

DELEGATIONS FROM CABINET TO CABINET MEMBERS AND/OR OFFICERS

To: **Cabinet**

Date: **17th January 2012**

From: **Chief Executive**

Electoral division(s): **N/a**

Forward Plan ref: **N/a**

Key decision: **No**

Purpose: **To update Cabinet following on from the last report presented on 25th October 2011 on progress on matters delegated to individual Cabinet Members and/or to officers to make decisions on behalf of the Cabinet, up to 15th November 2011.**

Recommendation: **Cabinet is asked to note the progress on delegations to individual Cabinet Members and/or to officers.**

<i>Officer contact:</i>		<i>Member contact:</i>	
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DELEGATIONS TO INDIVIDUAL CABINET MEMBERS OR OFFICERS

**CABINET
MEETING****SUBJECT MATTER****ACTION TO BE
TAKEN BY****27th April
2010****1) Minute 159 - Agency Agreement for the
Delivery of Highways Related Functions in
Cambridge**

To delegate to the Acting Executive Director:
Environment Services the powers to negotiate a new
highways function agency agreement with Cambridge
City Council, in consultation with the Cabinet Member
for Highways and Access.

**Executive Director:
Environment
Services / Cabinet
Member for
Community
Infrastructure**

Discussions with the City Council are continuing.

Action ongoing

**25th May
2010****2) Minute 178 - Parking Policy Review**

To agree an informal review of parking policy in
Cambridge led by the Cabinet Member for Highways
and Access, following the introduction of a further
residents' parking scheme.

**Executive Director:
Environment
Services / Cabinet
Member for
Community
Infrastructure**

No further residents' parking schemes have been
implemented since the parking policy review although
it is anticipated that a new scheme will be introduced
in the spring of next year, following which the informal
review will be undertaken.

Action ongoing

**7th
September
2010****3) Minute 225 - Developer S106 Deferral
Request: Section 106 Papworth Bypass
Contribution**

To agree the Section 106 deferral request and to
agree that this obligation can be paid in instalments
as requested by the developer as follows:

- £270,000 plus indexation payable on 31st January 2011
- £270,000 plus indexation payable on 18th March 2011
- £270,000 plus indexation payable on 29th July 2011.

**Cabinet Member
for Growth and
Planning /
Executive Director:
Environment
Services and LGSS
Director of
Finance**

To delegate to the Cabinet Member for Growth, Infrastructure and Strategic Planning in consultation with the Acting Executive Director: Environment Services and Corporate Director: Finance Property and Performance, the authority to agree any further reasonable changes to the instalment dates.

The County Council has now received in full the S106 payments described above.

Action discharged

**14th
December
2010**

4) Minute 289 - Future Options for the Park and Ride Service

To instruct the Acting Executive Director: Environment Services, in consultation with the Cabinet Member for Highways and Access, to undertake a full option appraisal in respect of the future arrangements for the provision of Park and Ride bus services and sites for Cambridge.

**Executive Director:
Environment
Services / Cabinet
Member for
Community
Infrastructure**

Cabinet accepted a paper on 13th December 2011 and:

- a) Agreed that concessionary travel eligibility was to be retained on the Park & Ride;
- b) Agreed that parking controls at the Babraham Road Park and Ride site were to be installed to manage use by non Park and Ride users;
- c) Noted the current measures in place to reduce staffing costs at the Park and Ride sites;
- d) Noted the options that have been considered for the future operation of the Cambridge Park and Ride service;
- e) Tasked officers to complete a fully costed business case based on the provision of commercial Park and Ride bus services for approval by Cabinet in January 2012.

**15th March
2011**

Action ongoing

5) Minute 351 - Civil Parking Enforcement

Decisions included:

To delegate responsibility for agreeing a service level agreement with East Cambridgeshire District Council for off-street parking enforcement to the Executive Director: Environment Services in consultation with the Cabinet Member for Customer Services.

**Executive Director
for Environment
Services / Cabinet
Member for
Community
Infrastructure**

Following a recent decision by East Cambridgeshire District Council to rescind its support for the introduction of Civil Parking Enforcement, it is now not expected that a service level agreement will be required.

Action discharged

**5th April
2011**

6) Minute 372 - Cambridgeshire Public Sector Network (CPSN) Framework Contract Award

Decisions included:

- a) To confirm that CPSN contract documents be entered into, in line with Contract and Financial details as set out in Appendix 1 to the confidential report, on completion of final due diligence checks to the satisfaction of the Corporate Director: Customer Services and Transformation in consultation with the Cabinet Member for Customer Services and Transformation.
- b) To approve the reallocation of any surplus in the CPSN capital budget, as described in Section 2.4 of the confidential report, to address the currently unfunded IT Resilience risks faced by the County Council, subject to final approval by the Corporate Director: Customer Services and Transformation in consultation with the Cabinet Member for Customer Services and Transformation.
- a) The transition and implementation planning project continues to progress well. The call down contract Local Area Network (LAN) Management was placed at the end of November and the final call down contract for telephony related services will be placed in February 2012.

**Corporate Director:
Customer Service
and
Transformation /
Cabinet Member
for Resources and
Performance**

Partner calls down contracts are progressing well. East Cambridgeshire District Council and Bedfordshire and Luton Fire and Rescue have joined the CPSN partnership. It is anticipated that the 400 site count which will secure the advantageous pricing model will be met, with 364 circuits ordered to date by CPSN partnership and total of 436 expected by August 2012.

Action ongoing

- b) The IT resilience work is progressing well. The critical list of applications has been agreed, technical design completed and procurement activities started for the necessary equipment. Implementation is due to start from Feb 2012.

Action discharged

**14th June
2011**

**7) Minute 392 - Future of Educational
Provision in Gamlingay**

To delegate authority to the Cabinet Member for Learning and the Executive Director: Children and Young People's Services to take forward the statutory consultation on Option 1 to federate Gamlingay Village College with Stratton Upper school.

**Cabinet Member
for Learning /
Executive Director:
Children and
Young People's
Services and Adult
Social Care (CYPS
and ASC)**

Following the Cabinet decision on 14th June 2011, advice was sought from the Department for Education (DfE) in respect of the appropriate route for securing a formal partnership arrangement between Gamlingay Village College (GVC) and Stratton Upper School, Biggleswade, Central Bedfordshire.

Stratton Upper School has completed consultation on proposals to change status from a community school to an academy and is awaiting the finalisation of its conversion arrangements.

In view of the fact that an academy, which is a publicly funded independent school, cannot enter into a federation with a local authority maintained school, the advice received from DfE was that GVC would need to apply to change its status from a foundation school to an academy, as the first step towards a formal partnership with Stratton.

GVC's governing body undertook consultation in the early part of the autumn term on the proposal that the school should become an academy, operating in formal partnership with Stratton Upper School. An application for conversion was submitted to the DfE, and they signed GVC's academy order on 1st December 2011. It is expected that the school will convert to academy status on 1st February 2012.

A meeting of the GVC Local Authority Implementation Group is being held in January to formalise Cambridgeshire's future relationship with GVC and Stratton Upper School.

Action ongoing

**7th July
2011**

8) Minute 409 - Withdrawal of Bus Subsidies and the Judicial Review

To authorise the Executive Director: Environment Services:

**Executive Director:
Environment
Services / LGSS
Director of Legal
Services**

- i. In consultation with the Director of Legal Services, to continue to pursue the Council's defence against the claim for Judicial Review of the decision to remove subsidies.
- ii. To undertake a review of the decision to withdraw subsidised bus service funding over four years, including consultation of relevant groups and the in depth assessment of the impact of the proposals in the context of the Council's public sector equality duty, linking this to progress on the Cambridgeshire Future Transport project. The output from this review to inform the Integrated Planning process for the financial year 2011-12.

The Judicial Review proceedings have been halted as Cabinet decided to review the decision of last February.

A review of that decision is ongoing. The results of the comprehensive consultation process are being compiled and a paper is to be presented to Cabinet on 17th January 2012 seeking a decision on the way ahead with potential further bus subsidy withdrawals.

Action ongoing

**15th August
2011**

9) Minute 424 - Investment In Superfast Broadband

To delegate to the LGSS Director of Finance and the Executive Director: Environment Services agreement to the detailed terms for the investment, in consultation with the Cabinet Member for Resources and Performance and the Cabinet Member for Growth and Planning.

LGSS Director of Finance and Executive Director: Environment Services / Cabinet Members for Resources and Performance and for Growth and Planning

The joint approach agreed by Cambridgeshire and Peterborough, with contributions from the wider Broadband Delivery steering group, has resulted in a multi-faceted project which incorporates demand stimulation and business support as well as infrastructure investment in order to secure long-term and sustainable support for economic growth in Cambridgeshire. Recent activity has focused on engagement with stakeholders throughout the Cambridgeshire and Peterborough region including the high-tech, business and rural communities as well as learning from good practice in other areas of the country, particularly the innovative Superfast Cornwall project. Project planning is underway to finalise formal procurement activities which are expected to commence early in the new year.

Action ongoing

**6th
September
2011**

10) Minute 433 - Service Transformation: Adult Social Care

To delegate to the Acting Executive Director: Community and Adult Services, in consultation with the Cabinet portfolio holder for Adult Social Care, approval of the final business case and contract.

Executive Director: CYPS and ASC / Cabinet Member for Adult Services

Following evaluation of the business case submitted by the potential provider and, in particular, consideration of the risk/reward proposals, it was concluded that the business case carried a level of risk that could not be fully managed by the County Council. The project is still proceeding but will be wholly managed by the County Council.

Action discharged

**27th
September
2011**

11) Minute 451 - Annual Performance Assessment of Social Care Services: Adults' Services for Cambridgeshire: Action Plan Update

To delegate to the Service Director: Strategy and Commissioning (Adult Social Care) and the Cabinet Member for Adult Services the responsibility of agreeing with the Chairman of the Adults, Health and Wellbeing Overview and Scrutiny Committee how the Committee would be involved prior to approval being sought from Cabinet.

**Service Director:
Strategy and
Commissioning
(Adult Social Care)
/ Cabinet Member
for Adult Services**

Arrangements are being made for the Adults, Health and Wellbeing Overview and Scrutiny Committee to comment on and contribute to the draft Local Account and action plan in January/February 2012, ahead of the Local Account and action plan being presented to Cabinet for approval.

Action discharged

**25th
October
2011**

12) Minute 458 - Called-In Decision Referral: Wind Farm Development on County Farms Estate and Response

That the preparation of guidance for a case by case approach to single and small clusters of small turbines / wind farm proposals brought forward by County Council Farm Estate tenants should be delegated to the LGSS Director of Finance and the Cabinet Member for Resources and Performance, who would consult with the Cambridgeshire Local Planning Authorities.

**LGSS Director of
Finance / Cabinet
Member for
Resources and
Performance**

A number of District Councils have prepared planning guidance. Although this is focussed more on larger scale developments, it will provide the basis for the guidance which is being prepared for a case by case approach to single and small clusters of small turbines/wind farm proposals brought forward by County Council Farms Estate tenants. District Council planners will then be consulted on the County Council's approach.

Action ongoing

**25th
October
2011**

13) Minute 468 – Cambridgeshire Guided Busway: Swavesey Short Stay Car Park

To approve a minimum standard short stay car park as outlined in Option 2 of the report with the detailed layout to be delegated for approval by the Cabinet Member for Growth and Planning and the Executive Director: Environment Services in consultation with the local members.

Cabinet Member for Growth and Planning / Executive Director: Environment Services

A detailed design has been prepared and approved by the Cabinet Member for Growth and Planning and the Executive Director: Environment Services and will be implemented in the New Year.

Action discharged

**25th
October
2011**

14) Minute 471 – Response to the Consultation on the Local Government Resource Review

To delegate responsibility for submitting a detailed consultation on behalf of Cambridgeshire County Council to the LGSS Director of Finance in discussion with the Leader of the Council and the Cabinet Member for Resources and Performance.

LGSS Director of Finance / Leader of the Council and Cabinet Member for Resources and Performance

The consultation on the Local Government Resource Review ran until 24th October 2011. Detailed consultation on behalf of Cambridgeshire County Council was completed and submitted to the Department for Communities and Local Government and appropriate representations made to Government.

Action discharged

**25th
October
2011**

15) Minute 472 – Minor Improvement Budget Process 2012/13

To delegate responsibility for the approval of project budget allocations for the 2012/13 programme to the Executive Director: Environment Services, in consultation with the Cabinet Member for Community Infrastructure.

Executive Director: Environment Services / Cabinet Member for Community Infrastructure

The minor improvements bidding process has now started and it is anticipated that decisions on the allocation of budgets for 2012/13 will be taken in March.

Action ongoing

**15th
November
2011**

**16) Min 480 - Draft Consultation Response on
University of Cambridge Outline Planning
Application and Draft S106 Heads of Terms
for Development at North West Cambridge**

To delegate to the Cabinet Member for Growth and Planning, in consultation with the Executive Director for Environment Services and Local Members, the authority to make any minor changes to the draft consultation response prior to its submission.

**Cabinet Member
for Growth and
Planning /
Executive Director:
Environment
Services**

The consultation response was sent to Cambridge City and South Cambridgeshire District Councils. County Officers are working with the applicants and other partners to achieve solutions that allow the removal of the objections endorsed by Cabinet.

Action discharged

Source Documents	Location
Minutes of previous Cabinet meetings	Room 114a Shire Hall Cambridge