

**RESOURCES AND PERFORMANCE REPORT (JANUARY) –  
CUSTOMER SERVICE AND TRANSFORMATION AND LGSS MANAGED**

*To:* **General Purposes Committee**

*Meeting Date:* **12th March 2015**

*From:* **Chief Finance Officer**

*Electoral division(s):* **All**

*Forward Plan ref:* **N/A** *Key decision:* **No**

*Purpose:* **To present to General Purposes Committee (GPC) the January 2015 Finance and Performance report for Corporate Services and LGSS Cambridge Office.**

**The report is presented to provide GPC with an opportunity to comment on the projected financial and performance outturn position, as at the end of January 2015.**

*Recommendation:* **The Committee is asked to review and comment upon the report.**

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## 1. BACKGROUND

- 1.1 At its meeting in May 2014, the Committee was informed that it will receive the Corporate Services and LGSS Cambridge Office Finance and Performance Report at its future meetings, where it will be asked to both comment on the report and potentially approve recommendations, to ensure that the budgets and performance indicators for which the Committee has responsibility, remain on target.

## 2. MAIN ISSUES

- 2.1 Attached as **Appendix A**, is the January 2015 Finance and Performance report.
- 2.2 At the end of January, Corporate Services (including the LGSS managed and financing costs budgets) was forecasting a yearend underspend on revenue of £580,000.
- 2.3 The LGSS Operational budget was reporting a yearend forecast underspend of £210,000. This element of the budget is monitored by the LGSS Joint Committee and is not the responsibility of General Purposes Committee.
- 2.4 The three main areas of overspend for Corporate Services / LGSS Managed are in relation to:
- County Offices where a £654,000 overspend is being forecast (this relates to a saving built into the 2013-14 budget associated with the closure of further properties on the County's estate);
  - the IT Managed budget, where the yearend overspend is forecast to be £300,000 (this reflects the difficulty being encountered achieving the £600,000 saving built into the 2014-15 budget; a new contract for mobile phones has been arranged and it has been confirmed that the remaining saving of £300,000 will be achieved by the introduction of this new contract. However, this will not take effect until the start of the financial year 2015/16; and
  - Building Maintenance where a £252,000 overspend is being forecast (as a result of the cost of reactive building maintenance work being higher than anticipated when the budget was set).
- 2.5 The debt charges and interest budget is currently predicting a yearend underspend of £750,000, as a result of cash balances being higher than anticipated during the year to date. The other major area of underspend relates to the Transformation Fund (£500,000), where the costs of Section 188 redundancies has been lower than the provisional sum made available for such costs.
- 2.6 At the end of January, Corporate and LGSS Managed was forecasting a yearend underspend on capital of £5.955 million.
- 2.7 This was the result of significant (by value) forecast underspends on a number of projects. These have all been reported in previous reports and include:
- the East Barnwell Community Hub;
  - the MAC Market Towns Project,
  - the Trumpington Land Option,
  - County Farms viability,

- the Sawston Community Hub and
- Optimising IT for Smarter Business.

2.8 Corporate Services / LGSS have eleven performance indicators, of these one is currently at red status, three are amber with seven green.

2.9 The indicator currently at red status relates to the “proportion of all transformed transaction types to be completed on-line by 31st March 2015”, where the target is 75% and the current actual 63.7%.

### **3. ALIGNMENT WITH CORPORATE PRIORITIES**

#### **3.1 Developing the local economy for the benefit of all**

There are no significant implications for this priority.

#### **3.2 Helping people live healthy and independent lives**

There are no significant implications for this priority.

#### **3.3 Supporting and protecting vulnerable people**

There are no significant implications for this priority.

### **4. SIGNIFICANT IMPLICATIONS**

#### **4.1 Resource Implications**

This report sets out details of the overall financial position for Corporate Services / LGSS and this Committee.

#### **4.2 Statutory, Risk and Legal Implications**

There are no significant implications within this category.

#### **4.3 Equality and Diversity Implications**

There are no significant implications within this category.

#### **4.4 Engagement and Consultation Implications**

There are no significant implications within this category.

#### **4.5 Localism and Local Member Involvement**

There are no significant implications within this category.

#### **4.6 Public Health Implications**

There are no significant implications within this category.

Source Documents	Location
CS and LGSS Cambridge Office Budgetary Control Report (January 2015) Performance Management Report & Corporate Scorecard (January 2015) Capital Monitoring Report (January 2015)	Room 301 Shire Hall Cambridge