

**COMMERCIAL & INVESTMENT COMMITTEE AGENDA PLAN, TRAINING PLAN
AND APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIP LIAISON AND
ADVISORY GROUPS, AND INTERNAL ADVISORY GROUPS AND PANELS**

To: **Commercial & Investments Committee**

Meeting Date: **25 May 2018**

From: **Democratic Services**

Electoral division(s): **All**

Forward Plan ref: **Not applicable** *Key decision:* **No**

Purpose: **To review the Committee's agenda plan, and to consider appointments to outside bodies, internal advisory groups and panels, and partnership liaison and advisory groups.**

Recommendation: **It is recommended that the Committee:**

- (i) reviews its agenda plan attached at Appendix 1;**
- (ii) reviews its training plan attached at Appendix 2;**
- (iii) agrees the appointment with in the schedule attached at Appendix 3.**

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1. BACKGROUND

- 1.1 The Commercial & Investment Committee reviews its agenda plan and training plan at every meeting.
- 1.2 The County Council's Constitution states that General Purposes Committee has
 - Authority to nominate representatives to Outside Bodies other than the Cambridgeshire and Peterborough Fire Authority, the County Councils' Network Council and the Local Government Association.
 - Authority to determine the Council's involvement in and representation on County Advisory Groups. The Committee may add to, delete or vary any of these advisory groups, or change their composition or terms of reference.
- 1.3 The General Purposes Committee has previously agreed to refer appointments to Internal Advisory Groups and Panels, and Partnership Liaison and Advisory Groups to the relevant Policy and Service Committee. All the appointments are attached for the Committee's attention. However, the Committee only needs to focus, at the meeting, on the appointments with a XXX background and in bold italics.
- 1.4 On 15th September 2017, the Committee agreed to delegate, on a permanent basis between meetings, the appointment of representatives to any outstanding outside bodies, groups, panels and partnership liaison and advisory groups, within the remit of the Commercial & Investment Committee, to the Deputy Chief Executive in consultation with the Chairman of Commercial & Investment Committee Chairman.

2. APPOINTMENTS

- 2.1 The internal advisory groups and panels where appointments are required are set out in **Appendix 2** to this report (appointments with a yellow background and in bold italics). The previous representative(s) is indicated. It is proposed that the Committee should agree the appointments to these bodies.
- 2.3 There is only one partnership liaison and advisory group where an appointment is required, and the details are set out in **Appendix 3** to this report. The previous representative is indicated. It is proposed that the Committee should agree the appointment to this body.

3. ALIGNMENT WITH CORPORATE PRIORITIES

3.1 Developing the local economy for the benefit of all

There are no significant implications for this priority.

3.2 Helping people live healthy and independent lives

There are no significant implications for this priority.

3.3 Supporting and protecting vulnerable people

There are no significant implications for this priority.


4. SIGNIFICANT IMPLICATIONS

4.1 There are no significant implications within these categories:

- Resource Implications
- Procurement/Contractual/Council Contract Procedure Rules Implications
- Statutory, Legal and Risk Implications
- Equality and Diversity Implications
- Engagement and Communications Implications
- Localism and Local Member Involvement
- Public Health Implications

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	Not applicable
Have the procurement/contractual/Council Contract Procedure Rules implications been cleared by Finance?	Not applicable
Has the impact on statutory, legal and risk implications been cleared by LGSS Law?	Not applicable
Have the equality and diversity implications been cleared by your Service Contact?	Not applicable
Have any engagement and communication implications been cleared by Communications?	Not applicable
Have any localism and Local Member involvement issues been cleared by your Service Contact?	Not applicable
Have any Public Health implications been cleared by Public Health	Not applicable

Source Documents	Location
Committee agenda, report and minutes – 15 September 2017	https://cmis.cambridgeshire.gov.uk/ccs_live/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/555/Committee/31/Default.aspx

COMMERCIAL AND INVESTMENT COMMITTEE AGENDA PLAN	Published on 1st May 2018 Updated 10 th May 2018		Cambridgeshire County Council
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Notes

Committee dates shown in bold are confirmed.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- **Minutes of previous meeting and Action Log;**
- **Finance and Performance Report;**
- **Agenda Plan, Appointments to Outside Bodies and Training Plan;**
- **Programme Status Report.**

Committee Date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
25/05/18	Notification of the Appointment of the Chairman/ Chairwoman and Vice Chairman/ Chairwoman	Democratic Services	n/a	16/05/18	17/05/18

Committee Date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Outline business case for Smart Energy Grids for Trumpington and Babraham park and ride sites	Cherie Gregoire	n/a		
	Former Mill Road Library	John Macmillan	n/a		
	Process for declaring assets surplus to requirements	John Macmillan	n/a		
22/06/18	Report back from Cambridgeshire Music Member Reference Panel	Matthew Gunn	n/a	12/06/18	14/06/18
	Issues around appointing a Councillor to This Land Board	Chris Malyon	n/a		
	Smart Energy Grid, Power Purchase Agreement	Sheryl French	2017/030		
20/07/18	Update on arrangements for schools currently using CCS for school meals	Sass Pledger	n/a	11/07/18	12/07/18
17/08/18				08/08/18	09/08/18
14/09/18	Closed Landfill Sites (x2) energy project feasibility	Cherie Gregoire	N/a	05/09/18	06/09/18
19/10/18				10/10/18	11/10/18
23/11/18				14/11/18	15/11/18
14/12/18				05/12/18	06/12/18
18/01/19				09/01/19	10/01/19
22/02/19				13/02/19	14/02/19

Committee Date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
22/03/19				13/03/19	14/03/19
26/04/19				15/04/19	16/04/19
24/05/19				15/05/19	16/05/19

To be programmed: Oasis Centre, Wisbech (Hazel Belchamber);

COMMERCIAL AND INVESTMENT COMMITTEE TRAINING PLAN

Ref	Subject	Desired Learning Outcome/Success Measures	Date	Responsibility	Attendance by:
1.	Introductory Session for the Commercial & Investment Committee	The Committee's remit, focus on work areas e.g. CHIC, Strategic Estates, Facilities Management and Horizon Scanning	26th May 2017	Chris Malyon/ John Macmillan	C&I
2.	CHIC Workshop		27 th June 2017	Chris Malyon/ David Gelling/ David Bethell/ John Macmillan	C&I
3.	Business Planning Session		15 th September 2017	Chris Malyon/ James Wilson	C&I
4.	Asset & Risk Workshop	<ul style="list-style-type: none"> • Asset Strategy • CHIC • Risk approach and risk register • Site tenure mix and retention of rental housing • Affordable housing • Community Land Trusts 	20 th October 2017	Chris Malyon/Stephen Conrad/ David Gelling	C&I
5.	This Land Performance Workshop		12 th March 2018	David Gelling/David Bethell /Chris Malyon/John Macmillan	C&I
6.	<i>To be confirmed – provisional training session</i>		20 th July 2018 (12:00)		C&I
7.	<i>To be confirmed – provisional training session</i>		18 th October 2018 (13.30)		C&I
8.	<i>To be confirmed – provisional training session</i>		17 th January 2019 (10:00)		C&I
9.	<i>To be confirmed – provisional training session</i>		26 th April 2019 (12:00)		C&I

CAMBRIDGESHIRE COUNTY COUNCIL APPOINTMENTS TO PARTNERSHIP LIAISON AND ADVISORY GROUPS

<p>Mobilising Local Energy Investment (MLEI) in Cambridgeshire and Peterborough – Project Advisory Board</p> <p>The Partnership includes Cambridgeshire County Council, Peterborough City Council, Cambridge City Council, South Cambridgeshire District Council, Huntingdonshire District Council and Cambridge University. The project provides capacity in the local authorities involved to pilot public sector projects to deliver energy-generating schemes and retrofit projects.</p>	<p>1 representative required</p>	<p>Existing appointment: Councillor T Wotherspoon (Con)</p>	<p>Sheryl French Project Director, Energy Investment Unit (EIU) Cambridgeshire County Council</p> <p>01223 728552</p> <p>sheryl.french@cambridgeshire.gov.uk</p>
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