

**FINANCE AND PERFORMANCE REPORT – SEPTEMBER 2015**

**To:** Adults Committee

**Meeting Date:** 3 November 2015

**From:** Executive Director: Children, Families and Adults Services  
Chief Finance Officer

**Electoral division(s):** All

**Forward Plan ref:** Not applicable      **Key decision:** No

**Purpose:** To provide the Committee with the September 2015 Finance and Performance report for Children's, Families and Adults Services (CFA).

The report is presented to provide the Committee with the opportunity to comment on the financial and performance position as at the end of September 2015.

**Recommendation:** The Committee is asked to review and comment on the report

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## **1.0 BACKGROUND**

- 1.1 A Finance & Performance Report for the Children, Families and Adults Directorates (CFA) is produced monthly and the most recent available report is presented to the Committee when it meets.
- 1.2 The report is presented to provide the Committee with the opportunity to comment on the financial and performance position of the services for which the Committee has responsibility.
- 1.3 This report is for the whole of the CFA Service, and as such, not all of the budgets contained within it are the responsibility of this Committee. Members are requested to restrict their attention to the budget lines for which this Committee is responsible, which are detailed in Annex C.
- 1.4 A guide to Finance & Performance Report, explaining the columns of the finance table, is attached at Annex A ("A Guide to the FPR Finance Tables").

## **2.0 MAIN ISSUES IN THE SEPTEMBER CFA FINANCE & PERFORMANCE REPORT**

- 2.1 The September 2015 Finance and Performance report is attached at Annex D. The previous report presented to Committee (the July Finance & Performance Report) identified a forecast overspend at year end of £3,056k across CFA. At the end of September, CFA forecast an overspend of £1,377k.
- 2.2 Between August and September, the main revenue changes were as follows:
- The Learning Disability Services forecast overspend has decreased by £429k;
  - The forecast underspend on Carers support has increased by £230k;
  - Older People's Services is reporting new underspends, totalling £656k, principally the result of permanent efficiencies achieved on housing-related support contracts and in the overheads related to Reablement and Occupational Therapy Services.
- 2.2.1 These favourable changes follow efforts to identify further underspends to offset pressures within CFA in 2015/16 as well as to confirm permanent reductions through the Business Planning process for future years.
- 2.3 **Performance**  
There are sixteen CFA service performance indicators and five are shown as green, six as amber and five are red.
- Of the seven Adults Performance Indicators, three are currently red: the average number of all bed-day delays, the average number of Adult Social Care attributable bed-day delays and the proportion of adults with learning disability in paid employment.
- 2.4 **CFA Portfolio**  
The major change programmes and projects underway across CFA are detailed in Appendix 8 of the report – none of these is currently assessed as red.

### **3.0 PRESENTATION OF INFORMATION**

#### **3.1 Further to requests from Members of the Committee at the last meeting:**

- The summary table at paragraph 1.2 of the Finance & Performance Report has been relabelled to clarify that the first line of indicators relate to performance measures, and the second line relates to the status of the projects and programmes within the CFA Portfolio.
- The key activity data presented at section 2.5 of the report has been re-checked for casting errors. The tables for Adults services should be read with the notes preceding 2.5.3 and following 2.5.6 in mind. The scope of activity and budget included within the tables has continued to increase and so month-month comparisons are not yet possible. The key activity data is intended as a snapshot and indication of activity and spending levels rather than the complete and definitive account of the financial position and forecast, which is provided in Appendix 1 of the report.
- Updated delayed transfers of care information is included for Cambridgeshire & Peterborough NHS Foundation Trust in Annex B.

### **4.0 ALIGNMENT WITH CORPORATE PRIORITIES**

#### **4.1 Developing the local economy for the benefit of all**

4.1.1 There are no significant implications for this priority.

#### **4.2 Helping people live healthy and independent lives**

4.2.1 There are no significant implications for this priority

#### **4.3 Supporting and protecting vulnerable people**

4.3.1 There are no significant implications for this priority

### **5.0 SIGNIFICANT IMPLICATIONS**

#### **5.1 Resource Implications**

5.1.1 This report sets out details of the overall financial position of the CFA Service.

#### **5.2 Statutory, Risk and Legal Implications**

5.2.1 There are no significant implications within this category.

#### **5.3 Equality and Diversity Implications**

5.3.1 There are no significant implications within this category.

#### **5.4 Engagement and Consultation Implications**

5.4.1 There are no significant implications within this category.

#### **5.5 Localism and Local Member Involvement**

5.5.1 There are no significant implications within this category.

## **5.6 Public Health Implications**

5.6.1 There are no significant implications within this category.

### **SOURCE DOCUMENTS GUIDANCE**

<b>Source Documents</b>	<b>Location</b>
None	

A Guide to the FPR Finance Tables

This column shows the previous month's Forecast Variance Outturn. If you compare this column with Column 8 (which is the latest month's forecast variance outturn) –you can see how the forecast position has changed during the last month.

Budgets are grouped together into "Policy Lines", which is the level of detail at which budgets are reported within each CFA Directorate.

The "Current Budget" is the budget as agreed within the Business Plan with any virements (changes to budget). Virements to / from CFA as a whole are detailed in Appendix 4.

When a budget is uploaded to the financial system a "profile" is allocated, and this profile reflects the assumptions on the likely timing of expenditure / income. If it is a salary budget it will assume that one-twelfth of the budget will be required each month. This column shows what level of expenditure or income one would expect to have occurred by this time in the financial year. It is a helpful prompt but in many cases actual expenditure and income does not occur as profiles would suggest.

This is the most important column of the table – it shows what the budget holder is forecasting as an over- or –underspend at year-end (the variance compared to budget). The budget holder may have detailed commitment records or local knowledge which suggests that the year-end position is similar or different to the current variance (Column 6). This column shows the Budget Holder's best estimate of what the overspend (+) or underspend (-) or balanced position (0) will be at year-end.

It is expressed in both hundreds of thousands and as a percentage of total budget.

This refers to the commentary in Appendix 2.

This column shows actual expenditure and income to date.

This column is the difference between Column 4 and Column 5 (col 5 less col 4) – and highlights where expenditure is higher or lower than is planned / profiled.

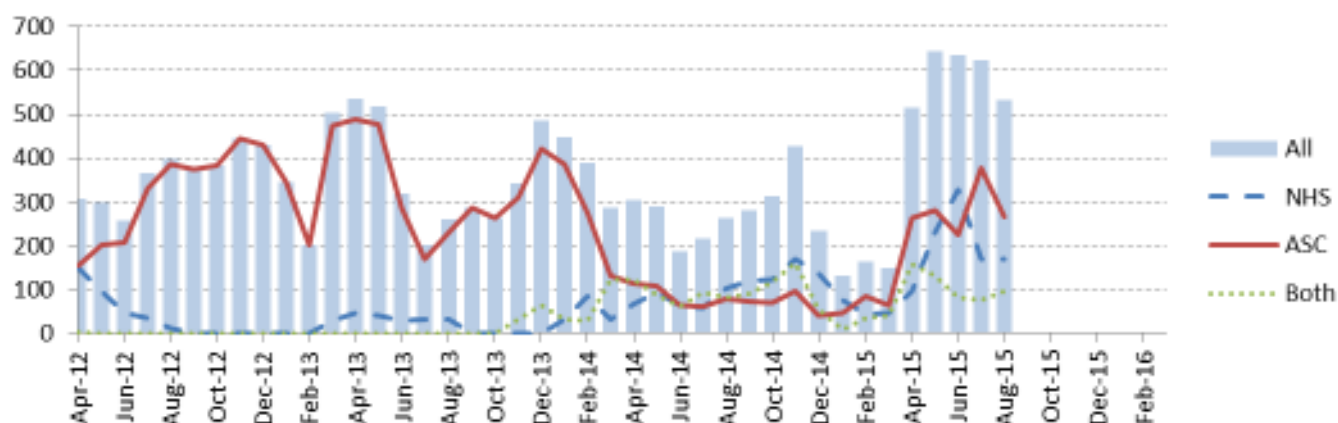
It is expressed in hundreds of thousands and as a percentage difference.

**APPENDIX 1 – CFA Service Level Budgetary Control Report**

Forecast Variance Outturn (Apr) £'000	Service	Current Budget for 2015/16 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance		Forecast Variance Outturn (May) £'000	
					£'000	%		%
	<b>Adult Social Care Directorate</b>							
0 1	Strategic Management – ASC	4,742	731	294	-437	-60%	-1,200	-25%
0 0	Procurement	577	103	298	195	189%	0	0%
0 0	ASC Strategy & Transformation	1,710	367	352	-15	-4%	0	0%
0 0	ASC Practice & Safeguarding	2,158	158	21	-138	-87%	0	0%
0 0	Local Assistance Scheme	386	67	79	13	19%	0	0%
	<b>Learning Disability Services</b>							
0 2	LD Head of Services	250	22	860	838	3849%	11	4%
0 2	LD Young Adults	660	231	40	-191	-83%	29	4%
0 2	City, South and East Localities	30,991	5,806	5,381	-425	-7%	1,378	4%
0 2	Hunts & Fenland Localities	21,640	4,001	5,037	1,036	26%	962	4%

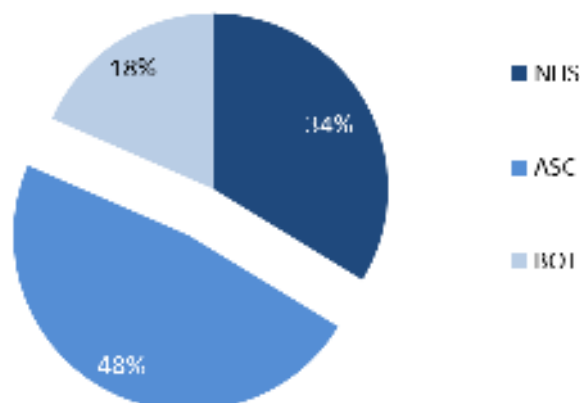
### 1.1. Cambridgeshire and Peterborough NHS Foundation Trust (CPFT)

#### Bed-day delay trend by attributor



Delays from CPFT have seen significant increases since April. This is due to the transfer of some services from Cambridgeshire Community Services (CCS) to CPFT from the 1<sup>st</sup> April increasing the number of cases coupled with the effects of organisational change. There were 624 bed day delays from CPFT in July 2015, 169 attributable to the NHS, 378 attributable to Social Care and 77 to both.

#### Proportion of bed-day delays by attributor (for selected year)



Year to date, 48% of bed-day delays from CPFT are attributable to Social Care and 34% to the NHS. This is the only organisation, in 2015/16 to date, where there are more delays attributable to Social Care and to both Social Care and the NHS than to the NHS alone.

There is not confidence in the data reported for CPFT. It is clear that there are not robust arrangements in place to validate delays in the Community Hospital and Mental health beds. This is resulting in a likely over statement of the ASC position. This has been picked up with CPFT and will be followed up by the Head of Service Development for Older People, who leads on hospital discharge work for the County Council.

## **Adults Committee Revenue Budgets**

### **Director of Adult's Social Care**

Strategic Management - ASC

Procurement

ASC Strategy and Transformation

ASC Practice & Safeguarding

Local Assistance Scheme

### Learning Disability Services

LD Head of Services

LD Young Adults

City, South and East Localities

Hunts and Fenland Localities

In House Provider Services

### Disability Services

PD Head of Services

Physical Disabilities

Autism and Adult Support

Sensory Services

Carers Services

### **Director of Older People and Mental Health Services**

Director of Older People and Mental Health

City & South Locality

East Cambs Locality

Fenland Locality

Hunts Locality

Addenbrooke's Discharge Planning Team

Hinchingbrooke Discharge Planning Team

Reablement, Occupational Therapy & Assistive Technology

Integrated Community Equipment Service

### Mental Health

Head of Services

Adult Mental Health

Older People Mental Health

### **Director of Children's Enhanced and Preventative Services**

Safer Communities Partnership