

COMMERCIAL & INVESTMENT COMMITTEE

Minutes-Action Log



Agenda Item no. 2
Cambridgeshire
County Council

Introduction:

This is the updated action log as at **28th March 2018** and captures the actions arising from the most recent Commercial & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 24th November 2017

58.(4)	ESPO Trading Company Ltd	Paul White/ Cllr Bates	Paul White and Cllr Bates would look at how the new trading company would report back to its constituent authorities.	The proposal is to update the Committee quarterly using the update report that will be provided to the Shareholder Member representatives after each ESPO Joint Committee meeting.	In progress.
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Minutes of 15th December 2017

68.	Business Planning Proposals	Julia Tuner/ Claire Barrett	Invite Cllr Jones to County Farms Working Group meetings.	The County Farms Member Working Group meetings are currently on hold pending the design stage of the rural assets outcome focused review, it is expected that when the options have been fully worked up the review will re-establish this group to work alongside officers in	Ongoing
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				assessing the options for a recommendation to C & I Committee.	
Minutes of 26th January					
80.	Programme Highlight Report	John Macmillan	Following the 23/02/18 meeting of the Committee it was suggested that a working group session be arranged regarding reporting data.	Series of workshop dates to be arranged.	Completed on 12/03/18
Minutes of 23rd February					
83.	Sale of Portfolio of properties to Cambridgeshire Housing & Investment Company	Tom Kelly/ John Macmillan	Review how valuations were assessed for future sites (i.e. second valuation proposal)		In progress
Minutes of 23rd March					
91.	Minutes and Action Log	Sass Pledger	Committee to receive a report back, reviewing the process so far, and actions going forward e.g. how schools were being supported in procurement.	Scheduled for C&I Committee on 20/07/18.	
91.	Minutes and Action Log	Shire Hall Working Group/Nikitta Vanterpool	Shire Hall Working Group delegated with reviewing the two sites. Report to the next C&I Committee on the proposed governance arrangements.		
92.	Programme Highlight Report	John Macmillan	Revised This Land 'front page' document to be circulated to Committee.	Sent 18/04/18	Completed.
92.	Programme Highlight Report	John Macmillan	Include contextual information in covering report (e.g. how many sites had a green status).	In future progress reports will be provided by This Land.	Completed

94.	Programme Highlight Report - Papworth	Councillor Schumann/ John Macmillan	Councillor Schumann to write to Papworth Everard Parish Council	John Macmillan wrote to Papworth PC on 24/03/18	Completed.
95.	Sale of Portfolio or properties to This Land	John Macmillan	Delete second paragraph for Site 26 in Appendix 2 to the report.		Completed.
95.	Sale of Portfolio or properties to This Land	John Macmillan	Send Councillor Shellens (i) the Savills report for the Brampton site, (ii) sample email trail, informing Local Members of disposal of sites in their divisions.	(i) Sent 24/03/18; (ii) Sent 18/04/18.	Completed.
95.	Sale of Portfolio or properties to This Land	John Macmillan	Advice had been received on this aspect, and it was agreed that this would be sent to Councillor Shellens.	Sent 24/03/18	Completed.
95.	Sale of Portfolio or properties to This Land	John Macmillan	Include checklist (Local Member/ Parish/ surplus to requirements) would be included in future sales schedules.		
96.	Tri-LEP Local Energy Investment and Delivery Strategy, and other strategic initiatives	Sheryl French /Dawn Cave	Present the concept for a network of smart energy grids at a Member seminar.	Included as part of the Member Seminar on 13 April 2018.	Completed.
96.	Tri-LEP Local Energy Investment and Delivery Strategy, and other strategic initiatives	Sheryl French	Set up a workshop with County Council, South Cambridgeshire and Cambridge City councillors to share the concept for a network of smart energy grids.	No progress.	
98.	Proposed Business Case to fund the roof works required at the Marwick Centre, March	Julia Carroll	Clarity as to whether there had been a claim against the Council's Building Insurance to be circulated to Committee Members.	Email sent to Committee 17/04/18.	Completed.