

**ADULTS AND HEALTH COMMITTEE MINUTES - ACTION LOG**

This is the updated action log as at 1 March 2023 and captures the actions arising from the most recent Adults and Health Committee meeting and updates Members on the progress on compliance in delivering the necessary actions

Meeting 5 October 2022

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
123.	Winter Planning – Prevention and Control of Winter Infections	Jyoti Atri	Commented that community centres offering vaccines were querying what would be happening to funding after December. The Director of Public Health stated that she would need to seek an update from ICB colleagues on this and would report back	23.01.23 Update from Greg Lane C&P Mass Vaccination Programme Director NHS Cambridgeshire & Peterborough  Programme funding until 31/03/23 has been confirmed and community centre sites continue to support us with hosting vaccination events. NHSE have confirmed programme funding for 23/24, with community vaccination provision still being a crucial part of delivery to make vaccination capacity as local for patients as possible and to support driving down health inequalities.	Closed	
125.	Commissioning Behavioural Insights Research & Interventions	Val Thomas	Requested that an early understanding of the findings including case studies be brought back to committee.	To be added to the forward plan in due course	Ongoing	
133.	Cambridge University Hospitals NHS Foundation Trust – Update	Kate Parker	Agreed to be provided with a paper submission of the Complaints and PALS review	Briefing Note circulated 25.01.23	Closed	

Meeting 15 December 2022

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
136.	Minutes – 5 October 2022 and Action Log	Kate Parker	In relation to the action log, a member commented that there had not been a meeting with Cambridgeshire Children's Hospital for a while and asked that this be chased up.	A quarterly liaison meeting with Cambridge Children's Hospital has been set for 2nd Feb 2023.	Closed	
138.a	Review of Draft Revenue and Capital Business Planning Proposals for 2023-28	Debbie McQuade	Queried the Mental health section 75 vacancy factor and queried whether there were disadvantages resulting from these posts being vacant. Officers explained that effectively they were not reducing the service in any way, the proposal was about a one-off reduction as the service could not recruit these staff at the moment. Officers highlighted that the funding would go back into the budget, in the next year as the expectation was that the service would still want to recruit the staff. Officers clarified that they would go back to colleagues to review the scoring of the proposal	CPFT confirmed that ongoing recruitment to vacancies is continuing to be progressed, there is no further disadvantage as the vacancies exist and it is a one off proposal re vacancy saving	Closed	

138.b	Review of Draft Revenue and Capital Business Planning Proposals for 2023-28	Will Patten	<p>A member expressed concern in relation to the changes on adults and mental health employment support and highlighted that there was a failure to direct funding to areas where there was greatest need, in particular in relation to Fenland. Officers stated that the housing related support service was currently being retendered to provide more equitable support across the County and stated that they would come back to the member with a more detailed response</p>	<p>From Dec 2022, the MH Employment Support contract has been delivered by new organisations. The major part of it is now operated by CPDT Individual Placement Service, and the minor part is operated by LifeCraft.</p> <p>The change widens the geographical coverage and increases the support capacity across the county including Fenland. We would be happy to provide a further update in six months' time after the contract has stabilised.</p>	Closed	
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142.	Insourcing of a Supported Living Service	Will Patten	<p>A member stated that he was surprised that the report was being taken in a public session as it referred specifically to allocating a contract to bring a service in house. He also asked whether this would set a dangerous precedent that providers could say that they would give up services as they could rely on the County Council to take services in house. The chair stated that the report had been through the relevant sign off process with legal colleagues and that this process had not raised any issues in terms of confidentiality. The chair explained that he would however reflect with officers on how similar reports would be brought to committee in the future outside of the meeting.</p>	<p>The decision to present the case to Members was consistent with the governance criteria. To ensure no confidential information was presented, the report removed the private organisations name. Officers would be content to have similar cases heard in private should Members decide that was appropriate.</p> <p>Members should be assured that cases like this one is not frequent. Prior to this proposal being put to Members, extensive work was completed with the provider to establish if the service could remain in private ownership. This work was carried out over 2 years, and many ideas were tested before the change of sourcing recommendation was made. As a result we don't anticipate this sets a precedence.</p>	Closed	
148.	Adults and Health – Key Performance Indicators'	Debbie McQuade and Val Thomas	<p>A member asked if a comparison could be done at some point on how the authority compared regionally and nationally in relation to key performance indicators.</p>	<p>The information requested is provided routinely as part of the report re Key Performance Indicators, however, a separate report has been requested to ensure members are aware of the data being provided routinely.</p>	Closed	

151.a	Learning Disability Paper	Kate Parker	Agreed to an internal briefing on learning disability display and diagnosis.	TBC		
151.b	Learning Disability Paper	Kate Parker	Members raised additional questions for written response from the Chief Nurse	TBC		