

# HIGHWAYS AND COMMUNITY INFRASTRUCTURE COMMITTEE AGENDA PLAN

Updated 11<sup>th</sup> September 2014

Cambridgeshire  
County Council

## Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes Meeting Date	Deadline for draft reports	Agenda despatch date
<b>23/09/14</b>	Service Committee Review of the draft 2015-16 Capital Programme	Graham Hughes/ John Onslow	Not applicable	28/08/14	10/09/14	12/09/14
	TRO objections associated with - parking charges (Huntingdonshire); - Lynn Road, Wisbech; - Ely Road, Little Downham; - Byways open to all traffic in Huntingdonshire	Nicola Debnam	Not applicable			
	Pavement Licence Objection associated with The Chequers, Cottenham	Nicola Debnam	Not applicable			
	Cambridgeshire Archives – new accommodation	Christine May	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes Meeting Date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Economy, Transport & Environment Risk Register Update	Celia Melville	Not applicable			
	Finance and Performance Report – July 2014	Chris Malyon	Not applicable			
<b>28/10/14</b>	Business Plan – Committee’s proposals to Council	Graham Hughes/John Onslow	Not applicable	02/10/14	15/10/14	17/10/14
	Parking Contract	Nikki Pasek	2014/30			
<b>18/11/14</b>	Business Planning – review final draft revenue and capital proposals	Graham Hughes/John Onslow/Celia Melville	Not applicable	22/10/14	05/11/14	07/11/14
	Highway Infrastructure Asset Management Plan	Tom Blackburne-Maze	2014/18			
	Household Recycling Service Public Consultation Feedback	Tom Blackburne-Maze	2014/17			
	Objections to Traffic Regulation Orders:	Nicola Debnam	Not applicable			
	Cambridge Library Enterprise Centre	Christine May	Not applicable			
	Proposals for the future of Coroners’ Services	Christine May	Not applicable			
	Street Lighting PFI Annual Contract Review 2013/14	Tom Blackburne-Maze	Not applicable			
	Annual Parking Report 2013/14	Philip Hammer	Not applicable			
	Business Advice and Charging Policy Review	Aileen Andrews	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes Meeting Date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Finance and Performance Report	Chris Malyon	Not applicable			
<i>[09/12/14]</i>	Finance and Performance Report	Chris Malyon	Not applicable	13/11/14	26/11/14	28/11/14
	Objections to Traffic Regulation Orders:	Nicola Debnam	Not applicable			
<b>20/01/15</b>	Finance and Performance Report	Chris Malyon	Not applicable		07/01/15	09/01/15
	Transport Delivery Plan 2015-18	Tom Blackburne-Maze/Jonathan Pearson	2015/007			
	Objections to Traffic Regulation Orders:	Nicola Debnam	Not applicable			
<i>[10/02/15]</i>	Finance and Performance Report	Chris Malyon	Not applicable		28/01/15	30/01/15
<b>17/03/15</b>	Objections to Traffic Regulation Orders:	Nicola Debnam	Not applicable		04/03/15	06/03/15
	Highway Services Post 2016 Review – determination of the preferred option	Tom Blackburne-Maze/Jamie Cooke	2015/006			
	A14 Statement of Common Ground	Nicola Debnam	2015/014			
	Formal Consultation Response to Development Consent Order (DCO) for A14 Improvement Scheme	Nicola Debnam/Dearbhla Lawson	?			
	Finance and Performance Report	Chris Malyon	Not applicable			
<i>[28/04/15]</i>	Finance and Performance Report	Chris Malyon	Not applicable		15/04/15	17/04/15
<b>02/06/15</b>	Objections to Traffic Regulation Orders:	Nicola Debnam	Not applicable		19/05/15	21/05/15

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes Meeting Date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	A14 Local Impact report	Nicola Debnam				
	Finance and Performance Report	Chris Malyon	Not applicable			

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council’s response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.

<b>Forward plan reference</b>	<b>Intended date of decision</b>	<b>Matter in respect of which the decision is to be made</b>	<b>Decision maker</b>	<b>List of documents to be submitted to the decision maker</b>	<b>Reason for the meeting to be held in private</b>
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information ....

5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

<b>Date of Chairman's agreement</b>	<b>Matter in respect of which the decision is to be made</b>	<b>Reasons why meeting urgent and cannot reasonably be deferred</b>

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)