

**CORPORATE PARENTING
SUB-COMMITTEE
FORWARD
AGENDA PLAN**

Updated 10.09.18

Agenda Item No: 12

Summary

The Forward Agenda Plan shows the dates and times of future meetings, where they will be held and what reports will be considered.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports to Sarah-Jane Smedmor	Approved reports to Democratic Services by
Wednesday 19 September 2018 – 4.00pm - Kreis Viersen Room, Shire Hall, Cambridge CB3 0AP					
	Minutes and Action Log	Democratic Services	Not applicable		6 September 2018
	Virtual School (<i>standing item</i>) <i>To include a focus on:</i> <i>1. Exam results (unverified)</i>	J Pallett	Not applicable		
	Performance Report (<i>standing item</i>)	A Bennett	Not applicable		
	Sub-Committee Workshop/ Training Plan (<i>standing item</i>)	F van den Hout/ J Barry	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports to Sarah-Jane Smedmor	Approved reports to Democratic Services by
	Young People's Participation <i>(standing item)</i>	J Barry & C Betteridge	Not applicable		
	Workforce Development <i>(quarterly standing item)</i>	S-J Smedmor	Not applicable		
	Mental Health/ Child and Adolescent Mental Health (CAMH), including information on criteria and thresholds <i>Requested it be shared in draft with Pam Parker & Rachel Watson</i>	Rachel Hawkins and Dr Paul Millard, CPFT	Not applicable		
	Coram Cambridgeshire Adoption Annual Report	F van den Hout	Not applicable		
	Foster Care Recruitment Update	J Heron	Not applicable		
	Forward Agenda Plan	R Greenhill	Not applicable		
Wednesday 21 November 2018 – 4.15pm - Meeting Room 2, Huntingdon Library, Princes Street, Huntingdon PE29 3PA					
21 November 2018	Minutes and Action Log	Democratic Services	Not applicable		8 November 2018

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports to Sarah-Jane Smedmor	Approved reports to Democratic Services by
	Virtual School (<i>Standing item</i>) <i>To include a focus on:</i> <ol style="list-style-type: none"> 1. Admissions, refusals and alternative provision; 2. Early Years (deferred from September) 3. Update on the external review (deferred from September) 4. Update on figures from December 2017 with comparative data (deferred from September) 	J Pallett	Not applicable		
	Performance Report (<i>standing item</i>)	A Bennett	Not applicable		
	Sub-Committee Workshop/ Training Plan (<i>standing item</i>)	F van den Hout/ J Barry	Not applicable		
	Young People's Participation (<i>standing item</i>)	J Barry & C Betteridge	Not applicable		
	Placement Breakdown	F van den Hout	Not applicable		
	Staying Put	Sarah-Jane Smedmor	Not applicable		
	Fostering Service Annual Report	F van den Hout	Not applicable		
	Corporate Parenting Strategy Refresh – Update	Jacqui Barry/ Claire Betteridge	Not applicable		
	Forward Agenda Plan	R Greenhill	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports to Sarah-Jane Smedmor	Approved reports to Democratic Services by
Wednesday 30 January 2019 – 4.00pm – Room 128, Shire Hall, Cambridge CB3 0AP					
	Minutes and Action Log	Democratic Services	Not applicable		14 January 2019
	Virtual School <i>Standing item</i>	J Pallett	Not applicable		
	Performance Report <i>(standing item)</i>	A Bennett	Not applicable		
	Sub-Committee Workshop/ Training Plan <i>(standing item)</i>	F van den Hout/ J Barry	Not applicable		
	Young People's Participation <i>(standing item)</i>	J Barry & C Betteridge	Not applicable		
	Workforce Development <i>(quarterly standing item)</i>	S-J Smedmor	Not applicable		
	Corporate Parenting Sub-Committee Annual Report	S-J Smedmor	Not applicable		
	Refreshed NEET Strategy: Reducing the number of Looked After Children who are Not in Education, Employment or Training	M Cowdell	Not applicable		
	Concurrent Care	Sarah-Jane Smedmor	Not applicable		
	Forward Agenda Plan	R Greenhill	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports to Sarah-Jane Smedmor	Approved reports to Democratic Services by
Wednesday 20 March 2019 – 4.15pm - Meeting Room 2, Huntingdon Library, Princes Street, Huntingdon PE29 3PA					
	Minutes and Action Log	Democratic Services	Not applicable		7 March 2019
	Virtual School <i>Standing item</i>)	J Pallett	Not applicable		
	Performance Report <i>(standing item)</i>	A Bennett	Not applicable		
	Sub-Committee Workshop/ Training Plan <i>(standing item)</i>	F van den Hout/ J Barry	Not applicable		
	Young People's Participation <i>(standing item)</i>	J Barry & C Betteridge	Not applicable		
	Workforce Development <i>(standing item)</i>	S-J Smedmor	Not applicable		
	Forward Agenda Plan	R Greenhill	Not applicable		

Items to be included:

- Bright Spots report (produced bi-annually): developed by Coram Voice with the aim of improving the wellbeing of children and young people in care by identifying and promoting practices that have a positive influence on them

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice should be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Fiona McMillan, Deputy Monitoring Officer on 01733 452361 or at Fiona.McMillan@peterborough.gov.uk