

Item: 3**ECONOMY AND
ENVIRONMENT COMMITTEE****Minutes - Action Log**Cambridgeshire
County Council

This is the updated minutes action log as at 5th September 2018 and captures the actions arising from the most recent Economy and Environment Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

ACTIONS FROM THE 8th FEBRUARY 2018 COMMITTEE

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
88.	TRANSPORT SCHEME DEVELOPMENT a) Review of Sift Process	Action: Karen Kitchener Principal Transport & Infrastructure Officer / Chris Poultney	a) That the process proposed would be further reviewed after a period of operation to see whether any changes were required.	The process is due to be reviewed this Autumn and is currently ongoing.	ACTION ONGOING
	b) Local member involvement on the A141 schemes listed	Karen Kitchener Principal Transport & Infrastructure Officer / Tom Fisher Transport and Infrastructure Officer	b) Councillor Connor requested that he be kept informed regarding progress on the A141 schemes listed. He expressed an interest to serve on the proposed Steering Group.	A report is included on the current agenda seeking Councillor Appointments to the A141 Huntingdon and St Ives Transport Study Steering Group.	ACTION TO BE DETERMINED AT CURRENT MEETING

ACTIONS FROM THE 12TH APRIL 2018 COMMITTEE

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
105.	ELY SOUTHERN BYPASS – COST AND ADDITIONAL FUNDING REQUIREMENT	Rob Sanderson Democratic Services / Mairead Kelly Internal Audit	a) To inform Internal Audit of the Committee's requirement that it should review the costs of the project and what lessons could be learnt and that their conclusions should be shared with this Committee.	<p>Internal Audit were contacted on 19th April. The response from the Audit and Risk Manager on 20th April confirmed that Internal Audit had already agreed (at the March Audit and Accounts Committee) to look at the Ely Bypass project as part of a review of capital budgets overspends and variations. As the intention had been to look at a number of different projects, this would be a high-level review rather than an in-depth review solely looking at the Ely Bypass project.</p> <p>The report from Internal Audit to the Audit and Accounts Committee had now been rescheduled to their November Committee meeting.</p>	ACTION ONGOING

ACTIONS FROM THE 12TH JULY 2018 COMMITTEE

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
130.	FINANCE AND PERFORMANCE REPORT - Performance indicator titled 'Guided Busway passengers for the month'	Andy Preston	On the downward direction of travel arrow, as there was no comparator figure for the previous month and no explanation provided, Members had no way of knowing the reasons for		

			the fall. The Officers agreed to look to redraw the chart in future to provide better explanation of fluctuations.	This was still under review.	ACTION ONGOING
<u>ACTIONS FROM THE 16TH AUGUST 2018 COMMITTEE</u>					
140.	FINANCE AND PERFORMANCE REPORT – JUNE 2018 a) Guided Busway passenger Numbers projections clarification	Andy Preston	Following the recent adverse local press coverage. Officers to investigate and provide a comprehensive answer on all the development projected data for the guided busway that would have been used in the original consultant passenger number projections.	At the time of producing this Minute Action Log this was still being progressed.	ACTION ONGOING
	b) Review of key performance Indicator for continued relevance	Jeremy Smith / Andy Preston	For officers to review the rating and explanation for the PI 'the average journey time per mile during the morning peak on the most congested routes'.	At the time of producing this Minute Action Log this was still being progressed.	ACTION ONGOING