

**ECONOMY AND ENVIRONMENT COMMITTEE TRAINING PLAN**

**To:** Economy & Environment Committee

**Meeting Date:** 19<sup>th</sup> January 2016

**From:** Graham Hughes, Executive Director: Economy, Transport and Environment (ETE)

**Electoral division(s):** All

**Forward Plan ref:** Not applicable      **Key decision:** No

**Purpose:** The Economy and Environment Committee is asked to note the progress in developing a committee training plan to date. This is a record of training that has already taken place and a forward look at training seminars proposed for 2016.

Attendees to training sessions that have taken place have also been added.

**Recommendation:** The Economy and Environment Committee is asked:

a) to note the future training session dates as listed in Appendix one.

b) to consider if it would like invitations to any of the listed sessions to be extended to Members of other committees.

c) to note the need to sign an attendance sheet when attending training sessions, so that Members' attendance is accurately recorded.

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## **1.0 BACKGROUND**

- 1.1 At the meeting of the Council held on 24 March 2015, it was agreed that each committee should consider and approve its own training plan at every meeting. Members of the Constitution and Ethics Committee were concerned about the low take up at some training events and were keen to encourage greater participation and the Council had agreed the Committee's recommendation that Member attendance should be recorded as part of the public record. It was also considered that taking the training plan to the committee meeting would facilitate the organisation of training at a time convenient for the majority of committee members.

## **2.0 Economy and Environment Committee Plan**

- 2.1 Several training seminars have already taken place for Economy and Environment (E&E) Committee Members and where appropriate, invitations have been extended to other relevant Committee Chairs and Vice-Chairs. The sessions have generally been well attended.
- 2.2 In consultation with Members, Economy, Transport and Environment (ETE) officers identified further training to be provided in the coming year. These are recorded on the current training plan in **appendix 1** and were approved by the Committee at its meeting on 14<sup>th</sup> July 2015. Suitable dates for each training session have now been identified and invitations have been sent to all E&E Committee Members and substitutes.
- 2.3 The final training session planned for E&E Committee members and substitutes in 2015, on New Communities (including viability of Section 106/ Community Infrastructure Levy (CIL) agreements and how they are secured/ calculated), was postponed from Thursday 3<sup>rd</sup> December due to a lack of suitable officer availability. This training session has been rescheduled and will be held on Wednesday 20<sup>th</sup> January 2016, as detailed on the attached appendix. As a result of discussion with the E&E Committee Chairman, the content to be covered by this New Communities training session has also been updated; this is reflected in the attached appendix.
- 2.4 Following comments at the November E&E Committee on the attendance record of some of the training sessions, officers will ensure that the trainer at each session has an attendance sheet and they will be asked to remind Members of the need to ensure they sign so that their attendance is recorded. Please note the appendix in this report only records E&E attendance at joint training sessions.

## **3.0 ALIGNMENT WITH CORPORATE PRIORITIES**

### **3.1 Developing the local economy for the benefit of all**

- 3.1.1 Member training is an essential part of ensuring that good and well informed decisions are made and in turn this help members to achieve the objectives of the Council including those relating to the economy.

### **3.2 Helping people live healthy and independent lives**

- 3.2.1 Member training is an essential part of ensuring that good and well informed decisions are made and in turn this help members to achieve the objectives of

the Council including those relating to independence of our communities.

### **3.3 Supporting and protecting vulnerable people**

- 3.3.1 Member training is an essential part of ensuring that good and well informed decisions are made and in turn this help members to achieve the objectives of the Council including those relating to supporting and protecting vulnerable people.

## **4.0 SIGNIFICANT IMPLICATIONS**

### **4.1 Resource Implications**

- 4.1.1 There are no significant implications within this category.

### **4.2 Statutory, Risk and Legal Implications**

- 4.2.1 Member training will help ensure that Members are able to make sound and well informed decisions..

### **4.3 Equality and Diversity Implications**

- 4.3.1 There are no significant implications within this category.

The Council's Diversity Group continues to advise Service Committees on the inclusion of equality and diversity training within their yearly training plans. This has so far resulted in specific training for Committees on Community Impact Assessments (CIAs) and the Public Sector Equality Duty. Each Service Committee is encouraged to consider when and where further development around equality and diversity issues would be appropriate.

To help facilitate this, ETE report authors and those presenting training to members will be reminded of the need to consider whether the training topics, or report recommendations to a committee have any significant equality and diversity implications that need to be drawn to Members' attention.

### **4.4 Engagement and Consultation Implications**

- 4.4.1 There are no significant implications within this category.

### **4.5 Public Health Implications**

- 4.5.1 There are no significant implications within this category.

### **4.6 Localism and Local Member Involvement**

- 4.6.2 There are no significant implications within this category.

<b>Source Documents</b>	<b>Location</b>
None	