

# HEALTH POLICY AND SERVICE COMMITTEE AGENDA PLAN



Cambridgeshire  
County Council

**Agenda Item No: 12**

## **Notes**

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
<i>[14/04/16] Provisional Meeting</i>	<i>Workshop on scrutiny skills Quality Accounts</i>			22/03/16 9.00am	01/04/16	05/04/16
<b>12/05/16</b>	Co-option of District Councillors (and/or July)	Ruth Yule		21/04/16 3.00pm	28/04/16	03/05/16
	Public Health Finance and performance report	Chris Malyon/ Liz Robin				
	Provision of support for the physical health of those with severe mental illness					
	Effectiveness of smoking cessation services					
	Health System Transformation Board – voting authorisation	Liz Robin				

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Annual Public Health Report	Liz Robin				
	Scrutiny Item: CUHFT Progress update from CQC Inspection	Kate Parker				
	Scrutiny Item: Quality Accounts sign off	Kate Parker				
	Scrutiny Item: update on the development of the integrated NHS 111 and Out of Hours service	Kate Parker				
	Scrutiny Item: Non-Emergency Patient Transport Services outcome of consultation	Kate Parker				
	Scrutiny Item: emerging issues in the NHS (standing item)	Kate Parker				
	Committee training plan (standing item)	Kate Parker/ Ruth Yule				
	Agenda plan and appointments to outside bodies	Ruth Yule				
<i>[16/06/16] Provisional Meeting</i>				19/05/16 3.30pm	03/06/16	07/06/16
<b>14/7/16</b>	Co-option of District Councillors (and/or May)	Ruth Yule		23/06/16 9.00am	01/07/16	05/07/16
	Public Health Finance and performance report	Chris Malyon/ Liz Robin				
	Scrutiny Item: Older People and Adult Community Services – update on developments since the termination of UnitingCare contract	Kate Parker				
	Scrutiny Item: emerging issues in the NHS (standing item)	Kate Parker				
	Public Health Risk Register (six-monthly update)	Tess Campbell				
	Committee training plan (standing item)	Kate Parker/ Ruth Yule				

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Agenda plan and appointments to outside bodies	Ruth Yule				
<i>[11/08/16] Provisional Meeting</i>				21/07/16 3.30pm	29/07/16	02/08/16
<b>08/09/16</b>	Public Health Finance and performance report	Chris Malyon/ Liz Robin		18/08/16 3.30pm	25/08/16	30/08/16
	Scrutiny Item: emerging issues in the NHS (standing item)	Kate Parker				
	Committee training plan (standing item)	Kate Parker/ Ruth Yule				
	Agenda plan and appointments to outside bodies	Ruth Yule				
<i>[06/10/16] Provisional Meeting</i>				15/09/16 3.30pm	23/09/16	27/09/16
<b>10/11/16</b>	Public Health Finance and performance report	Chris Malyon/ Liz Robin		20/10/16 3.30pm	28/10/16	01/11/16
	Scrutiny Item: NHS England Liver Metastasis Services at Addenbrooke's Hospital (1 year on report)	Kate Parker				
	Scrutiny Item: emerging issues in the NHS (standing item)	Kate Parker				
	Committee training plan (standing item)	Kate Parker/ Ruth Yule				
	Agenda plan and appointments to outside bodies	Ruth Yule				
<i>[01/12/15] Provisional Meeting</i>				17/11/16 3.30pm	18/11/16	22/11/16

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
<b>12/01/17</b>	Public Health Finance and performance report	Chris Malyon/ Liz Robin		15/12/16 3.30pm	03/01/17	29/12/16
	Scrutiny Item: emerging issues in the NHS (standing item)	Kate Parker				
	Committee training plan (standing item)	Kate Parker/ Ruth Yule				
	Agenda plan and appointments to outside bodies	Ruth Yule				
<i>[16/02/17] Provisional Meeting</i>				26/01/17 3.30pm	03/02/17	07/02/17
<b>16/03/17</b>	Public Health Finance and performance report	Chris Malyon/ Liz Robin		23/02/17 3.30pm	03/03/17	07/03/17
	Scrutiny Item: emerging issues in the NHS (standing item)	Kate Parker				
	Committee training plan (standing item)	Kate Parker/ Ruth Yule				
	Agenda plan and appointments to outside bodies	Ruth Yule				
<i>[13/04/17] Provisional Meeting</i>				23/03/17 3.30pm	31/03/17	04/04/17
<b>08/06/17</b>	Co-option of District non-voting Members	Ruth Yule		20/04/17 3.30pm	25/05/17	30/05/17
	Public Health Finance and performance report	Chris Malyon/ Liz Robin		18/05/17 3.00pm		
	Scrutiny Item: emerging issues in the NHS (standing item)	Kate Parker				
	Committee training plan (standing item)	Kate Parker/ Ruth Yule				
	Agenda plan and appointments to outside bodies	Ruth Yule				

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information ....

5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)