

HIGHWAYS AND COMMUNITY INFRASTRUCTURE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 4th January 2016Cambridgeshire
County Council

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes Meeting Date	Deadline for draft reports	Agenda despatch date
12/01/16	Finance and Performance Report	Chris Malyon	Not applicable	14/12/15	29/12/15	04/01/16
	Review of Highways & Community Infrastructure Strategic Framework Performance Indicators for 2016/17	Graham Amis	Not applicable			
	Streetlighting Energy Savings Consultation Feedback	Tom Blackburne- Maze	2016/021			
	Transport Delivery Plan 2016/17 to 2018/19	Tom Blackburne- Maze	Not applicable			
	Greater Cambridgeshire City Deal Executive Board Delegations	Bob Menzies/ Graham Hughes	Not applicable			
	Parking Policies – Petitions Procedure	Rob Sanderson/ Dawn Cave	Not applicable			

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes Meeting Date	Deadline for draft reports	Agenda despatch date
	Business Planning 2016/2020	Graham Hughes	Not applicable			
	Committee Training Plan	Dawn Cave	Not applicable			
02/02/16	Eastern Highways Alliance Framework 2	Chris Poultney	2016/006	14/01/16	20/01/16	22/01/16
	Member Reference Group – Income Generation	Christine May	Not applicable			
01/03/16	Community Resilience Strategy	Lisa Faulkner	Not applicable	04/02/16	17/02/16	19/02/16
	ETE Streetlighting Attachments Policy	Tom Blackburne-Maze	Yes			
	Finance and Performance Report	Chris Malyon	Not applicable			
	Committee Training Plan	Dawn Cave	Not applicable			
<i>[12/04/16] Provisional Meeting</i>				14/03/16	30/03/16	01/04/16
17/05/16	Finance and Performance Report	Chris Malyon	Not applicable	21/04/16	04/05/16	06/05/16
	Training Plan	Dawn Cave	Not applicable			
<i>[14/06/16] Provisional Meeting</i>				12/05/16	01/06/16	03/06/16
12/07/16	Finance and Performance Report	Chris Malyon	Not applicable	07/06/16	29/06/16	01/07/16
	Training Plan	Dawn Cave	Not applicable			
<i>[09/08/16] Provisional Meeting</i>				05/07/16	27/07/16	29/07/16

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes Meeting Date	Deadline for draft reports	Agenda despatch date
13/09/16	Finance and Performance Report	Chris Malyon	Not applicable	02/08/16	31/08/16	02/09/16
	Training Plan	Dawn Cave	Not applicable			
<i>[11/10/16] Provisional Meeting</i>				06/09/16	28/09/16	30/09/16
08/11/16	Finance and Performance Report	Chris Malyon	Not applicable		26/10/16	28/10/16
	Training Plan	Dawn Cave	Not applicable			
<i>[06/12/16] Provisional Meeting</i>					23/11/16	25/11/16
17/01/17	Finance and Performance Report	Chris Malyon	Not applicable		04/01/17	06/01/17
	Training Plan	Dawn Cave	Not applicable			
<i>[14/02/17] Provisional Meeting</i>					01/02/17	03/02/17
14/03/17	Finance and Performance Report	Chris Malyon	Not applicable		01/03/17	03/03/17
	Training Plan	Dawn Cave	Not applicable			
<i>[11/04/17] Provisional Meeting</i>					29/03/17	31/03/17
30/05/17	Finance and Performance Report	Chris Malyon	Not applicable		16/05/17	18/05/17
	Training Plan	Dawn Cave	Not applicable			

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk