Type 3 (High) Projects

Project	Issues	Successes	Project Performance	
P108 Replacement ICCS & Mobilising Solution **Project Sponsor: Matthew Warren** **PM: Nicky Hoad** **Lead Member: NA** **Completion Date: TBC** **Overall status: Green**		SQ Evaluations completed and 6 bidders taken through to Tender stage Tender documents released with a deadline of 5th July for responses Successful site visits with suppliers held w/c 20th May Evaluations booked in and relevant personnel secured Responding to clarifications as received	**Board**	
			Team	
			Budget	TBC
			Risk	
			Controls	Delays in procurement process
			Timescales	TBC following contract award
P073 Asset Management Software **Project Sponsor: Matthew Warren** **Project M: Stuart Grey** **Lead Member: NA** **Stage 2 Fleet & Equipment Implementation: Dec 2017 ESR March 18** **Stage 3 & 4 ICT/Miquest software Data ESR Dec 18** **Stage 5 ICT/Health & Safety** ~~Mar 2019~~ -	As a result of the audit carried out by external auditors in Jan/ Feb there is a requirement for process documentation for new operational assets and for the lifetime management of them. Awaiting resource but this is being progressed. Operational ownership of system is also being established.	Health and safety team still validating data. Property Data to be demonstrated to team. Costs and weights of assets have now been added to the database and are appearing in the reports. ICT data to be input into the system using spreadsheets currently.	**Board**	
			Team	
			Budget	
			Risk	
			Controls	Deviation Report to be drafted for Stage 5 once ICT dates reviewed

Project	Issues	Successes	Project Performance	
Property Sep 2019. **Overall Status: Green**			**Timescales**	
P089 ESMCP (Emergency Services Mobile Communications Programme) Oct 18 ESN **PM: John Barlow** **Project Sponsor: Jon Anderson** **CFRS migration to Emergency Services Network (ESN) commencing ~~Q1 2018~~. TBC** **Status: Amber**	The National Audit Office report was critical of the significant increase in cost from the original £6.1 billion which has now risen to £9.3 billion and that the dates for completion are considered optimistic. Revised business case approval or otherwise expected Nov/Dec. Still awaiting revised timeline. The Public Accounts Committee Meeting on the 22nd May highlighted a number of major issues: • Timelines remain too optimistic • Absence of joined up working • Costs still likely to increase • Inadequate Project	Approval in principal for the recruitment of a Technical Project Manager to oversee the technical issues that ESN will present to CFRS has been approved to be part funded from grant funding. Will commence some coverage testing with 4G to measure/ monitor signal strength across the Service.	**Board** **Team** **Budget** **Risk** **Controls**	 Potential high costs if Services remain on Airwave.

Project	Issues	Successes	Project Performance	
P089 ESMCP cont....	Governance • Absence of clarity of costs • Risks not controlled satisfactorily		**Timescales**	Still unknown
P109 VDI Upgrade Shared Service Project **PM: Sarah Newton** **Project Sponsor: Matthew Warren** **Completion:** ~~Dec 2018 May 2019~~ **Aug 2019** **Status: Green**		The XenDesktop Windows 10/Office 2016 desktop environment has been rolled out to all staff, which has alleviated the performance issues experienced in the Windows 7 image. The old VDI environment has been decommissioned.	**Board**	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	Likely to slip.
P088 On-Call Board Project **Stage 2** **PM: Karl Bowden** **Project Sponsor: Rick Hylton** **Lead Member: Cllr Reynolds** **Completion Date: Stage 1 Feb 16 Complete** **Stage 2: May 31ˢᵗ 2016 Complete** **Stage 3: Alternative Appliances** ~~Jan 2018~~ **Jan 2019**	**Phased response** Following visit to the supplier, CFRS will receive the system on the 28ᵗʰ May 2019. It will then undergo in-house testing before being trialled at selected stations.	**Alternative Appliances** Criteria has been established for the allocation of the Alternative Appliances. Performance team is compiling the data and will provide a score outcome that will be used to place the appliances at the respective stations. This should be completed by 3ʳᵈ June 2019. **Sutton Trial** Involves 2/3 Firefighters driving to another station by service vehicle. All elements completed, apart	**Board**	
			Team	
			Budget	
			Risk	
			Controls	

Project	Issues	Successes	Project Performance	
Alternative Crewing On Call standby's **March 2017 Complete** **Alternative Crewing W/T Secondary Contracts** **June 2018 Complete** **Phased Response** ~~**April 2019**~~ **TBC** **Sutton Trial - TBC** **13.5 Ladders – June 2019** **Crewing – June 2019** **Status: Green**		from automating Control Procedures which will be driven by the system Change Request (Phased Response) **13.5m Ladders and Crewing of less than 4** Both pieces of work now allocated new work stream leads. Feasibility Reports remain on schedule for June's Project Board	**Timescales**	Phased Response workstream will miss planned go live. However, no impact to overall project
P098 CPSN (Cambridgeshire Public Services Network) **Project Sponsor: M Warren** **PM: John Fagg** **Lead Member: NA** **Contract Award** **Completion date:** ~~June 2019~~ **(via VEAT Notice May 2017) Dec 2019** **Overall status: Green**		The bandwidth provision to whole time and day crewed stations has been doubled over the last couple of weeks. Plans are in place to replace the copper connections to some on-call stations with fibre by the end of the year (Dec 19). The project remains on schedule.	**Board** **Team** **Budget** **Risk** **Controls** **Timescales**	Dec 19 – Deviation report to be drafted
P102 Unified Comms (Shared Service Project) **Project Sponsor: M Warren /Z Evans** **PM: Sarah Newton**		Skype for Business will be available for use by all staff when we roll out the Win10 XenDesktop image. This will allow staff to: • use Instant Messaging	**Board** **Budget** **Team** **Risk** **Controls**	

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Project	Issues	Successes	Project Performance	
Completion Date: ~~Sept 2018 April 2019~~ Nov 2019 Project Status : Green		• see presence information • schedule and take part in Skype meetings • make Skype calls System is working extremely well.	**Timescales**	(Deviation Report Pending ICT Shared Service Governance Board decision)
P111 Day Crewed Shift System Project **Project Sponsor: Jon Anderson** **PM: Stuart Smith** **Completion date:** **Negotiations/Sign collective agreement** ~~Oct 2018~~ **Implementation** ~~Jan 2019 April 2019 May 2019~~ July 2019 **Status: Amber**		Agreement reached on the new shift at local level - it has been signed off at regional level but awaiting national sign off from the FBU. Proposed go live date is 1st July.	**Board**	
			Team	Team have been formed for negotiation. This may change once we have a shift system in principle.
			Budget	
			Risk	Way forward agreed and agreement in principle reached
			Controls	Have shift system that currently functions (could go live with new system in the middle of the year).
			Timescales	Planning for 1st July 2019.

Project	Issues	Successes	Project Performance	
P112 Monkswood **Project Sponsor: Matthew Warren/Chris Strickland (once planning granted)** **Project Manager: Stuart Grey** **Completion date: First phase Contract signed 31/05/18** **Status: Amber - In planning**	Awaiting outcome of Judicial Review	.	**Board**	Not yet formed
			Team	Not yet formed
			Budget	Awaiting Planning decision
			Risk	Full risk review undertaken
			Controls	Board and Team not formed
			Timescales	Awaiting Planning decision
P115 SHQ Building Changes **Project Sponsor: Matthew Warren** **PM: Stuart Grey** **Completion date: TBD** **Status: Amber - In Planning**	Awaiting outcome of Judicial review.		**Board**	
			Team	
			Budget	TBC
			Risk	
			Controls	
			Timescales	Need to understand feasibility & costings. Result of Judicial review may impact.

Project	Issues	Successes	Project Performance	
P118 Fireground Radios (to include BA radios) **Project Sponsor: Chris Parker** **Project Manager: Ed Miller** **Completion Date: Stage & 2 October 2019** **Status: In Planning**			**Board**	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	

Type 2 Projects

Project	Issues	Successes	Project Performance	
P100 Training Recording & Competency System (TRaCS) **Project Sponsor:** **AC Callum Faint** **PM: John Sherrington** **Lead Member: NA** **Completion date: Options Appraisal/Business Case 01/04/2017 Complete** **Stage 2: Completion** ~~**Q4 2018**~~ **Jan 2019** **Stage 3: Specialist roles Completion April 2019** **Stage 3 Phase 2 CFC and Professional Support Staff Completion Octo 2019** **Overall Status: Green**	No issues to report.	Development work continues aligned to Stage 3 Phase 2 focussing around the recording of competencies of Combined Fire Control (CFC) and Professional Support staff. CFC development is currently delivering ahead of schedule.	**Board**	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	Aligned to project target dates for delivery. (Oct 2019)

Project	Issues	Successes	Project Performance	
P093 Co-Responding Project Sponsor: Jon Anderson Project Manager: Karl Bowden (part of P088) Lead Member: NA Co-Responding Trial End ~~Sep 2016 Nov 2016~~ ~~Feb 2017 Mar 2017~~ ~~May 2017End of July~~ ~~Nov 2017~~ **Overall status: Amber**	Awaiting an agreed strategic decision on way forward. To be discussed at Programme Board.	CFRS is in continued discussions with East of England Ambulance Service (EEAS) as to future of Co-Responding.	**Board**	
			Team	
			Budget	
			Risk	EEAS slow to provide CBS clearance checks on new staff
			Control	
			Timescales	
P096 Use of Recording Devices & Governance Project Sponsor: Callum Faint PM : ~~Trudi Wilson~~**/Jodie Houseago Lead Member: NA Completion date: Phased Approach Phase 1 Policy /Guidelines**		Trial of helmet cameras continues with regular review and seems to be working well. Next step is to discuss potential of submitting paper to Programme Board with findings on the proof of concept trial.	**Board**	
			Team	
			Budget	
			Risks	
			Controls	

01/03/17 Complete **Phase 2 Red Fleet** ~~**30/04/17**~~ ~~**Jan 2018**~~ **July 2018** **Dash Cams 30 Sept 2018** **Phase 3** ~~**Nov 17**~~ **Body cams/Helmet cameras TBD Body Cam work linked into trial.** **Overall status: Green**			**Timescales**	
P075 Review of Rescue Capability + Replacement IRU. **Reinitiated Feb 2018** **PM: Jamie Johnson** **Project Sponsor:** **J Anderson** **Completion Date:** ~~**May 31ˢᵗ**~~ **Dec 31ˢᵗ 2019** **Overall Status: Green** **Replacement IRU on the run** ~~**April 2018 June**~~ **July 2018 - Complete**	Deviation Report required for extension to timescales & potentially for Paratech equipment (if decision made to go ahead)	**Rope Rescue –**Now on the run -. Last training element completed now entering consolidation and review stage. Well received and positive feedback all round. **Boats –** 3x Boat engines and trollies arrived and at fleet. Boats will be delivered by June 7ᵗʰ. Due to strategic direction/partner information (Summer Spate predictions) boat operator courses planned for Jun-Sep are now delayed until September. **Paratech** – We have had permission from the board to obtain a quote from the UK supplier of Paratech, this has arrived. We have met with ACFO Anderson and are awaiting an	**Board** **Team** **Budget** **Risk** **Control**	

		outcome.	**Timescales**	Deviation Report to be drafted for July Board
P110 Server Upgrade Project Sponsor: Matthew Warren (Shared Service) PM: Sarah Newton Completion date: ~~June 2018~~ **Dec 18 Overall Status: Green**		Project closure report to be approved by Project board.	**Board**	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	
P114 Intranet Refresh Project Sponsor: Hayley Douglas PM: Claire Morris Completion date : 31/12/19 Status: Green	The technical side of the project could not be started until the supplier completed the external website. This content has now been migrated which took longer than anticipated.	External website Go Live is anticipated as w/c 10/06. Require network provider to swap IP address. The supplier will then commence work on Intranet & aim to have a test environment by the end of June. A demo will be presented to Board in July to show what intranet will look like. Population can commence in Aug.	**Board**	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	Delays with supplier resources Still due to complete before official finish date

Project	Issues	Successes	Project Performance	
P116 Aerial Replacement Project Sponsor: Callum Faint PM: Matt Murdoch Completion date: Feb 2021 Overall status: Green		Tender evaluations completed, successful supplier identified. Order submitted for 2 turntable ladders. Build time of approximately 15 months.	**Board**	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	
P119 Hydrant Software Review Project Project Sponsor: Chris Parker Project Manager: Nicola Smith Completion Date: 30th June (Review Stage) Overall Status : Green	Mapping and Street Gazetteer being out of date has been raised as a significant issue. The process for updating these and where that responsibility sits is being reviewed as a matter of urgency.	The contract has been signed for a further 12 months 'As Is' processes have been signed off by the project Team and will be presented to the Board in June Work has started on the 'To Be' processes.	**Board**	
			Team	
			Budget	
			Risk	
			Controls (amber)	
			Timescales	
P120 SHQ Barrier Project Sponsor : Chris Parker Project Manager: Maurice Moore Completion Date: Oct 2019 Overall status: Green		Awaiting outcome from Planning application Policy drafted Reviewed additional car parking spaces at SHQ – further options available.	**Board**	
			Team	
			Budget	
			Risk	
			Controls	
			Timescales	

Glossary

Application virtualisation (APPV)
Cambridgeshire County Council CCC
Cambridgeshire Fire & Rescue Service (CFRS)
Cambridgeshire Public Services Network (CPSN)
Chief Officers Advisory Group (COAG)
Chief Fire Officers Association (CFOA)
Close Circuit TV (CCTV)
Combined Fire Control (CFC)
Community Fire Risk Management Information System (CFRMIS)
Community Fire Safety (CFS)
Comprehensive Spending Review (CSR)
Content Management System (CMS)
Digital Network Service Provider (DSNP)
East of England Ambulance Service Trust (EEAST)
Emergency Services Mobile Communications Programme (ESMCP)
ESMCP Transition Manager − (ETM)
Emergency Services Network (ESN)
Fire Protection (FP)
Fire & Rescue Service (FRS)
Fire Service Headquarters (SHQ)
General Data Protection Regulation (GDPR)
Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS)
Heads of Groups (HofG)
Integrated Risk Management Plan (IRMP)
Local Government Shared Service (LGSS)
Memorandum of Understanding (MOU)
Mobile Data Terminals (MDT)
National Fire Chiefs Council (NFCC)
Official Journal of European Union (OJEU)
Project Manager (PM)

Risk Assessment Method Statement (RAMS)
Road Traffic Collisions (RTC)
Sequel server (SQL)
Skype for Business (SfB)
Station End Equipment (SEE)
Subject Access Request (SAR)
To be determined/confirmed (TBD/TBC)
Training Recording & Competency System (TRaCS)
Voluntary Ex-Ante Transparency Notice (VEAT)
Virtual Desktop Infrastructure Project (VDI)
Whole-time (W/T)