

**Proposed LGSS Revenues and Benefits Joint Committee**

**To:** LGSS Joint Committee

**From:** Robin Bates, Head of LGSS Revenues and Benefits (sponsored by Mark Ashton, LGSS Director of Business Services, Systems and Change).

**Purpose:** To acknowledge the co – opting of the LGSS Vice Chair to the recently established Revenues and Benefits Joint Committee.

**Recommendation:** It is recommended that the Joint Committee:-

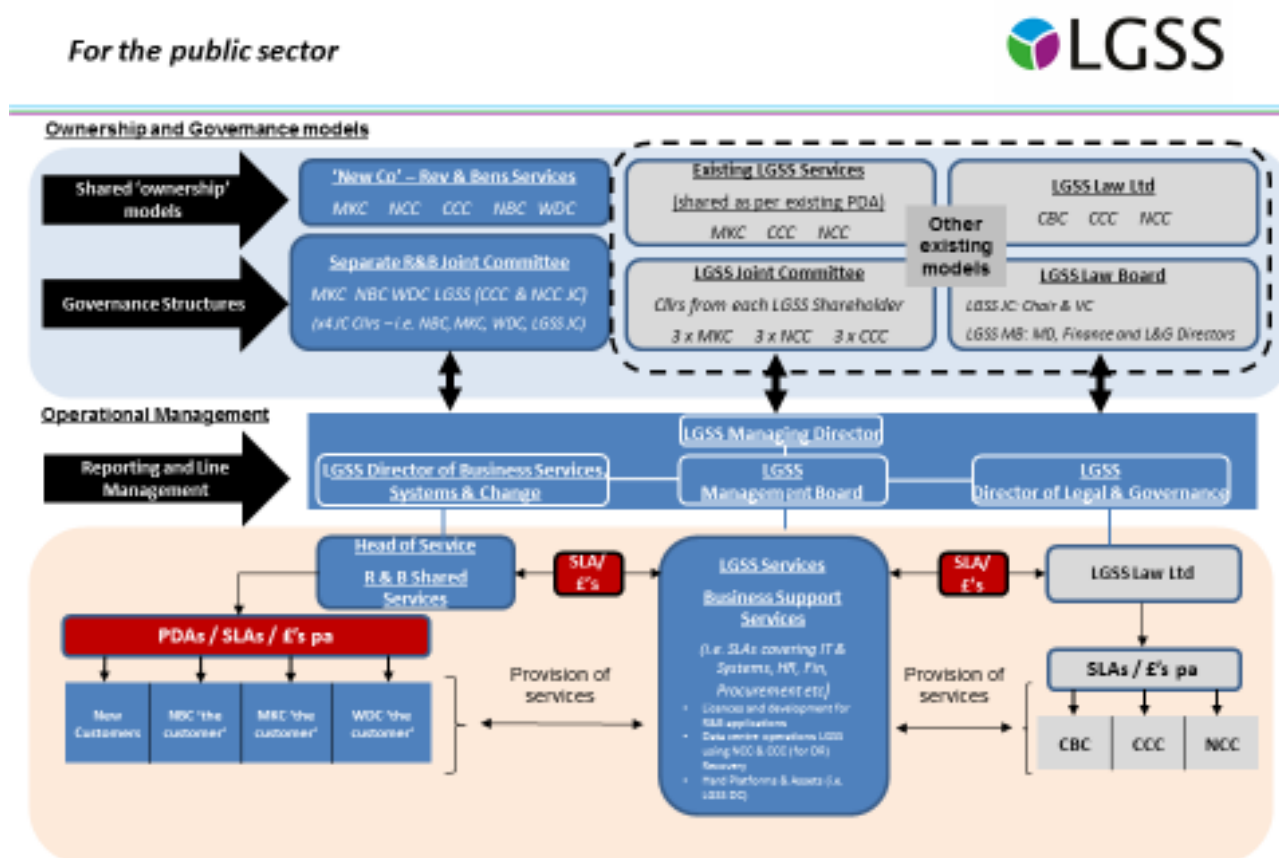
- i) Acknowledge the co – opting of the LGSS Vice Chair to the LGSS Revenues and Benefits Joint Committee.
- ii) Note that the vice chair is co-opted as a substitute as a result of the current LGSS chair (Cllr Middleton) also being the member for MKC on the Revenues and Benefits Joint Committee.
- iii) Note that the co – opting of the LGSS Vice Chair is in line with the agreed Governance of the Revenues and Benefits Joint Committee – See Governance section in the main body of this report.

## 1. Background

- 1.1 MKC and LGSS have developed a Shared Service offering for LGSS Revenues and Benefits since MKC delegated its Revenues and Benefits services to LGSS in April 2016 and all associated approvals / agreement are now in place.
- 1.2 Northampton Borough Council (NBC) as an existing partner of LGSS, delegated its Revenues & Benefits Services to LGSS in June 2013. Therefore alongside the MKC and LGSS shared service development, NBC have also become a full member of the Revenues and Benefits Joint Committee as full shareholders.

## 2. Governance

- 2.1 The diagram below provides a high level view of the LGSS Revenues and Benefits Joint Committee, alongside the existing LGSS Ownership models:



2.2 The high level governance of the LGSS Revenues and Benefits Joint Committee Structure would be as follows:

- The committee has 3 councillors (1NBC; 1MKC; 1LGSS).
- The chair of the LGSS Joint Committee would be the co – opted LGSS representative, with the Vice-chair being the substitute (in the event the JC chair is an MKC member)
- To be quorate the meeting will need attendance from 1 councillor from each organisation, so substitutes will be required if councillors cannot attend.
- Voting will be by simple majority.
- There will be a minimum of three meetings per year.
- The management support for the committee will be delivered by LGSS

2.3 The role of the LGSS Revenues and Benefits Joint Committee:

- Set the direction and vision for the shared service
- Agree the budget (within contributions from individual Council's)
- Agree the Service Plan/ Business plan
- Review performance against plan and agree any changes in year
- Oversee the integration and change programme
- Consider new commercial proposals, whether for partner or customer relationships.
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