Abbey Rd, Arthur St, DeFreville Ave, Devonshire Rd (Mill Rd), Fisher St, Gwydir St (Cambridge Blue), Harvey Rd, Histon Rd (Jct Victoria Rd), Holland St, Humberstone, Kingston St, Montague Rd, Norwich St, Ravensworth Gardens, Russell Court, St Pauls Rd, St Peter's St, Shelly Row | Zero rated | Non-statutory             | 50p for 30 minutes. Max stay= 4 hours. 9:00 to 17:00 | 50p for 30 minutes. Max stay= 4 hours. 9:00 to 17:00 |                        |
|             |             |         | <b>Band 7:</b> Priory Rd, Saxon Rd, Tenison Ave,  | Zero rated | Non-statutory             | 50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00 | 50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00 |                        |
|             |             |         | <b>Band 8:</b> Gresham Road, Newnham Road (adjacent to Lammas Land), West Road,   | Zero rated | Non-statutory             | 50p for 30 minutes. Max stay= 4 hours. 9:00 to 17:00 | 50p for 30 minutes. Max stay= 4 hours. 9:00 to 17:00 |                        |
|             |             |         | <b>Band 9:</b> Aylestone Rd, Lady Margret, Mount Pleasant, Newnham Walk Ridley Hall Rd, Sidgewick Ave, Wordsworth Grove   | Zero rated | Non-statutory             | 50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00 | 50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00 |                        |
|             |             |         | <b>Band 10:</b> Chesterton Road (outside numbers 34 to 46) Milton Road (Mitcham's Corner) layby adjacent to Springfield Road  | Zero rated | Non-statutory             | 20p for 15 minutes. Max stay= 1 hour. 9:00 to 17:00  | 20p for 15 minutes. Max stay= 1 hour. 9:00 to 17:00  |                        |
|             |             |         | <b>Band 11:</b> Clarendon Road, Cutter Ferry Close, Shaftesbury Road, Station Road, Trumpington Road, Union Road Huntingdon Road, Broad Street, River Lane, Riverside, Walnut Tree Avenue St. Matthew's Street, Sturton Street, Tenison Road (south of George Pateman Court)                          | Zero rated | Non-statutory             | 50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00 | 50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00 |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                       | Service | Description of charge   | VAT rating | Statutory / Non-Statutory | 2014-15 Charge (£)                                      | 2015-16 Charge (£)                                      | Additional information |
|--|-----------------------------------|---------|---|------------|---------------------------|---|---|------------------------|
|  |                                   |         | <b>Band 12:</b> Bentley Road, Newton Road   | Zero rated | Non-statutory             | 10p for 15 minutes. Max stay= 30 minutes. 7:00 to 17:00 | 10p for 15 minutes. Max stay= 30 minutes. 7:00 to 17:00 |                        |
|  |                                   |         | <b>Band 13:</b> Parkside (o/s nos. 37-38)   | Zero rated | Non-statutory             | 50p for 20 minutes. Max stay= 20 minutes. 9:00 to 17:00 | 50p for 20 minutes. Max stay= 20 minutes. 9:00 to 17:00 |                        |
| Infrastructure Management & Operations | Supporting Business & Communities | Parking | <b>Sunday</b>   |            |                           |   |   |                        |
|  |                                   |         | <b>Band 1:</b> Free School Lane, King Street, Manor Street, Trumpington Street (north of Silver Street)   | Zero rated | Non-statutory             | 50p for 15 minutes. Max stay= 2 hours. 9:00 to 17:00    | 50p for 15 minutes. Max stay= 2 hours. 9:00 to 17:00    |                        |
|  |                                   |         | <b>Band 2:</b> Brookside, Lensfield Road, Regent Street (south of Park Terrace), Tennis Court Road, Trumpington Street (south of Silver Street) Park Terr   | Zero rated | Non-statutory             | 50p for 15 minutes. Max stay= 4 hours. 9:00 to 17:00    | 50p for 15 minutes. Max stay= 4 hours. 9:00 to 17:00    |                        |
|  |                                   |         | <b>Band 3:</b> Bateman St, Castle St, Chesterton Rd, Gresham Rd, Jesus Lane, Milton Rd, Norwich St, Newnham Rd (west side near Maltings Lane), Northampton Street, Panton St, Pemberton St, Pound Hill, Queens Rd, Russell Court, Russell St, Sun St, West Rd | Zero rated | Non-statutory             | 50p for 30 minutes. Max stay= 4 hours. 9:00 to 17:00    | 50p for 30 minutes. Max stay= 4 hours. 9:00 to 17:00    |                        |
|  |                                   |         | <b>Band 4:</b> Broad St, Cutter Ferry Close, Lady Margret Road, Mount Pleasant, Newnham Walk, Ridley Hall Rd, Sidgewick Avenue, Station Rd, Trumpington Rd, Union Rd, Wordsworth Grove  | Zero rated | Non-statutory             | 50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00    | 50p for 30 minutes. Max stay= 8 hours. 9:00 to 17:00    |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                       | Service | Description of charge  | VAT rating | Statutory / Non-Statutory | 2014-15 Charge (£)                        | 2015-16 Charge (£)                        | Additional information |
|--|-----------------------------------|---------|--|------------|---------------------------|---|---|------------------------|
|  |                                   |         | <b>Band 5:</b> Abbey Road, Arthur Street, Aylestone Road, Beche Road, Bentley Road, Canterbury Street, Chesterton Road (outside 170), Clarendon Road, DeFreville Avenue, Devonshire Road, Emery Street, Ferry Path, Fisher Street, Glisson Road, Gwydir Street, Hamilton Road, Harvey Road, Histon Road, Holland Street, Humberstone Road, Huntingdon Road, Kingston Street, Mawson Road, Mill Road (Council Depot), Mill Street, Montague Road, Newton Road, Norfolk Street, Parkside, Priory Road, Ravensworth Gardens, River Lane, Riverside, Shaftsbury Road, St Barnabas Road, St Paul's Road, St Peter's Street, St Matthew's Street Saxon Road, Shelly Row, | Zero rated | Non-statutory             | Free                                      | Free                                      |                        |
| Infrastructure Management & Operations | Supporting Business & Communities | Parking | <b>Permits- Resident</b>   |            | Non-statutory             |   |   |                        |
|  |                                   |         | Benson   | Zero rated | Non-statutory             | Car= £52, Bike= £26, Business= £78        | Car= £52, Bike= £26, Business= £78        |                        |
|  |                                   |         | Kite   | Zero rated | Non-statutory             | Car= £81, Bike= £40.50                    | Car= £81, Bike= £40.50                    |                        |
|  |                                   |         | Brunswick  | Zero rated | Non-statutory             | Car= £81, Bike= £40.50, Business= £121.50 | Car= £81, Bike= £40.50, Business= £121.50 |                        |
|  |                                   |         | Castle Hill  | Zero rated | Non-statutory             | Car= £52, Bike= £26, Business= £78        | Car= £52, Bike= £26, Business= £78        |                        |
|  |                                   |         | De Freville  | Zero rated | Non-statutory             | Car= £52, Bike= £26, Business= £78        | Car= £52, Bike= £26, Business= £78        |                        |
|  |                                   |         | Guest  | Zero rated | Non-statutory             | Car= £76, Bike= £38, Business= £114       | Car= £76, Bike= £38, Business= £114       |                        |
|  |                                   |         | Newtown  | Zero rated | Non-statutory             | Car= £81, Bike= £40.50, Business= £121.50 | Car= £81, Bike= £40.50, Business= £121.50 |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                       | Service   | Description of charge                              | VAT rating | Statutory / Non-Statutory | 2014-15 Charge (£)                        | 2015-16 Charge (£)                        | Additional information   |
|--|-----------------------------------|-----------|--|------------|---------------------------|---|---|--------------------------|
|  |                                   |           | Park Street  | Zero rated | Non-statutory             | Car= £81, Bike= £40.50, Business= £121.50 | Car= £81, Bike= £40.50, Business= £121.50 |                          |
|  |                                   |           | Petersfield  | Zero rated | Non-statutory             | Car= £52, Bike= £26, Business= £78        | Car= £52, Bike= £26, Business= £78        |                          |
|  |                                   |           | Regent Terrace                                     | Zero rated | Non-statutory             | Car= £81, Bike= £40.50                    | Car= £81, Bike= £40.50                    |                          |
|  |                                   |           | Riverside  | Zero rated | Non-statutory             | Car= £52, Bike= £26, Business= £78        | Car= £52, Bike= £26, Business= £78        |                          |
|  |                                   |           | Shaftesbury  | Zero rated | Non-statutory             | Car= £52, Bike= £26, Business= £78        | Car= £52, Bike= £26, Business= £78        |                          |
|  |                                   |           | Tenison  | Zero rated | Non-statutory             | Car= £70, Bike= £35, Business= £105       | Car= £70, Bike= £35, Business= £105       |                          |
|  |                                   |           | West Cambridge                                     | Zero rated | Non-statutory             | Car= £52, Bike= £26                       | Car= £52, Bike= £26                       |                          |
| Infrastructure Management & Operations | Supporting Business & Communities | Parking   | <b>Permits</b>                                     |            |                           |   |   |                          |
|  |                                   |           | Visitors   | Zero rated | Non-statutory             | £8  | £8  |                          |
|  |                                   |           | Ely  | Zero rated | Non-statutory             | £26                                       | £26                                       |                          |
|  |                                   |           | Medical  | Zero rated | Non-statutory             | £64.50 per space (35 space)               | £64.50 per space (35 space)               |                          |
|  |                                   |           | Dispensations- medical                             | Zero rated | Non-statutory             | £10                                       | £10                                       |                          |
|  |                                   |           | Dispensations- manual                              | Zero rated | Non-statutory             | £50                                       | £50                                       |                          |
|  |                                   |           | Car Club   | Zero rated | Non-statutory             | £52                                       | £52                                       |                          |
| Infrastructure Management & Operations | Supporting Business & Communities | Parking   | <b>Other</b>                                       |            |                           |   |   |                          |
|  |                                   |           | Adhoc bollard manning                              | Zero rated | Non-statutory             | £25 per hour                              | £25 per hour                              |                          |
| Infrastructure Management & Operations | Supporting Business & Communities | Parking   | <b>Penalty charge notices</b>                      | Zero rated | Non-statutory             | £50 or £70 depending on the contravention | £50 or £70 depending on the contravention |                          |
| Infrastructure Management & Operations | Supporting Business & Communities | Parking   | <b>Huntingdonshire</b>                             |            |                           |   |   |                          |
|  |                                   |           | Parking fees                                       | Zero rated |                           | 20p for 15 minutes<br>Max stay= 1 hour    | 20p for 15 minutes<br>Max stay= 1 hour    |                          |
|  |                                   |           | Excess Charge Notices                              | Zero rated |                           | £60                                       | £60                                       |                          |
| Infrastructure Management & Operations | Community & Cultural Services     | Libraries | <b>Borrowing Charges</b>                           |            |                           |   |   |                          |
|  |                                   |           | Books  | Exempt     | Statutory                 | Free                                      | Free                                      |                          |
|  |                                   |           | eBooks   | Exempt     | Non-statutory             | Free                                      | Free                                      |                          |
|  |                                   |           | Magazines  | Exempt     | Non-statutory             | Free                                      | Free                                      |                          |
|  |                                   |           | eMagazines/eNewspapers                             | Exempt     | Non-statutory             | Free                                      | Free                                      |                          |
|  |                                   |           | Home energy meter                                  | Exempt     | Non-statutory             | Free                                      | Free                                      |                          |
|  |                                   |           | Audio book or language course- junior/ young adult | Exempt     | Non-statutory             | Free                                      | Free                                      |                          |
|  |                                   |           | Audio book and language course                     | Exempt     | Non-statutory             | £1.50                                     | £1.50                                     | Upfront payment required |
|  |                                   |           | eAudio book  | Exempt     | Non-statutory             | Free                                      | Free                                      |                          |
|  |                                   |           | DVD/Blu Ray  | Exempt     | Non-statutory             | £2  | £2  | Upfront payment required |
|  |                                   |           | Premium DVD  | Exempt     | Non-statutory             | £2.75                                     | £2.75                                     | Upfront payment required |
|  |                                   |           | Short DVD  | Exempt     | Non-statutory             | £1.30                                     | £1.30                                     | Upfront payment required |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                   | Service   | Description of charge                 | VAT rating | Statutory / Non-Statutory | 2014-15 Charge (£)   | 2015-16 Charge (£)  | Additional information   |
|--|-------------------------------|-----------|---------------------------------------|------------|---------------------------|--|---|--------------------------|
|  |                               |           | Music CD                              | Exempt     | Non-statutory             | £1.10  | £1.10   | Upfront payment required |
|  |                               |           | CD Rom                                | Exempt     | Non-statutory             | £3 per disc  | £3 per disc   | Upfront payment required |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>Overdue Charges</b>                |            |                           |  |   |                          |
|  |                               |           | Books and magazines- Junior           | Exempt     | Non-statutory             | 5p per day (maximum £1)  | 5p per day (maximum £1)   |                          |
|  |                               |           | Books and magazines- Adult            | Exempt     | Non-statutory             | 25p per day (maximum £5)   | 25p per day (maximum £5.15)   |                          |
|  |                               |           | eBooks/eMagazines/eNewspapers         | Exempt     | Non-statutory             | N/A  | N/A   |                          |
|  |                               |           | Audio book or language course- Junior | Exempt     | Non-statutory             | 5p per day (maximum £1)  | 5p per day (maximum £1)   |                          |
|  |                               |           | Audio book or language course- Adult  | Exempt     | Non-statutory             | 60p per day (maximum £12)  | 60p per day (maximum £12)   |                          |
|  |                               |           | eAudio book                           | Exempt     | Non-statutory             | N/A  | N/A   |                          |
|  |                               |           | Premium DVD                           | Exempt     | Non-statutory             | £1 per day (maximum £20)   | £1 per day (maximum £20)  |                          |
|  |                               |           | DVD/ Blu Ray                          | Exempt     | Non-statutory             | 65p per day (maximum £13)  | 65p per day (maximum £13)   |                          |
|  |                               |           | Short DVD                             | Exempt     | Non-statutory             | 40p per day (maximum £5)   | 40p per day (maximum £5.15)   |                          |
|  |                               |           | Music CD                              | Exempt     | Non-statutory             | 40p per day (maximum £8)   | 40p per day (maximum £8.24)   |                          |
|  |                               |           | CD Rom                                | Exempt     | Non-statutory             | 75p per day (maximum £15)  | 75p per day (maximum £15)   |                          |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>Membership</b>                     |            |                           |  |   |                          |
|  |                               |           | Membership card                       | Exempt     | Statutory                 | Free   | Free  |                          |
|  |                               |           | Replacement card- adult/junior        | Exempt     | Non-statutory             | £1.50/£1   | £1.50/£1  |                          |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | Lost/damaged loan items               | Exempt     | Non-statutory             | Please ask staff   | Please ask staff  |                          |
|  |                               |           | <b>Requests</b>                       |            |                           |  |   |                          |
|  |                               |           | Cambridgeshire stock                  | Exempt     | Non-statutory             | Free internal. External - Up to 50 copies £6.25, 51 -100 copies £12.25, 101-150 copies £18.74, 151-200 copies £31.25 | Under 25 copies £5 internal, £10 external 25-50 copies £10 internal, £20 external Over 50 copies £15 internal, £30 external |                          |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | Items not in Cambridgeshire stock     | Exempt     | Non-statutory             | £5.50  | £7.50   |                          |
|  |                               |           | <b>Printing and Copying</b>           |            |                           |  |   |                          |
|  |                               |           | A4 black and white                    | Exempt     | Non-statutory             | 10p  | 10p   |                          |
|  |                               |           | A4 colour                             | Exempt     | Non-statutory             | 50p  | 50p   |                          |
|  |                               |           | A3 black and white (copying only)     | Exempt     | Non-statutory             | 20p  | 20p   |                          |
|  |                               |           | A3 colour (copying only)              | Exempt     | Non-statutory             | £1   | £1  |                          |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | A4 microfilm                          | Exempt     | Non-statutory             | 50p  | 50p   |                          |



## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                   | Service   | Description of charge   | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)                                   | 2015-16 Charge (£)                                   | Additional information |
|--|-------------------------------|-----------|---|----------------|---------------------------|--|--|------------------------|
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>Fax</b>  |                |                           |  |  |                        |
|  |                               |           | UK first page/ extra page   | Exempt         | Non-statutory             | £1.10/ 60p   | £1.10/ 60p   |                        |
|  |                               |           | Europe first page/ extra page   | Exempt         | Non-statutory             | £2/ 85p  | £2/ 85p  |                        |
|  |                               |           | World first page/ extra page  | Exempt         | Non-statutory             | £2.50/ £1  | £2.50/ £1  |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | Receiving first page/ extra page  | Exempt         | Non-statutory             | 50p/ 20p   | 50p/ 20p   |                        |
|  |                               |           | <b>Archive and Local Studies: Research</b>  |                |                           |  |  |                        |
|  |                               |           | Vehicle registration, electoral register and magistrate's court register searches | Exempt         | Non-statutory             | £20 (including one photocopy, certified if required) | £20 (including one photocopy, certified if required) |                        |
|  |                               |           | Other checks (up to 15 minutes)   | Exempt         | Non-statutory             | £15  | £15  |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>Archives and Local Studies: Historical Research Service</b>                    |                |                           |  |  |                        |
|  |                               |           | 30 minutes  | Exempt         | Non-statutory             | £20  | £20  |                        |
|  |                               |           | 1 hour  | Exempt         | Non-statutory             | £30  | £30  |                        |
|  |                               |           | 1.5 hours   | Exempt         | Non-statutory             | £45  | £45  |                        |
|  |                               |           | 2 hours   | Exempt         | Non-statutory             | £60  | £60  |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>Archives and Local Studies: Digitisation</b>                                   |                |                           |  |  |                        |
|  |                               |           | Document up to A3   | Standard (20%) | Non-statutory             | £8   | £8   |                        |
|  |                               |           | Document between A3 and A1  | Standard (20%) | Non-statutory             | £13  | £13  |                        |
|  |                               |           | Document larger than A1   | Standard (20%) | Non-statutory             | £15  | £15  |                        |
|  |                               |           | Document larger than A0   | Standard (20%) | Non-statutory             | £18  | £18  |                        |
|  |                               |           | 35mm transparency   | Standard (20%) | Non-statutory             | £8   | £8   |                        |
|  |                               |           | C19 lantern slide   | Standard (20%) | Non-statutory             | £8   | £8   |                        |
|  |                               |           | C19 glass plate   | Standard (20%) | Non-statutory             | £10  | £10  |                        |
|  |                               |           | Pre-digitised A4-A2   | Standard (20%) | Non-statutory             | £5   | £5   |                        |
|  |                               |           | Pre-digitised A1-A0   | Standard (20%) | Non-statutory             | £11  | £11  |                        |
|  |                               |           | Inclosure / tithe / estate maps   | Standard (20%) | Non-statutory             | £25  | £25  |                        |
|  |                               |           | Image retouching  | Standard (20%) | Non-statutory             | £40  | £40  |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>Archives and Local History: Non-digitised images (from negatives)</b>          |                |                           |  |  |                        |
|  |                               |           | 6 x 4 BW  | Standard (20%) | Non-statutory             | £5   | £5   |                        |
|  |                               |           | 6 x 4 Sepia   | Standard (20%) | Non-statutory             | £8   | £8   |                        |
|  |                               |           | 7 x 5 BW  | Standard (20%) | Non-statutory             | £6   | £6   |                        |
|  |                               |           | 7 x 5 Sepia   | Standard (20%) | Non-statutory             | £9   | £9   |                        |
|  |                               |           | 8 x 6 BW  | Standard (20%) | Non-statutory             | £7   | £7   |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                   | Service   | Description of charge                              | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)  | 2015-16 Charge (£)  | Additional information |
|--|-------------------------------|-----------|--|----------------|---------------------------|---|---|------------------------|
|  |                               |           | 8 x 6 Sepia  | Standard (20%) | Non-statutory             | £10   | £10   |                        |
|  |                               |           | 10 x 8 BW  | Standard (20%) | Non-statutory             | £8  | £8  |                        |
|  |                               |           | 10 x 8 Sepia                                       | Standard (20%) | Non-statutory             | £11   | £11   |                        |
|  |                               |           | 12 x 9 BW  | Standard (20%) | Non-statutory             | £10   | £10   |                        |
|  |                               |           | 12 x 9 Sepia                                       | Standard (20%) | Non-statutory             | £13   | £13   |                        |
|  |                               |           | 16 x 12  | Standard (20%) | Non-statutory             | £18   | £18   |                        |
|  |                               |           | 35 mm slides                                       | Standard (20%) | Non-statutory             | £2  | £2  |                        |
|  |                               |           | Negatives of privately owned images                | Exempt         | Non-statutory             | £6  | £6  |                        |
|  |                               |           | Conservation work                                  | Standard (20%) | Non-statutory             |   | £28.93 per hour + materials   |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>Internet and Email</b>                          |                |                           |   |   |                        |
|  |                               |           | Online reference resources                         | Exempt         | Statutory                 | Free  | Free  |                        |
|  |                               |           | Internet and email access                          | Exempt         | Non-statutory             | Free  | Free  |                        |
|  |                               |           | Wi-Fi access                                       | Exempt         | Non-statutory             | Free  | Free  |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>Central Library-Cambridge Room Hire Charges</b> |                |                           |   |   |                        |
|  |                               |           | Meeting room 1                                     | Exempt         | Non-statutory             | £17.50 ph (commercial), £12.50 ph (council partner), £10 ph (community) | £18.03 ph (commercial), £12.88 ph (council partner), £10.30 ph            | 3% increase            |
|  |                               |           | Meeting room 2                                     | Exempt         | Non-statutory             | £17.50 ph (commercial), £12.50 ph (council partner), £10 ph (community) | £18.03 ph (commercial), £12.88 ph (council partner), £10.30 ph            | 3% increase            |
|  |                               |           | Meeting room 3                                     | Exempt         | Non-statutory             | £30 ph (commercial), £20 ph (council partner), £17.50 ph (community)    | £30.90 ph (commercial), £20.60 ph (council partner), £18.03 ph            | 3% increase            |
|  |                               |           | Conference room                                    | Exempt         | Non-statutory             | £35 ph (commercial), £25 ph (council partner), £20 ph (community)       | £36.05 ph (commercial), £25.75 ph (council partner), £20.60 ph            | 3% increase            |
|  |                               |           | Exhibition space                                   | Exempt         | Non-statutory             | £130 pw (commercial), £100 pw (council partner), £80pw (community)      | £133.90 pw (commercial), £103 pw (council partner), £82.40pw              | 3% increase            |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>Chatteris Library Room Hire Charges</b>         |                |                           |   |   |                        |
|  |                               |           | Meeting room 1                                     | Exempt         | Non-statutory             | £15 ph (commercial), £10 ph (council partner), £6 ph (community)        | £15.45 ph (commercial), £10.30 ph (council partner), £6.18 ph (community) | 3% increase            |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                   | Service   | Description of charge                       | VAT rating | Statutory / Non-Statutory | 2014-15 Charge (£)   | 2015-16 Charge (£)   | Additional information |
|--|-------------------------------|-----------|---|------------|---------------------------|--|--|------------------------|
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>Ely Library Room Hire Charges</b>        |            |                           |  |  |                        |
|  |                               |           | Meeting room 1                              | Exempt     | Non-statutory             | £15 ph (commercial), £10 ph (council partner), £6 ph (community)   | £15.45 ph (commercial), £10.30 ph (council partner), £6.18 ph (community)  | 3% increase            |
|  |                               |           | Interview room 1                            | Exempt     | Non-statutory             | £10 ph (commercial), £6 ph (council partner), £3.50 ph (community) | £10.30 ph (commercial), £6.18 ph (council partner), £3.61 ph (community)   | 3% increase            |
|  |                               |           |   |            |                           |  |  |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>Huntingdon Library Room Hire Charges</b> |            |                           |  |  |                        |
|  |                               |           | Meeting room 1                              | Exempt     | Non-statutory             | £12.50 ph (commercial), £8 ph (council partner), £5 ph (community) | £12.88 ph (commercial), £8.24 ph (council partner), £5.15 ph (community)   | 3% increase            |
|  |                               |           | Meeting room 2                              | Exempt     | Non-statutory             | £15 ph (commercial), £10 ph (council partner), £6 ph (community)   | £15.45 ph (commercial), £10.30 ph (council partner), £6.18 ph (community)  | 3% increase            |
|  |                               |           | Meeting room 1 and 2                        | Exempt     | Non-statutory             | £17 ph (commercial), £12 ph (council partner), £7 ph (community)   | £17.51 ph (commercial), £12.36 ph (council partner), £7.21 ph (community)  | 3% increase            |
|  |                               |           | Exhibition space                            | Exempt     | Non-statutory             | £60 pw (commercial), £40 pw (council partner), £30 pw (community)  | £61.80 pw (commercial), £41.20 pw (council partner), £30.90 pw (community) | 3% increase            |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>March Library Room Hire Charges</b>      |            |                           |  |  |                        |
|  |                               |           | Meeting room 1                              | Exempt     | Non-statutory             | £15 ph (commercial), £10 ph (council partner), £6 ph (community)   | £15.45 ph (commercial), £10.30 ph (council partner), £6.18 ph (community)  | 3% increase            |
|  |                               |           | Interview room                              | Exempt     | Non-statutory             | £10 ph (commercial), £6 ph (council partner), £3.50 ph (community) | £10.30 ph (commercial), £6.18 ph (council partner), £3.61 ph (community)   | 3% increase            |
|  |                               |           |   |            |                           |  |  |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries | <b>Ramsey Library Room Hire Charges</b>     |            |                           |  |  |                        |
|  |                               |           | Meeting room 1                              | Exempt     | Non-statutory             | £15 ph (commercial), £10 ph (council partner), £6 ph (community)   | £15.45 ph (commercial), £10.30 ph (council partner), £6.18 ph (community)  | 3% increase            |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                   | Service       | Description of charge   | VAT rating | Statutory / Non-Statutory | 2014-15 Charge (£)   | 2015-16 Charge (£)  | Additional information |
|--|-------------------------------|---------------|---|------------|---------------------------|--|---|------------------------|
|  |                               |               | Interview room  | Exempt     | Non-statutory             | £10 ph (commercial), £6 ph (council partner), £3.50 ph (community) | £10.30 ph (commercial), £6.18 ph (council partner), £3.61 ph (community)  | 3% increase            |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries     | <b>Soham Library Room Hire Charges</b><br>Meeting room 1      | Exempt     | Non-statutory             | £12.50 ph (commercial), £8 ph (council partner), £5 ph (community) | £12.88 ph (commercial), £8.24 ph (council partner), £5.15 ph (community)  | 3% increase            |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries     | <b>St Neots Library Room Hire Charges</b><br>Meeting room     | Exempt     | Non-statutory             | £8 ph (commercial), £6 ph (council partner), £3.50 ph (community)  | £8.24 ph (commercial), £6.18 ph (council partner), £3.61 ph (community)   | 3% increase            |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries     | <b>Whittlesey Library Room Hire Charges</b><br>Meeting room 1 | Exempt     | Non-statutory             | £12.50 ph (commercial), £8 ph (council partner), £5 ph (community) | £12.88 ph (commercial), £8.24 ph (council partner), £5.15 ph (community)  | 3% increase            |
|  |                               |               | Interview Room  | Exempt     | Non-statutory             | £10 ph (commercial), £6 ph (council partner), £3.50 ph (community) | £10.30 ph (commercial), £6.18 ph (council partner), £3.61 ph (community)  | 3% increase            |
| Infrastructure Management & Operations | Community & Cultural Services | Libraries     | <b>Wisbech Library Room Hire Charges</b><br>Meeting room 1    | Exempt     | Non-statutory             | £12.50 ph (commercial), £8 ph (council partner), £5 ph (community) | £12.88 ph (commercial), £8.24 ph (council partner), £5.15 ph (community)  | 3% increase            |
|  |                               |               | Meeting room 2  | Exempt     | Non-statutory             | £12.50 ph (commercial), £8 ph (council partner), £5 ph (community) | £12.88 ph (commercial), £8.24 ph (council partner), £5.15 ph (community)  | 3% increase            |
|  |                               |               | Meeting room 1 and 2  | Exempt     | Non-statutory             | £17.5 ph (commercial), £12 ph (council partner), £7 ph (community) | £18.03 ph (commercial), £12.36 ph (council partner), £7.21 ph (community) | 3% increase            |
|  |                               |               | Interview room  | Exempt     | Non-statutory             | £10 ph (commercial), £6 ph (council partner), £3.50 ph (community) | £10.30 ph (commercial), £6.18 ph (council partner), £3.61 ph (community)  | 3% increase            |
| Infrastructure                         | Community & Cultural          | Registrations | Ceremonies  |            |                           |  |   |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                   | Service       | Description of charge                    | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£) | 2015-16 Charge (£) | Additional information |
|--|-------------------------------|---------------|--|----------------|---------------------------|--------------------|--------------------|------------------------|
| Management & Operations                | Services                      |               | Venue marriage or CP Mon-Sat             | Out of scope   | Non-statutory             | £435               | £450               |                        |
|  |                               |               | Venue marriage or CP Sun & current B/H   | Out of scope   | Non-statutory             | £515               | £550               |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | <b>Ceremonies-Marriage or CP #</b>       |                |                           |                    |                    |                        |
|  |                               |               | Room 1 (stat fee ceremonies)             | Out of scope   | Statutory                 | £46                | £46                |                        |
|  |                               |               | Poets room Mon to Fri <=10.30            | Out of scope   | Non-statutory             | £85                | £100               |                        |
|  |                               |               | Poets room Mon to Thurs 11.00=>          | Out of scope   | Non-statutory             | £170               | £175               |                        |
|  |                               |               | Poets room Fri 11.00=>                   | Out of scope   | Non-statutory             | £210               | £240               |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | Poets room Sat all day                   | Out of scope   | Non-statutory             | £210               | £240               |                        |
|  |                               |               | <b>Ceremonies- Naming/ Renewals</b>      |                |                           |                    |                    |                        |
|  |                               |               | All poets room fees as per marriage / cp | Standard (20%) | Non-statutory             | see above          |                    |                        |
|  |                               |               | Any venue Mon to Fri                     | Standard (20%) | Non-statutory             | £250               | £325               |                        |
|  |                               |               | Any venue Sat                            | Standard (20%) | Non-statutory             | £270               | £325               |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | Any venue Sun or B/H                     | Standard (20%) | Non-statutory             | £350               | £425               |                        |
|  |                               |               | <b>Ceremonies-Private Citizenship</b>    |                |                           |                    |                    |                        |
|  |                               |               | Any registration office <10.30           | Standard (20%) | Non-statutory             | £130               | £140               |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | Then # applies                           | Standard (20%) | Non-statutory             | See above          | See above          |                        |
|  |                               |               | <b>Approved Premise Approvals</b>        |                |                           |                    |                    |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | Approval fee                             | Standard (20%) | Non-statutory             | £1,650             | £1,650             |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | <b>Nationality Checking (inc. VAT)</b>   |                |                           |                    |                    |                        |
|  |                               |               | Adult single application                 | Standard (20%) | Non-statutory             | £70                | £80                |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | Child single application                 | Standard (20%) | Non-statutory             | £35                | £35                |                        |
|  |                               |               | <b>Settlement Checking (inc. VAT)</b>    |                |                           |                    |                    |                        |
|  |                               |               | Main applicant                           | Standard (20%) | Non-statutory             | £95                | £100               |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | Each additional dependent                | Standard (20%) | Non-statutory             | £20                | £25                |                        |
|  |                               |               | <b>Other Fees (inc. VAT)</b>             |                |                           |                    |                    |                        |
|  |                               |               | Post & handling (standard)               | Standard (20%) | Non-statutory             | £1.25              | £1.25              |                        |
|  |                               |               | Signed for post & handling (UK)          | Standard (20%) | Non-statutory             | £2.25              | £2.25              |                        |
|  |                               |               | Signed for post & handling (Non-UK)      | Standard (20%) | Non-statutory             | £8.50              | £8.50              |                        |
|  |                               |               | Express fee (excludes stat cert fee)     | Standard (20%) | Non-statutory             | £25.00             | £25.00             |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                   | Service       | Description of charge  | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£) | 2015-16 Charge (£) | Additional information  |
|--|-------------------------------|---------------|--|----------------|---------------------------|--------------------|--------------------|---|
|  |                               |               | Express fee (excludes stat cert fee)   | Standard (20%) | Non-statutory             | £40                | £40                |   |
|  |                               |               | Media use of ceremony room   | Standard (20%) | Non-statutory             | £120 Ph            | £120               | This applies where such use is of no benefit to the service (benefit to the service would be, for example, where publicity / marketing might increase income) |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | <b>New Fees (inc. VAT)</b><br>Ceremony amendment fee   | Standard (20%) | Non-statutory             | £25                | £25                | Target date 1st Jan 2015 (or earlier)   |
|  |                               |               | Passport form (for passport to be issued in married name)  | Standard (20%) | Non-statutory             | £25                | £25                | Target date 1st Jan 2015 (or earlier)   |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | <b>General Search</b><br><i>S.31(2)(a), B&amp;D Regn Act 1953; S.64(2)(a), Mge Act 1949</i> - A general search in indexes in his/her office not exceeding 6 successive hours   | Out of scope   | Statutory                 | £18                | £18                |   |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | <b>Certificates-Superintendent Registrar</b><br><i>S.31(2)(c), B&amp;D Regn Act 1953; S.64(2)(c), Mge Act 1949</i> - Issuing a standard certificate of birth, death or marriage  | Out of scope   | Statutory                 | £10                | £10                |   |
|  |                               |               | <i>S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act 1961; S.124(3), Social Security Administration Act 1992, as amended; S.564(1), Education Act 1996</i> - Issuing a certificate of birth, death or marriage for certain statutory purposes | Out of scope   | Statutory                 | £10                | £10                |   |
|  |                               |               | <i>S.33(1), B&amp;D Regn Act 1953</i> - Issuing a short certificate of birth   | Out of scope   | Statutory                 | £10                | £10                |   |
| Infrastructure                         | Community & Cultural          | Registrations | <b>Certificates- Registrar</b>   |                |                           |                    |                    |   |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate             | Policy Line | Service | Description of charge   | VAT rating   | Statutory / Non-Statutory | 2014-15 Charge (£) | 2015-16 Charge (£) | Additional information |
|-------------------------|-------------|---------|---|--------------|---------------------------|--------------------|--------------------|------------------------|
| Management & Operations | Services    |         | S.32(c), <i>B&amp;D Regn Act 1953</i> ; S.63(1)(b), <i>Mge Act 1949</i> - Issuing a standard certificate of birth, death or marriage at the time of registration  | Out of scope | Statutory                 | £4                 | £4                 |                        |
|                         |             |         | S.32(c), <i>B&amp;D Regn Act 1953</i> ; S.63(1)(b), <i>Mge Act 1949</i> - Issuing a standard certificate of birth, death or marriage after the time of registration   | Out of scope | Statutory                 | £7                 | £7                 |                        |
|                         |             |         | S.10, <i>Savings Bank Act 1887, as amended</i> ; S.178(1), <i>Factories Act 1961</i> ; S.124(3), <i>Social Security Administration Act 1992, as amended</i> ; S.564(1), <i>Education Act 1996</i> - Issuing a certificate of birth, death or marriage for certain statutory purposes at the time of registration    | Out of scope | Statutory                 | £4                 | £4                 |                        |
|                         |             |         | S.10, <i>Savings Bank Act 1887, as amended</i> ; S.178(1), <i>Factories Act 1961</i> ; S.124(3), <i>Social Security Administration Act 1992, as amended</i> ; S.564(1), <i>Education Act 1996</i> - Issuing a certificate of birth, death or marriage for certain statutory purposes after the time of registration | Out of scope | Statutory                 | £7                 | £7                 |                        |
|                         |             |         | S.33(1), <i>B&amp;D Regn Act 1953</i> - One short certificate of birth issued at the time of registration   | Out of scope | Statutory                 | NIL                | NIL                |                        |
|                         |             |         | S.33(1), <i>B&amp;D Regn Act 1953</i> - Any other short certificate of birth at the time of registration  | Out of scope | Statutory                 | £4                 | £4                 |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                   | Service       | Description of charge   | VAT rating   | Statutory / Non-Statutory | 2014-15 Charge (£)               | 2015-16 Charge (£)               | Additional information |
|--|-------------------------------|---------------|---|--------------|---------------------------|----------------------------------|----------------------------------|------------------------|
|  |                               |               | S.33(1), B&D Regn Act 1953- Any other short certificate of birth after the time of registration   | Out of scope | Statutory                 | £7                               | £7                               |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | <b>Marriages- Superintendent Registrar</b><br>S.27(7), Mge Act 1949- Attending outside his/her office to be given notice of marriage of a house-bound or detained person    | Out of scope | Statutory                 | £46 (housebound), £67 (detained) | £46 (housebound), £67 (detained) |                        |
|  |                               |               | S.27(6), Mge Act 1949- Entering a notice of marriage in a marriage notice book  | Out of scope | Statutory                 | £35                              | £35                              |                        |
|  |                               |               | S.17(2), Marriage (Registrar General's Licence) Act 1970- Entering a notice of marriage by Registrar General's Licence in a marriage notice book                            | Out of scope | Statutory                 |                                  |                                  |                        |
|  |                               |               | S.51(2), Mge Act 1949- Attending a marriage at the residence of a house-bound or detained person  | Out of scope | Statutory                 | £3                               | £3                               |                        |
|  |                               |               | S.17(2), Marriage (Registrar General's Licence) Act 1970- Attending a marriage by Registrar General's licence   | Out of scope | Statutory                 | £82 (housebound, £93 (detained)) | £82 (housebound, £93 (detained)) |                        |
|  |                               |               | S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005- Attending with a registrar a marriage on approved premises | Out of scope | Statutory                 | £2                               | £2                               |                        |
|  |                               |               |   | Out of scope | Statutory                 | As set by the local authority    | As set by the local authority    |                        |
|  |                               |               |   | Out of scope | Statutory                 |                                  |                                  |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | <b>Marriages- Registrar</b><br>S.51(1), Mge Act 1949- Attending a marriage at the register office   | Out of scope | Statutory                 | £46                              | £46                              |                        |



## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                   | Service       | Description of charge  | VAT rating   | Statutory / Non-Statutory | 2014-15 Charge (£)  | 2015-16 Charge (£)  | Additional information |
|--|-------------------------------|---------------|--|--------------|---------------------------|---|---|------------------------|
|  |                               |               | <i>S.51(1), Mge Act 1949-</i><br>Attending a marriage at a registered building or the residence of a housebound or detained person   | Out of scope | Statutory                 | £86 (registered building), £79 (housebound), £86 (detained) | £86 (registered building), £79 (housebound), £86 (detained) |                        |
|  |                               |               | <i>S.17(2), Marriage (Registrar General's Licence) Act 1970-</i><br>Attending a marriage by Registrar General's Licence  | Out of scope | Statutory                 | £2  | £2  |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | <b>Certification for Worship and Registration for Marriage-Superintendent Registrar</b>  |              |                           |   |   |                        |
|  |                               |               | <i>S.5, Place of Worship Registration Act 1855-</i><br>Certification of a place of meeting for religious worship   | Out of scope | Statutory                 | £28   | £28   |                        |
|  |                               |               | <i>S.41(6), Mge Act 1949-</i><br>Registration of a building for the solemnization of marriages between a man and a woman   | Out of scope | Statutory                 | £120  | £120  |                        |
|  |                               |               | <i>S.43D Mge Act 1949-</i><br>Registration of a building for the solemnization of marriages of same sex couples (building previously registered for the solemnisation of marriage between a man and a woman)     | Out of scope | Statutory                 | £64   | £64   |                        |
|  |                               |               | <i>S.43D Mge Act 1949-</i><br>Registration of a building for the solemnization of marriages of same sex couples (building not previously registered for the solemnisation of marriage between a man and a woman) | Out of scope | Statutory                 | £120  | £120  |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                   | Service       | Description of charge   | VAT rating   | Statutory / Non-Statutory | 2014-15 Charge (£) | 2015-16 Charge (£) | Additional information |
|--|-------------------------------|---------------|---|--------------|---------------------------|--------------------|--------------------|------------------------|
|  |                               |               | <i>S.43D Mge Act 1949-</i><br>Registration of a building for the solemnization of marriages of a man and a woman (building previously registered for the solemnisation of marriage between of same sex couples) | Out of scope | Statutory                 | £64                | £64                |                        |
|  |                               |               | <i>S.43D Mge Act 1949-</i> Joint application for the registration of a building for the marriage of a man and woman and same sex couples  | Out of scope | Statutory                 | £120               | £120               |                        |
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | <b>Certificates</b>   |              |                           |                    |                    |                        |
|  |                               |               | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - For a certified copy issued by a registration authority at the time of Registration   | Out of scope | Statutory                 | £4                 | £4                 |                        |
|  |                               |               | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - For a certified copy issued by a registration authority after the time of Registration  | Out of scope | Statutory                 | £10                | £10                |                        |
|  |                               |               | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - For a certified extract issued by a registration authority at the time of Registration  | Out of scope | Statutory                 | £4                 | £4                 |                        |
|  |                               |               | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - For a certified extract issued by a registration authority after the time of Registration   | Out of scope | Statutory                 | £10                | £10                |                        |
|  |                               |               | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - For a certified copy or certified extract issued by the Registrar General   | Out of scope | Statutory                 | £9.25              | £9.25              |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                   | Service       | Description of charge  | VAT rating   | Statutory / Non-Statutory | 2014-15 Charge (£)               | 2015-16 Charge (£)               | Additional information |
|--|-------------------------------|---------------|--|--------------|---------------------------|----------------------------------|----------------------------------|------------------------|
| Infrastructure Management & Operations | Community & Cultural Services | Registrations | <b>Notices</b>   |              |                           |                                  |                                  |                        |
|  |                               |               | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - Attestation by an authorised person of the necessary declaration   | Out of scope | Statutory                 | £35                              | £35                              |                        |
|  |                               |               | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - Attendance of an authorised person at a place other than one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for house-bound and detained persons | Out of scope | Statutory                 | £46 (housebound), £67 (detained) | £46 (housebound), £67 (detained) |                        |
|  |                               |               | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - Attestation by an authorised person of the necessary declaration under the special   | Out of scope | Statutory                 | £3                               | £3                               |                        |
|  |                               |               | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - Application to shorten the waiting period  | Out of scope | Statutory                 | £28                              | £28                              |                        |
|  |                               |               | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - Issue of Registrar-General's licence   | Out of scope | Statutory                 | £15                              | £15                              |                        |
| Infrastructure                         | Community & Cultural          | Registrations | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - On giving notice to a registration authority under the Civil partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certificate of no impediment)   | Out of scope | Statutory                 | £35                              | £35                              |                        |
|  |                               |               |  |              |                           |                                  |                                  |                        |
|  |                               |               |  |              |                           |                                  |                                  |                        |
|  |                               |               |  |              |                           |                                  |                                  |                        |
|  |                               |               |  |              |                           |                                  |                                  |                        |
|  |                               |               |  |              |                           |                                  |                                  |                        |
| Infrastructure                         | Community & Cultural          | Registrations | <b>Registration</b>  |              |                           |                                  |                                  |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate                            | Policy Line                   | Service            | Description of charge  | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)  | 2015-16 Charge (£)  | Additional information   |
|--|-------------------------------|--------------------|--|----------------|---------------------------|---|---|--|
| Management & Operations                | Services                      |                    | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - Signing by the civil partnership registrar of the civil partnership a schedule   | Out of scope   | Statutory                 | £46   | £46   |  |
|  |                               |                    | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound or detained person | Out of scope   | Statutory                 | £79 (housebound), £86 (detained)  | £79 (housebound), £86 (detained)  |  |
|  |                               |                    | <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) &amp; 36(4)</i> - Attendance of the civil partnership registrar in whose presence the Registrar General's licence is issued                                  | Out of scope   | Statutory                 | £2  | £2  |  |
| Infrastructure Management & Operations | Community & Cultural Services | Coroners           | <b>Fee for disclosure after an inquest</b>   |                |                           |   |   | Fees set by national legislation. We are not aware of any planned increases. |
|  |                               |                    | Document disclosed by a coroner by email to an interested person   | Zero rated     | Statutory                 | No Fee  | No Fee  |  |
|  |                               |                    | Document disclosed by a coroner as a paper copy to an interested person  | Zero rated     | Statutory                 | 10 pages or less= £5<br>Each subsequent page= 50p                                   | 10 pages or less= £5<br>Each subsequent page= 50p                                   |  |
|  |                               |                    | Document disclosed in any other medium than email or paper copy  | Zero rated     | Statutory                 | £5 per document   | £5 per document   |  |
| Strategy & Development                 | Growth & Economy              | Growth and Economy | Transcription of an inquest hearing  | Zero rated     | Statutory                 | 360 words or less= £6.20<br>361-1439 words= £13.10<br>Every 72 words over 1440= 70p | 360 words or less= £6.20<br>361-1439 words= £13.10<br>Every 72 words over 1440= 70p |  |
|  |                               |                    | <b>Growth and Development</b>  |                |                           |   |   |  |
|  |                               |                    | Pre-Application Ecology and Biodiversity Enquiry   | Standard (20%) | Non-statutory             | £180 (Small), £225 (Medium), £330 (Large) £450 (Major), £600 (Strategic)            | £185 (Small), £230 (Medium), £340 (Large) £460 (Major), £615 (Strategic)            |  |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate            | Policy Line      | Service            | Description of charge  | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)  | 2015-16 Charge (£)  | Additional information |
|------------------------|------------------|--------------------|--|----------------|---------------------------|---|---|------------------------|
|                        |                  |                    | Pre-Application Planning Advice  | Standard (20%) | Non-statutory             | £150 (Small), £500 (Medium), £700 (Large) £1,000 (Major), £1,500 (Strategic)    | £155 (Small), £510 (Medium), £715 (Large) £1,020 (Major), £1,530 (Strategic)    |                        |
| Strategy & Development | Growth & Economy | Growth and Economy | <b>Growth and Development-Transport and Highways</b>                     |                |                           |   |   |                        |
|                        |                  |                    | Pre-Application Enquiry - Written advice in response to written enquiry  | Standard (20%) | Non-statutory             | £125 (Medium), £200 (Large) £250 (Major), £300 (Strategic)                      | £130 (Medium), £205 (Large) £255 (Major), £310 (Strategic)                      |                        |
|                        |                  |                    | Pre-Application Enquiry - Meeting and written advice                     | Standard (20%) | Non-statutory             | £240 (Medium), £450 (Large) £500 (Major), £550 (Strategic)                      | £245 (Medium), £460 (Large) £510 (Major), £565 (Strategic)                      |                        |
|                        |                  |                    | Local Plan Enquiry - Meeting and written advice                          | Standard (20%) | Non-statutory             | £240 (Medium), £450 (Large) £500 (Major), £550 (Strategic)                      | £245 (Medium), £460 (Large) £510 (Major), £565 (Strategic)                      |                        |
|                        |                  |                    | Scoping TA - Transport Assessment Enquiry                                | Standard (20%) | Non-statutory             | £300 (Large) £400 (Major), £500 (Strategic)                                     | £310 (Large) £410 (Major), £510 (Strategic)                                     |                        |
|                        |                  |                    | Review TA - Review pre-submission Draft Transport Assessment/TA Strategy | Standard (20%) | Non-statutory             | £1,000 (Large) £1,500 (Major), £2,000 (Strategic)                               | £1,020 (Large) £1,530 (Major), £2,040 (Strategic)                               |                        |
|                        |                  |                    | Additional work  | Standard (20%) | Non-statutory             | £50/Hr plus expenses  | £55/Hr plus expenses  |                        |
| Strategy & Development | Growth & Economy | Growth and Economy | <b>Archaeology</b>   |                |                           |   |   |                        |
|                        |                  |                    | Pre-Application Enquiry  | Standard (20%) | Non-statutory             | £35 (Small), £75 (Medium), £100 (Large) £125 (Major), negotiation (Strategic)   | £40 (Small), £80 (Medium), £105 (Large) £130 (Major), negotiation (Strategic)   |                        |
|                        |                  |                    | Stage 1 Evaluation   | Standard (20%) | Non-statutory             | £150 (Small), £300 (Medium), £425 (Large) £500 (Major), negotiation (Strategic) | £155 (Small), £310 (Medium), £435 (Large) £510 (Major), negotiation (Strategic) |                        |
|                        |                  |                    | Stage 2 Investigation  | Standard (20%) | Non-statutory             | £250 (Small), £475 (Medium), £725 (Large) £925 (Major), negotiation (Strategic) | £255 (Small), £485 (Medium), £740 (Large) £945 (Major), negotiation (Strategic) |                        |
|                        |                  |                    | Additional work  | Standard (20%) | Non-statutory             | £42.50/Hr plus expenses   | £43.35/Hr plus expenses   |                        |
|                        |                  |                    | Historical Building Recording Pre-Application Enquiry                    | Standard (20%) | Non-statutory             | £50.00  | £55.00  |                        |
|                        |                  |                    | Historical Building Recording Photographic Survey                        | Standard (20%) | Non-statutory             | £125.00   | £130.00   |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate            | Policy Line      | Service            | Description of charge  | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)   | 2015-16 Charge (£)   | Additional information |
|------------------------|------------------|--------------------|--|----------------|---------------------------|--|--|------------------------|
|                        |                  |                    | Historical Building Recording Project Levels 1&2   | Standard (20%) | Non-statutory             | £200.00  | £205.00  |                        |
|                        |                  |                    | Historical Building Recording Levels 3&4   | Standard (20%) | Non-statutory             | £250.00  | £255.00  |                        |
|                        |                  |                    | Historic Environment Record Searches Up to 1KM Radius (approximately 300 hectares)   | Standard (20%) | Non-statutory             | £100.00  | £105.00  |                        |
|                        |                  |                    | Historic Environment Record Searches Up to 2KM Radius (approximately 1250 hectares)  | Standard (20%) | Non-statutory             | £150.00  | £155.00  |                        |
|                        |                  |                    | Historic Environment Record Searches Up to 4KM Radius (approximately 5000 hectares)  | Standard (20%) | Non-statutory             | £200.00  | £205.00  |                        |
|                        |                  |                    | Historic Environment Record Searches larger than 4KM Radius (above approximately 5000 hectares)  | Standard (20%) | Non-statutory             | By Negotiation   | Pending scheduled review February 2015.  |                        |
|                        |                  |                    | Historic Environment Record Searches Priority - response within 48 Hrs additional charge   | Standard (20%) | Non-statutory             | £25.00   | £30.00   |                        |
|                        |                  |                    | Archive Storage Deposit  | Standard (20%) | Non-statutory             | £15.00   | £20.00   |                        |
|                        |                  |                    | Archive Storage Charge   | Standard (20%) | Non-statutory             | £60.00   | £65.00   |                        |
|                        |                  |                    | Archive Storage Retrieval charge   | Standard (20%) | Non-statutory             | £10.00   | £15.00   |                        |
| Strategy & Development | Growth & Economy | Growth and Economy | <b>Travel for Work</b>   |                |                           |  |  |                        |
|                        |                  |                    | Pre-Application Enquiry - General discussion on TP   | Standard (20%) | Non-statutory             | £55 (Small), £75 (Medium), £100 (Large) £125 (Major), negotiation (Strategic)  | £60 (Small), £80 (Medium), £105 (Large) £130 (Major), negotiation (Strategic)  |                        |
|                        |                  |                    | Pre-Application Enquiry-Specific discussion on the development of the site travel plan having taken account of the outcome of the Transport Assessment | Standard (20%) | Non-statutory             | £85 (Small), £225 (Medium), £325 (Large) £400 (Major), negotiation (Strategic) | £90 (Small), £230 (Medium), £335 (Large) £410 (Major), negotiation (Strategic) |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate            | Policy Line      | Service            | Description of charge   | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)  | 2015-16 Charge (£)   | Additional information |
|------------------------|------------------|--------------------|---|----------------|---------------------------|---|--|------------------------|
|                        |                  |                    | Pre-Application Enquiry - Responding of 1 draft* iterations of the TP with written feedback on how to improve them. Evaluation of final Travel Plan - * more iterations commented on by negotiation | Standard (20%) | Non-statutory             | £200(Small), £375 (Medium), £550 (Large) £750 (Major), negotiation (Strategic)                                      | £205(Small), £385 (Medium), £565 (Large) £765 (Major), negotiation (Strategic)   |                        |
|                        |                  |                    | Monitoring Fee per year (including TfW Survey)  | Standard (20%) | Non-statutory             | N/A (Small), £750(Medium), £1300 (Large) £2500 (Major), negotiation (Strategic)                                     | N/A (Small), £765(Medium), £1330 (Large) £2550 (Major), negotiation (Strategic)  |                        |
|                        |                  |                    | Monitoring Fee per year (excluding TfW Survey) T  | Standard (20%) | Non-statutory             | £150(Small), £500 (Medium), £1000 (Large) £2000 (Major), negotiation (Strategic)                                    | £155(Small), £510 (Medium), £1020 (Large) £2040 (Major), negotiation (Strategic) |                        |
| Strategy & Development | Growth & Economy | Growth and Economy | Travel for Work-Travel Plan Plus  |                |                           | By Negotiation  |  |                        |
|                        |                  |                    | Additional work   | Standard (20%) | Non-statutory             | £42.50/Hr plus expenses   | £43.35/Hr plus expenses  |                        |
| Strategy & Development | Growth & Economy | Growth and Economy | County Planning, Minerals and Waste   |                |                           |   |  |                        |
|                        |                  |                    | Statutory fees external applicants  | Standard (20%) | Statutory                 | Fees outlined below   | Set by Dept. for Communities and Local Gov                                       |                        |
|                        |                  |                    | Statutory fees CCC applicants   | Out of scope   | Statutory                 | Fees outlined below   | Set by Dept. for Communities and Local Gov                                       |                        |
|                        |                  |                    | Pre-apps Minerals and waste Planning  | Standard (20%) | Non-statutory             | Fees outlined below   |  |                        |
|                        |                  |                    | Full Applications (and First Submissions of Reserved Matters) Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery)   | Standard (20%) | Statutory                 | Gross floor space to be created by the development -No increase in gross floor space or no more than 40 sq m - £195 | Set by Dept. for Communities and Local Gov                                       |                        |
|                        |                  |                    | As above  | Standard (20%) | Statutory                 | Gross floor space to be created by the development - More than 40 sq m but no more than 75 sq m - £385              | Set by Dept. for Communities and Local Gov                                       |                        |

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Service Area: Economy, Transport and Environment Services

| Directorate            | Policy Line      | Service            | Description of charge  | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)   | 2015-16 Charge (£)                         | Additional information |
|------------------------|------------------|--------------------|--|----------------|---------------------------|--|--|------------------------|
|                        |                  |                    | As above   | Standard (20%) | Statutory                 | Gross floor space to be created by the development - More than 75 sq m but no more than 3,750 sq m - £385 for each 75sq m or part thereof                              | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | As above   | Standard (20%) | Statutory                 | Gross floor space to be created by the development - More than 3,750 sq m - £19,049 + £115 for each additional 75 sq m in excess of 3750 sq m to a maximum of £250,000 | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | Erection/alterations/replace ment of plant and machinery   | Standard (20%) | Statutory                 | Site area not more than 5 hectares - £385 for each 0.1 hectare (or part thereof)   | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | As above   | Standard (20%) | Statutory                 | Site area more than 5 hectares - £19,049 + additional £115 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £250,000                     | Set by Dept. for Communities and Local Gov |                        |
| Strategy & Development | Growth & Economy | Growth and Economy | <b>County Planning, Minerals and Waste- Applications other than Building Works</b>   |                |                           |  |  |                        |
|                        |                  |                    | Car parks, service roads or other accesses   | Standard (20%) | Statutory                 | For existing uses - £195   | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals) | Standard (20%) | Statutory                 | Site area not more than 15 hectares - £195 for each 0.1 hectare (or part thereof)  | Set by Dept. for Communities and Local Gov |                        |



## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate | Policy Line | Service | Description of charge  | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)  | 2015-16 Charge (£)                         | Additional information |
|-------------|-------------|---------|--|----------------|---------------------------|---|--|------------------------|
|             |             |         | As above   | Standard (20%) | Statutory                 | Site area more than 15 hectares - £29,112 + £115 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,0                 | Set by Dept. for Communities and Local Gov |                        |
|             |             |         | Operations connected with exploratory drilling for oil or natural gas                          | Standard (20%) | Statutory                 | Site area not more than 7.5 hectares - £423 for each 0.1 hectare (or part thereof)  | Set by Dept. for Communities and Local Gov |                        |
|             |             |         | As above   | Standard (20%) | Statutory                 | Site area more than 7.5 hectares - £31,725 + additional £126 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000 | Set by Dept. for Communities and Local Gov |                        |
|             |             |         | Operations (other than exploratory drilling) for the winning and working of oil or natural gas | Standard (20%) | Statutory                 | Site area not more than 15 hectares - £214 for each 0.1 hectare (or part thereof)   | Set by Dept. for Communities and Local Gov |                        |
|             |             |         | As above   | Standard (20%) | Statutory                 | Site area more than 15 hectares - £32,100 + additional £126 for each 0.1 in excess of 15 hectare up to a maximum of £65,000                               | Set by Dept. for Communities and Local Gov |                        |
|             |             |         | Other operations (winning and working of minerals) excluding oil and natural gas               | Standard (20%) | Statutory                 | Site area not more than 15 hectares - £195 for each 0.1 hectare (or part thereof)   | Set by Dept. for Communities and Local Gov |                        |
|             |             |         | As above   | Standard (20%) | Statutory                 | Site area more than 15 hectares - £29,112 + additional £115 for each 0.1 in excess of 15 hectare up to a maximum of £65,000                               | Set by Dept. for Communities and Local Gov |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate            | Policy Line      | Service            | Description of charge  | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)  | 2015-16 Charge (£)                         | Additional information |
|------------------------|------------------|--------------------|--|----------------|---------------------------|---|--|------------------------|
|                        |                  |                    | Other operations (not coming within any of the above categories)                 | Standard (20%) | Statutory                 | Site area any site area - £195 for each 0.1 hectare (or part thereof) up to a maximum of £1,690 - £214 for each 0.1 hectare (or part thereof) | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | As above   | Standard (20%) | Statutory                 | Site area more than 15 hectares - £32,100 + additional £126 for each 0.1 in excess of 15 hectare up to a maximum of £65,000                   | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | Other operations (winning and working of minerals) excluding oil and natural gas | Standard (20%) | Statutory                 | Site area not more than 15 hectares - £195 for each 0.1 hectare (or part thereof)   | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | As above   | Standard (20%) | Statutory                 | Site area more than 15 hectares - £29,112 + additional £115 for each 0.1 in excess of 15 hectare up to a maximum of £65,000                   | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | Other operations (not coming within any of the above categories)                 | Standard (20%) | Statutory                 | Site area any site area - £195 for each 0.1 hectare (or part thereof) up to a maximum of £1,690   | Set by Dept. for Communities and Local Gov |                        |
| Strategy & Development | Growth & Economy | Growth and Economy | <b>County Planning, Minerals and Waste-Lawful Development Certificate</b>        |                |                           |   |  |                        |
|                        |                  |                    | LDC – Existing Use - in breach of a planning condition                           | Standard (20%) | Statutory                 | Same as Full  | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | LDC – Existing Use LDC - lawful not to comply with a particular condition        | Standard (20%) | Statutory                 | £195.00   | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | LDC – Proposed Use   | Standard (20%) | Statutory                 | Half the normal planning fee  | Set by Dept. for Communities and Local Gov |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate            | Policy Line      | Service            | Description of charge   | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)  | 2015-16 Charge (£)                         | Additional information |
|------------------------|------------------|--------------------|---|----------------|---------------------------|---|--|------------------------|
| Strategy & Development | Growth & Economy | Growth and Economy | <b>County Planning, Minerals and Waste-Prior Approval</b>   |                |                           |   |  |                        |
|                        |                  |                    | Proposed Change of Use to State Funded School or Registered Nursery   | Standard (20%) | Statutory                 | £80.00  | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery                                | Standard (20%) | Statutory                 | £80.00  | Set by Dept. for Communities and Local Gov |                        |
| Strategy & Development | Growth & Economy | Growth and Economy | <b>County Planning, Minerals and Waste-Approval/Variation/Discharge of Condition</b>  |                |                           |   |  |                        |
|                        |                  |                    | Application for removal or variation of a condition following grant of planning permission                                    | Standard (20%) | Statutory                 | £195.00   | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | Request for confirmation that one or more planning conditions have been complied with   | Standard (20%) | Statutory                 | £28 per request for Householder otherwise £97 per request | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | Other Changes of Use of a building or land  | Standard (20%) | Statutory                 | £385.00   | Set by Dept. for Communities and Local Gov |                        |
| Strategy & Development | Growth & Economy | Growth and Economy | <b>County Planning, Minerals and Waste-Application for a New Planning Permission to Replace an Extant Planning Permission</b> |                |                           |   |  |                        |
|                        |                  |                    | Applications in respect of major developments   | Standard (20%) | Statutory                 | £575.00   | Set by Dept. for Communities and Local Gov |                        |
|                        |                  |                    | Applications in respect of other developments   | Standard (20%) | Statutory                 | £195.00   | Set by Dept. for Communities and Local Gov |                        |
| Strategy & Development | Growth & Economy | Growth and Economy | <b>County Planning, Minerals and Waste-Application for a Non-material Amendment Following a Grant of Planning Permission</b>  |                |                           |   |  |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate            | Policy Line      | Service            | Description of charge   | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£) | 2015-16 Charge (£)                         | Additional information |
|------------------------|------------------|--------------------|---|----------------|---------------------------|--------------------|--|------------------------|
|                        |                  |                    | Applications in respect of other developments   | Standard (20%) | Statutory                 | £195.00            | Set by Dept. for Communities and Local Gov |                        |
| Strategy & Development | Growth & Economy | Growth and Economy | <b>County Planning, Minerals and Waste-Discretionary Charges</b>  |                |                           |                    |  |                        |
|                        |                  |                    | Written advice in response to a written enquiry   | Standard (20%) | Non-statutory             | £190.00            | £195.00                                    |                        |
|                        |                  |                    | One meeting with Planning Officer at Shire Hall followed by written advice at Shire Hall followed by written advice   | Standard (20%) | Non-statutory             | £238.00            | £245.00                                    |                        |
|                        |                  |                    | One meeting at Shire Hall with relevant Council officers (planning, highways, archaeology, ecology, PROW as appropriate) followed by written advice           | Standard (20%) | Non-statutory             | £380.00            | £390.00                                    |                        |
|                        |                  |                    | One follow up meeting at Shire Hall with Planning Officer   | Standard (20%) | Non-statutory             | £190.00            | £195.00                                    |                        |
|                        |                  |                    | One follow up meeting at Shire Hall with relevant Council officers (planning, highways, archaeology, ecology, PROW as appropriate) followed by written advice | Standard (20%) | Non-statutory             | £285.00            | £295.00                                    |                        |
|                        |                  |                    | One meeting on site by Planning Officer followed by written advice  | Standard (20%) | Non-statutory             | £332.00            | £340.00                                    |                        |
|                        |                  |                    | One meeting on site with relevant council officers (planning, highways, archaeology, ecology, PROW as appropriate) followed by written advice                 | Standard (20%) | Non-statutory             | £450.00            | £460.00                                    |                        |
|                        |                  |                    |   |                |                           |                    |  |                        |
| Strategy & Development | Growth & Economy | Growth and Economy | <b>County Planning, Minerals and Waste-Other Charges</b>  |                |                           |                    |  |                        |
|                        |                  |                    | Site Monitoring fees  | Standard (20%) | Statutory                 | Variable           | Set by Dept. for Communities and Local Gov |                        |

## Appendix 2: Schedule of Fees & Charges

Service Area: Economy, Transport and Environment Services

| Directorate            | Policy Line                                 | Service   | Description of charge   | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)   | 2015-16 Charge (£)   | Additional information  |
|------------------------|---|---|---|----------------|---------------------------|--|--|---|
| Strategy & Development | Growth & Economy                            | Growth and Economy                              | <b>Flood and Water</b>  |                |                           |  |  |   |
|                        |   |   | Ordinary water Consenting Charge                                | Standard (20%) | Statutory                 | £50.00   | Set by Defra   |   |
|                        |   |   | Pre application consent advice and site visits etc              | Standard (20%) | Statutory                 | £50.00/Hr plus expenses  | £50.00/Hr plus expenses  |   |
| Strategy & Development | Passenger Transport                         | Passenger Transport                             | <b>Passenger Transport</b>                                      |                |                           |  |  |   |
|                        |   |   | Section 19 permits  | Zero rated     | Non-statutory             | £5   | £11  | Proposed increase to bring CCC in line with the amount charged by VOSA                |
|                        |   |   | Park and ride departure charge                                  | Zero rated     | Non-statutory             | £2 per bus departing from P&R  | £2 per bus departing from P&R  | Standard departure charge for use of P&R sites  |
|                        |   |   | Other concessions   | Zero rated     | Non-statutory             | Coach booking fees £10, cycle lockers £10 per month, car boot £14k p/a | Coach booking fees £10, cycle lockers £10 per month, car boot £14k p/a | Standard coach booking fee and cycle locker fees                                      |
|                        |   |   | Park and ride car parking charges                               | Standard (20%) | Non-statutory             | £1 per vehicle parking charge  | £1 per vehicle parking charge  | New £1 per vehicle charge for P&R sites   |
|                        |   |   | Park and ride advertising                                       | Standard (20%) | Non-statutory             | Between £115 and £175 per week   | Between £115 and £175 per week   | Advertising concession to media company for advertising on shelters on Busway and P&R |
| Strategy & Development | Transport & Infrastructure Policy & Funding | Transport and Infrastructure Policy and Funding | <b>Transport Modelling</b>                                      |                |                           |  |  |   |
|                        |   |   | Up to 499 units residential and up to 18,000 sqm B1/ commercial | Standard (20%) | Non-statutory             | Saturn= £3000<br>CSRM=£5000  | Saturn= £3000<br>CSRM=£5000  |   |
|                        |   |   | 500-749 units residential and up to 35,000 sqm B1 commercial    | Standard (20%) | Non-statutory             | Saturn= £6000<br>CSRM=£10,000  | Saturn= £6000<br>CSRM=£10,000  |   |
|                        |   |   | 750-999 units residential and up to 70,000 sqm B1 commercial    | Standard (20%) | Non-statutory             | Saturn= £9000<br>CSRM=£15,000  | Saturn= £9000<br>CSRM=£15,000  |   |
|                        |   |   | 1000-1499 units residential and up to 100,000 sqm B1 commercial | Standard (20%) | Non-statutory             | Saturn= £12,000<br>CSRM=£20,000  | Saturn= £12,000<br>CSRM=£20,000  |   |
|                        |   |   | 1500-1999 units and up to 130,000 sqm B1 commercial             | Standard (20%) | Non-statutory             | Saturn= £15,000<br>CSRM=£25,000  | Saturn= £15,000<br>CSRM=£25,000  |   |
|                        |   |   | 2000-2499 units and up to 150,000 sqm B1 commercial             | Standard (20%) | Non-statutory             | Saturn= £18,000<br>CSRM=£30,000  | Saturn= £18,000<br>CSRM=£30,000  |   |
|                        |   |   | 2500-2999 units and up to 170,000 sqm B1 commercial             | Standard (20%) | Non-statutory             | Saturn= £21,000<br>CSRM=£35,000  | Saturn= £21,000<br>CSRM=£35,000  |   |
|                        |   |   | 3000-3499 units and up to 200,000 sqm B1 commercial floor space | Standard (20%) | Non-statutory             | Saturn= £24,000<br>CSRM=£40,000  | Saturn= £24,000<br>CSRM=£40,000  |   |

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| Directorate            | Policy Line                                 | Service   | Description of charge   | VAT rating     | Statutory / Non-Statutory | 2014-15 Charge (£)   | 2015-16 Charge (£)   | Additional information |
|------------------------|---|---|---|----------------|---------------------------|--|--|------------------------|
|                        |   |   | 3500-3999 units and up to 230,000 sqm B1 commercial floor space | Standard (20%) | Non-statutory             | Saturn= £27,000<br>CSRM=£45,000  | Saturn= £27,000<br>CSRM=£45,000  |                        |
|                        |   |   | 4000-4499 units and up to 270,000 sqm B1 commercial floor space | Standard (20%) | Non-statutory             | Saturn= £30,000<br>CSRM=£50,000  | Saturn= £30,000<br>CSRM=£50,000  |                        |
|                        |   |   | 4500-4999 units and up to 300,000 sqm B1 commercial floor space | Standard (20%) | Non-statutory             | Saturn= £33,000<br>CSRM=£55,000  | Saturn= £33,000<br>CSRM=£55,000  |                        |
|                        |   |   | Other   | Standard (20%) | Non-statutory             | Price on application   | Price on application   |                        |
|                        |   |   | Any requested run of a transport model                          | Standard (20%) | Non-statutory             | Bespoke service cost to be negotiated on a case by case basis reflecting time and complexity | Bespoke service cost to be negotiated on a case by case basis reflecting time and complexity |                        |
| Strategy & Development | Transport & Infrastructure Policy & Funding | Transport and Infrastructure Policy and Funding | <b>Fees for Monitoring and Managing Planning Obligations</b>    |                |                           |  |  |                        |
|                        |   |   | Value of agreement below £2m                                    |                | Non-statutory             | 1% of value of agreement, payable on signing of agreement (minimum fee £100)                 | 1% of value of agreement, payable on signing of agreement (minimum fee £100)                 | Subject to review      |
|                        |   |   | Value of agreement above £2m                                    |                | Non-statutory             | 0.5% of value of agreement, payable on signing of agreement (minimum fee £100)               | 0.5% of value of agreement, payable on signing of agreement (minimum fee £100)               | Subject to review      |
| Executive Director     | Business Support                            | ETE Policy and Business Development             | <b>Accident and Traffic Data</b>                                |                |                           |  |  |                        |
|                        |   |   | Accident data requests  | Standard (20%) | Non-statutory             | £110 plus VAT minimum fee  | £112.50 plus VAT minimum fee   | 2% inflation increase  |
|                        |   |   | Charges for traffic count data                                  | Standard (20%) | Non-statutory             | £110 plus VAT for a standard link count  | £112.50 plus VAT minimum fee   | 2% inflation increase  |