

**GENERAL PURPOSES  
COMMITTEE**

**Minutes-Action Log**



**Introduction:**

This log captures the actions arising from the General Purposes Committee on 31st May 2016 and updates members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at Monday 18th July 2016.

**Minutes of 31st May 2016**

<b>Item No.</b>	<b>Item</b>	<b>Action to be taken by</b>	<b>Action</b>	<b>Comments</b>	<b>Completed</b>
<b>224</b>	<b>Minutes – 15th March 2016 and Action Log</b>	C Malyon T Parsons M Miller	The Chief Finance Officer agreed to provide a written update on the progress of Communications Strategy to promote the rationale behind the Total Transport Pilot Scheme project.	A Communications Strategy is partly written, but will require a little more work to complete. It is of course also subject to the actual decision taken by GPC as to which parts of the project to progress.	Ongoing

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224	<b>Minutes – 15th March 2016 and Action Log</b>	C Malyon	The Chief Finance Officer reported that underspends were currently being considered by Policy and Service Committees. A report would be presented to General Purposes Committee on 26 July 2016.	This information is in the Integrated Performance and Resources Report on the GPC agenda.	Completed
226	<b>Integrated Resources and Performance Report for the period ending 31st March 2016</b>	C Malyon	The Chief Finance Officer to investigate the implications of the further slippage at Littleport Secondary and Special.	Initial delays following site flooding from an adjacent surcharged ditch have been recovered from during the months since the March report. Current valuation of works to date indicate an expenditure of £10,641,052 set against a cashflow forecast of £9,896,632. This indicates that work is ahead of programme. Above ground framework is commencing in the next couple of weeks along with drainage.	Completed
227	<b>Exploration of options in relation to the supply of agency workers</b>	C Reed	The LGSS Director of People, Transformation and Transactions to investigate the number of apprenticeships operating within the Council	The Council only has 4 (LGSS CCC another 5)	Completed

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228	<b>Total Transport Proposal</b>	L Morris T Parsons	Group Leaders to receive an update at its next meeting.	The Executive Director: ETE held a Group Leaders briefing on 21 <sup>st</sup> June specifically to cover this topic.	Completed
232	<b>Resources and Performance Report – March 2016</b>	G Beasley	Chief Executive to send a message to all staff encouraging them to submit ideas to contribute to the transformation agenda.	Message sent to all staff on 1 June 2016.	Completed
233	<b>Appointments to Outside Bodies, Internal Advisory Groups and Panels and Partnership Liaison and Advisory Groups</b>	M Rowe	Delegate, on a permanent basis between meetings, the appointment of representatives to any outstanding outside bodies, groups, panels and partnership liaison and advisory groups, within the remit of the General Purposes Committee, to the Chief Executive in consultation with Group Leaders	Appointments made since the meeting:  Cllr Giles appointed to Cambs Police and Crime Panel  Cllr Bates to replace Cllr Connor on ESPO Management Committee (Councillor Orgee to sub)  Cllrs McGuire & Cearnas appointed to Member IT Working Group  Council Diversity Group – Cllr Hoy	Completed