

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Licenses and Permits	Licenses and Permits			
Place & Economy	Highways	Licenses and Permits	Permission to deposit a skip on the highway	£45 for 14 days	£45 for 14 days	In line with Minor Works Permit Application
Place & Economy	Highways	Licenses and Permits	Fine for unauthorised skip on the highway	£300	£300	In line with FPN for working without a permit
Place & Economy	Highways	Licenses and Permits	Store Materials on the Highway	£45 for 14 days	£45 for 14 days	Section 171 of Highways Act
Place & Economy	Highways	Licenses and Permits	Permission to erect scaffolding/hoarding over the highway	£120 for 30 days	£125 for 30 days	
Place & Economy	Highways	Licenses and Permits	Obligation to dispense with consent for erection of hoarding/fence	£120	£125	
Place & Economy	Highways	Licenses and Permits	Oversailing licence	TBC	TBC	
Place & Economy	Highways	Licenses and Permits	Banner licence	£45	£45	In line with Minor Works Permit Application
Place & Economy	Highways	Licenses and Permits	Traffic counter licence	£45	£45	In line with Minor Works Permit Application
Place & Economy	Highways	Licenses and Permits	Street licences (chairs and tables)	£100 per sqm within Cambridge historic core are. £50 per sqm outside historic core and county wide. £250 minimum payment upfront to cover admin cost (to be deducted from the cost of the licence if application successful.	£100 per sqm within Cambridge historic core are. £50 per sqm outside historic core and county wide. £250 minimum payment upfront to cover admin cost (to be deducted from the cost of the licence if application successful.	

P&E: Non-Statutory Schedule of Fees & Charges

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Place & Economy	Highways	Licenses and Permits	Streetworks Section 50 licences- apparatus on public highway	£480 for upto 200m. Additional £150 / 200m over and above initial 200m. Bond is also required, details on application.	£495 for upto 200m. Additional £150 / 200m over and above initial 200m. Bond is also required, details on application.	
Place & Economy	Highways	Licenses and Permits	Licence to Excavate Highway (Road Opening)	£210 upto 200m length. Additional £150 / 200m over and above initial 200m.	£220 upto 200m length. Additional £150 / 200m over and above initial 200m.	
Place & Economy	Highways	Licenses and Permits	Third Party Roadspace Booking	From 2018 charge of £45 per application in line with minor works permit	£45 per application in line with minor works permit	

P&E: Non-Statutory Schedule of Fees & Charges

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Place & Economy	Highways	Highways and Traffic Orders	Highways and Traffic Orders			
Place & Economy	Highways	Highways and Traffic Orders	Implementation of TRO's	Actual cost of work +20% admin fee (min charge £260)	Actual cost of work +20% admin fee (min charge £270)	
Place & Economy	Highways	Highways and Traffic Orders	Temporary road closures	£1000 maximum. Reduced fee if not deemed necessary to advertise in press	£1,030	
Place & Economy	Highways	Highways and Traffic Orders	Emergency road closures	£700	£725.00	
Place & Economy	Highways	Highways and Traffic Orders	TRO advertisement for Private / Third Party Funded Works, Businesses and other Private Bodies	£1,000 cost of the legal order £250 non-refundable, upfront payment to cover staff costs plus additional cost of staff depending on complexity of order.	£1,030 cost of the legal order £250 non-refundable, upfront payment to cover staff costs plus additional cost of staff depending on complexity of order.	
Place & Economy	Highways	Highways and Traffic Orders	Temporary road closures (Special Events)	£1,000 maximum cost of the legal order. £250 maximum staff cost per event - dependant on nature / type / size of event.	£1,030 maximum cost of the legal order. Plus actual staff cost per event - dependant on nature / type / size of event.	
Place & Economy	Highways	Highways	Other Charges			

P&E: Non-Statutory Schedule of Fees & Charges

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Place & Economy	Highways	Highways	Private works, including clearance of debris following accident	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £117)	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £120)	
Place & Economy	Highways	Highways	Private works - Third Party Requests	Actual cost of work + officer fees. £500 non-refundable application fee for feasibility assessment applies at point of application.	Actual cost of work + officer fees. £500 non-refundable application fee for feasibility assessment applies at point of application.	
Place & Economy	Highways	Highways	Traffic speed & volume survey. Provision of 24/7 traffic data over a 1 week period.	£350 for one site + £150 per additional site.	£350 for one site + £150 per additional site.	£350 upfront charge
Place & Economy	Highways	Highways	Dropped crossings	£183 upfront charge if application is unsuccessful then £110 refunded	£190 upfront charge if application is unsuccessful then £110 refunded	
Place & Economy	Highways	Highways	Access Protection Markings	£107.52 inc VAT (£89.60 plus VAT)	£120 inc VAT (£100 plus VAT)	
Place & Economy	Highways	Highways	Section 142 Licence to Cultivate	£107.00	£120.00	
Place & Economy	Highways	Highways	Removal of obstructions/Reinstatement of ploughed/cropped paths	£157.00	£170.00	
Place & Economy	Highways	Highways	Tourist signs	Actual cost of work + 20% administration / supervision fee (minimum, upfront charge of £260)	Actual cost of work + 20% administration / supervision fee (minimum, upfront charge of £270)	
Place & Economy	Highways	Traffic Signals	Traffic Signals			

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Traffic Signals	Charge for switching off or on traffic lights for roadworks, between 06:00hrs to 22:00hrs weekdays	£160.24 per off or on + % yearly increase, determined in Jan'18	£160.24 per off or on + % yearly increase, determined in Jan'19	Rate fixed by Cambridgeshire County Council but work arranged with and paid directly to supplier
Place & Economy	Highways	Traffic Signals	Charge for switching off or on traffic lights for roadworks, between 22:00hrs to 06:00hrs weekdays and at all times during the weekend	£192.29 per off or on + % yearly increase, determined in Jan'18	£192.29 per off or on + % yearly increase, determined in Jan'19	Rate fixed by Cambridgeshire County Council but work arranged with and paid directly to supplier
Place & Economy	Highways	Traffic Signals	Charges for traffic signal data	£119.00	£123.00	
Place & Economy	Highways	Traffic Signals	Commuted sums for traffic signals and ITS systems	Price on application, dependent on size and type of asset. Based on 20 years of maintenance costs plus one full refurbishment	Price on application, dependent on size and type of asset. Based on 20 years of maintenance costs plus one full refurbishment	
Place & Economy	Highways	Traffic Signals	Vetting of Traffic Signal Designs	5% of traffic signal, associated equipment and system costs	5% of traffic signal, associated equipment and system costs	
Place & Economy	Highways	Traffic Signals	Traffic Signal Factory Acceptance Test (FAT), Site Acceptance Test (SAT) and joint post commissioning monitoring	2.5% of traffic signal and associated equipment and systems cost.	2.5% of traffic signal and associated equipment and systems cost.	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

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Place & Economy	Highways	Traffic Signals	Traffic signal pre-application input	£48 + VAT	£49.50 + VAT	
Place & Economy	Highways	Road Safety	Road Safety			
Place & Economy	Highways	Road Safety	Safety Comments report	£279 for standard small schemes.	£287 for standard small schemes.	
Place & Economy	Highways	Road Safety	Road Safety Audit stage 1 (Or review of audit)	£621 - £1,386 plus mileage. For highways works in excess of £1million individual quote will be prepared.	£641 - £1,428 plus mileage. For highways works in excess of £1million individual quote will be prepared.	
Place & Economy	Highways	Road Safety	Road Safety Audit stage 2 (Or review of audit)	£621 - £1,386 plus mileage. For highways works in excess of £1million individual quote will be prepared.	£641 - £1,428 plus mileage. For highways works in excess of £1million individual quote will be prepared.	
Place & Economy	Highways	Road Safety	Road Safety Audit stage 3 (Or review of audit)	£1,052 - £1,871 plus mileage. For highways works in excess of £1million individual quote will be prepared.	£1,084 - £1,927 plus mileage. For highways works in excess of £1million individual quote will be prepared.	
Place & Economy	Highways	Road Safety	Road Safety Engineer (Investigations, road safety advice or participation in 3rd party audit)	Hourly rate £69/hr	Hourly rate £71/hr	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Road Safety	Crash Car resource	Schools/Colleges FOC FULL DAY £495 Half day (<4hrs) £350 + mileage for out of county	Schools/Colleges FOC FULL DAY £510 Half day (<4hrs) £360 + mileage for out of county	
Place & Economy	Highways	Road Safety	Driver Training – including minibus training, defensive driver training, driver workshops and other bespoke packages for businesses.	Price on applicaiton	Price on application	Actual cost of service including officer time. Price will vary as each group is tendered off a framework by mini competition.
Place & Economy	Highways	Road Safety	Other road safety resources (inc. Calorie Gallery, Batak & Carbometer)	Schools/Colleges FOC FULL DAY £395 Half day (<4hrs) £275 + mileage for out of county	Schools/Colleges FOC FULL DAY £407 Half day (<4hrs) £283 + mileage for out of county	
Place & Economy	Highways	Highway Assets	Highways			
Place & Economy	Highways	Highway Assets	Service requested which is not listed below	Quotation will be provided. Enhanced service: £63.60 per officer hour (inc VAT) EIR: £50 oer officer hour	Will be reviewed Feb / March 2019	Enquire online at http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches
Place & Economy	Highways	Highway Assets	Certified copy of Definitive Map/highway record/ Common or Village Green	£55.20 (inc VAT), by post or by email (pdf)	Will be reviewed Feb / March 2019	Non-statutory charge made under relevant legislative provisions Enhanced service Copy of relevant document certified that it is a true copy of the actual legal record

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Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Highway Assets	Highway boundary/extent/status enquiries (Advice including site surveys, documentation and written advice provided as applicable)	£73.20 for single initial site plan and 1 hour of officer time (inc VAT), plus travelling expenses @45p per mile (+ VAT)	Will be reviewed Feb / March 2019	Enhanced service For further information and to apply, please see http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches
Place & Economy	Highways	Highway Assets	Section 38/278 HA80 or s106 TCPA90 agreements for road adoption or development	£135	Will be reviewed Feb / March 2019	Amendment of the legal highway record and records management (charged at sealing of Agreement)
Place & Economy	Highways	Highway Assets	Copy of s38/278 HA80 road adoption agreement or s106 TCPA90 affecting highway	Enhanced service: Document only; will be checked as being correct. Supplied within 3 working days: £4.80 by email (pdf) or post (inc VAT). EIR: Document only, no check. Supplied within 20 working days: £3.35 by email (pdf) or post.	Will be reviewed Feb / March 2019	Document only, no advice. Non-statutory charge made under relevant legislative provisions
Place & Economy	Highways	Highway Assets	Section 25/118/119 Highways Act 1980 Public Path Order applications (no certification)	Enhanced service: £3,990 admin fee (inc VAT) + cost of newspaper notices + travelling expenses (45p/mile +VAT). If order is contested and has to be sent to the Secretary of State for determination, officer time will be charged @ £53/hr to that point in the process.	Will be reviewed Feb / March 2019	These orders are used to create, stop up or divert a public right of way where no certification for works is required.

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

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Place & Economy	Highways	Highway Assets	Section 25/118/119 Highways Act 1980 Public Path Order applications (with certification)	£4,212 admin fee (inc VAT) + cost of newspaper notices + travel expenses (45p/mile + VAT). If order is contested and	Will be reviewed Feb / March 2019	Web guidance available. Non-statutory charge made under relevant legislative provisions
Place & Economy	Highways	Highway Assets	Section 257 Town & Country Planning Act 1990 Public Path Order applications	£4,674 admin fee (inc VAT) + cost of newspaper notices + travelling expenses (45p/mile +VAT). If order is contested and has to be sent to the Secretary of State for determination, officer time will be charged @ £53/hr to that point in the process.	Will be reviewed Feb / March 2019	Web guidance available. Non-statutory charge made under relevant legislative provisions. Cambridgeshire County Council undertakes these applications on behalf of most district councils. Please contact us for advice.

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Highway Assets	Section 116 Highways Act 1980 stopping up/diversion of highway applications (Used to stop up or divert any class of highway)	<p>Stage 1: Initial scoping enquiry - free.</p> <p>Stage 2: Enhanced service Fee of £1098 (inc VAT) for advice, drafting of Order plan; travelling expenses at 45p/mile (+ VAT).</p> <p>Stage 3: Legal fee of c.£2,500 – 4,500, plus officer time @ £63.60/hr (inc VAT) if required and disbursements</p> <p>Stage 4: The registration of the order on County Council's legal record upon successful completion including archiving of file will cost £135. Charged together with Stage 3 costs.</p>	Will be reviewed Feb / March 2019	Hyperlink for enhanced service: http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

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Place & Economy	Highways	Highway Assets	<p>Section 247 Town & Country Planning Act 1990 Stopping up/diversion of highway applications; (Used to stop up or divert highway affected by development)</p> <p>For guidance and information on how to apply please see below:</p> <p>http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records</p>	<p>Stage 1: Initial scoping enquiry - free.</p> <p>Stage 2: Enhanced service Fee of £1098 (inc VAT) for advice, drafting of Order plan; travelling expenses at 45p/mile (+ VAT).</p> <p>Stage 3: undertaken by Secretary of State. If further officer advice is required this will be charged at £763.60/hr (inc VAT).</p> <p>Stage 4: Post-completion of order fee for registration on County Council's legal record £61 (no VAT).</p>	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON29R - Full search	Enhanced service fee (guaranteed; 3 days): £48.00 inc VAT	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON29R - Qu2.1 (a,b,c,d) Roads adopted	<p>Enhanced service fee (guaranteed; 3 days): £4.80</p> <p>EIR fee (supply only; within 20 days): £3.35</p>	Will be reviewed Feb / March 2019	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

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Place & Economy	Highways	Highway Assets	CON29R - Qu2.2 Public Rights of Way crossing/abutting land	Enhanced service fee (guaranteed; 3 days): £4.80 EIR fee (supply only; within 20 days): £3.35	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON29R - Qu2.5 Plan showing Public Rights of Way	£14.40 inc VAT	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON29R - Qu2.4 Pending applications to record PROW	Enhanced service fee (guaranteed; 3 days): £4.80 EIR fee (supply only; within 20 days): £3.35	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON29R - Qu2.3 Pending orders to stop-up, divert, create, extinguish PROW	Enhanced service fee (guaranteed; 3 days): £4.80 EIR fee (supply only; within 20 days): £3.35	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON29R - Qu3.2 Land required for road works	Enhanced service fee (guaranteed; 3 days): £4.80 EIR fee (supply only; within 20 days): £3.35	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON29R - Qu3.4 (a,b,c,d,e,f) Nearby road schemes	Enhanced service fee (guaranteed; 3 days): £6.00 inc VAT EIR fee (supply only; within 20 days): £3.35	Will be reviewed Feb / March 2019	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

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Place & Economy	Highways	Highway Assets	CON29R - Qu3.5 Nearby railway schemes	Enhanced service fee (guaranteed; 3 days): £4.80 EIR fee (supply only;	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON29R - Qu3.6 (a,b,c,d,e,f,g,h,i,j,k,l) Traffic Schemes	Enhanced service fee (guaranteed; 3 days): £7.20 inc VAT EIR fee (supply only; within 20 days): £4.20	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON29R - Qu3.7e Outstanding notices - highways	Enhanced service fee (guaranteed; 3 days): £4.80 EIR fee (supply only; within 20 days): £3.35	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON29R - Qu3.7e Outstanding notices - flooding	Enhanced service fee (guaranteed; 3 days): £6.00 inc VAT EIR fee (supply only; within 20 days): £3.35	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON29R - additional questions	Enhanced service fee (guaranteed; 3 days): £4.80 EIR fee (supply only; within 20 days): £3.35	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON29O - Qu16 Mineral consultation areas	Enhanced service fee (guaranteed; 3 days): £4.80 EIR fee (supply only; within 20 days): £3.35	Will be reviewed Feb / March 2019	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

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Place & Economy	Highways	Highway Assets	CON29O - Qu22.1 Common ground + town/village green	Enhanced service fee (guaranteed; 3 days): £4.80 EIR fee (supply only; within 20 days): £3.35	Will be reviewed Feb / March 2019	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

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Place & Economy	Highways	Highway Assets	CON290 - Qu21 Flood defense and land drainage consents	Enhanced service fee (guaranteed; 3 days): £4.80 EIR fee (supply only;	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	CON290 - Qu22.2 Registration of landowner deposits under S15A Commons Act 2006 or 31A HA80	Enhanced service fee (guaranteed; 3 days): £4.80 EIR fee (supply only; within 20 days): £3.35	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	Pre-Application Planning Advice - Category 1 (Consideration of proposed development; discussion of specific PROW issues with site; provision of written advice including legal mechanisms required for any changes to PROW network, map from legal record.)	Charged at £63.60 (inc VAT) per officer hour, starting at £318 (inc VAT). Work required will be assessed and a quotation provided.	Will be reviewed Feb / March 2019	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Place & Economy	Highways	Highway Assets	Pre-Application Planning Advice - Category 2	Charged at £63.60 (inc VAT) per officer hour, starting at £318 (inc VAT). Work required will be assessed and a quotation provided.	Will be reviewed Feb / March 2019	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Place & Economy	Highways	Highway Assets	Pre-Application Planning Advice - Category 3	Charged at £63.60 (inc VAT) per officer hour, starting at £318 (inc VAT). Work required will be assessed and a quotation provided.	Will be reviewed Feb / March 2019	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

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Place & Economy	Highways	Highway Assets	Pre-Application Planning Advice - Category 4	Charged at £63.60 (inc VAT) per officer hour, starting at £318 (inc VAT). Work required will be assessed and a quotation provided.	Will be reviewed Feb / March 2019	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Place & Economy	Highways	Highway Assets	Pre-Application Planning Advice - Category 5	Charged at £63.60 (inc VAT) per officer hour, starting at £318 (inc VAT). Work required will be assessed and a quotation provided.	Will be reviewed Feb / March 2019	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Place & Economy	Highways	Highway Assets	Pre-Application Planning Advice - Category 6	Charged at £63.60 (inc VAT) per officer hour, starting at £318 (inc VAT). Work required will be assessed and a quotation provided.	Will be reviewed Feb / March 2019	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Place & Economy	Highways	Highway Assets	Highway boundary/extent extracts: Enhanced Service Document only; will be checked as being correct. Supplied within 3 working days	Answer from database by email (pdf): £27.60 (inc VAT) Answer from database by post: £33.60 (inc VAT) Answer requiring physical retrieval from archives by email (pdf): £73.20 (inc VAT)	Will be reviewed Feb / March 2019	

P&E: Non-Statutory Schedule of Fees & Charges

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Place & Economy	Highways	Highway Assets	<p><u>EIR</u> - Highway boundary/extent extracts: Enhanced Service</p> <p>Document only; no check. Supplied within 20 working days</p>	<p>Please pay online at: http://www.cambridgeshire.gov.uk/highwaysearches using the 'Pre-agreed fee' option.</p> <p>Answer from database by email (pdf): £19</p> <p>Answer from database by post: £23</p> <p>Answer requiring physical retrieval from archives by email (pdf): £50</p> <p>Answer requiring physical retrieval from archives by post: £53</p>	Will be reviewed Feb / March 2019	

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Place & Economy	Highways	Highway Assets	Certified copy of extract of List of Streets/highway records	Enhanced service: copy of relevant documentation certified that it is a true copy of the actual legal record: £55.20 (inc VAT) by email (pdf) or post.	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	Public Rights of Way on the Definitive Map & Statement and orders relating to the same	Free	Will be reviewed Feb / March 2019	Viewable at Shire Hall, Cambridge CB3 0AP upon appointment during normal office hours Digital version and guidance available here: http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Place & Economy	Highways	Highway Assets	Copy of extract of the Definitive Map & Statement (including Public Path Orders and other deeds relating to the same)	Enhanced service: Document only; will be checked as being correct. Supplied within 3 working days. £4.80 (inc VAT) by email (pdf) or post EIR: Document only, no check. Supplied within 20 working days. £3.35 by email (pdf) or post	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	Copies of Landowner Deposits under Section 31(6) Highways Act 1980 and s15A Commons Act 2006, and any subsequent declarations	£53.00 by email or post (inc VAT) £41.50 by email or post	Will be reviewed Feb / March 2019	Enhanced service: Documents only; will be checked as being correct. Supplied within 3 working days, or as advised where documents require extraction from archive EIR: Document only, no check. Supplied within 20 working days

P&E: Non-Statutory Schedule of Fees & Charges

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Place & Economy	Highways	Highway Assets	Public Rights of Way enquiries - advice (Written advice and documentation provided as applicable)	£73.20 (inc VAT) for single initial site plan and 1 hour of officer time. Travelling expenses @45p per mile (+ VAT) and additional officer time at £63.60 per officer hour (inc VAT)	Will be reviewed Feb / March 2019	For further information and to apply please see http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches
Place & Economy	Highways	Highway Assets	Corrective applications for Commons & Town/Village Greens under Commons Act 2006	Unopposed applications: £3,509 (inc VAT), plus disbursements (legal advice if required; travelling expenses @ 45p/mile (+ VAT); legal Notices). Opposed applications: £3,509 (inc VAT), plus officer time charged at £63.60/hr (inc VAT) and legal fees including barrister if public inquiry required, plus disbursements (travel, legal Notices, hire of	Will be reviewed Feb / March 2019	Applications to amend the Register of Commons or Village Greens

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Place & Economy

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Place & Economy	Highways	Highway Assets	Copy or extract of the Commons Register or Town & Village Greens Register	Enhanced service: Document only; will be checked as being correct. Supplied within 3 working days: £4.80 by email (pdf) or post EIR: Document only, no check. Supplied within 20 working days: £3.35 by email (pdf) or post	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	Certified copy of extract of Commons Register or Town & Village Greens Register	Enhanced service: Copy of relevant document certified that it is a true copy of the actual legal record: £55.20 (inc VAT) by post or email (pdf)	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Highway Assets	Public Rights of Way or Common Land and Town/Village Green Digital Datasets	£0 (From 1 June 2017)	Will be reviewed Feb / March 2019	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Highway Assets	Requests for other related highway or Public Right of Way Digital datasets Service dependent upon availability and format of dataset	<u>Discretionary Service - Recovery of Costs only</u> Licensed with conditions as detailed above. Format dependent upon dataset. Provided by email or other format as agreed. Please contact Asset Information using the inquiry form via the link above before requesting data, as availability differs across datasets	Will be reviewed Feb / March 2019	Work undertaken to provide datasets will be quoted on the basis of Enhanced and EIR hourly service rates detailed above.
Place & Economy	Highways	Highway Assets	Commons & Village Greens enquiries - advice Written advice and documentation provided as applicable	£73.20 (inc VAT) for single initial site plan and 1 hour of officer time. Travelling expenses @45p per mile (+ VAT) and additional officer time at £63.60 per officer hour (inc VAT)	Will be reviewed Feb / March 2019	
Place & Economy	Highways	Parking	Huntingdonshire			
Place & Economy	Highways	Parking	Parking fees	20p for 15 minutes Max stay= 1 hour	20p for 15 minutes Max stay= 1 hour	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Parking	Parking Excess charge notices applicable to "paid for bays".	£60 (Reduced to £40 if paid within 14 days)	£60 (Reduced to £40 if paid within 14 days)	
Place & Economy	Highways	Parking	Excess Charge Notices	£60	£60	
Place & Economy	Highways	Parking	Cambridge			
Place & Economy	Highways	Parking	Band 1: Monday to Saturday 8.30am to 6.30pm Free School Lane, King Street, Manor Street, Trumpington Street (north of Silver Street)	60p for 10 minutes	60p for 10 minutes	
Place & Economy	Highways	Parking	Band 2: Monday to Saturday 8.30am to 6.30pm Jesus Lane, Park Terrace Sun St	60p for 10 minutes	60p for 10 minutes	
Place & Economy	Highways	Parking	Band 3: Sunday 9.00am to 5.00pm Free School Lane, King Street, Manor Street, Trumpington Street (north of Silver Street)	60p for 10 minutes	60p for 10 minutes	
Place & Economy	Highways	Parking	Band 4: Sunday 9.00am to 5.00pm Brookside, Lensfield Road, Regent Street, Tennis Court Road, Trumpington Street (south of Silver Street), Park Terrace	60p for 10 minutes	60p for 10 minutes	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Parking	Band 5: Monday to Saturday 8.30am to 6.30am Brookside, Lensfield Road, Regent Street, Tennis Court Road, Trumpington Street (south of Silver Street), Park Terrace	70p for 15 minutes	70p for 15 minutes	
Place & Economy	Highways	Parking	Band 6: Monday to Sunday 9.00am to 5.00pm Gresham Road, Norwich Street, Russell Court, West Road	60p for 30 minutes	60p for 30 minutes	
Place & Economy	Highways	Parking	Band 7: Sunday 9.00am to 5.00pm Bateman Street, Castle Street, Chesterton Road (West of Victoria Avenue), Jesus Lane, Newnham Road, (north of Fen Causeway, west side near Maltings Lane), Northampton Street) Panton Street, Pemberton Terrace, Pound Hill, Queens Road, Russell Street, Sun Street	60p for 30 minutes	60p for 30 minutes	
Place & Economy	Highways	Parking	Band 8: Monday to Friday 9.30am to 5.00pm Saturday 9.00am to 5.00pm Newnham Road(north of The Fen Causeway, westside near Maltings Lane), Queen's	70p for 15 minutes	70p for 15 minutes	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Parking	Band 9: Monday to Saturday 9.00am to 5.00pm Bateman Street, canterbury Street, Castle Street, Chesterton Road (west of Victoria Avenue), Chesterton Road (east of DeFreville Avenue, opposite numbers 168A to 170), DeFreville Avenue, Devonshire Road (east of Tenison Road), Emery Street, Ferry Path (Hamiton Road), Glisson Road, Gwydir Street (Mill Rd), Hamilton Road, Histon Road (North of Canterbury St), Humberstone Road, Mawson Road, mill Road Council Depot Access Road, Mill Street, Montague Road, Norfolk Street, Northampton Street, Panton Street, Pemberton Terrace, Pound Hill, Russell Street, St Barnabas	60p for 30 minutes	60p for 30 minutes	
Place & Economy	Highways	Parking	Band 10: Monday to Saturday 9.00am to 5.00pm Abbey Road, Arthur Street, Aylestone Road, Beche Road,	60p for 30 minutes	60p for 30 minutes	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Parking	Band 11: Monday to Saturday 9.00am to 5.00pm Broad Street, Cutter Ferry Close, Lady Margaret Road, Mount Pleasant, Newnham Walk, Ridley Hall Road, Sidgewick Avenue, Station Road, Trumpington Road, Union Road, Wordsworth Grove	60p for 30 minutes	60p for 30 minutes	
Place & Economy	Highways	Parking	Band 12: Monday to Saturday Max stay 1 hour 9.00am to 5.00pmMilton Road (Mitcham's Corner,layby adjacent to Springfield Road), Chesterton Road (east of Victoria Avenue, outside numbers 34 to 46	20p for 15 minutes	20p for 15 minutes	
Place & Economy	Highways	Parking	Band 13: Clarendon Road, Great Northern Road, Huntingdon Road, Priory Road, River Lane, Saxon Road, St Matthew's Street, Shaftesbury Road, Sturton Street, Tenison Avenue, Tenison Road (south of George Pateman Court), Walnut Tree Avenue	60p for 30 minutes	60p for 30 minutes	
Place & Economy	Highways	Parking	Band 14: Monday to Saturday 7.00am to 5.00pm Newtown Road	20p for 15 minutes	20p for 15 minutes	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Parking	Band 15: Monday to Saturday 9.00am to 5.00pm Parkside (o/s nos.	50p for 20 minutes	50p for 20 minutes	
Place & Economy	Highways	Parking	Band 16: Monday to Saturday 9.00am to 7.00pm Shire Hall Car Park	£1.20 per hour	£1.20 per hour	
Place & Economy	Highways	Parking	Band 17: Sundays 9.00am to 7.00pm Shire Hall Car Park	70p per hour	70p per hour	
Place & Economy	Highways	Parking	Band 18: Saturday only 9.00am to 5.00pm Castle Court Car Park	£1.20 per hour	£1.20 per hour	
Place & Economy	Highways	Parking	Band 19: Sunday 9.00am to 5.00pm Castle Court Car Park	.70p per hour	.70p per hour	
Place & Economy			Saxon Road, Shelly Row, Sturton Street, Tenison Avenue, Tenison Road, Walnut Tree Avenue	Under review	Under review	
Place & Economy	Highways	Parking	Permits - Resident			
Place & Economy	Highways	Parking	Accordia	£62	£62	
Place & Economy	Highways	Parking	Benson	£62	£62	
Place & Economy	Highways	Parking	Coleridge West	£52	£52	
Place & Economy	Highways	Parking	Kite	£98.25	£98.25	
Place & Economy	Highways	Parking	Brunswick	£98.25	£98.25	
Place & Economy	Highways	Parking	Castle Hill	£62	£62	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Parking	De Freville	£62	£62	
Place & Economy	Highways	Parking	Guest	£92	£92	
Place & Economy	Highways	Parking	Morley	£56.25	£56.25	
Place & Economy	Highways	Parking	Newtown	£98.25	£98.25	
Place & Economy	Highways	Parking	Park Street	£98.25	£98.25	
Place & Economy	Highways	Parking	Petersfield	£62	£62	
Place & Economy	Highways	Parking	Regent Terrace	£98.25	£98.25	
Place & Economy	Highways	Parking	Riverside	£62	£62	
Place & Economy	Highways	Parking	Shaftesbury	£62	£62	
Place & Economy	Highways	Parking	Silverwood	£72	£72	
Place & Economy	Highways	Parking	Staffordshire	£98.25	£98.25	
Place & Economy	Highways	Parking	Tenison	£84.50	£84.50	
Place & Economy	Highways	Parking	West Cambridge	£72	£72	
Place & Economy	Highways	Parking	Permits			
Place & Economy	Highways	Parking	Visitors	£12.00	£12.00	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Parking	Ely	£26.00	£26.00	
Place & Economy	Highways	Parking	Medical	£64.50 per bay	£64.50 per bay	
Place & Economy	Highways	Parking	Dispensations- medical	£0.00	£0.00	
Place & Economy	Highways	Parking	Dispensations - manual (health care workers)	£25.00	£30.00	Due to an increase in enforcement/administration costs & not having been reviewed for several years
Place & Economy	Highways	Parking	Car Club	£52.00	£52.00	
Place & Economy	Highways	Parking	Waiver	£30 per day	£30 per day	
Place & Economy	Highways	Parking	Adhoc bollard manning	£35.00 per hour	£35.00 per hour	
Place & Economy	Highways	Parking	Penalty charge notices	On street Penalty Charge Notices Higher contravention - £70 discounted by 50% to £35 if paid within 14 days. Lower contraventions £50, discounted by 50% to £25.00 if paid within 14 days. Bus Lane Penalty Charge Notices - £60 reduced by 50% if paid within 14 days to £30	On street Penalty Charge Notices Higher contravention - £70 discounted by 50% to £35 if paid within 14 days. Lower contraventions £50, discounted by 50% to £25.00 if paid within 14 days. Bus Lane Penalty Charge Notices - £60 reduced by 50% if paid within 14 days to £30	
Place & Economy	Highways	Parking	Parking Suspensions	£25.00 for each 5 metres	£35.00 for each 5 metres	Due to an increase in enforcement/administration costs
Place & Economy	Highways	Parking	Huntingdonshire	£0.80 per hour	£0.80 per hour	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Street lighting	Street lighting			
Place & Economy	Highways	Street lighting	Admin fee to parish and district councils	Parishes - 15%; Fenland - 5%	Parishes – 20% Fenland – 10%	
Place & Economy	Highways	Street lighting	Charge for the vetting service we provide to check lighting designs and lighting installations for new developments.	£699.14	Initial vetting - £720.11 Subsequent vetting - £425/ per vetting	To cover costs
Place & Economy	Highways	Highways	Asset Planning Fee		to be reviewed Jan / Feb 2019	
Place & Economy	Environment & Commercial	Trading Standards	Primary Authority Fees			

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Environment & Commercial	Trading Standards	Annual fee of 4 hours; to include 3 hours of bespoke business advice, with the balance contributing to the overall management of the scheme.	£256.00	£264.00	
Place & Economy	Environment & Commercial	Trading Standards	Work undertaken under the formal Primary Authority Agreement	£64 p/h	£66 p/h	
Place & Economy	Environment & Commercial	Trading Standards	Business advice fees			
Place & Economy	Environment & Commercial	Trading Standards	Business advice provided outside of a Primary Authority agreement	£64 p/hr plus VAT, charged in 15 minute intervals	£66 p/hr plus VAT charged in 15 minute intervals	
Place & Economy	Cultural & Community Services	Libraries	Borrowing Charges			
Place & Economy	Cultural & Community Services	Libraries	eBooks	Free	Free	
Place & Economy	Cultural & Community Services	Libraries	Magazines	Free	Free	
Place & Economy	Cultural & Community Services	Libraries	eMagazines/eNewspapers	Free	Free	
Place & Economy	Cultural & Community Services	Libraries	Home energy meter	Free	N/A	
Place & Economy	Cultural & Community Services	Libraries	Audio book or language course- junior/ young adult	Free	Free	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Libraries	Audio book or language course - adult	£1.50	£1.60	
Place & Economy	Cultural & Community Services	Libraries	eAudio book	Free	Free	
Place & Economy	Cultural & Community Services	Libraries	DVD	£1	£1	
Place & Economy	Cultural & Community Services	Libraries	Music CD	£1.10	£1.10	
Place & Economy	Cultural & Community Services	Libraries	CD Rom	£3 per disc	£3	
Place & Economy	Cultural & Community Services	Libraries	Overdue Charges			
Place & Economy	Cultural & Community Services	Libraries	Books and magazines- Junior	5p per day (maximum £1)	5p per day (maximum £1)	
Place & Economy	Cultural & Community Services	Libraries	Books and magazines- Adult	25p per day (maximum £5)	25p per day (maximum £5)	
Place & Economy	Cultural & Community Services	Libraries	eBooks/eMagazines/eNews papers	N/A	N/A	
Place & Economy	Cultural & Community Services	Libraries	Audio book or language course- Junior	5p per day (maximum £1)	5p per day (maximum £1)	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Libraries	Audio book or language course- Adult	65p (maximum £13)	65p (maximum £13)	
Place & Economy	Cultural & Community Services	Libraries	eAudio book	N/A	N/A	
Place & Economy	Cultural & Community Services	Libraries	DVD	65p per day (20p per short) (Maximum £13 or £5 short)	65p per day (20p per short) (Maximum £13 or £5 short)	
Place & Economy	Cultural & Community Services	Libraries	Music CD	45p per day (Max. £9)	45p per day (Max. £9)	
Place & Economy	Cultural & Community Services	Libraries	CD Rom	75p per day (maximum £15)	75p per day (maximum £15)	
Place & Economy	Cultural & Community Services	Libraries	Membership			
Place & Economy	Cultural & Community Services	Libraries	Replacement card- adult/junior	£2.00/£1.00	£2.10/£1.10	
Place & Economy	Cultural & Community Services	Libraries	Lost/damaged loan items	Variable rate dependent on item value. Full cost recovery	Variable rate dependent on item value. Full cost recovery	
Place & Economy	Cultural & Community Services	Libraries	Reading Groups	£30 per group per annum	£31	
Place & Economy	Cultural & Community Services	Libraries	Requests			

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Libraries	Vocal scores	Under 25 copies £10.22 internal, £20.44 external	Under 25 copies £11 internal, £21 external	
Place & Economy	Cultural & Community Services	Libraries	Vocal scores	25 - 50 copies £20.44 internal, £40.88 external	25 - 50 copies £21 internal, £41 external	
Place & Economy	Cultural & Community Services	Libraries	Vocal scores	Over 50 copies £30.66 internal, £61.32 external	Over 50 copies £31 internal, £62 external	
Place & Economy	Cultural & Community Services	Libraries	Items not in Cambridgeshire stock	£8.00	£8.50	
Place & Economy	Cultural & Community Services	Libraries	British Library Loan	£15.95	£16.00	
Place & Economy	Cultural & Community Services	Libraries	Reservation of Cambridgeshire adult stock	£1.00	£1.00	
Place & Economy	Cultural & Community Services	Libraries	Reservation of SPINE stock	£2.00	£2.00	
Place & Economy	Cultural & Community Services	Libraries	Printing and Copying			
Place & Economy	Cultural & Community Services	Libraries	A4 black and white	20p	20p	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Libraries	A4 colour	70p	75p	
Place & Economy	Cultural & Community Services	Libraries	A3 black and white (copying only)	40p	40p	
Place & Economy	Cultural & Community Services	Libraries	A3 colour (copying only)	£1.20	£1.25	
Place & Economy	Cultural & Community Services	Libraries	A4/A3 microfilm	70p/£1.20	75p/£1.25	
Place & Economy	Cultural & Community Services	Libraries	Fax			
Place & Economy	Cultural & Community Services	Libraries	UK first page/ extra page	£1.20/65p	£1.25/65p	
Place & Economy	Cultural & Community Services	Libraries	Europe first page/ extra page	£2.20/95p	£2.25/£1.00	
Place & Economy	Cultural & Community Services	Libraries	World first page/ extra page	£2.75/£1.10	£2.85/£1.10	
Place & Economy	Cultural & Community Services	Libraries	Receiving first page/ extra page	55p/25p	60p/25p	
Place & Economy	Cultural & Community Services	Libraries	Internet and Email			

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Libraries	Online reference resources	Free	Free	
Place & Economy	Cultural & Community Services	Libraries	Internet and email access	£1	£1	(Free for certain concessions - e.g. Universal Credit, learning and development groups)
Place & Economy	Cultural & Community Services	Libraries	Wi-Fi access	Free	Free	
Place & Economy	Cultural & Community Services	Libraries	Events			
Place & Economy	Cultural & Community Services	Libraries	Adult	£5 suggested donation	£5 - £10 suggested donation	For general use and/or attendance at free events
Place & Economy	Cultural & Community Services	Libraries	Children	50p suggested donation	50p suggested donation	For general use and/or attendance at free events
Place & Economy	Cultural & Community Services	Libraries	Central Library-Cambridge Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1	£25.00 ph (commercial) £14.00 ph (Council partner) £11.50 ph (community)	£25.75 ph (commercial) £14.45 ph (Council partner) £11.75 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Meeting room 2	£25.00 ph (commercial) £14.00 ph (Council partner) £11.50 ph (community)	£25.75 ph (commercial) £14.50 ph (Council partner) £11.75 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Meeting room 3	£41.88 ph (commercial) £22.50 ph (Council partner) £20.00 ph (community)	£43.25 ph (commercial) £23.25 ph (Council partner) £20.75 ph (community)	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Libraries	Conference room	£48.75 ph (commercial) £28.50 ph (Council partner) £22.50 ph (community)	£50.25 ph (commercial) £29.25 ph (Council partner) £23.25 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Exhibition space	£186.25 pw (commercial) £113.50 pw (Council partner) £90.50 pw (community)	£192 pw (commercial) £117 pw (Council partner) £93 pw (community)	
Place & Economy	Cultural & Community Services	Libraries	Chatteris Library Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£22 ph (commercial) £12 ph (Council partner) £7.25 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Cherry Hinton Library Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Community Space	£5.50 ph (not for profit groups in the local community) £13.75 ph (all other bookings)	£5.75 ph (not for profit groups in the local community) £14.25 ph (all other bookings)	
Place & Economy	Cultural & Community Services	Libraries	Ely Library Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£22 ph (commercial) £12 ph (Council partner) £7.25 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Interview room 1	£14.36 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£14.75 ph (commercial) £7.25 ph (Council partner) £5.50 ph (community)	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Libraries	Huntingdon Library Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£22 ph (commercial) £12 ph (Council partner) £7.25 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Meeting room 2	£14.36 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£14.75 ph (commercial) £7.25 ph (Council partner) £5.50 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1 and 2	£25.00 ph (commercial) £14.00 ph (Council partner) £8.00 ph (community)	£25.75 ph (commercial) £14.50 ph (Council partner) £8.25 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Interview Room 1	£14.36 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£14.75 ph (commercial) £7.25 ph (Council partner) £5.50 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Exhibition space	£57.00 pw (commercial) £45.50 pw (Council partner) £34.00 pw (community)	£58.75 pw (commercial) £46.25 pw (Council partner) £35 pw (community)	
Place & Economy	Cultural & Community Services	Libraries	Community Space	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£22 ph (commercial) £12 ph (Council partner) £7.25 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	March Library Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£22 ph (commercial) £12 ph (Council partner) £7.25 ph (community)	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Libraries	Interview room	£14.36 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£14.75 ph (commercial) £7.25 ph (Council partner) £5.50 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Milton Road Library Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Community Space	£9.38 (commercial) £7.50 (all other bookings)	tbc	
Place & Economy	Cultural & Community Services	Libraries	Ramsey Library Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£22 ph (commercial) £12 ph (Council partner) £7.25 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Interview room	£14.36 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£14.75 ph (commercial) £7.25 ph (Council partner) £5.50 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Rock Road Library Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Community Space	£5.50 ph (not for profit groups in the local community) £13.75 ph (all other bookings)	£5.75 ph (not for profit groups in the local community) £14.25 ph (all other bookings)	
Place & Economy	Cultural & Community Services	Libraries	Soham Library Room Hire Charges			

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1	£17.50 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	£18 ph (commercial) £9.25 ph (Council partner) £6.00 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	St Ives Library Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£22 ph (commercial) £12 ph (Council partner) £7.25 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Meeting room 2	£17.50 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	£18 ph (commercial) £9.25 ph (Council partner) £6.00 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Foyer Space	£56.25 pw (commercial) £34.00 pw (Council partner) £22.50 pw (community)	£58 pw (commercial) £35 pw (Council partner) £23 pw (community)	
Place & Economy	Cultural & Community Services	Libraries	St Neots Library Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1	£11.25 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£11.50 ph (commercial) £7.25 ph (Council partner) £5.50 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Meeting room 2	£11.25 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£11.50 ph (commercial) £7.25 ph (Council partner) £5.50 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Community space 1	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£22 ph (commercial) £12 ph (Council partner) £7.25 ph (community)	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Libraries	Community space 2	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£22 ph (commercial) £12 ph (Council partner) £7.25 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Exhibition space	£56.25 pw (commercial) £34.00 pw (Council partner) £22.50 pw (community)	£58 pw (commercial) £35 pw (Council partner) £23 pw (community)	
Place & Economy	Cultural & Community Services	Libraries	Foyer space	£56.25 pw (commercial) £34.00 pw (Council partner) £22.50 pw (community)	£58 pw (commercial) £35 pw (Council partner) £23 pw (community)	
Place & Economy	Cultural & Community Services	Libraries	Whittlesey Library Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1	£17.50 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	£18 ph (commercial) £9.25 ph (Council partner) £6.00 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Wisbech Library Room Hire Charges			
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1	£17.50 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	£18 ph (commercial) £9.25 ph (Council partner) £6.00 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Meeting room 2	£17.50 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	£18 ph (commercial) £9.25 ph (Council partner) £6.00 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Meeting room 1 and 2	£25.00 ph (commercial) £13.50 ph (Council partner) £8.00 ph (community)	£25.75 ph (commercial) £14.50 ph (Council partner) £8.25 ph (community)	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Libraries	Interview room	£14.36 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£14.75 ph (commercial) £7.25 ph (Council partner) £5.50 ph (community)	
Place & Economy	Cultural & Community Services	Libraries	Yaxley Library Room hire charges			
Place & Economy	Cultural & Community Services	Archives	1 hour	£32	£32	
Place & Economy	Cultural & Community Services	Archives	2 hours	£64	£64	
Place & Economy	Cultural & Community Services	Archives	Specialist research for business or professional clients	£75	£75	
Place & Economy	Cultural & Community Services	Archives	Replacement of lost CARN ticket	£1.50	£1.50	
Place & Economy	Cultural & Community Services	Archives	Reproduction Fees			
Place & Economy	Cultural & Community Services	Archives	Local, limited distribution publications (1-10 pictures)	£5 per image or see additional info	£5 per image or see additional info	Reproduction online: £20 for 1-5 images, £30 for 6-10 images. Negotiable over 10 images.
Place & Economy	Cultural & Community Services	Archives	Other publications and media use	£100	£100	
Place & Economy	Cultural & Community Services	Archives	Outreach fees			

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Archives	Group Visits to Archives	£60	£60	
Place & Economy	Cultural & Community Services	Archives	Talks to groups outside the office	£75	£75	
Place & Economy	Cultural & Community Services	Archives	Archives and Local Studies: Digitisation			
Place & Economy	Cultural & Community Services	Archives	Document up to A3	£7.50	£7.50	
Place & Economy	Cultural & Community Services	Archives	Document between A3 and A1	£12.50	£12.50	
Place & Economy	Cultural & Community Services	Archives	Document larger than A1	£30.00	£30.00	Requires two scans
Place & Economy	Cultural & Community Services	Archives	35mm transparency	£7.50	£7.50	At a specific DPI
Place & Economy	Cultural & Community Services	Archives	C19 lantern slide	£7.50	£7.50	At a specific DPI
Place & Economy	Cultural & Community Services	Archives	C19 glass plate	£10.00	£10.00	At a specific DPI
Place & Economy	Cultural & Community Services	Archives	Pre-digitised A4-A2	£5.00	£5.00	
Place & Economy	Cultural & Community Services	Archives	Pre-digitised A1-A0	£10.50	£11.00	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Archives	Inclosure / tithe / estate maps	£25.00	£25.00	
Place & Economy	Cultural & Community Services	Archives	Bulk scanning / large projects / volumes	£25.00	£25.00	Hourly rate
Place & Economy	Cultural & Community Services	Archives	Image retouching	£40.00	£40.00	Per image
Place & Economy	Cultural & Community Services	Libraries	Local Studies: Non-digitised images (from negatives)			
Place & Economy	Cultural & Community Services	Libraries	6 x 4 BW	£7.50	to be reviewed	
Place & Economy	Cultural & Community Services	Libraries	6 x 4 Sepia	£7.50	to be reviewed	
Place & Economy	Cultural & Community Services	Libraries	7 x 5 BW	£6.00	to be reviewed	
Place & Economy	Cultural & Community Services	Libraries	7 x 5 Sepia	£8.50	to be reviewed	
Place & Economy	Cultural & Community Services	Libraries	8 x 6 BW	£7.00	to be reviewed	
Place & Economy	Cultural & Community Services	Libraries	8 x 6 Sepia	£9.50	to be reviewed	
Place & Economy	Cultural & Community Services	Libraries	10 x 8 BW	£8.00	to be reviewed	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Libraries	10 x 8 Sepia	£10.50	to be reviewed	
Place & Economy	Cultural & Community Services	Libraries	12 x 9 BW	£10.00	to be reviewed	
Place & Economy	Cultural & Community Services	Libraries	12 x 9 Sepia	£12.50	to be reviewed	
Place & Economy	Cultural & Community Services	Libraries	16 x 12	£18.00	to be reviewed	
Place & Economy	Cultural & Community Services	Archives	35 mm slides	£2	£2	
Place & Economy	Cultural & Community Services	Archives	Negatives of privately owned images	£6	£6	
Place & Economy	Cultural & Community Services	Archives	Conservation work	£30 per hour, plus materials	£30 per hour, plus materials	
Place & Economy	Cultural & Community Services	Archives	Photocopies and print outs in the search room			
Place & Economy	Cultural & Community Services	Archives	A4 photocopy	£0.75	£0.75	
Place & Economy	Cultural & Community Services	Archives	A3 photocopy	£1.00	£1.00	
Place & Economy	Cultural & Community Services	Archives	A4 Microform print self service	£0.75	£0.75	
Place & Economy	Cultural & Community Services	Archives	A3 Microform print self service	£1.20	£1.20	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Archives	IT printout black and white	£0.20	£0.20	
Place & Economy	Cultural & Community Services	Archives	IT printout colour	£0.50	£0.50	
Place & Economy	Cultural & Community Services	Archives	Photocopies and print outs by post			
Place & Economy	Cultural & Community Services	Archives	Photocopies or printouts	Minimum Charge of £6 (including postage) for up to 5 pages then £1 for each additional page	Minimum Charge of £6 (including postage) for up to 5 pages then £1 for each additional page	
Place & Economy	Cultural & Community Services	Archives	Certified Copies	£20	£20	
Place & Economy	Cultural & Community Services	Archives	Photo permit - use of own camera in the search room	£10	£10	
Place & Economy	Cultural & Community Services	Archives	Digital Photography by post			
Place & Economy	Cultural & Community Services	Archives	A4 Colour print	£5.50	£5.50	
Place & Economy	Cultural & Community Services	Archives	A3 Colour print	£8.50	£8.50	
Place & Economy	Cultural & Community Services	Archives	Plus Handling Charge	UK: £3.50 Europe: £6.50 Rest of the world: £10.00 or actual postage if in excess	UK: £3.50 Europe: £6.50 Rest of the world: £10.00 or actual postage if in excess	
Place & Economy	Cultural & Community Services	Archives	Digital Photography by email			

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Archives	Per Photograph	£5.50	£5.50	
Place & Economy	Cultural & Community Services	Archives	Per email (max. 5jpegs per email)	£2.50	£2.50	
Place & Economy	Cultural & Community Services	Archives	Specialist photography by FSB Scanning Bureau	Prices available on application	Prices available on application	Prints larger than A3 have to be done by an external company and are quoted for on spec.
Place & Economy	Cultural & Community Services	Registrations	Ceremonies			
Place & Economy	Cultural & Community Services	Registrations	Venue marriage or CP Mon-Sat	£490	£540	
Place & Economy	Cultural & Community Services	Registrations	Venue marriage or CP Sun & current B/H	£615	£635	
Place & Economy	Cultural & Community Services	Registrations	Ceremonies-Marriage or CP #			
Place & Economy	Cultural & Community Services	Registrations	Council Ceremony room Mon to Thurs all day	£200	£225	
Place & Economy	Cultural & Community Services	Registrations	Council Ceremony room Friday & Sat all day	£290	£320	
Place & Economy	Cultural & Community Services	Registrations	Council Ceremony room Sunday	£375	£400	Being considered as part of relocations
Place & Economy	Cultural & Community Services	Registrations	Ceremonies- Naming/ Renewals			
Place & Economy	Cultural & Community Services	Registrations	All Council Ceremony room fees as per marriage / cp	See above	Usual Council Ceremony Room fees	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Registrations	Any venue Mon to Sat	Usual venue fees apply	Usual venue fees apply	
Place & Economy	Cultural & Community Services	Registrations	Any venue Sun or B/H	Usual venue fees apply	Usual venue fees apply	
Place & Economy	Cultural & Community Services	Registrations	Ceremonies-Private Citizenship			
Place & Economy	Cultural & Community Services	Registrations	Then # applies	Usual venue fees apply	Usual Council Ceremony Room fees (No Sat Ceremonies)	
Place & Economy	Cultural & Community Services	Registrations	Approved Premise Approvals			
Place & Economy	Cultural & Community Services	Registrations	Approval fee	£1,700	£1,750	for a three year approval but can be extended to five years at no extra charge if T & Cs are met
Place & Economy	Cultural & Community Services	Registrations	Nationality Checking (inc. VAT)			
Place & Economy	Cultural & Community Services	Registrations	Adult single application	£100	this service ceases at the end of 2018	
Place & Economy	Cultural & Community Services	Registrations	Child single application	£40	this service ceases at the end of 2018	
Place & Economy	Cultural & Community Services	Registrations	Settlement Checking (inc. VAT)			
Place & Economy	Cultural & Community Services	Registrations	Main applicant	£115	this service ceases at the end of 2018	
Place & Economy	Cultural & Community Services	Registrations	Each additional dependent	£30	this service ceases at the end of 2018	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Registrations	Other Fees (inc. VAT where applicable)			
Place & Economy	Cultural & Community Services	Registrations	Premium appointment	£35	£40	Not yet in use
Place & Economy	Cultural & Community Services	Registrations	Post & handling (standard)	£3.00	£4.00	
Place & Economy	Cultural & Community Services	Registrations	Signed for post & handling (UK)	£4.00	£5.00	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Registrations	Signed for post & handling (Non-UK)	£10.00	£10.50	
Place & Economy	Cultural & Community Services	Registrations	Express A (next working day, excludes stat cert fee)	£40.00	£40.00	
Place & Economy	Cultural & Community Services	Registrations	Express B (1 working hour, excludes stat cert fee)	£50	£50	
Place & Economy	Cultural & Community Services	Registrations	Media use of ceremony room	£130	£135	
Place & Economy	Cultural & Community Services	Registrations	Ceremony amendment fee	£35	£40	
Place & Economy	Cultural & Community Services	Registrations	Ceremony cancellation fee - More than six months before the ceremony date	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	
Place & Economy	Cultural & Community Services	Registrations	Ceremony cancellation fee - Between six months and 3 months before the ceremony date	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	
Place & Economy	Cultural & Community Services	Registrations	Ceremony cancellation fee - Between three months and 30 day before the ceremony date	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Registrations	Ceremony cancellation fee - Less than 30 days before the ceremony or failure to cancel in writing before the ceremony date	no refund will be made on any fees paid.	no refund will be made on any fees paid.	
Place & Economy	Cultural & Community Services	Registrations	Notice admin fee (applies only if T & Cs not met),per notice	£35	£35	Will be revised as and when statutory notice fee is updated.
Place & Economy	Cultural & Community Services	Registrations	Ceremony discussion (30 mins) A - Normal weekday opening hours (in an RO, not with person conducting)	£55	£60	
Place & Economy	Cultural & Community Services	Registrations	Ceremony discussion (30 mins) B - Saturday (in an RO, not with person conducting)	£80	£85	
Place & Economy	Cultural & Community Services	Registrations	Request from Approved Premise to review / amend numbers / rooms (inc VAT)	£130	£135	
Place & Economy	Cultural & Community Services	Registrations	Request from Approved Premise to issue duplicate documentation (inc VAT)	£30	£35	Plus postage & handling if by post instead of e-mail
Place & Economy	Cultural & Community Services	Registrations	Passport PD2 form	£35	£36	
	Cultural & Community Services	Registrations	National Document Return Service (NDRS)	£65	Ceases end 2018	
Place & Economy	Cultural & Community Services	Registrations	European Passport Return Service (EPRS)	£15	£16	Plus £6.50 postage & handling (less than 0.5kg) or £12.50 (over 0.5kg)
Place & Economy	Cultural & Community Services	Registrations	Additional fee for an "anywhere" non-statutory ceremony	£100	£105	This is for a new service, not yet available

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Cultural & Community Services	Registrations	Notice amendment admin fee, per notice	£35	£40	This is a new fee from 1st Jan 2019, for when a customer has to attend for such an amendment
Place & Economy	Cultural & Community Services	Registrations	Duplicate authority, per authority	£35	£40	This is a new fee in 18-19. Plus postage & handling
Place & Economy	Cultural & Community Services	Registrations	Name change deed (inc 1 certificate)	£65	£68	This is for a new service
Place & Economy	Cultural & Community Services	Registrations	Additional name change deed certificates	£10	£10.50	This is for a new service
Place & Economy	Infrastructure & Growth	Growth & Development	Growth and Development			
Place & Economy	Infrastructure & Growth	Growth and Economy	Pre-application planning advise on County Council matters including possible developer contributions sought. Standard report produced. (Additional work and attendance of meetings charged at hour rate below plus expenses.)	£307 (Excluding VAT)	£315 (Excluding VAT)	
Place & Economy	Infrastructure & Growth	Growth & Development	Tailored advice / Additional work	£67.45/Hr plus expenses (Excluding VAT)	£70/Hr plus expenses (Excluding VAT)	
Place & Economy	Infrastructure & Growth	Growth & Development	Growth and Development-Transport and Highways			
Place & Economy	Infrastructure & Growth	Growth & Development	Pre-Application Enquiry - Meeting and written advice	£220 (Small) £337 (Medium), £607 (Large), PPA (Project) (Excluding VAT)	£228 (Small), £350 (Medium), £630 (Large), £1,260 (Major 1), PPA (Major 2) (Excluding VAT)	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Infrastructure & Growth	Growth & Development	Scoping TA - Transport Assessment Enquiry	£150 (Small), £270 (Medium), £472 (Large), PPA (Project) (Excluding VAT)	£175 (Small), £280 (Medium), £490 (Large), £700 (Major 1), PPA (Major 2) (Excluding VAT)	
Place & Economy	Infrastructure & Growth	Growth & Development	Review TA - Review pre-submission Draft Transport Assessment/TA Strategy	£405 (Medium), £1550 (Large), PPA (Project) (Excluding VAT)	£420 (Medium), £1610 (Large), PPA (Major 1), PPA (Major 2) (Excluding VAT)	
Place & Economy	Infrastructure & Growth	Growth & Development	Tailored advice / Additional work	£67.45/Hr plus expenses (Excluding VAT)	£70/Hr plus expenses (Excluding VAT)	
Place & Economy	Infrastructure & Growth	Highways Development Management	Highways Development Management			
Place & Economy	Infrastructure & Growth	Highways Development Management	Highways Act Section 38 road adoption agreement	8.5% of CCC calculated Bond Sum plus legal costs	8.5% of CCC calculated Bond Sum plus legal costs	
Place & Economy	Infrastructure & Growth	Highways Development Management	Section 106 & Section 278 agreements	8.5% of works costs +10% plus legal costs	8.5% of works costs +10% plus legal costs	
Place & Economy	Infrastructure & Growth	Highways Development Management	Commuted Sums (Inc. Soakaways, trees etc.)	£5431 - Soakaways; £583 per tree. Other items costed individually	£5594 - Soakaways	
Place & Economy	Infrastructure & Growth	Highways Development Management	Pre-application fees	Pre-application fees - Meeting + Written Advice Written Advice -	£227 (small); £347 (Medium); £625 (Large) £155 (small); £278 (Medium); £486 (Large)	
Place & Economy	Environment & Commercial	Historic Environment Team	Historic Environment Team			
Place & Economy	Environment & Commercial	Historic Environment Team	Pre-Application Enquiry	To be quoted at £65 per hour	To be quoted at £65 per hour	
Place & Economy	Environment & Commercial	Historic Environment Team	Stage 1 Evaluation	£185 (Small), £495 (Medium), £725 (Large) £995 (Major), negotiation (Strategic)	£185 (Small), £500 (Medium), £730 (Large) £1,025 (Major), negotiation (Strategic)	Negotiation rates based on day rate, travel and HER search fees

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Environment & Commercial	Historic Environment Team	Stage 2 Investigation	£375 (Small), £950 (Medium), £1,575 (Large), £1,995 (Major), negotiation (Strategic)	£375 (Small), £975 (Medium), £1,600 (Large), £1,995 (Major), negotiation (Strategic)	Negotiation rates based on day rate, travel and HER search fees
Place & Economy	Environment & Commercial	Historic Environment Team	Additional work	£65/hr or £450 per day plus expenses	£65/hr or £450 per day plus expenses	
Place & Economy	Environment & Commercial	Historic Environment Team	Historical Building Recording Pre-Application Enquiry	To be quoted at £65 per hour	To be reviewed Q4	
Place & Economy	Environment & Commercial	Historic Environment Team	Historical Building Recording Project	£175	By negotiation	Negotiation rates based on day rate, travel and HER search fees
Place & Economy	Environment & Commercial	Historic Environment Team	Historic Environment Record Searches Up to 1KM Radius (approximately 300 hectares)	£100	£100	
Place & Economy	Environment & Commercial	Historic Environment Team	Historic Environment Record Searches Up to 2KM Radius (approximately 1250 hectares)	£150	£150	
Place & Economy	Environment & Commercial	Historic Environment Team	Historic Environment Record Searches Up to 4KM Radius (approximately 5000 hectares)	£200	£200	
Place & Economy	Environment & Commercial	Historic Environment Team	Historic Environment Record Searches larger than 4KM Radius (above approximately 5000 hectares)	By agreement	By agreement	
Place & Economy	Environment & Commercial	Historic Environment Team	Historic Environment Record Searches Priority - response within 48 Hrs additional charge	£65	£65	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Environment & Commercial	Historic Environment Team	Archive Storage Deposit	£15	£15	
Place & Economy	Environment & Commercial	Historic Environment Team	Archive Storage Charge	£60	£65	
Place & Economy	Infrastructure & Growth	Growth & Development	Travel for Cambridgeshire			
Place & Economy	Infrastructure & Growth	Growth & Development	Pre-Application Enquiry - 1. General discussion on TP ; requirement, provision of info and sign-posting of further information sources; support and advice available (from TfC and elsewhere); advice on TPs adjacent/near the proposed development; advice on the monitoring requirement	£129 (Large) £159 (Major), £184 (Strategic) Project work negotiated (excluding VAT)	£133 (Large) £164 (Major), £190 (Strategic) Project work negotiated (excluding VAT)	
Place & Economy	Infrastructure & Growth	Growth & Development	Pre-Application Enquiry- 2. All elements of 1. above, plus: Specific discussion on the development of the site travel plan having taken account of the outcome of the Transport Assessment; - Response/evaluation of first draft of TP with advice on improvements where necessary.	£184 (Large) £368 (Major), £460 (Strategic) Project work negotiated (excluding VAT)	£190 (Large) £379 (Major), £474 (Strategic) Project work negotiated (excluding VAT)	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Infrastructure & Growth	Growth & Development	Pre-Application Enquiry - 3. After elements 1. and/or 2. above responding and advising on improvements of further iterations of the draft TP with written feedback on how to improve the TP& meeting if necessary. Evaluation of final Travel Plan.	£184 (Large) £245 (Major), £307 (Strategic) Project work negotiated (excluding VAT)	£190 (Large) £252 (Major), £316 (Strategic) Project work negotiated (excluding VAT)	
Place & Economy	Infrastructure & Growth	Growth & Development	Monitoring Fee per year including TfC running the online Travel for Cambridgeshire Survey, analysing results and providing written report feedback -Receiving Development Monitoring Report; providing written response and meeting if required	£920 (Large) £1104 (Major), £1594 (Strategic) Project work negotiated (excluding VAT)	£948 (Large) £1137 (Major), £1642 (Strategic) Project work negotiated (excluding VAT)	
Place & Economy	Infrastructure & Growth	Growth & Development	Monitoring Fee per year (excluding TfW Survey) including receiving Development Monitoring Report, providing written response, and meeting if required	£613 (Large), £920 (Major), £1104 (Strategic) Project work negotiated (excluding VAT)	£631 (Large), £948 (Major), £1137 (Strategic) Project work negotiated (excluding VAT)	
Place & Economy	Infrastructure & Growth	Growth & Development	Travel for Work-Travel Plan Plus			
Place & Economy	Infrastructure & Growth	Growth & Development	Additional work	£53/Hr plus expenses	£54.60/Hr plus expenses	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Environment & Commercial	County Planning, Minerals & Waste	County Planning, Minerals and Waste			
Place & Economy	Environment & Commercial	County Planning, Minerals & Waste	Written advice in response to a written enquiry	£154 (excl VAT)	£154 (excl VAT)	Not all applications receiving pre-application advance, so no price increase proposed. See internal comments with recent planning increases that have an influence on this non-statutory function.
Place & Economy	Environment & Commercial	County Planning, Minerals & Waste	One meeting with Planning Officer at Shire Hall followed by written advice at Shire Hall followed by written advice	£297 (excl VAT)	£297 (excl VAT)	Not all applications receiving pre-application advance, so no price increase proposed. See internal comments with recent planning increases that have an influence on this non-statutory function.
Place & Economy	Environment & Commercial	County Planning, Minerals & Waste	One follow up meeting at Shire Hall with Planning Officer	£236 (excl VAT)	£236 (excl VAT)	Not all applications receiving pre-application advance, so no price increase proposed. See internal comments with recent planning increases that have an influence on this non-statutory function.

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Environment & Commercial	County Planning, Minerals & Waste	One meeting on site by Planning Officer followed by written advice	£414 (excl VAT)	£414 (excl VAT)	Not all applications receiving pre-application advance, so no price increase proposed. See internal comments with recent planning increases that have an influence on this non-statutory function.
Place & Economy	Environment & Commercial	Flood Risk & Biodiversity	Flood and Water - Ordinary Watercourse Consenting Pre-application charging schedule			
Place & Economy	Environment & Commercial	Flood Risk & Biodiversity	Written advice in response to a written enquiry	n/a (Access Culverts ≤ 6M), £50 (All other Structures)	n/a (Access Culverts ≤ 6M), £50 (All other Structures)	
Place & Economy	Environment & Commercial	Flood Risk & Biodiversity	Meeting and written advice with Officer at the Council Office	n/a (Access Culverts ≤ 6M), £75 (All other Structures)	n/a (Access Culverts ≤ 6M), £75 (All other Structures)	
Place & Economy	Environment & Commercial	Flood Risk & Biodiversity	Meeting on site with an officer followed by written advice.	£50 (Access Culverts ≤ 6M), £100 (All other Structures)	£50 (Access Culverts ≤ 6M), £100 (All other Structures)	
Place & Economy	Environment & Commercial	Flood Risk & Biodiversity	Additional work	£50/hr plus expenses (£0.45/mileage)	£50/hr plus expenses (£0.45/mileage)	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Growth & Economy	Growth and Economy	Flood and Water - Surface Water Flood Risk Planning Pre-application Advice			
Place & Economy	Growth & Economy	Growth and Economy	Written advice in response to a written enquiry	£100 (Minor), £153 (Major - Medium), £255 (Major - Large), £357 (Major - Strategic) £204 (condition discharge advice) excl VAT	£105 (Minor), £160 (Major - Medium), £265 (Major - Large), £370 (Major - Strategic) £210 (condition discharge advice) excl VAT	
Place & Economy	Growth & Economy	Growth and Economy	Meeting and written advice including review of drainage strategy	£200 (Minor), £281 (Major - Medium), £460 (Major - Large), £562 (Major - Strategic) £204 (condition discharge advice) excl VAT (plus expenses if meeting requested on site)	£210 (Minor), £290 (Major - Medium), £475 (Major - Large), £580 (Major - Strategic) £210 (condition discharge advice) excl VAT (plus expenses if meeting requested on site)	
Place & Economy	Growth & Economy	Growth and Economy	Additional work	£50/hr plus expenses (£0.45 mileage)	£50/hr plus expenses (£0.45 mileage)	
Place & Economy	Cultural & Community Services	Public Transport Team	Passenger Transport			
Place & Economy	Cultural & Community Services	Public Transport Team	Section 19 permits	£11	£11	
Place & Economy	Highways	Park & Ride and Busway Operations	Park and ride departure charge	£2	£2	

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Highways	Park & Ride and Busway Operations	Other concessions	Coach booking fees £10, cycle lockers £10 per month, car boot £15000 p/a	Coach booking fees £10, cycle lockers £10 per month, car boot £15000 p/a	
	Highways	Park & Ride and Busway Operations	Waterbeach railway station car park cahrges	Daily peak £3.10, Off-peak £2, weekly £20, monthly £51, quarterly £127.50, annual £485	Daily peak £3.10, Off-peak £2, weekly £20, monthly £51, quarterly £127.50, annual £485	Less £6k management fee approximate income £35k per annum.
Place & Economy	Highways	Park & Ride and Busway Operations	Park and ride car parking charges	Free	Free	Fee was removed from 1st April 2018
Place & Economy	Highways	Park & Ride and Busway Operations	Young driver event Babraham	£500 per day	£500 per day.	Approx. £15k per annum
Place & Economy	Highways	Park & Ride and Busway Operations	Park and ride advertising	£8,000 to £12,000 per annum	£8,000 to £12,000 per annum	
Place & Economy	Infrastructure & Growth	Transport Strategy & Funding	Transport Modelling			
Place & Economy	Infrastructure & Growth	Transport Strategy & Funding	Under 1000 dwellings/70,000 sqm B1 commercial	£1,000 Available from January 2019	£1,000	In addition Developers will be expected to cover the cost of actually undertaking the work requested, this fee is designed to help fund the on-going maintenance of the Model. The use of the model will depend on the level of work that is being undertaken for CCC/GCP/CPCA and the resulting resources available.
Place & Economy	Infrastructure & Growth	Transport Strategy & Funding	1000 – 3000 dwelling/170,000 sqm B1 commercial	2500 Available from January 2019	£2,500	In addition Developers will be expected to cover the cost of actually undertaking the work requested, this fee is designed to help fund the on-going maintenance of the Model. The use of the model will depend on the level of work that is being undertaken for CCC/GCP/CPCA and the resulting resources available.

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Infrastructure & Growth	Transport Strategy & Funding	Over 3000 dwellings/200,000 sqm B1 commercial	4000 Available from January 2019	£4,000	In addition Developers will be expected to cover the cost of actually undertaking the work requested, this fee is designed to help fund the on-going maintenance of the Model. The use of the model will depend on the level of work that is being undertaken for CCC/GCP/CPCA and the resulting resources available.
Burwell House Residentials and Courses						
Place & Economy	Environment & Commercial	Burwell House	Primary School 2 night residential - seasonal zone A	£120 - £157 until Aug 2019 (Pricing in academic years)	Under review	Prices in a range dependent on size of group.
Place & Economy	Environment & Commercial	Burwell House	Primary School 2 night residential - seasonal zone B	£107 - £147 until Aug 2019 (Pricing in academic years)	Under review	Prices in a range dependent on size of group.
Place & Economy	Environment & Commercial	Burwell House	Primary School 2 night residential- seasonal zone C	£101 - £139 until Aug 2019 (Pricing in academic years)	Under review	Prices in a range dependent on size of group.
Place & Economy	Environment & Commercial	Burwell House	Primary School 2 night residential- seasonal zone D	£91 - £119 until Aug 2019 (Pricing in academic years)	Under review	Prices in a range dependent on size of group.
Place & Economy	Environment & Commercial	Burwell House	Youth group catered weekend residential visit	£77 - £107 until Aug 2019 (Pricing in academic years)	Under review	Prices in a range dependent on size of group.
Place & Economy	Environment & Commercial	Burwell House	Adult group catered weekend residential visit	£117 - £126 until Aug 2019 (Pricing in academic years)	Under review	Prices in a range dependent on size of group.
Place & Economy	Environment & Commercial	Burwell House	Self catered course (groups of 39 or less)	£1550 + VAT until Aug 2019 (Pricing in academic years)	Under review	
Place & Economy	Environment & Commercial	Burwell House	Self catered course (groups of 40 or more)	£1750 + VAT until Aug 2019 (Pricing in academic years)	Under review	
Grafham Water Residential: 3 days / 2 nights						
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 3 day, 2 night	£206.00	£212.00	April
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 3 day, 2 night	£217.00	£225.00	May
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 3 day, 2 night	£217.00	£225.00	June

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 3 day, 2 night	£217.00	£225.00	July
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 3 day, 2 night	£205.00	£211.00	Aug
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 3 day, 2 night	£178.00	£184.00	Sept
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 3 day, 2 night	£180.00	£186.00	October
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 3 day, 2 night	£139.00	£148.00	November
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 3 day, 2 night	£102.00	£108.00	December
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 3 day, 2 night	£102.00	£108.00	January
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 3 day, 2 night	£151.00	£157.00	February
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 3 day, 2 night	£185.00	£191.00	March
Grafham Water Residential: 5 days / 4 nights						
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 5 day, 4 night	£355.00	£365.00	April
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 5 day, 4 night	£368.00	£381.00	May
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 5 day, 4 night	£368.00	£381.00	June
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 5 day, 4 night	£368.00	£381.00	July
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 5 day, 4 night	£353.00	£363.00	August
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 5 day, 4 night	£288.00	£298.00	September
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 5 day, 4 night	£285.00	£294.00	October
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 5 day, 4 night	£239.00	£253.00	November

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 5 day, 4 night	£201.00	£212.00	December
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 5 day, 4 night	£201.00	£212.00	January
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 5 day, 4 night	£237.00	£246.00	February
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 5 day, 4 night	£286.00	£295.00	March
Grafham Water Residential: 2 days / 1 night						
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 2 day, 1 night	N/A	N/A	April
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 2 day, 1 night	N/A	N/A	May
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 2 day, 1 night	N/A	N/A	June
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 2 day, 1 night	N/A	N/A	July
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 2 day, 1 night	N/A	N/A	August
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 2 day, 1 night	N/A	N/A	September
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 2 day, 1 night	N/A	N/A	October
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 2 day, 1 night	£78.00	£82.00	November
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 2 day, 1 night	£61.00	£64.00	December
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 2 day, 1 night	£61.00	£64.00	January
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 2 day, 1 night	N/A	N/A	February
Place & Economy	Environment & Commercial	Grafham Water Centre	Residential visit - 2 day, 1 night	N/A	N/A	March
Grafham Water Day visits						

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Environment & Commercial	Grafham Water Centre	Day visit - full day	£50.00	£50.00	6 hours
Place & Economy	Environment & Commercial	Grafham Water Centre	Day visit - half day	£30.00	£30.00	3 hours
Place & Economy	Environment & Commercial	Grafham Water Centre	Day visit - school day	£40.00	£40.00	5 hours
Grafham Water Conferences						
Place & Economy	Environment & Commercial	Grafham Water Centre	Day Delegate rate - from	£22.00	£25.00	Per head
Place & Economy	Environment & Commercial	Grafham Water Centre	24 hr Delegate rate - from	£60.00	£65.00	Per head
Place & Economy	Environment & Commercial	Grafham Water Centre	Refreshments - from	£1.25	£1.50	Per head
Place & Economy	Environment & Commercial	Grafham Water Centre	Catering - from	£5.50	£6.00	Per head
Place & Economy	Environment & Commercial	Grafham Water Centre	Room hire - from	£60	£62.00	Evening
Stibbington Centre Residential Visits						
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Residential visit 3 day/2 night - seasonal Band A	£88 - £98 per pupil until Aug 2019	Under review	Prices in a range dependent on size of group.
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Residential visit 3 day/2 night - seasonal Band B	£113 - £123 per pupil until Aug 2019	Under review	Prices in a range dependent on size of group.
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Residential visit 3 day/2 night - seasonal Band C	£136 - £146 per pupil until Aug 2019	Under review	Prices in a range dependent on size of group.
Stibbington Centre Day Visits						
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Day visits Cambs LA primary schools	£340 per class Until Aug 2019	Under review	Prices set by academic year
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Day visits other primary schools	£350 per class Until Aug 2019	Under review	Prices set by academic year

P&E: Non-Statutory Schedule of Fees & Charges

Place & Economy

Directorate	Policy Line	Service	Description of charge	2018-19 charge	2019-20 proposed Charge(£) (Inflation rate 3%)	Additional information
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Additional day visit charge for period lunch	£2 per pupil Until Aug 2019	Under review	Optional Prices set by academic year
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Day visits KS3, 4 and A Level	£360 per class Until Aug 2019	Under review	Prices set by academic year
Other CEES Services						
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Consultancy and training service	£450 full day Until Aug 2019	Under review	Prices set by academic year
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Consultancy and training service	£100 per hour Until Aug 2019	Under review	Prices set by academic year
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	School based pupil workshops	£400 full day Until Aug 2019	Under review	Prices set by academic year
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	School based pupil workshops	£260 morning (3 hours) Until Aug 2019	Under review	Prices set by academic year
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	School based pupil workshops	£180 afternoon (2 hours) Until Aug 2019	Under review	Prices set by academic year
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	School based pupil workshops	£100 one hour Until Aug 2019	Under review	Prices set by academic year
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Professional development courses	£100 full day course Until Aug 2019	Under review	Prices set by academic year
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Professional development courses	£60 half day course Until Aug 2019	Under review	Prices set by academic year
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Professional development courses	£40 twilight Until Aug 2019	Under review	Prices set by academic year
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Hire of Stibbington Residential Centre	£350 per 24 hour period Until Aug 2019	Under review	Prices set by academic year
Place & Economy	Environment & Commercial	Stibbington Centre - CEES	Hire of Stibbington Residential Centre - youth uniformed organisations	£320 per 24 hour period Until Aug 2019	Under review	Prices set by academic year