

FIRE AUTHORITY
POLICY AND
RESOURCES
COMMITTEE

Minutes - Action Log



Cambridgeshire
County Council

This is the updated action log as at 20th November 2016 and captures the actions arising from the most recent Policy and Resources Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

MINUTES OF THE 22 nd SEPTEMBER 2016 COMMITTEE					
Minute No.	Report Title	Action to be taken by	Action	Comments	Status
76.	GUIDANCE ON FOUR YEAR SETTLEMENTS	Matthew Warren The Deputy Chief Executive	The resolution was to approve the draft Efficiency Plan, subject to the revisions detailed above. An amended text reflecting these comments and highlighting the changes made would be circulated to members.	Amended and circulated to Members of the Committee for comments and then submitted to the Home office in advance of the 14th October 2016 deadline.	Action completed
77.	BUSINESS RATES RETENTION CONSULTATION	The Deputy Chief Executive to circulate a revised form of words	To approve the draft consultation response, subject to some minor re-wording regarding the wish for a period of ring-fencing for fire funding.	This was undertaken later the on the same day of the meeting (22 nd September)	Action completed
79.	REVENUE AND CAPITAL BUDGET MONITORING REPORT 2016-17	Deputy Chief Executive	Savings on vehicle running expenses due to an efficient modern fleet. It was agreed that this should be flagged up in the budget report.	Savings achieved in vehicle running costs due to efficient fleet reflected in budget.	Action completed.

80.	RISK MANAGEMENT MONITORING REPORT The risk of mis-mobilisations due to Suffolk Fire and Rescue Service (SFRS) not resolving the status of whole-time appliances at larger stations and relying on the memory of control staff and inconsistent practices.	Chief Fire Officer	Members sought reassurance about the steps that had been taken by SFRS to mitigate this risk. The potential risk of reputational damage to Cambridgeshire and Peterborough Fire Authority was also noted; (Action agreed: The Chief Fire Officer to draft a letter to Suffolk Fire and Rescue Service for the Chairwoman's signature setting out the Committee's concerns and seeking reassurance on the points described above).	Dialogue undertaken at Chief Fire Officer level negated the need to write formally.	Action completed
81.	POLICY AND RESOURCES COMMITTEE WORK PROGRAMME a) Report on Public Speaking Rights	The Deputy Chief Executive and Monitoring Officer and Democratic Service	a) The Committee noted that a report was to have been submitted to the full Fire Authority in October to address the question of public speaking at Fire Authority meetings. It was agreed that the Deputy Chief Executive and the Monitoring Officer would consider the timing and process for changing the Standing Orders relating to meetings in the light of any proposed changes and that these would be circulated in draft to members outside of the meeting for comment.	As the Fire Authority currently did not have a policy on public speaking at meetings the issue of public speaking still needed to be looked at further and will require the production of a protocol which will require approval. Due to work pressures this had not currently been progressed.	Action outstanding

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81.	POLICY AND RESOURCES COMMITTEE WORK PROGRAMME b) Item on the Huntingdon Property Rationalisation Joint Review Project Group		b) The Committee noted that an item on the Huntingdon Property Rationalisation Joint Review Project Group would be added to the agenda plan to enable the Committee to review progress and representation on the group and to decide next steps. (Action: Democratic Services)	<p>Cllrs Brown, Bywater and Schumann have been nominated for the Huntingdon Property Rationalisation Joint Project Group. As they have yet to meet there is very little to report in terms of next steps at the time of producing this update.</p> <p>An additional Fire Authority meeting is scheduled for the morning of 8th December 2016 to consider Huntingdon Hub.</p>	