

FINANCE AND PERFORMANCE REPORT – May 2015

To: **Adults Committee**

Meeting Date: **7th July 2015**

From: **Executive Director: Children, Families and Adults
Chief Finance Officer**

Electoral division(s): **All**

Forward Plan ref: **Key decision: No**

Purpose: **To provide the Committee with the May 2015 Finance and Performance report for Children's, Families and Adults (CFA). The report is presented to provide the Committee with the opportunity to comment on the financial and performance position as at the end of May 2015.**

Recommendation: **The Committee is asked to review and comment on the report.**

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1.0 BACKGROUND

- 1.1 A Finance & Performance Report for the Children, Families and Adults Directorates (CFA) is produced monthly and the most recent available report is presented to the Committee when it meets.
- 1.2 The report is presented to provide the Committee with the opportunity to comment on the financial and performance position of the services for which the Committee has responsibility.
- 1.3 The Finance and Performance report is for the whole of the CFA Service, and as such, not all of the budgets contained within it are the responsibility of this Committee. Members are requested to restrict their attention to the budget lines for which this Committee is responsible, which are detailed in Appendix 2.
- 1.4 As requested at last Adults Committee, a guide to Appendix A of the Finance & Performance Report, explaining the columns of the finance table, is attached at the end of this report ("A Guide to the FPR Finance Tables").

2.0 MAIN ISSUES IN THE MAY CFA FINANCE & PERFORMANCE REPORT

- 2.1 The May 2015 Finance and Performance report is attached at Appendix A. It is the first Finance and Performance Report of the new financial year to be presented to the Committee. The May Finance & Performance Report is forecasting an overspend of £4.0m at year-end.

3.0 Revenue

- 3.1 In Adult Social Care Directorate, within Strategic Management there is a £1.2m forecast underspend due to the allocation and timing of funding made available to meet changes in legislation and case law. This includes the timing of recruitment of staff to undertake assessments for self-funders and implementation of IT systems to support the introduction of the Care Act. In addition there has been a delay in recruiting staff to process Mental Capacity Act /Deprivation of Liberty Safeguards.
- 3.2 In the Adult Social Care Directorate, within the Learning Disability Service, there is a £2.38m overspend forecast due to the continuation (and full year-effect) of the 2014-15 overspend.
- 3.3 In Adult Social Care Directorate, within the Physical Disabilities Service, a forecast underspend of £0.53m is reported. This reflects the underlying underspend carried forward from 2014-15.
- 3.4 In Older People & Mental Health Directorate, within Adult Mental Health, there is a £205K forecast underspend forecast due to planned savings in cost of care packages. The forecast assumes that all the planned savings will be achieved and will need to be reviewed if this is not possible in practice.

4.0 Capital

- 4.1 The CFA Capital Programme is detailed in Appendix 6 of the Finance & Performance Report. There are no changes to report related to the Capital Programme for Adults schemes at this stage.

5.0 Performance

- 5.1 There is no new performance data for the new financial year, because the statutory returns for 2014-15 are currently being run. Once this is complete the new year performance data will be produced. Therefore, the latest (old year) performance indicators are shown.
- 5.2 Deprivation indicators have been added as requested by Committee. These are included within the KPIs. As reported in the paper, the number of indicators to support analysis of deprivation will increase over the year as relevant data becomes available.
- 5.3 At the last Committee, it was requested that the methodology for the Delayed Transfers of Care from hospital (DTC) be updated to reflect just social care delays. On this basis the (old year) performance data is shown in the new format.

6.0 CFA Portfolio

- 6.1 For the first time the major change programmes and projects underway across CFA are included in this report.

The programmes and projects highlighted below form part of a wider CFA portfolio which covers all the significant change and service development activity taking place within CFA services. This is monitored on a bi-monthly basis by the CFA Management Team at the CFA Performance Board. The programmes and projects highlighted below are areas that will be discussed by Members through the Democratic process and this update will provide further information on the portfolio.

6.2

Programme/Project and Lead Director	Brief description and any key issues	RAG
Care Act Programme: Claire Bruin	Delivering the Care and Support Act in Cambridgeshire over 2015 and 2016. Key issue: Whilst good progress has been made there are issues relating to workforce development as more clarity is required on the overall plan and offer. This is being addressed and the full workforce offer for the Care Act and Transforming Lives has now been scoped.	AMBER
Transforming Lives: Claire Bruin	Delivering a new strategic approach for Social Work and Social Care for Adults in Cambridgeshire. The project is moving into the implementation phase. Key issue: Workforce issue above impacts on this project as well.	AMBER
Building Community Resilience Programme: Sarah Ferguson	A new programme is being established to respond to the Council's shifting focus from meeting the needs of individuals to	GREEN

	supporting communities and families. No key issues.	
Older People Service Development Programme: Charlotte Black	<p>Delivering service improvements for Older People following staff transfers from Cambridgeshire Community Services eg: strengthening the Reablement Service.</p> <p>Key issue: Workforce issue above affects the Older People's services as well.</p>	AMBER
CFA Commissioning Strategy for 2016 to 2020: Adrian Loades	Delivering a commissioning strategy for the next five years that will respond to the savings that need to be made. No key issues.	GREEN
Accelerating Achievement: Keith Grimwade/Meredith Teasdale/Sarah Ferguson	<p>Delivering the strategy aimed at groups of children and young people who are vulnerable to underachievement.</p> <p>Key issue: Delivery of action plan is behind schedule and additional resources from CFA have been assigned to this project to remedy this.</p>	AMBER
LAC Placements Strategy: Meredith Teasdale	Delivering the strategy for our Looked After Children including significant savings. Key issue: Sufficient savings have not been made. The LAC Placements Strategy is currently being redrafted to address this. Specific actions in the strategy include the implementation of the Alternatives to Care Service.	AMBER
Early Help: Sarah Ferguson	<p>Delivering the implementation of a revised Early Help offer in Cambridgeshire.</p> <p>Key issue: Whilst good progress is being made SEND Specialist Services recruitment is on hold due to a collective dispute around terms and conditions.</p>	AMBER
Together for Families: Sarah Ferguson	The Together for Families work in Cambridgeshire provides a driver and impetus to develop whole family working further across all agencies in the public sector. No key issues.	GREEN

7.0 ALIGNMENT WITH CORPORATE PRIORITIES

7.1 Developing the local economy for the benefit of all

There are no significant implications for this priority.

7.2 Helping people live healthy and independent lives

There are no significant implications for this priority.

7.3 Supporting and protecting vulnerable people

There are no significant implications for this priority.

8.0 SIGNIFICANT IMPLICATIONS

8.1 Resource Implications

This report sets out details of the overall financial position of the CFA Service.

8.2 Statutory, Risk and Legal Implications

There are no significant implications within this category.

8.3 Equality and Diversity Implications

There are no significant implications within this category.

8.4 Engagement and Consultation Implications

No public engagement or consultation is required for the purpose of this report.

8.5 Localism and Local Member Involvement

There are no significant implications within this category.

8.6 Public Health Implications

There are no significant implications within this category.

SOURCE DOCUMENTS GUIDANCE

Source Documents	Location
There are no source documents for this report	.

A Guide to the FPR Finance Tables

This column shows the previous month's Forecast Variance Outturn. If you compare this column with Column 8 (which is the latest month's forecast variance outturn) –you can see how the forecast position has changed during the last month.

Budgets are grouped together into "Policy Lines", which is the level of detail at which budgets are reported within each CFA Directorate.

The "Current Budget" is the budget as agreed within the Business Plan with any virements (changes to budget). Virements to / from CFA as a whole are detailed in Appendix 4.

When a budget is uploaded to the financial system a "profile" is allocated, and this profile reflects the assumptions on the likely timing of expenditure / income. If it is a salary budget it will assume that one-twelfth of the budget will be required each month. This column shows what level of expenditure or income one would expect to have occurred by this time in the financial year. It is a helpful prompt but in many cases actual expenditure and income does not occur as profiles would suggest.

APPENDIX 1 – CFA Service Level Budgetary Control Report

Forecast Variance Outturn (Apr) £'000	Service	Current Budget for 2015/16 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance £'000 %		Forecast Variance Outturn (May) £'000 %	
Adult Social Care Directorate								
0 1	Strategic Management – ASC	4,742	731	294	-437	-60 %	-1,200	-25 %
0 0	Procurement	577	103	298	195	189 %	0	0 %
0 0	ASC Strategy & Transformation	1,710	367	352	-15	-4 %	0	0 %
0 0	ASC Practice & Safeguarding	2,158	158	21	-138	-87 %	0	0 %
0 0	Local Assistance Scheme	386	67	79	13	19 %	0	0 %
<u>Learning Disability Services</u>								
0 2	LD Head of Services	250	22	860	838	3840 %	11	4 %
0 2	LD Young Adults	660	231	40	-191	-83 %	29	4 %
0 2	City, South and East Localities	30,991	5,806	5,381	-425	-7 %	1,378	4 %
0 2	Hunts & Fenland Localities	21,640	4,001	5,037	1,036	26 %	962	4 %

This refers to the commentary in Appendix 2.

This column shows actual expenditure and income to date.

This column is the difference between Column 4 and Column 5 (col 5 less col 4) – and highlights where expenditure is higher or lower than is planned / profiled.

It is expressed in hundreds of thousands and as a percentage difference.

This is the most important column of the table – it shows what the budget holder is forecasting as an over- or underspend at year-end (the variance compared to budget). The budget holder may have detailed commitment records or local knowledge which suggests that the year-end position is similar or different to the current variance (Column 6). This column shows the Budget Holder's best estimate of what the overspend (+) or underspend (-) or balanced position (0) will be at year-end.

It is expressed in both hundreds of thousands and as a percentage of total budget.

