

STRATEGY AND RESOURCES COMMITTEE MINUTES-ACTION LOG

This is the updated action log as at 8th December 2022 and captures the actions arising from the most recent Strategy and Resources Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 20th October 2022					
Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
101	Minutes – 30th September 2022 and Action Log	David Allatt	The Chair asked for all members to receive a detailed briefing on bus services. It should also include a briefing from the School Transport Team regarding how the 40p mile would be publicised to parents quickly and how parents who did not have a car on affected routes would be supported.	Briefing by the Assistant Director: Transport Strategy and Network Management circulated to all members on 25 October 2022. Briefing by Assistant Director: Educational Capital and Place Planning circulated to all members on 9 November 2022.	Complete
103	Integrated Finance Monitoring Report for the Period Ending 31 August 2022	Stephen Moir	To review how the communication and oversight of members in relation to recruitment, retention and development of the workforce offer could be reinforced.	This is being considered as part of the ongoing work of the Children's Workforce Programme Board and reporting arrangements to the Children and Young People's Committee, as the relevant policy/service committee will reviewed during the course of December.	In-progress

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108	Corporate Performance Report	Stephen Moir Tom Kelly	To review changes to the contract rules to ensure controls were as robust as possible.	<p>The Contract Procedure Rules (CPR) were revised earlier in 2022 following approval by the Constitution and Ethics and Full Council. The section 151 officer has reviewed the latest position with the Head of Procurement & Commercial and is satisfied that the CPR properly points waivers at the extenuating circumstances in which the CPRs cannot be fully complied with. The alternative controls in place around “fewer than 3 bids” include a very robust evaluation and due diligence process for supplier selection, meaning that collusive bids would be identified proactively.</p> <p>The Procurement Governance Board is considering an update on progress with procurement compliance actions following external audit findings and CLT is considering procurement guidance and definition documents for the organisation.</p> <p>The next routine review of the CPR is scheduled for Spring 2023 and will take account of any matters arising across these activities.</p>	Complete

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		Sue Grace	The Chair drew attention to indicator 190: Proportion of information enquiries resolved at first point of contact which was performing very well and asked the Executive Director of Strategy and Partnership to pass on her thanks to the Contact Centre.	The message has been passed to the Contact Centre.	Complete
111	Property acquisitions in Impington and St Neots	Tom Kelly	Action set out in confidential minute.	Since the Committee met, the tenant proposed by the vendor has changed and the Council and its advisors are considering the adherence of this proposition with the terms of the put option. An update on the overall progress and further information on the origin of the put option will be provided to Members in a briefing note later in December.	Ongoing