

ADULTS COMMITTEE

Minutes-Action Log



Agenda Item No: 2a
Cambridgeshire
County Council

Introduction:

This log captures the actions arising from the Adults Committee from **14 September 2017 onwards** and updates Members on progress in delivering the necessary actions.

This is the updated action log as at 25 October 2017

Meeting of 14 September 2017

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
17.	Finance and Performance Report – July 2017	DR/MW/RV	Arrange training session to assist understanding of the finance and performance report tables.		
21.	Care Home Development Timeline	RO'D	Supply a Gantt chart setting out timescales on care home development visually; Head of Commissioning to talk to colleagues.	To be included in November report to Committee	Completed
24.	Adults Committee Agenda Plan	CB, DM, RO'D	Follow up suggestion of looking at Home Improvements Agency's more long-standing cases, either as a separate item or within a report on assistive technology. Assistant Director: Adults and Head of Commissioning – Adults to look into this with Commissioning Manager.	Home Improvement Agency Update placed on Agenda Plan for 8 March 2018	Completed

Meeting of 12 October 2017

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
28.	Finance and Performance Report – August 2017	RY	Circulate previous report on Draft Employment Strategy for People with Learning Disabilities or Autism considered at Committee on 19 January 2017	Report circulated	Completed
		WP	Find out details of the 16 Learning Disability packages mentioned in the committee report that were costing more than expected		
		WP/DR/RV	Arrange for a deep dive into issues surrounding the performance target 'Proportion of planned reviews completed within the period that were completed on or before their due date'		
29.	Service Committee Review of Draft Revenue Business Planning Proposals for 2018-19 to 2022-2023	WP	Provide data to members on investment in community support and outcomes of that support		
31.	Delivering Better Outcomes Through Technology Enabled Care	DM	Notify Committee members when the report by The Institute for Health Research, University of Bedfordshire on use of assistive technology to help people with dementia remain in their own homes is published	This will be made available once it is published in 2018. DM will ensure that Committee members receive a copy.	Completed

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
		DM	Send letter (on a phased basis) to self-funders pointing out that it might be possible to remove the need for double-up care	This will be progressed as part of the Neighbourhood Cares project. DM has already discussed this with the lead officer for that project, Louise Tranham	Completed