

CAMBRIDGESHIRE PENSION FUND

Pension Fund Committee

Agenda Item: 2 (b)

Action log from previous meeting

This log captures the actions from the Pension Fund Committee of the 24 May 2018 together with any carried forward items from previous meetings and updates members on the progress on compliance in delivering the necessary actions. This is the updated action log as at 2 July 2018.

Outstanding actions from 7 December 2017 meeting of the Pensions Committee

Item No.	Item	Action to be taken by	Issue	Action/Status
45	Minutes and Action Log of the 19 October 2017 meeting.	Cory Blose/ Tracy Roden	Officers updated the Committee on their discussions with a late-paying employer, a Multi Academy Trust, which should now be resolved. Legal advice had been sought from Eversheds-Sutherland LLP, and a limited range of options had been suggested, which would be discussed with the scheme actuary. Whilst it was not possible to exclude a persistent late-paying employer, they could be charged more. Tracy Roden offered to open up dialogue with that particular employer, given that she worked in the same sector, to see if she could assist further, and it was agreed that Tracy would liaise with officers outside of the meeting.	Completed – The Payment of Employee and Employer Contributions Policy was revised and approved to include stronger sanctions following receipt of the legal advice. The Pensions Regulator has been kept up to date with progress on the particular employer. Contributions for May were paid on time for the employer and we will continue to monitor through monthly reporting processes.

Outstanding actions from 24 May 2018 meeting of the Pensions Committee

Item No.	Item	Action to be taken by	Issue	Action/Status
73.	Review of the effectiveness of the Pension Committee.	Michelle Oakensen	The Committee was concerned at the low response rate, and it was agreed unanimously that all Members should be obliged to respond to future surveys. It was agreed that the survey would be reactivated and sent to those Members who had not responded, so that this years could be used as a baseline	Completed – The survey was unable to be opened again and required additional resource in order to recreate, on this basis the survey was not reissued. Next year's survey will be distributed early 2019 to which members will be expected to complete.
75.	Employers Admissions and Cessations Report	Mark Whitby	A Member asked that new employers, such as Multi Academy Trusts, be given particularly robust training so that they made a good start. Officers agreed to look to be as proactive as possible with training for new employers, but ultimately much depended on the individuals looking after the scheme on the employer's behalf	Completed - Quarterly training sessions are offered for all employers, with the initial target audience being those employers granted admission in that period. A wide range of training is offered, but for new employers the focus is on employer responsibilities. After each webinar a short survey is conducted which confirms understanding and a poll of what further training they would benefit from. The preferred method of training is now via webinar, which has reduced travel expenses for both the team and employers.