

COMMERCIAL & INVESTMENT COMMITTEE

Minutes-Action Log



Agenda Item no. 2
Cambridgeshire
County Council

Introduction:

This is the updated action log as at **5th September 2018** and captures the actions arising from the most recent Commercial & Investment Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 23rd March

96.	Tri-LEP Local Energy Investment and Delivery Strategy, and other strategic initiatives	Sheryl French	Set up a workshop with County Council, South Cambridgeshire and Cambridge City councillors to share the concept for a network of smart energy grids.	Workshop date is now booked for 13/09/18, 5-7pm at the Storey's Field Centre. The draft agenda has been agreed and includes presentations from UKPN, Origami Energy, Bouygues Energies and Services and Local Authorities. An invite and agenda will be sent shortly.	In progress
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Minutes of 27th April

109.	Finance and Performance Report	Tom Kelly/ Ellie Tod	Agreed that the Committee needed to have a session to agree Performance Indicators.	Will be included in a Member session in September or October.	In progress
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Minutes of 25th May

118(1).	Disposals Policy	Chris Malyon	Include Local Member involvement as part of the Disposal Policy flowchart.	The flowchart has been updated and circulated to Officers as the final agreed process. At Committee on 22/06/18, it was agreed that the flowchart would be circulated to Committee members. The flowchart was published on Camweb and a link was sent to C&I Members on 21/08/18.	Completed.
118(2).	Disposals Policy	Chris Malyon	Change term “ <i>surplus to requirements</i> ” in policy to “ <i>surplus to operational requirements</i> ”.		
120.	Finance and Performance Report – Outturn Report 2017/18	Ellie Tod	Cllr Nethsingha asked for more detail on the reasons for the year-end overspend of £154K on the Property Services budget (Building Maintenance). It was agreed that this would be clarified and reported back	Email response sent to Cllr Nethsingha 12/07/18. Agreed to cc all Committee at meeting on 20/07/18 – emailed 13/08/18	Completed.

Minutes of 22nd June

123.	Minutes/Action Log	John Macmillan	Members agreed that it would be helpful to have a report to future meetings on a strategy for inspections, given the pressure on officer resources.	Scheduled for September meeting	In progress
125.	Programme Highlight report – progress of sales to This Land	tbc	It was agreed that it would be interesting for the Committee to visit a site in the future.	tbc	

Minutes of 20th July

131.	This Land financing arrangements, portfolio sale and construction financing	Tom Kelly/ This Land	Identify whether This Land would pay for the construction of the access road.		
132.	Finance and Performance Report – May 2018	Ellie Tod	Building Maintenance/Shire Hall maintenance budget – virement: provide further info at September Committee to enable decision to be taken	Further information has been emailed to the committee and also included within the July F&PR to be reviewed in the September Committee.	Completed
132.	Finance and Performance Report – May 2018	Ellie Tod	Explanatory note to be circulated on the Traded services to schools and parents and the CCS closure.	Information has been circulated to committee.	Completed
132.	Finance and Performance Report – May 2018	All	Provide further context on the CCS closure e.g. the reasons for the decision, in future reports.	Text within the F&PR has been updated to clarify the reasons for the closure and therefore in-year overspend.	Completed
132.	Finance and Performance Report – May 2018	Ellie Tod	Review how grant funding was reported in future.	This has been amended in the F&PR (grants have been included within the appropriate service line).	Completed