

**COMMUNITIES AND
PARTNERSHIP COMMITTEE****Minutes - Action Log****Updated – 2nd October 2019**

This is the updated minutes action log as of 2nd October 2019 and captures the actions arising from the most recent Communities and Partnership Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
146.	DOMESTIC ABUSE AND SEXUAL VIOLENCE – REVIEW OF DOMESTIC ABUSE RESOURCE AND OUTREACH PROVISION	Sarah Ferguson	<p>a) It was suggested that there were too many intended outcomes in the draft list and that having fewer targets would increase the chances of achieving the goals in a more effective way.</p> <p>Action: the Assistant Director of Housing, Communities and Youth agreed to take the suggestion in to consideration when finalising the list.</p>	<p>Phase one of the review has now been concluded and will be ratified at the next DASV Delivery Board. Phase Two which will be concluded by Autumn 2019, will include a review for Cambridgeshire County Council and wider partnership outcome measures which will need to be streamlined.</p> <p>The outcomes are due to be reviewed at the forthcoming DASV Delivery Board meeting in September 2019. A final list of the intended outcomes will be provided to the Committee in a report at a later date.</p>	ACTION ONGOING

147.	CAMBS 2020 – SPOKES WORKSTREAM	Adrian Chapman	<p>Members requested a workshop or Member Seminar on the Cambs 2020 move.</p> <p>Action: the Service Director of Community and Safety agreed to hold such a session before any changes were made to staff locations.</p>	A workshop was held following the Committee meeting on 8th August 2019.	ACTION COMPLETE
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ACTIONS FROM MINUTES OF THE 7TH MARCH 2019 COMMITTEE MEETING

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
157	PREVENT STRATEGY 2019-2021	Rob Hill / Jawaid Khan	<p>Members were frustrated that it remained undecided on how to include faith groups in the partnership delivery group, or whether to include them at all, after months of consideration.</p> <p>Action: the Service Director of Community and Safety proposed setting a deadline for a decision on the involvement of faith groups through advisory boards or direct board representation.</p>	<p>The multi-agency officer group have considered widening membership, but feel this would not be the appropriate forum for Faith leads to attend as this group includes discussion on sensitive/restricted operational matters. To meet this engagement need, a separate 'Community Advisory Group' will be formed to support the board. This will also cover issues such as hate crime, and incorporate the views of the public / relevant Faith groups. Consultation on membership / terms of reference is underway.</p> <p>This proposal is being presented to Districts / CSP Officers for adoption on 2nd October 2019.</p>	ACTION ONGOING

158.	COMMUNITY CHAMPIONS ORAL UPDATES	Adrian Chapman	<p>While discussing social prescribing, Members considered whether the issue should be moved into the remit of the Communities and Partnership Committee.</p> <p>Action: the Service Director of Community and Safety committed to investigating the possibility of transferring the responsibility to the Committee.</p>	As social prescribing forms one of the tools available to the public sector to provide alternatives to medical or statutory interventions, and therefore supports the principles of Think Communities, the Committee will incorporate this work into its programme. A report will be presented to Committee in October.	ACTION COMPLETE
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ACTIONS FROM MINUTES OF THE 30TH MAY 2019 COMMITTEE MEETING

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
164.	HATE CRIME – THIRD PARTY REPORTING PROVISION	Rob Hill	<p>Members queried why Melbourn had been selected over Cambourne as the proposed site for the hate crime reporting centre. The Committee was informed that Councillor Manning had assisted in choosing the site, but he was no longer a Member of the Committee and therefore was not present to explain the reasoning behind the decision.</p> <p>Action: the Assistant Director of Public Protection committed to providing the reasoning.</p>	<p>Councillor Manning reported that Councillors from South Cambridgeshire District Council had decided that Melbourn had the necessary infrastructure, in terms of support staff, and that the location had not been actively chosen “over” anywhere else.</p> <p>Further discussion has since been had with to Police teams, who acknowledge the spread geography of this area means it will benefit from two locations, and that they will train staff at Melbourne Community hub and Cambourne South Cambs District Offices.</p>	ACTION COMPLETE

165.	TACKLING POVERTY AND IMPROVING SOCIAL MOBILITY	Adrian Chapman	<p>Clarification was sought over whether the commitment made by the Council to pay the Real Living Wage also extended to wages paid by the Council's contractors.</p> <p>Action: the Service Director of Community and Safety committed to provide an answer.</p>	This issue formed the basis of a Motion to Full Council at its July 2019 meeting, which was subsequently defeated.	ACTION COMPLETE
167.	FINANCE AND PERFORMANCE REPORT – OUTTURN 2018-19	Emma Jones	<p>While discussing the report, Members noted the eight red indicators listed in section 4 and asked for the reasons behind the spikes and increases.</p> <p>Action: the presenting officer informed Members that she would investigate the issue and report her findings back to the Committee.</p>	Given their nature and the broader operating context, some of the indicators have a currently consistent red status, with no reported spikes. Further commentary on the relevant causes of any red status was included alongside each indicator within the report, and this will continue to be the case.	ACTION COMPLETE

ACTIONS FROM MINUTES OF THE 4TH JULY 2019 COMMITTEE MEETING

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
176.	COUNTY COUNCIL'S APPROACH TO ADDRESSING HOUSING AND HOMELESSNESS	Sarah Ferguson	<p>a) Members sought clarification over whether 'This Land' would commit to providing a certain level of affordable housing.</p> <p>Action: the Director of Housing, Communities and Youth committed to seek clarification.</p> <p>b) Information was requested by Members on discussions held with district councils and developers</p>	<p>a) Awaiting update.</p> <p>b) A briefing note will be circulated prior to the September Committee meeting to inform</p>	<p>ACTION ONGOING</p> <p>ACTION ONGOING</p>

			<p>regarding levels of affordable housing in new developments.</p> <p>Action: the Director of Housing, Communities and Youth acknowledged that such information was available and would be provided to Members.</p>	Members of the results of the discussions.	
177.	THINK COMMUNITIES UPDATE – JULY 2019	Adrian Chapman	<p>a) Members requested information on the new Primary Care Network boundaries.</p> <p>Action: the Service Director of Community and Safety agreed to provide the information.</p> <p>b) Members sought a timetable for how the Think Communities approach would continue to develop and expand over coming months and years.</p> <p>Action: the Service Director of Community and Safety agreed to compile a timetable.</p>	<p>a) Details of the Primary Care Networks were shared with Members at the August 2019 Committee Workshop.</p> <p>b) A delivery plan is currently being developed, and will form part of the next full Think Communities report to Committee</p>	<p>ACTION COMPLETE</p> <p>ACTION ONGOING</p>
178.	INNOVATE AND CULTIVATE FUND – ENDORSEMENT OF RECOMMENDATIONS	Adrian Chapman	<p>During discussion of the nominated applications, it was suggested that information on relevant successful bids should be shared with Primary Care Networks and Community Safety Partnerships.</p> <p>Action: the Service Director of Community and Safety agreed to the dissemination of information.</p>	<p>Successful bids have been shared with the North and South Alliance Groups responsible for the developing Primary Care Networks within each Alliance. Discussions are taking place with Health Alliance officers to offer advice and guidance on managing a successful community fund, and exploring a shared approach to funding or co-funding applications of mutual interest.</p> <p>Relevant PCN's will receive details of successful I&C bids after each round and a link to successful bids</p>	ACTION COMPLETE

				is now being shared with Community Safety Partnerships, via the County Council representative on each group.	
<u>ACTIONS FROM MINUTES OF THE 8TH AUGUST 2019 COMMITTEE MEETING</u>					
Minute No.	Report Title	Action to be taken by	Action	Comments	Status
186.	CAMBRIDGESHIRE AND PETERBOROUGH CORONER SERVICE ANNUAL REPORT	Emma Jones	<p>a) Members asked whether additional funding was required by the coroner service and the Service Director of Community and Safety informed them that the Joint Management Board had agreed.</p> <p>Action: the Service Director of Community and Safety said that information on the additional funding would be included in the Finance Report presented to the Committee on 5th September 2019.</p>	This information is contained in the Finance Report being considered at the September 2019 Committee meeting.	ACTION COMPLETE
		Liz Robin	<p>b) It was argued that the large medical training institutions in Cambridgeshire contributed significantly to the number of inquests and therefore should play a part in seeking further funding from Government.</p> <p>Action: the Service Director of Community and Safety said that the Director of Public Health would push for different networks across the health system to assist in the effort.</p>	The Service Director has requested support from the Director of Public Health, as per the action. Feedback will be provided in future Coroners Service reports.	ACTION COMPLETE

187.	CULTURAL AND COMMUNITY SERVICES CAPITAL PROJECTS	Christine May	<p>a) Members queried which libraries across the County would be offering open access facilities.</p> <p>Action: the Assistant Director of Cultural and Community Services confirmed that a list would be circulated once a final decision had been made.</p> <p>b) A discussion was held on the advanced plans that had been established for the library in Darwin Green. Members requested to see the plans.</p> <p>Action: the Assistant Director of Cultural and Community Services undertook to circulate the plans to Members.</p> <p>c) It was requested that Members be provided with an opportunity to visit Cambridgeshire Archives prior to its opening.</p> <p>Action: the Assistant Director of Cultural and Community Services agreed to look into the possibility of arranging a site visit.</p> <p>d) The Community Champion for Fenland requested greater involvement of Members from across the district in Civic-related discussions and work.</p> <p>Action: the Assistant Director of Cultural and Community Services acknowledged the concerns and agreed to inform more Members of the project.</p> <p>e) The Chairman suggested that a Committee meeting could be hosted at the Cambridgeshire Archives once it had opened.</p>	<p>a) Awaiting update.</p> <p>b) Awaiting update.</p> <p>c) A tour will be arranged for Members on 10th October 2019.</p> <p>d) The Assistant Director of Cultural and Community Services has emailed all Fenland Councillors with a link to the Committee report on the Civic partnership and an invitation to find out more or to get involved in the Wisbech prototype if they wish.</p> <p>e) The Committee meeting on 10th October 2019 will be held at the Cambridgeshire Archives.</p>	<p>ACTION ONGOING</p> <p>ACTION ONGOING</p> <p>ACTION COMPLETE</p> <p>ACTION COMPLETE</p> <p>ACTION COMPLETE</p>
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			Action: the Service Director of Community and Safety agreed to consider the proposal once the building had been completed.		
191.	CAMBRIDGESHIRE ADULT LEARNING AND SKILLS	Tanya Meadows	<p>Members sought clarification over where courses would be offered across the County.</p> <p>Action: the Head of Service undertook to:</p> <ul style="list-style-type: none"> (i) Provide Members with an update of the current situation regarding potential locations; and (ii) Inform Members once a final selection had been made. 	The list of confirmed courses (subject to enrolment levels) for the 2019 period running from September to December was circulated to Members, with courses beyond that date dependent on learner demand and other factors.	ACTION COMPLETE