

**ECONOMY AND
ENVIRONMENT COMMITTEE****Minutes - Action Log**Cambridgeshire
County Council

This is the updated minutes action log as at 29th January 2019 and captures the actions arising from the most recent Economy and Environment Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

ACTIONS FROM THE 12TH APRIL 2018 COMMITTEE

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
105.	ELY SOUTHERN BYPASS – COST AND ADDITIONAL FUNDING REQUIREMENT	Rob Sanderson Democratic Services / Mairead Kelly Internal Audit	a) To inform Internal Audit of the Committee's requirement that it should review the costs of the project and what lessons could be learnt and that their conclusions should be shared with this Committee.	<p>Internal Audit were contacted on 19th April and confirmed on 20th April that they had already agreed (at the March Audit and Accounts Committee) to look at the Ely Bypass project as part of a review of capital budgets overspends and variations. Due to the complexity of the investigation with regard to the above project, the high level review has been delayed and instead, Internal Audit have been concentrating on the Ely Bypass.</p> <p>There Is a further meeting between Internal Audit and the contractors on 4th February. Therefore while the review report is currently included on the forward agenda plan for the 28th March Audit and Accounts Committee,</p>	

				this date can only be provisional and may have to slip to a later meeting, depending on the further discussions and also the feedback received once the draft report has been prepared and circulated.	ACTION ONGOING
ACTIONS FROM THE 13TH SEPTEMBER COMMITTEE MEETINGS 2018					
151.	FINANCE AND PERFORMANCE REPORT – JULY 2018 - Cycling way uptake	Andy Preston Assistant Director Infrastructure and Growth / Mike Soper Research Team Manager	Whether data from existing traffic counters could monitor the take up on new cycleways as a way of showing their value and as a criteria to measure their success.	At the October meeting it was reported that this data would be challenging to make available on a monthly basis in the F&P Report, but publishing it as an open data set on a 6 monthly basis would be more achievable. A later Minute action log update indicated that the intention was that the first 6 months data [July – December 2018 would be published in February 2019. This was likely to be in the third or fourth week with details to then be provided to the Committee.	ACTION ONGOING
SPECIFIC ACTION FROM THE 15TH NOVEMBER COMMITTEE MEETING 2018 AND THE FOLLOW UP FROM 6TH DECEMBER MEETING					
176.	FINANCE AND PERFORMANCE REPORT Key INDICATOR ON GROWTH IN CYCLING	Action: Tom Barden / Louisa Gostling Business Intelligence	Page 26 November meeting – Key indicator on Growth in Cycling - There was a request for the figures to be provided which had been used to calculate the percentage figures shown.	A Key Performance Indicators report at the 6 th December meeting agreed to a revision of this indicator so that in addition to the percentage, it also should show the actual number of cycling journeys.	ACTION COMPLETED
187.	PROPOSED REVISED KEY				

	PERFORMANCE INDICATORS			The figures including the original baseline are included in the text commentary.	
SPECIFIC ACTIONS FROM THE 6th DECEMBER COMMITTEE MEETING 2018					
186.	TRANSPORT SCHEME DEVELOPMENT PROGRAMME - REVIEW OF SIFTING CRITERIA	Karen Kitchener / Matthew Bowles Transport and Infrastructure	A report was due back to the February meeting. There was a request to consider within the new safety criteria air quality as part of the review.	Officers have confirmed that the further review would consider this request and include the conclusions. This report was now scheduled for the 14 th March Committee meeting.	ACTION ONGOING
SPECIFIC ACTIONS FROM THE 10th JANUARY COMMITTEE MEETING 2019					
199.	INTEGRATED TRANSPORT BLOCK FUNDING ALLOCATION PROPOSALS				
	a) TIP ID 702 'St Neots Eaton Ford, Great North Road, Cycle Route 4 – widening footway between Lowry Road and Queens Gardens'	Action: Elsa Evans Funding and Innovation Programme Manager	Councillor Giles queried why this had the highest weighted score for the Huntingdonshire schemes, requesting more detail on the justification for the eligibility scores and who had recommended them.	An e-mail response was sent to Councillor Giles on 18 th January explaining that the scheme came from the St Neots Market Town Transport Strategy (MTTS adopted in 2008 and refreshed in 2016 in light of its age, the new developments in St Neots, the St Neots Neighbourhood Plan and the pedestrian/cycling audit undertaken in 2015/16. The reason for this scheme was that cycle facilities had been upgraded north and south of this	

				<p>section between Lowry Road and Queens Gardens, leaving a sub-standard (minimum 1.2m) section of around 850m in length. This sub-standard section was highlighted in the pedestrian and cycling audit carried out in 2015/16 for the Local Sustainable Transport Fund (LSTF) programme. The £450k estimated scheme cost was based on approximately £350/km plus contingency for moving some street furniture. This was a high level cost estimate, which would be refined as the scheme design progresses.</p> <p>Also attached to the e-mail was information on the approximate cost estimate for other schemes in St Neots.</p>	ACTION COMPLETED
	b) Air Quality Monitoring Budget	Action: Elsa Evans Funding and Innovation Programme Manager	Whether the Greater Cambridge Partnership contributed to the air quality monitoring budget and if not, whether they could be approached.	An oral update will be given.	ACTION ONGOING
199.	COMMUNITY TRANSPORT MEMBERSHIP ELIGIBILITY	Action: Paul Nelson Manager Public Transport	Once agreed, the report should be circulated for information to other operators who don't have contracts, to encourage adoption of the same criteria / evidence requirements.	Sent on 29 th January.	ACTION COMPLETED

202.	FINANCE AND PERFORMANCE REPORT – NOVEMBER 2018	Action: / Mike Davies / Jo Shilton	In discussion the success was highlighted in obtaining sponsorship funding to fully finance the current Bikeability Scheme for the forthcoming year. It was agreed that as a good news story officers should co-ordinate a press release, ensuring it highlighted those officers and elected Members who had been involved in the negotiations that had secured the additional funding.	<p>Mike Davies and Jo Shilton (the latter from the Communications Team) are still currently looking at the final detail regarding this request. This will include a further meeting with Cambridge Assessment to clarify whether the contribution is one-off or an ongoing contribution.</p> <p>The Committee will be circulated with the final communications release when prepared.</p>	ACTION ONGOING