

FIRE AUTHORITY  
POLICY AND  
RESOURCES  
COMMITTEE

Minutes - Action Log

This is the updated action log as at 16<sup>th</sup> July 2018 and captures the actions arising from the most recent Policy and Resources Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

MINUTES OF THE JANUARY 2017 COMMITTEE					
<u>Minute No.</u>	<u>Report Title</u>	<u>Action to be taken by</u>	<u>Action</u>	<u>Comments</u>	<u>Status</u>
101.	UPDATE ON STRATEGIC WORKFORCE OBJECTIVES	R Hylton / D Thompson	a) There was a request for a Member Briefing regarding progress in relation to the age related claim due to pension changes.	This was still to be progressed.	Action ongoing
		M Warren	b) Deputy Chief Executive to ask the Monitoring Officer to start scoping a membership Review report including seeking existing member views.	Agreed at Fire Authority on 21 June 2018 to convene a Member-led working group to conduct a review of governance arrangements.	Action ongoing
MINUTES FROM THE 14 <sup>th</sup> DECEMBER COMMITTEE 2017					

<b><u>Minute No.</u></b>	<b><u>Report Title</u></b>	<b><u>Action to be taken by</u></b>	<b><u>Action</u></b>	<b><u>Comments</u></b>	<b><u>Status</u></b>
32.	ANNUAL REVIEW OF THE OPERATION OF THE ICT SHARED SERVICE AGREEMENT	John Fagg / Deb Thompson	a) <b>Current constraints – aligning the pay structures with Bedfordshire.</b> The Chairman to assist by meeting with his opposite number in Bedfordshire to try to move things on, <b>Action Officers to provide Chairman with appropriate contact details.</b>	Arrangements to progress this are in hand	<b>Action ongoing</b>
<b>MINUTES FROM THE APRIL COMMITTEE 2018</b>					
56.	EQUALITY, DIVERSITY AND INCLUSION STRATEGY AND PRIORITIES 2018-2020	Alison Scott / Rick Hylton	A Member observed that the Action Plan gave aspirational statement but no specific, measurable objectives. Officers agreed to include SMART objectives where possible. .	This has been noted by the officers and will be undertaken where possible	<b>Action discharged</b>
57.	INTEGRATED RISK MANAGEMENT PLAN REFRESH UPDATE	Rick Hylton / John Fagg	A Member asked about the fire assessments for schools. Officers advised that operational visits were carried out to schools, which had the dual purpose of fire officers meeting with pupils, and inspection of the premises. The Member sought further assurances that those schools located the furthest from fire stations were visited as often.	A verbal update will be provided at the meeting	