

## Appendix A

### Adults Committee

### Minutes - Action Log



#### Introduction:

This log captures the actions arising from the Adults Committee and will form an outstanding action update from meetings of the Committee to update Members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at 27 June 2016

Minute No.	Report Title	Action to be taken by	Action	Comments	Completed
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#### Minutes of 1<sup>st</sup> September 2015

115.	<b>FINANCE AND PERFORMANCE REPORT – JULY 2015</b>	T Kelly	Members requested to hear about progress in making the arrangements for funding of Continuing Health Care cases more transparent in relation to paragraph 1.4 of the report	This relates to 104b.  Officers have confirmed that this work is underway. A formal Review is taking place with the Clinical Commissioning Group. We key managers and Practitioners have also been trained, and a Continuing Healthcare (CHC) lead has been employed for the Council. An update is scheduled for September 2016	<b>Completed</b>
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## Minutes of 1<sup>st</sup> December 2015

131.	<b>Ditchburn Place – Extension of Six Month Contract</b>	R O'Driscoll/ T Kelly	Members requested that the unit cost of the provision be included in the Finance & Performance Report.	The data has now been compiled on the unit cost of care and support in each of the extra care housing schemes in Cambridgeshire. A short report providing the detail behind the raw figures will be made available to Spokes for further consideration	<b>Completed</b>
134.	<b>Transforming Lives: A New Strategic Approach to Social Work and Social Care for Adults in Cambridgeshire.</b>	M Hay	To share the revised Operating Instructions with Councillor Sales when completed.	In progress	<b>Completed</b>
137.	<b>Adults Committee Review of Draft Revenue Business Planning Proposals for Older People, Mental Health and Adult Care Services 2016/17</b>	C Bruin	A Member highlighted that at a recent meeting of the Physical Disability and Sensory Impairment Partnership Board it was mentioned that there were a number of occasions where care providers were being paid by the Council but cancelling care calls at short notice. Officers agreed to	Work is progressing	<b>Ongoing</b>

	to 2020/21		investigate this further with Members of the Board.		
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## Minutes of 12<sup>th</sup> January 2016

143.	<b>Drug and Alcohol Inpatient Detox Beds Contract Exemption.</b>	S Talbot	Members requested information regarding the outcomes of patients.	We are currently undertaking a review in the next couple of months to track patients through the system who have accessed the detox beds. We should have this information available by June 2016.	<b>In progress</b>
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## Minutes of 1<sup>st</sup> March 2016

155.	<b>Proposed Changes to the Support Planning Section of the Policy Framework.</b>	C Bruin	Members requested that the differences between the Support Plan and Personal Budget were made more explicit and suggested that the Council presented itself as too paternalistic in section 1.5 of appendix C.	Changes made	<b>Completed</b>
155.	<b>Proposed Changes to the Support Planning Section of the Policy Framework.</b>	C Bruin	Members requested that the explanation of “top-up fees” in section 1.7 of appendix C be made clearer.	Changes made	<b>Completed</b>
155.	<b>Proposed Changes to the Support Planning Section of the Policy Framework.</b>	C Bruin	Requested that the methods of monitoring the impact would be added to the Spokes agenda for discussion.	Scheduled for November 2016	<b>Completed</b>

## Minutes of 1<sup>st</sup> March 2016

<b>164.</b>	<b>Cambridgeshire Local Assistance Scheme (CLAS) 2016/17</b>	M Teasdale/M embers	Officers requested Members inform them of any Food Banks in their area to ensure that all had been contacted		<b>Ongoing</b>
<b>164.</b>	<b>Cambridgeshire Local Assistance Scheme (CLAS) 2016/17</b>	M Teasdale	Members requested that the report regarding research into furnished lettings for vulnerable people be circulated to them when received		<b>Ongoing</b>
<b>168.</b>	<b>Disability Related Expenditure</b>	C Bruin/A Leduc	Members noted that the implementation of the new standard rate would be from the date of the next financial assessment and requested that a letter be issued to service users affected	In progress	<b>Ongoing</b>

<b>168.</b>	<b>Disability Related Expenditure</b>	C Bruin/A Leduc	Officers to investigate whether a standard rate of DRE was required.	In progress	<b>Ongoing</b>
<b>170.</b>	<b>Appointments to Outside Bodies.</b>	D Snowdon/D Revens.	Officers to review the Outside Bodies and their memberships.		<b>Ongoing.</b>