

Date: Friday, 07 July 2017

Democratic and Members' Services

Quentin Baker
LGSS Director: Law, Procurement

10:00hr

and Governance

Shire Hall
Castle Hill
Cambridge
CB3 0AP

**Kreis Viersen Room
Shire Hall, Castle Hill, Cambridge, CB3 0AP**

AGENDA

**1 Election of the Chairman/ Chairwoman and Vice Chairman/ Vice
Chairwoman**

The Schools Forum will elect a Chairman/ Chairwoman and Vice Chairman/ Vice Chairwoman from the school members of the Forum, who must not be an elected member of the Council or an officer. The term of office is one year, but with the prospect of annual re-election.

2 Apologies for Absence and Declarations of Interest

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4 Maintained Schools and Dedicated Schools Grant Financial Health 11 - 24

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6 High Needs Block 29 - 34

7	<u>Central School Services Block and Education Services Grant</u> <u>(including Appendix A)</u>	35 - 46
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10 Date of Next Meeting

The next scheduled meeting will take place on Friday 6 October at 10.00am in the Kreis Viersen Room, Shire Hall, Cambridge.

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<http://tinyurl.com/ccf-film-record>

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

Clerk Name: Richenda Greenhill

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CAMBRIDGESHIRE SCHOOLS FORUM: MINUTES

Date: Friday 17 March 2017

Time: 10.00am – 11.55am

Place: Kreis Viersen Room, Shire Hall, Cambridge

Present:

Members

P Hodgson (Chairman), Dr A Rodger (Vice Chairman), L Calow, S Connell, T Davies, J Digby, A Matthews, D Parfitt, A Reeder, Dr K Taylor, S Tinsley and M Woods.

Observers

S Conant	Church of England Diocese of Ely Board of Education (substituting for A Read)
J Cornwell	UNISON (substituting for R Turner)
G Fewtrell	Teachers' Union
Councillor P Downes	Cambridgeshire County Council (CCC)
Councillor J Whitehead	Cambridgeshire County Council

Officers

K Grimwade – Director for Learning (CCC), J Lee – Head of Integrated Finance Services (LGSS), M Wade – Strategic Finance Manager (CCC), Alison Bretherton – Head of Workforce Planning and Strategy (LGSS), Linda Claxton – Payroll Manager (LGSS), M Moore – Accountant (CCC) and R Greenhill (Clerk - CCC)

Apologies:

Forum Members: S Blyth, A Hutchinson, N Jones, J North and R Waldau

Observers: Councillor D Harty, A Read (substituted by S Conant) and R Turner (substituted by J Cornwell)

Officers: M Teasdale – Director of Strategy and Commissioning and Dr H Phelan, Head of Special Educational Needs and Disability (SEND) Services

177. APOLOGIES FOR ABSENCE

Apologies were noted as recorded above.

178. VARIATION TO THE ORDER OF BUSINESS

The Chairman advised members that he proposed to vary the order of business from the published agenda to take the presentation on the Apprenticeship Levy before Future Budget Considerations to ensure sufficient time for questions.

179. MINUTES OF THE MEETING ON 27 JANUARY 2017 AND ACTION LOG

The minutes of the meeting held on 27 January 2017 were approved as a correct record and signed by the Chairman.

The Action Log was noted.

180. NATIONAL FUNDING FORMULA UPDATE

The Forum received a report from the Head of Integrated Finance Services which set out the current position on the National Funding Formula (NFF) and sought final comments from members on the draft Schools Forum responses to the NFF Consultation Stage 2 and High Needs Funding Reform Consultation Stage 2.

The proposed High Needs Funding Formula remained an area of particular concern in view of the increasing number of students with high needs in Cambridgeshire and the growing complexity of those needs. Conversations were continuing in relation to the local offer, but there was concern that the existing flexibility to respond to local need might no longer be available from 2018/19 onward.

Paragraph 3.2 set out details of the extensive consultation on the draft responses which had already taken place. This had included two meetings between Forum Members, Observers and a broad spectrum of Cambridgeshire headteachers with Heidi Allen MP, Lucy Frazer QC MP and Daniel Zeichner MP. The Chairman expressed his thanks to all those who had attended these meetings which he felt had made very clear the impact of the proposals on schools in real terms.

The following points were raised in discussion of the report or in response to questions from members:

- Officers confirmed that planning assumptions were being based on a worst case scenario of no local flexibility to move funds between blocks to respond to local need;
- The number of Education, Health and Care Plans (EHCPs) being issued in Cambridgeshire was increasing and there was concern at the lag in funding to meet this increase in demand;
- Officers advised that similar structural deficits were being reported across a number of Local Authorities, but the number of students with EHCPs in Cambridgeshire was higher than in other comparable Local Authorities which created a particularly acute pressure on funding;
- The Cambridgeshire Primary Heads Group had expressed concern that calling for flexibility across funding blocks suggested a tacit acceptance that some areas would be under-funded and would require a top-up from other funding blocks;
- Officers confirmed that the 2017/18 settlement would be used as the baseline for future settlements;
- In planning for 2018/19 the Forum would need to consider the extent to which, if at all, it would implement the anticipated national hard funding formula;
- Members noted the difficulty in fully representing the broad spectrum of opinion of schools in the Forum's consolidated responses to the consultations and emphasised the importance of individual schools and Trusts also replying to the consultations in order to fully represent their particular views and experience;
- One academy representative stated that in their case they saw an advantage to a hard funding model because it would provide a defined sum to work with going forward which would aid financial planning. It would also remove the expectation that the Local Authority should address shortfalls in provision at a local level. However, they acknowledged that from the Schools Forum was looking beyond the needs of individual schools to the wider needs of Cambridgeshire's schools as a whole. In that context they recognised that a soft funding model also offered certain benefits.

Members asked that the draft response to the NFF Consultation Stage 2 should be revised to reflect the following:

(Action: Strategic Finance Manager)

- Paragraph 14:
 - i. The reference to the future role of Schools Forums should be strengthened to make clear that a hard funding formula would be unable to meet the needs of every school and that the need for sufficient flexibility at a local level to address this would be vital;
 - ii. The reference to the Education Services Grant (ESG) should be strengthened from ‘... could create issues...’ to read ‘...would create issues...’;
 - iii. A reference to the impact of the apprenticeship levy should be added.
- To strengthen the representations regarding the sparsity factor;
- To emphasise the full social and economic impact on families, communities and the Local Authority if the introduction of a hard funding formula led to the closure of small rural schools. This should include the knock-on effect of needing to accommodate the displaced pupils in other schools and transporting them to and from those schools.

Members asked that the draft response to the High Needs Funding Reform Consultation Stage 2 should be revised to reflect the following:

- To emphasise concern about the lag in funding to meet changing need;
- Concern that basing future funding on historical levels would carry forward the disadvantage which Cambridgeshire had already experienced for many years;
- The wish to move to a needs-led formula.

The Chairman thanked Members for their comments and said that these would be reflected in the comments submitted to the Department for Education on behalf of the Cambridgeshire Schools Forum. He noted that comments would be submitted separately by Cambridgeshire County Council and also by individual schools and schools groups.

It was resolved to:

- a) Note the work which had been undertaken since the Forum met last in January 2017;
- b) Make final comments on the draft Schools Forum consultation responses prior to their submission.

181. APPRENTICESHIP LEVY

The Forum received a presentation from the Head of Workforce Planning and Strategy (LGSS) which set out the change in the national approach to apprenticeships with particular focus on the implications for schools (copy attached at Appendix 1). Central government had set a target of 2.3% of the workforce of public sector bodies being engaged in an apprenticeships each year. Whilst this was not a statutory requirement at present, employers would be required to report back on their performance against this target.

The following points were raised in discussion of the presentation and in response to questions from members:

- The LGSS Learning and Development team had applied to become an accredited training provider under the new arrangements and their offer would support the development of the schools workforce;
- Levy funding could only be spent on the training and assessment costs of an approved course delivered by an approved provider. It would not cover salary or any other associated employment costs;
- LGSS were setting up a support service for schools regarding the apprenticeship levy. This would include a central email address for any queries;
- Officers from Cambridgeshire County Council had been involved in one of a number of trail-blazer groups which were taking forward work in relation to teaching. This included looking at both a post-graduate teacher training route and the possibility of an under-graduate training route. Input from members of the Schools Forum on what they would like to see included would be most welcome and should be directed to Helen Manley in the Schools Partnership Service;
- A Schools' Guide to the apprenticeship reforms was due for publication the following week and a link would be sent to all members of the Forum when available;
(**Action:** Head of Workforce Planning and Strategy (LGSS))
- The revised apprenticeship arrangements would apply to employees of all ages and experience who needed to learn new skills. They would be available up to degree level and possibly to post-graduate level and would include social work and teaching;
- Apprenticeships would be available for between one and four years;
- There was no obligation on employers to convert an apprenticeship into a permanent post, although this would be the preferred outcome. However, there would need to be a sound justification for the apprenticeship being offered;
- Union representatives and others expressed concern that apprenticeships could be misused to provide a cheap labour force with no guarantee of employment at the end of their training;
- Some small schools with a levy of less than £1.5k per annum would not qualify to employ an apprentice. However, officers were exploring whether two schools might be able to band together to share an apprentice and, if so, whether this could be done across maintained and non-maintained schools. The Forum would be informed of the outcome of this work;
(**Action:** Head of Workforce Planning and Strategy (LGSS))
- The Chairman of the Cambridgeshire Primary Heads Group expressed concern that for many small maintained schools the levy represented a new cost burden with no benefits;
- Clarification was sought of whether all of the required 20% of time spent outside of the workplace could be taken outside of term-time;
(**Action:** Head of Workforce Planning and Strategy (LGSS))

The Chairman thanked the Head of Workforce Planning and Strategy (LGSS)) for an informative presentation and response to questions and welcomed her offer to provide Forum members with links to further sources of information.

(**Action:** Head of Workforce Planning and Strategy)

182. FUTURE BUDGET CONSIDERATIONS

The Forum received a report setting out details of the key areas of current expenditure, functions and services which would require review during the next six to nine months as a result of the national funding proposals.

The following points were raised in discussion of the report or in response to questions from members:

Centrally Retained Funding (including historic commitments):

- As part of the national funding formula proposals the Department for Education (DfE) had confirmed the creation of a central school services block which would include funding for areas previously included within the Education Services Grant (ESG) and Dedicated Schools Grant (DSG). These would include the growth fund and admissions fund and the servicing of Schools Forum;
- A report on the Cambridgeshire Public Services Network (CPSN) Broadband Contract would be submitted to the Forum's next meeting in July;
- There was an expectation that historic commitments would unwind over time and funding would then be recycled into other areas;
- Officers confirmed that work was underway to establish when costs would fall to schools and that schools would be kept informed of this.

De-Delegations:

- It was not yet clear whether the current arrangements whereby maintained primary schools pooled funding for an agreed range of services would be allowable under the arrangements for the new National Funding Formula. No change was expected in 2018-19, but looking further ahead it would be necessary to review how services would operate. This might include a buy-back arrangement if there were viable levels of demand.

Education Functions:

- Officers were in regular contact with the DfE and the Regional Schools Commissioner on this issue and the direction of travel remained clearly towards a school-led and increasingly academised system with an on-going but changed role for the Local Authority;
- Preliminary discussions were taking place at officer level with Peterborough and Northamptonshire and other local authorities to begin exploring where it might in future be more efficient and effective to join up functions;
- A member noted that the National Audit Office (NAO) had highlighted that the DfE was approving free schools in areas where there was no basic need. This had significant implications for the viability of existing schools in those areas and the local authority budget.

High Needs Block:

- The Head of Special Educational Needs and Disability (SEND) Services was taking forward a detailed review of funding allocations within the High Needs Block, Social Emotional and Mental Health (SEMH) provision and the Integrated 0-25 SEND Service. Updates would be provided to future meetings of the Forum;

- The Vice Chairman emphasised the urgency of the high needs funding re-assessment and said that the Forum would welcome sight of an early draft of the findings so that it could begin the process of considering these.

It was resolved to:

- a) Note the approach described in the report.

183. COMPOSITION OF CAMBRIDGESHIRE SCHOOLS FORUM: UPDATE

The Forum received a report from the Clerk which provided an update on the current composition of the Cambridgeshire Schools Forum.

The composition remained compliant with the majority of requirements set out in the Schools Forum (England) Regulations 2012 and the Schools Forum Operational and Good Practice Guide March 2015. However, it was acknowledged that the existing arrangements did not fully reflect the requirement that academies' representatives should be elected by academy proprietors. The Regional Schools Commissioner had indicated his willingness to assist with obtaining co-ordinated agreement from proprietors' on the detailed arrangements, but substantive work had been postponed pending the issue of revised guidance on the role and composition of Schools Forums which was expected to form part of central government's wider review of schools' funding arrangements.

It was resolved to:

- a) Note the position.

184. AGENDA PLAN

The Clerk reported that meeting dates for the 2017/18 academic year had been agreed by the Chairman and by the Chairs of the Cambridgeshire Primary and Secondary Heads Groups. Details would be published on the Cambridgeshire County Council website and sent to members the following week.

It was resolved to:

- a) Note the Schools Forum Forward Agenda Plan.

185. DATE OF NEXT MEETING

The Forum will meet next on Friday 7 July at 10.00am in the Kreis Viersen Room, Shire Hall, Cambridge CB3 0AP.

Chairman

**CAMBRIDGESHIRE
SCHOOLS FORUM**

Minutes - Action Log



Cambridgeshire
County Council

Introduction:

This log captures the actions arising from meetings of the Cambridgeshire Schools Forum.

This is the updated action log as at **29 June 2017**:

Minutes of 27 January 2017					
170.	Schools Budgets 2017-19: Update	Sam Surtees	<ul style="list-style-type: none"> To provide an update on the number of applications for Free School Meals once the information from the January census is available. 	<u>29.06.17</u> : To follow.	On-going

Minutes of 17 March 2017					
180.	National Funding Formula Update	Martin Wade	<ul style="list-style-type: none"> To revise the draft responses to the National Funding Formula and High Needs Funding Reforms Stage 2 consultations in the light of members' comments. 	<u>22.03.17</u> : Members' comments incorporated into the final consultation response.	Completed

<p>181. Apprenticeship Levy</p>	<p>Alison Bretherton</p>	<ul style="list-style-type: none"> • To send a link to the Schools' Guide to the apprenticeship reforms to the Clerk when available for circulation to all members and observers. • To clarify whether two schools might share an apprentice and, if so, whether this can be done across maintained and non-maintained schools. • To clarify whether all of the required 20% of time spent outside of the workplace could be taken outside of term-time. • To send links to any further sources of useful information on apprenticeships to the Clerk for circulation to all members and observers. 	<p><u>26.06.17</u>: Much work has now been undertaken with schools in Cambridgeshire. Guidance has been issued to schools which includes a link to the guidance issued by the Department for Education (DfE) on 14 March 2017 and which can be viewed at https://www.gov.uk/government/publications/apprenticeships-reforms-guide-for-schools</p>	<p>Completed</p>
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MAINTAINED SCHOOLS AND DEDICATED SCHOOLS GRANT FINANCIAL HEALTH

To: Cambridgeshire Schools Forum

Date: 7th July 2017

From: Martin Wade – Strategic Finance Business Partner - LGSS
Jon Lee – Head of Integrated Financial Services, LGSS

1.0 INTRODUCTION

- 1.1 This paper analyses the 2016-17 final closing balance position of maintained schools and the overall Dedicated Schools Grant (DSG) as at 31st March 2017.

Please note: the figures below are based on the year-end returns from maintained schools. However, following further validation of the Consistent Financial Reporting (CFR) returns the final information on Schools balances published by the Department for Education (DfE) may differ slightly.

2.0 MAINTAINED SCHOOL BALANCES

- 2.1 The table below shows rounded revenue balances for each sector. Any Community Focussed Extended Schools, Capital or Banker funds are included under Other Balances.

	31st March 2016 £m (original published balances)	31st March 2016 £m (amended for 16-17 in- year academy conversions)	31st March 2017 £m	Change £m
Nursery Schools	0.6	0.6	0.6	0.0
Primary Schools	13.7	12.7	11.7	-1.0
Secondary Schools	0.0	0.0	0.1	+0.1
Special Schools	1.1	1.1	0.6	-0.5
Pupil Referral Units (PRUs)	0.1	0.0	0.0	0.0
Sub Total	15.5	14.4	12.9	-1.5
Other Balances (incl. Pools and Contingency Funds, Community Focussed Extended Schools and Banker Funds)	3.9	3.9	1.1	-2.8
TOTAL	19.4	18.3	14.0	-4.3

- 2.2 **Appendix A** provides maintained school revenue balances as at 31st March 2017. It must be noted that further to the DSG, schools budgets include funding from the Education Funding Agency (EFA) for Post 16 funding, in year funding for items such as pupils with statements and additional grants such as the Pupil Premium and PE and Sport grant. Pupil

Referral Units (PRU's) are now also included in the school balances as now have delegated budgets and are subject to carry forward in the same way as schools. Schools that had converted to Academy status prior to 31 March 2017 are no longer reported by the Local Authority and therefore are not included within the figures.

2.3 The change in individual schools balances can be attributed to several reasons:

- Additional funding as part of the Minimum Funding Levels (MFL) allocation in 2016/17.
- Some schools have delayed or cancelled spending decisions due to the uncertainty around future years funding amounts.
- Some schools have chosen to apply balances in 2016/17 to maintain current staffing levels and class structures.
- Pressures on capital funding have also led some schools to reconsider and reprioritise revenue resources to allow for the possibility of capitalisation in future years, or following approval have capitalised during 2016/17.

2.4 The table below provides a summary of the value of **surplus** revenue balances held by maintained schools (excluding academy convertors).

Surplus	Nursery	Primary	Secondary	Special	Total
£0k - £10k	-	6	-	-	6
£10k - £20k	-	9	-	-	9
£20k - £60k	2	49	1	1	53
£60k - £100k	3	46	-	-	49
£100k - £150k	2	24	-	1	27
£150k - £200k	-	5	-	1	6
£200k - £300k	-	7	-	1	8
£300k - £400k	-	1	-	-	1
£400k+	-	-	-	-	-

2.5 The following table shows the number of maintained schools that have an excessive balance, using the revised criteria agreed by Schools Forum in April 2011.

Sector	Schools with an excess > 8% ISB / £40k and <u>below</u> the floor targets 31.3.17	Schools with an excess > 16% ISB / £80k and <u>below</u> the floor targets 31.3.17	Schools with an excess > 16% ISB / £80k and <u>above</u> the floor targets 31.3.17
Nursery	-	-	2
Primary	6	3	15
Secondary *	-	-	-
Special	-	-	-
Total	6	3	17
* Secondary below floor target % excess limit is 5% of the Individual Schools Budget (ISB). General excess limit is 10% ISB.			

2.6 The table below shows the number of maintained schools that ended 2016/17 with a deficit revenue balance:

Sector	Schools with Reported Deficit Balances as at 31st March 2017
Nursery	-
Primary	7
Secondary	-
Special	1
Total Schools	8

2.7 The table below shows the value of these deficit balances:

Deficit	Nursery	Primary	Secondary	Special	Total
£100k+	-	-	-	-	-
£60k - £100k	-	1	-	1	2
£20k - £60k	-	1	-	-	1
£10k - £20k	-	3	-	-	3
£1k - £10k	-	2	-	-	2

3.0 SURPLUS BALANCES

3.1 Schools Forum previously agreed to a relaxation of the balance control mechanism. An excessive balance is classed as:

- over 16% of ISB or £80,000 for nursery, primary and special schools
- over 10% of ISB for secondary schools

Or, where a school is below the national educational floor targets:

- over 8% of ISB or £40,000 for nursery, primary and special schools
- over 5% of ISB for secondary schools

3.3 Table 2.5 shows that, proportionality, very few schools above the education floor targets have a very excessive balance over 16% of ISB / £80k. Reasons for the excess balances will be requested from all schools, and appropriate challenge provided.

3.4 All schools that are below the education floor targets and had an excessive balance above 5% ISB (secondary) or 8% ISB / £40k (all other schools) will be contacted by the Local Authority Learning Directorate to discuss whether plans for using the excess balance will help to raise attainment levels.

3.5 Schools Forum are asked to note that the General Purposes Committee (GPC) and Leader of the Council have expressed interest in the level of primary school balances and concern at any that are excessive.

4.0 SCHOOLS IN OR FACING FINANCIAL DIFFICULTY

- 4.1 The number of schools with a deficit had substantially reduced over the last three years, as well as the level of deficits. Only three schools were required to apply for a deficit licence for 2016/17.
- 4.2 Where a school does apply for a deficit licence, the application must include a multi-year recovery plan, detailing actions the school will be taking to repay the accumulated deficit.

5.0 SCHOOLS FINANCIAL VALUE STANDARD (SFVS)

- 5.1 The SFVS was introduced in 2011 assist schools in managing their finances and to give assurance that they have secure financial management in place. Governing bodies have formal responsibility for the financial management of their schools, and so the standard is primarily aimed at governors.
- 5.2 Maintained schools, including Pupil Referral Units (PRUs) are required to complete the SFVS on an annual basis and submit to the Local Authority (LA). The deadline for submission was 31st March 2017, all maintained schools have now submitted. As previously reported, SFVS will not be externally assessed; rather the LA will use schools' SFVS returns to inform the programme of financial assessment and audit.

6.0 OVERALL DEDICATED SCHOOLS GRANT (DSG) POSITION

- 6.1 As part of the final notes to the accounts there is a requirement to report the overall DSG position as at the end of 2016/17 and the total amount to be carried forward to 2017/18. For DSG purposes, grant allocated to the Individual Schools Budget (ISB) is taken to have been spent as soon as it is deployed – i.e. passed to schools' budget shares. There is no requirement to track DSG through the ISB to its use by individual schools, and changes in balances held by schools are not to be recorded in this note.

	Central expenditure £000	Individual schools budget £000	Total £000
Final DSG for 2016-17 before Academy recoupment			420,197
Academy figure recouped for 2016-17			183,462
Total DSG after Academy recoupment for 2016- 17			236,735
Brought forward from 2015-16			2,451
Carry forward to 2017-18 agreed in advance			0
Agreed initial budgeted distribution in 2016-17	52,785	186,401	239,186
In year adjustments	0	-740	-740
Final budget distribution for 2016-17	52,785	185,661	238,446
Less: Actual central expenditure	52,898		52,898
Less: Actual ISB deployed to schools		185,661	185,661
Plus: Local authority contribution for 2016-17	0	0	0

Carry forward to 2017-18	-113	0	-113
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Please note: Early Years Expenditure for 2, 3 and 4 year olds is included under the ISB heading.

6.2 The final DSG balance to carry forward to 2017-18 is a deficit of £113k. This is due to the application of DSG balances to fund:

- Pressures within High Needs Block – (Pupils with statements/Education Health and Care Plans (EHCPs)/Special School Places/High Needs Units etc)
- Pressures in Special Educational Need (SEN) Placements and Out of School Tuition Budgets.
- Additional contribution to support the Growth fund
- Higher estimates of prior-year adjustment for Early Years
- Funding of Primary Social Emotional and Mental Health (SEMH) pilot
- Temporary increase in Education Other Than At School (EOTAS) devolution for September 2016 – March 2017 to reflect new schools and growth.

6.3 Based on the DSG conditions of grant there are 3 options when there is a DSG deficit:

- a) The local authority may decide to fund all the overspend from its general resources in the year in question.
- b) The local authority may decide to fund part of the overspend from its general resources in the year in question and carry forward part to the schools budget in the next year or the year after that.
- c) The local authority may decide not to fund any of the overspend from its general resources in the year in question and to carry forward all the overspend to the schools budget in the next year or the year after that.

A local authority needs to obtain the consent of the schools forum, or failing that the Secretary of State, to fund this deficit from the schools budget.

6.4 It is the intention that any pressures on DSG funded services, including the brought forward deficit will be managed from within the available DSG for 2017/18. Should an overall deficit be forecast on DSG funded activities during 2017/18 the position will be reviewed and appropriate consent sought from Schools Forum to carry forward the deficit to the following year as set out in the options within the DSG conditions of grant.

7.0 RECOMMENDATION

7.1 **Members of Schools Forum are asked to note the contents of the report and the proposed approach to managing the brought forward deficit on DSG budgets.**

Appendix 1 - School Revenue Balances as at 31st March 2015, 31st March 2016 and 31st March 2017 (in order of c/f as % of ISB):

<u>School Name</u>	<u>C/f 14/15</u>	<u>C/f 15/16</u>	<u>C/f 16/17</u>	<u>% of ISB 14/15</u>	<u>% of ISB 15/16</u>	<u>% of ISB 16/17</u>
The Fields Early Years Centre	78,221	42,188	34,682	18.12%	10.26%	8.77%
Homerton Children's Centre	43,558	94,999	54,087	11.09%	23.82%	13.07%
Huntingdon Nursery School	45,334	79,327	63,534	9.74%	16.87%	13.59%
Brunswick Nursery School	88,869	112,840	62,139	25.63%	31.77%	16.65%
Colleges Nursery School	17,499	54,590	90,942	4.77%	15.12%	24.23%
Kings Hedges Nursery School	104,346	105,741	127,633	29.35%	27.93%	33.82%
Histon Early Years Centre	155,005	143,194	144,022	44.51%	41.00%	40.08%
Milton Road Primary School	3,881	-21,017	-64,628	0.27%	-1.34%	-4.50%
Petersfield Primary School	33,185	21,292	-16,795	6.84%	3.90%	-2.94%
Wyton Primary School	-21,104	4,091	-13,818	-3.38%	0.62%	-2.13%
Hardwick and Cambourne Primary	39,840	61,280	-32,964	3.78%	4.46%	-2.11%
Orchards Primary School	60,524	96,549	-19,247	3.23%	4.69%	-0.90%
Bewick Bridge Community Primary	71,481	35,334	-6,145	7.86%	3.41%	-0.58%
Teversham Primary School	13,349	7,474	-172	2.40%	1.26%	-0.03%
Gt & Lt Shelford Primary School	-5,118	23,318	491	-0.78%	3.18%	0.07%
Fenstanton and Hilton Primary School	30,170	57,492	914	3.55%	6.26%	0.10%
Willingham Primary School	16,966	20,507	12,156	1.49%	1.69%	0.99%
Melbourn Primary School	27,547	15,889	11,297	2.82%	1.48%	1.07%
Waterbeach Primary School	123,646	89,781	13,727	12.21%	7.82%	1.16%
Great Paxton Primary School	36,199	12,264	7,661	7.80%	2.63%	1.48%
Spinney Primary School	4,358	77,826	12,482	0.65%	10.83%	1.57%

<u>School Name</u>	<u>C/f 14/15</u>	<u>C/f 15/16</u>	<u>C/f 16/17</u>	<u>% of ISB 14/15</u>	<u>% of ISB 15/16</u>	<u>% of ISB 16/17</u>
Barnabas Oley Primary School	2,361	5,405	9,587	0.45%	0.99%	1.64%
Thorndown Primary	146,327	67,320	28,022	10.10%	4.53%	1.72%
Somersham Primary School	27,889	85,254	19,818	4.50%	13.56%	1.89%
St Helen's Primary School	33,934	9,905	14,176	5.30%	1.44%	1.98%
Burrough Green Primary School	33,147	36,437	9,834	7.90%	8.38%	2.11%
Cheveley Primary School	13,727	20,180	13,967	2.63%	3.53%	2.42%
Eynesbury Primary School	32,755	41,460	22,547	6.02%	7.14%	2.58%
Dry Drayton Primary School	27,929	41,058	8,654	8.34%	12.01%	2.66%
Little Thetford Primary School	29,037	12,444	13,012	6.55%	2.60%	2.70%
Stukeley Meadows Primary School	-7,805	11,344	40,120	-0.61%	0.80%	2.83%
Shirley Primary School	95,927	35,701	54,762	9.14%	3.25%	2.99%
Warboys Primary School	83,448	82,274	29,770	7.69%	7.64%	3.04%
Cottenham Primary School	92,526	147,710	66,703	4.82%	7.01%	3.27%
Hauxton Primary School	5,268	14,357	13,621	1.54%	3.71%	3.39%
Brampton Village Primary School	53,128	56,318	49,408	4.18%	4.11%	3.57%
Ely St John's Primary School	47,884	60,268	57,037	5.84%	6.81%	3.57%
Trumpington Meadows P	10,265	35,276	29,937	2.48%	4.48%	3.61%
Colville Primary School	23,937	55,610	43,993	2.18%	4.73%	3.80%
Beaupre Primary School	40,418	59,855	30,817	6.06%	8.14%	4.02%
Burwell Primary School	55,309	101,049	63,535	4.04%	7.07%	4.14%
St Matthew's Primary School	-46,301	81,840	94,692	-2.54%	3.98%	4.40%
Barrington Primary School	25,792	25,495	20,477	6.10%	5.85%	4.41%
Westfield Junior School	49,077	50,374	56,320	5.01%	4.40%	4.68%
Downham Feoffees Primary School	20,765	10,358	37,437	2.98%	1.33%	4.68%
St Alban's Primary School	18,398	44,362	37,987	2.54%	5.58%	4.75%
Caldecote Primary School	193,214	132,101	35,341	27.64%	18.11%	4.83%

<u>School Name</u>	<u>C/f 14/15</u>	<u>C/f 15/16</u>	<u>C/f 16/17</u>	<u>% of ISB 14/15</u>	<u>% of ISB 15/16</u>	<u>% of ISB 16/17</u>
Ridgefield Primary School	49,832	97,209	50,126	5.64%	9.88%	4.96%
Lantern Primary School	60,738	86,658	75,887	4.53%	5.89%	5.04%
Babraham Primary School	34,616	40,808	21,731	9.17%	10.07%	5.20%
Bushmead Primary School	31,233	42,496	59,347	3.39%	4.04%	5.33%
Pendragon Primary School	40,987	90,637	72,310	3.65%	7.20%	5.51%
St Luke's Primary School	32,739	31,917	47,837	4.10%	3.86%	5.56%
Newnham Croft Primary School	52,653	43,772	48,732	6.78%	5.11%	5.63%
Alconbury Primary School	45,613	45,228	40,214	6.88%	6.52%	5.73%
Ramsey Junior School	44,976	65,937	51,444	5.64%	7.75%	5.74%
Icknield Primary School	16,584	25,851	41,987	2.53%	3.63%	5.79%
St Philip's Primary School	31,091	70,191	74,716	2.60%	5.54%	5.83%
Littleport Primary School	96,960	117,019	92,088	7.05%	7.69%	5.91%
St Anne's Primary School	31,768	31,737	47,803	4.13%	3.87%	5.95%
Rackham Primary School	59,078	94,700	64,986	6.11%	8.82%	6.02%
Mayfield Primary School	123,273	92,894	92,731	9.02%	6.28%	6.03%
Earith Primary School	32,432	29,008	29,578	6.76%	6.22%	6.27%
Cherry Hinton Primary School	108,123	80,881	61,417	13.84%	8.78%	6.32%
Bassingbourn Primary School	93,942	85,559	61,332	10.52%	9.07%	6.44%
Fawcett Primary School	59,781	81,003	66,009	7.22%	8.59%	6.49%
Spaldwick Primary School	55,442	37,207	42,562	7.19%	4.53%	6.53%
Great Abington Primary School	39,769	63,213	37,213	8.03%	11.13%	6.54%
Fulbourn Primary School	58,269	92,231	67,823	6.89%	9.09%	6.56%
Elm Primary School	76,859	71,340	60,768	9.07%	8.06%	6.59%
Isleham Primary School	36,692	55,704	51,239	5.16%	7.23%	6.61%
Meridian Primary School	33,894	72,802	54,608	4.53%	8.69%	6.74%
Swaffham Bulbeck Primary School	43,213	79,951	30,000	9.94%	17.87%	6.77%

<u>School Name</u>	<u>C/f 14/15</u>	<u>C/f 15/16</u>	<u>C/f 16/17</u>	<u>% of ISB 14/15</u>	<u>% of ISB 15/16</u>	<u>% of ISB 16/17</u>
Over Primary School	57,216	83,956	72,664	5.81%	7.65%	6.77%
Harston & Newton Primary School	110,802	96,649	43,559	19.20%	14.98%	6.81%
Duxford Primary School	69,706	67,537	54,842	9.84%	8.99%	6.90%
Abbey Meadows Primary School	49,256	88,094	140,143	2.84%	4.66%	6.94%
Bar Hill Primary School	83,914	80,675	76,934	8.98%	7.69%	6.97%
Great Gidding Primary School	-2,586	16,832	25,632	-0.74%	4.56%	7.06%
Thongsley Fields Primary School	47,326	61,591	100,565	3.60%	4.21%	7.10%
Farcet Primary School	32,755	41,460	41,722	6.02%	7.14%	7.15%
Spring Meadow Infant School	38,349	152,392	109,456	2.85%	10.73%	7.28%
Elton Primary School	9,128	70,351	37,421	0.59%	4.33%	7.43%
Eastfield Infant School	100,902	84,905	79,634	10.13%	8.01%	7.67%
Priory Junior School, St Neots	72,417	86,153	75,751	8.50%	8.77%	7.69%
Coton Primary School	30,757	60,095	44,714	6.03%	10.93%	7.74%
The Vine Inter-Church Primary School	77,674	88,881	118,208	5.91%	6.30%	8.17%
Ramsey Spinning Infant School	83,570	39,810	62,719	8.57%	4.06%	8.28%
Robert Arkenstall Primary School	75,065	111,461	83,523	13.28%	16.18%	8.32%
Friday Bridge Primary School	73,414	50,928	44,476	14.40%	9.92%	8.34%
Orchard Park Community Primary School	113,484	145,953	75,931	16.26%	16.82%	8.34%
Castle Camps Primary School	50,422	56,636	39,654	9.90%	11.17%	8.38%
Arbury Primary School	154,754	141,833	137,689	10.24%	9.00%	8.68%
St Paul's Primary School	49,949	96,815	67,342	7.15%	12.49%	8.76%
Park Street Primary School	58,048	55,387	45,029	11.59%	10.30%	8.83%
Newton Primary School	51,651	46,709	40,836	12.53%	10.65%	8.86%
Foxton Primary School	36,237	33,691	45,822	8.27%	6.67%	8.97%
Houghton Primary School	21,255	73,512	72,361	3.17%	9.82%	9.00%
Bellbird Primary School	100,620	99,103	89,147	12.19%	10.85%	9.01%

<u>School Name</u>	<u>C/f 14/15</u>	<u>C/f 15/16</u>	<u>C/f 16/17</u>	<u>% of ISB 14/15</u>	<u>% of ISB 15/16</u>	<u>% of ISB 16/17</u>
Jeavons Wood Primary School	57,812	126,858	132,646	5.16%	9.94%	9.35%
Priory Park Infant School	69,917	92,862	86,361	8.31%	10.42%	9.60%
Bottisham Primary School	-8,583	33,313	91,977	-1.05%	3.86%	9.62%
Huntingdon Primary	62,467	148,039	180,269	4.12%	8.29%	9.68%
Swavesey Primary School	126,852	92,948	112,185	11.91%	8.58%	10.13%
Holme Primary School	59,669	72,013	47,482	13.23%	15.61%	10.13%
Fen Drayton Primary School	27,482	50,265	45,451	6.83%	11.77%	10.34%
St Laurence Primary School	115,225	109,189	111,275	11.76%	10.42%	10.57%
Westwood Junior School	57,172	185,359	248,697	4.92%	8.37%	10.57%
Sutton Primary School	201,829	190,145	129,185	18.51%	16.10%	10.61%
Offord Primary School	37,351	44,676	57,248	7.99%	9.36%	10.67%
Hemingford Grey Primary School	84,877	97,993	96,481	11.04%	11.00%	10.68%
Great Wilbraham Primary School	40,378	63,252	47,207	11.04%	15.11%	10.89%
St John's Primary School, Huntingdon	123,847	141,273	144,508	11.23%	11.71%	10.92%
Stapleford Primary School	76,247	74,191	75,612	12.26%	10.96%	11.02%
Linton Infant School	43,870	86,226	70,549	7.97%	13.30%	11.03%
Grove Primary School	278,696	246,427	141,807	24.38%	19.83%	11.09%
Manea Primary School	101,981	106,625	78,549	16.55%	15.83%	11.12%
Little Paxton Primary School	96,721	156,160	112,159	11.62%	17.15%	11.20%
Benwick Primary School	57,930	83,455	58,210	13.39%	17.91%	11.30%
Holywell Primary School	33,415	53,875	85,786	5.20%	7.63%	11.40%
Swaffham Prior Primary School	78,743	91,360	59,113	15.62%	17.13%	11.50%
Abbots Ripton Primary School	27,643	61,448	48,232	6.54%	14.21%	11.55%
Ditton Lodge Community Primary School	147,190	149,068	95,416	21.29%	20.25%	12.79%
Monkfield Park Primary School	141,376	134,337	187,830	10.65%	9.62%	12.81%
Townley Primary School	67,371	51,440	57,119	17.21%	12.23%	12.85%

<u>School Name</u>	<u>C/f 14/15</u>	<u>C/f 15/16</u>	<u>C/f 16/17</u>	<u>% of ISB 14/15</u>	<u>% of ISB 15/16</u>	<u>% of ISB 16/17</u>
Fordham Primary School	56,790	91,682	118,411	7.07%	10.82%	13.19%
Kings Hedges Primary School	235,993	236,748	228,480	15.61%	13.91%	13.33%
Lionel Walden Primary School	81,268	113,754	110,281	10.42%	13.50%	13.37%
Ashbeach Primary School	34,641	57,345	84,754	6.20%	9.57%	13.65%
William Westley Primary School	119,376	126,256	101,716	17.84%	16.63%	13.73%
Milton Primary School	174,626	154,150	209,181	13.63%	10.89%	13.86%
Thriplow Primary School	24,787	49,503	63,303	6.99%	11.40%	13.90%
Stilton Primary School	35,324	67,149	97,483	5.87%	10.11%	14.05%
Yaxley Infant School	83,080	123,838	86,247	13.31%	19.13%	14.21%
Queen Edith Primary School	141,073	200,600	241,250	9.31%	12.33%	14.65%
Steeple Morden Primary School	86,519	116,960	106,093	13.07%	16.30%	14.65%
Alderman Payne Primary School	75,910	98,721	76,380	15.79%	20.36%	14.67%
Barton Primary School	29,530	45,068	77,155	7.07%	9.86%	14.74%
Girton Glebe Primary School	45,659	95,158	124,414	5.35%	10.12%	14.91%
Coates Primary School	81,536	108,704	97,144	16.14%	17.12%	15.01%
Sawtry Infant School	59,730	47,283	101,381	8.31%	5.98%	15.29%
Stretham Primary School	88,073	110,060	101,977	15.15%	17.19%	16.14%
Haslingfield Primary School	63,298	95,526	100,654	12.14%	15.73%	16.39%
Elsworth Primary School	34,897	35,435	84,404	7.40%	6.89%	16.59%
Clarkson Infant School	101,083	115,499	195,503	11.54%	11.95%	18.03%
Kinderley Primary School	55,291	63,281	67,759	16.96%	19.05%	18.40%
Morley Memorial Primary School	60,507	212,432	267,276	4.80%	15.18%	18.83%
Fourfields Primary School	270,091	327,901	279,996	19.37%	21.95%	19.02%
Meldreth Primary School	99,819	133,122	128,175	16.34%	20.71%	19.63%
Kettlefields Primary School	48,218	95,532	99,991	10.22%	18.74%	19.79%
Fowlmere Primary School	55,946	95,946	88,340	13.81%	21.24%	19.80%

<u>School Name</u>	<u>C/f 14/15</u>	<u>C/f 15/16</u>	<u>C/f 16/17</u>	<u>% of ISB 14/15</u>	<u>% of ISB 15/16</u>	<u>% of ISB 16/17</u>
Fen Ditton Primary School	67,562	108,774	154,348	9.83%	14.50%	20.37%
Folksworth Primary School	58,323	94,209	94,986	13.75%	20.61%	20.43%
Guyhirn Primary School	75,854	107,203	94,583	17.88%	23.47%	20.62%
Wheatfields Primary School	167,250	315,265	287,980	13.28%	22.43%	20.63%
Brington Primary School	100,858	97,661	93,335	22.52%	21.46%	20.86%
Upwood Primary School	118,859	142,625	155,529	17.08%	19.85%	21.37%
Wilburton Primary School	68,688	121,182	122,051	14.16%	21.71%	21.76%
Gorefield Primary School	143,941	162,060	117,019	28.54%	30.65%	23.36%
Queen Emma Primary School	76,123	224,639	382,891	8.63%	20.73%	27.66%
Oakington Primary School	112,721	135,630	146,937	23.69%	27.03%	28.19%
Trumpington CC	0	42,370	56,971	0.00%	18.37%	10.37%
Harbour Special School	-46,524	-52,890	-78,774	-2.73%	-2.88%	-4.29%
Castle Special School	36,204	63,326	59,055	1.30%	2.27%	1.96%
Granta Special School	313,265	250,591	118,664	13.46%	10.60%	5.08%
Meadowgate Special School	281,133	188,056	192,121	10.97%	6.93%	7.17%
Samuel Pepys Special School	283,427	315,414	263,604	15.21%	17.11%	12.93%

CAMBRIDGESHIRE 2018/19 FUNDING FORMULA

To: Cambridgeshire Schools Forum
Date: 7th July 2017
From: Jon Lee – Head of Integrated Finance Services
Keith Grimwade - Service Director: Learning

1.0 INTRODUCTION

- 1.1 In December 2016 the Department for Education (DfE) consulted on the National Funding Formulae (NFF) both High Needs and the Schools funding arrangements. The local authority and the Schools Forum submitted responses in respect of these consultations by the 22 March 2017 deadline.
- 1.2 To recap, the High Needs NFF was a proposal to generate the High Needs funding allocations to local authorities based on a more explicit and transparent formula. However, with High Needs there would still be local discretion as to how the High Needs arrangements within Cambridgeshire would operate under its local offer. In other words, this was a NFF to generate funding at a more macro (Local Authority) level than being based at an individual institutional level. Cambridgeshire in effect 'loses' funding under these proposals. However the DfE have stated no Local Authority (LA) will see a reduction in its high needs block funding meaning protection will be applied to maintain Cambridgeshire high needs block funding at existing levels. This does leave high needs budgets to absorb cost pressures in this area. Forum should be aware that the Department for Education (DfE) have stated they will increase the Dedicated Schools Grant (DSG) high needs block for annual demography changes, but have not stated either the basis or funding to be allocated.
- 1.3 In contrast the Schools NFF sought to allocate funding to individual schools based on the formula factors and weightings proposed. The impact if the proposals go ahead without amendment is a redistribution of funding at two levels: i) between different parts of the country; and ii) between schools within local authority areas. The result for Cambridgeshire schools is therefore mixed with roughly 2/3 of schools gaining and 1/3 of schools losing funding. The implementation of the NFF would be on a soft basis in 2018/19 (meaning there would still be local discretion the formula to use in that year) with the hard formula being implemented in 2019/20 where the NFF would apply directly to all schools; that is, there would probably be no local discretion with the formula.
- 1.4 The rest of this paper focuses exclusively on the Schools funding formula.

2.0 WHAT DO WE CURRENTLY KNOW?

- 2.1 Since the DfE NFF proposals were published in December 2016 little has moved on. There has been significant media attention on the matter nationally as well as various lobby groups making cases for and against the proposals.
- 2.2 "Spending on schools rose steadily from the late 1990s and, even in this past decade of austerity, has largely been protected. According to the Institute for Fiscal Studies (IFS), £6,200 is being spent on every secondary school pupil (excluding sixth formers) in 2017/18, roughly the same as in 2010 but double what was spent in 1997. Spending on primary schools continued to rise after 2010 and stands at £4,800 per pupil" (Merrick, CIPFA's Public Finance publication June 2017).

- 2.3 However Merrick goes on to discuss the efficiency agenda with the DfE expecting £3B of efficiencies from schools in procurement and the workforce, which “is equivalent to a reduction of in education spending of 8% since 2014/15”. So the conclusion from this as schools will know is that whilst there has been some protection of schools funding through the cash flat Dedicated Schools Grant (DSG) settlements, there are significant pressures that schools are facing in managing their budgets on a day-to-day basis. This is exacerbated in Cambridgeshire as one of the lowest funded authorities per pupil. There has been some research nationally which also indicates that 18% of schools had deficit budgets and that 72% of schools were concerned that their budgets would be unsustainable in the next 2 years. For Cambridgeshire maintained schools at the end of 2016/17 there were 8 schools (4.8%) in deficit: seven Primary and one Special school. However it should be noted that the majority of these schools are either below the 1% Individual Schools Budget (ISB) threshold to trigger the licensed deficit requirement or are planning to recover these deficits during the 2017/18 year.
- 2.4 As we continue to wait for the DfE’s response to the NFF consultation there is some insight into the current thinking of the government from the Queen’s Speech. The key points are:
- No new grammar schools;
 - Plans to stop free lunches for all infants have been dropped;
 - Technical education to be upgraded;
 - School funding plans to be put forward at a later date;
 - Changes to how individual school budgets are allocated will go ahead; and
 - No legislation was announced for education.
- 2.5 So the indication based on information that is currently available indicate a similar path to that which the DfE embarked upon with their NFF proposals. However, the lack of government confirmation of the details at this stage does warrant consideration by Schools Forum as to the approach we should begin to consider for the 2018/19 Cambridgeshire funding formula and school budgets.

3.0 THE CURRENT 2017/18 CAMBRIDGESHIRE FUNDING FORMULA

- 3.1 The DfE have published information on local authorities funding formulae for 2017/18. The table at 3.2 provides an analysis of the three LGSS Partner Authorities in terms of the percentage of funding allocated through different factors compared to the national averages for 2017/18 as well as the proposed 2018/19 NFF percentages.

3.2

National averages (%)	NCC (%)	CCC (%)	MK (%)	18-19 NFF (%)	Formula Component
76.9	76.1	79.35	78.67	72.5	Basic Pupil Entitlement (AWPU)
7.7	11.7	3.48	5.95	9.3	Deprivation
0.9	0.4	1.28	1.5	1.2	English as Additional Language
4.3	1.2	2.77	3.65	7.5	Prior Attainment
0.07	0	0.07		0	LAC
0.1	0	0	0.06	0.1	Mobility
8.1	8.7	11.11	8.26	7.1	Lump sum
0.05	0	0	0	0.08	sparsity
	0.1	0.03	0.33	}	Split Sites
	0.9	1.39	1.58	} 1.8	Rates
	0.5	0.06	0	}	Private Finance Initiative (PFI) Funding
		0.03	0	}	Exceptional Premises Factor
		0.02	0		Additional lump sum for amalgamated schools
	0.4	0.42	@		Minimum Funding Guarantee (MFG) Requirement
	100	100	100	99.58*	Total note - * excludes MFG and 0.5% allocated to pupil growth fund, @ £4.938m but not incl in calc schs block %

3.3 The table demonstrates the differences that exist between the authorities which emphasises the local decision making that has existed to date. Any local discretion is likely to be removed from the system under the NFF unless the DfE alter their proposals following the consultation. For Cambridgeshire the following areas should be noted by Schools Forum where the current formula differs to the national averages and the NFF percentages for 2018/19:

- Basic Pupil Entitlement (AWPU) is 79.35% compared to the 2017/18 average of 76.9% and the 72.5% 2018/19 NFF;
- Lump Sum is greater at 11.11% versus 8.1% for the national average and 7.1% for the 2018/19 NFF;
- Deprivation is 3.48% compared to the 7.7% average nationally and the 9.3% in the 2018/19 NFF proposals; and
- Prior Attainment is 2.77% versus the national average of 4.3% and the 2018/19 NFF figure of 7.5%

3.4 If the NFF proposals remain largely unchanged from those consulted on the formula factors set out in 3.3 will be those which would be subject to most change.

4.0 ACTION AND RECOMMENDATIONS

4.1 As there is limited information currently available in respect of the government's response to the Stage 2 NFF consultation on either the final content or timing:

a) **Schools Forum view is sought on the principle that should be adopted for Cambridgeshire's 2018/19 schools funding formula. Should the principle of:**

- continuing largely as is with the existing formula be adopted, or
- a transition to the proposed NFF be consulted on and phased in?

- b) It is recommended that when the DfE do publish their response that an additional Schools Forum meeting be called in order to assess the position for Cambridgeshire schools and the local formula for 2018/19 ahead of the October 2017 meeting.**

HIGH NEEDS BLOCK

To: Cambridgeshire Schools Forum
Date: 7th July 2017
From: Martin Wade – Strategic Finance Business Partner
 Helen Phelan - Head of Special Educational Needs and Disability (SEND)
 Services 0 – 25

1.0 INTRODUCTION

- 1.1 As previously reported to Schools Forum, the proposed funding reforms for High Needs, which allocates funding to Local Authority's (LAs) based on a combination of historical spend and proxy indicators for special educational needs (SEN), would result in **no** additional funding for the High Needs Block. In fact, when compared to the 2016/17 baseline, the illustrative data shows that Cambridgeshire would receive £3.4m of protection to bring the allocation up to the 0% funding floor.
- 1.2 Equally as there is no move towards a national top-up / banding approach the proposals would not necessarily result in additional funding for individual schools and providers.

2.0 HIGH NEEDS BLOCK PRESSURES

- 2.1 The increasing number of special school places and complexity of need of pupils across all providers has resulted in a growing pressure across the High Needs Block. As a result the main overspends relating to the High Needs Block, and met from Dedicated Schools Grant (DSG) carry-forward in 2016-17 were:

Service	DSG Overspend
SEN Placements	£845k
Out of School Tuition	£766k
Special School Places	£473k
High Needs Units	£362k
SEND Specialist Services	£90k
Total	£2,536k

- 2.2 As highlighted in the Maintained Schools and DSG Financial Health paper there is no longer any available DSG carry-forward to support these pressures in 2017-18. Following the £2.25m uplift (£1.58m from the DfE, £0.67m transfer from the Schools Block) agreed in December 2016 some of the High Needs budgets have been increased, but numbers and need continue to increase beyond available funding levels.
- 2.3 The table below provides a summary of the main services/ functions to be funded from the High Needs Block in 2017/18:

Service Area	2017/18 High Needs Block Budget £m
Special Schools (Place & Top-Up Funding - Maintained & Academies)	£21.227
Special Schools Outreach	£0.271
Special Schools Equipment	£0.202
Special Schools Extended Provision	£0.142

High Needs Qtm (Top-Up in Maintained & Academies, Post-16 Colleges, Early Years etc)	£15.130
SEN Units (Place & Top-Up Funding - Maintained & Academies)	£3.069
Education Other Than At School (EOTAS) Devolution	£5.567
Other Cambridgeshire Alternative Education Service	£0.296
Pilgrim Pupil Referral Unit (PRU)	£0.574
SEN Placements	£8.913
Welfare Benefits	£0.015
Schools Partnership Service (ESLAC)	£0.099
Localities	£0.546
Youth Support Services	£0.126
SEND Specialist Services (Hearing Impairment, Visual Impairment, Specialist Teachers, Specialist Practitioners)	£4.886
Children's Centre Strategy & Support	£0.090
Early Years Specialist Support (LOVASS Therapy (a type of therapy for children with autism) Inclusion & Access)	£1.078
Commissioning & Statutory Assessment and Resources Team (START)	£0.631
Out of School - Education & Settings	£1.299
Strategy & Partnerships	£0.065
Total	£64.226

- 2.4 Following completion of the first Finance and Performance Report (FPR) for the 2017-18 financial year pressures have already been identified in respect of SEN Placements and Out of School Tuition, with further increases anticipated on other areas as the year progresses and numbers in Special Schools, Further Education (FE) Colleges and High Needs Units are quantified.
- 2.5 **SEN Placements** - forecasting a £100k overspend. This budget continues to see an increase in pressure from a rise in the number of children and young people who are Looked After Children (LAC), have an Education Health and Care Plan (EHCP) and have been placed in a 52 week placement. These are cases where the child cannot remain living at home. Where there are concerns about the local schools meeting their educational needs, the SEN Placement budget has to fund the educational element of the 52 week residential placement; often these are schools given the level of learning disability of the young children. Four additional such cases recently placed further pressure on this budget.

Actions being taken:

- SEND Sufficiency plan to be implemented. This sets out what is needed, how and when;
- Three new special schools to accommodate the rising demand over the next 10 years. One school is opening in September 2017 with two more planned for 2020 and 2021. Alternatives such as additional facilities in the existing schools, looking at collaboration between the schools in supporting post 16, and working with FE to provide appropriate post 16 course is also being explored in the plan;
- Deliver SEND Commissioning Strategy and action plan to maintain children with SEND in mainstream education;
- Work on coordination of reviews for Independent Special Educational Needs Placements (ISEPs) to look at returning in to county; and

- 2.6 **Out of School Tuition** - forecasting an overspend of £100k due to an increasing number of children with a Statement of Special Educational Needs / Education, Health and Care Plans (EHCP) out of school in receipt of alternative (tuition) packages.

Actions being taken:

- A new process has been established to ensure all allocations and packages are reviewed in a timely way and that there is oversight of moves back into full time school. However there continue to be delays in securing permanent school places which results in alternative education packages lasting longer.

3.0 INTEGRATED SEN SERVICE 0 – 25 YEARS

- 3.1 The consultation on Phase III of the new SEND Service 0 – 25 years was launched in May 2017 and closed on the 19th June. Following feedback on a number of areas a response was published at the end of June with recruitment to posts within the new structure to be undertaken in July.

3.2 Purpose of the Consultation

The Children's Change Programme for Special Educational Needs and Disability (SEND) Services has identified that there needs to be better joined up working across the teams and services that support children and young people with SEND.

The proposals are for a new SEND Service 0 – 25 years bringing together teams and services for children and young people with SEND. This builds on the already existing good practice that takes place, preventing the 'flashpoints' identified by service users and enabling more efficient use of skills, knowledge and resources. Although there is a focus on structure and governance arrangements in the consultation, the detailed responses to the proposals will contribute to the implementation work for the Service which will start at the end of July.

3.3 The New SEND Service 0-25 Years

- There will be a Lead Social Care Manager who will provide professional Social Work governance for the Service. The Lead Social Care Manager will report to the Head of SEND Service and will be the Deputy of the SEND Service, ensuring good practice and effective working across all of the teams.
- There will be a SEND Manager for North and a SEND Manager for South. They will have responsibilities for the operational teams in the Districts, statutory assessment, quality assurance and ensuring that all statutory timescales for work of the teams are met.
- The social care staff within the Young Adults Team of the Learning Disability Partnership will be part of the new SEND Service 0 – 25 years.
- There will be a new 0.5 Assistant Educational psychologist post that will support some of the functions of the Principal Educational Psychologist role.
- There will be a new role of Social, Emotional and Mental Health (SEMH) Manager to support and further development the work of the Service in relation to this category of SEND need. A key part of this role is joint working with other partners, including

Health and working closely with the Commissioning Unit to ensure high quality provision in Cambridgeshire to meet need.

- The Statutory Assessment and Resources Team (START) will cease to be a countywide team in the new structure, there will be a Team Leader for statutory assessment in the North and a Team Leader for statutory assessment in the South. Statutory Assessment Team (SAT).
- The Sensory Support team will remain a County managed team, with good links across to other teams within the Service through named 'link practitioners' from Sensory Support.

3.4 Ofsted Inspection

Although we have only recently received the written findings from the Ofsted Inspection that took place in March, key themes emerged during the Inspection and we were told that our Self Evaluation Framework (SEF) was an accurate representation of strengths and areas of improvement. The written feedback from Ofsted received in mid-June has confirmed the direction of travel for the SEND Service as outlined in the proposals is the right one. The Ofsted report was circulated to all staff across the SEND teams on 22nd June and can be found at: <https://reports.ofsted.gov.uk/local-authorities/cambridgeshire>

4.0 NEXT STEPS

- 4.1 Once staff are in post within the new SEND Service 0-25 they will be working closely with colleagues within the newly formed Commissioning Directorate to review current commissioned spend on all High Needs functions.
- 4.2 Further to this work is already underway/due to start in respect of:

Governance Arrangements – a review of current arrangements is underway with the aim of removing some of the complexity resulting in decision making at the earliest stage and most appropriate level possible.

Funding Methodology – the current funding mechanisms will be reviewed. Best practice from other Local Authorities will be explored with a view to improving the process. This will include looking at whether a move to a banding system for top-up funding provides an opportunity to realise efficiencies. To be reported back to Forum in December 2017.

SEMH Provision - Ensuring there is a coherent graduated response for children and young people experiencing difficulties resulting from their psychological and emotional wellbeing. This review will include support for pupils in school; those at risk of exclusion; and those needing to access short or longer term provision within the county. Consultant appointed and detailed review to start imminently. To be reported back to Forum in January/February 2018.

Education Other Than At School (EOTAS) Devolution – To review the current arrangements for the Behaviour and Attendance Improvement Partnerships (BAIPs) to enable the LA and Schools to meet the requirements set out in the DfE's White Paper "Education Excellence Everywhere". To develop a revised BAIP Service Level Agreement and funding formula for alternative provision (AP) that supports schools to remain accountable for the education of pupils in AP and responsible for commissioning high expert provision for pupils with needs and behaviour that have become unmanageable within the mainstream setting.

Out of School Tuition – Review of provision to be undertaken. Consideration to be given to reinvesting some of this budget to create both in-house preventative capacity to work with primary pupils ahead of imminent primary exclusion and also internal teaching/ specialist practitioner capacity to deliver alternative education tuition packages for those with an EHCP.

- 4.3 There will be a SEND conference planned for early in the autumn term where some of these issues can be discussed in more detail and updates on all of the above will be presented to future Schools Forum meetings.
- 4.4 ***Members of Schools Forum are asked to note the approach set out above.***

CENTRAL SCHOOL SERVICES BLOCK AND EDUCATION SERVICES GRANT

To: Cambridgeshire Schools Forum
Date: 7th July 2017
From: Martin Wade – Strategic Finance Business Partner
 Keith Grimwade - Service Director: Learning

1.0 INTRODUCTION

- 1.1 As previously reported to Schools Forum, in the latest national funding formula proposals the Department for Education (DfE) have confirmed the creation of a central school services block which will include funding for responsibilities previously included within the Education Services Grant (ESG) and responsibilities previously funded through centrally retained Dedicated Schools Grant (DSG).
- 1.2 Alongside the central school services block local authorities will be able to request an additional contribution from maintained schools to support the removal of the general duties funding.
- 1.3 The report below provides further information in respect of the proposed mechanism for the central school services block, alongside current functions and services funded by both this block and the ESG replacement methodology.

2.0 CENTRAL SCHOOL SERVICES BLOCK

- 2.1 Based on the latest proposals the total amount of funding that will be distributed through this block for ongoing responsibilities will be calculated by adding the funding available for ESG retained duties and the centrally held DSG spent on ongoing responsibilities to create a baseline level of funding. Historic commitments will be funded at existing levels and ongoing functions converted into a per pupil allocation with weightings applied for deprivation and Area Cost Adjustment. When multiplied by overall pupil numbers and ever-6 FSM pupil numbers this will result in a revised central services school block allocation. Current understanding is that an additional amount will then be allocated to reflect current spend on Growth until such a point that a formula for the allocation of growth funding is implemented.
- 2.2 Current illustrative figures from the DfE based on 2016/17 figures are:

Section 251 Budget Line	2016/17 Baseline	Description
1.4.1 Contribution to combined budgets*	£4.312m	£3.53m – contribution to Children's Services £0.73m – Early Intervention Family Worker (previously Parental Support Advisors), £0.05m – Residual CPH Funds and EPM Contract
1.4.6 Capital expenditure from revenue (CERA)*	£1.537m	Cambridgeshire Public Services Network (CPSN) Broadband Contract
Total Spend on Historic Commitments	£5.849m	

1.4.2 School Admissions	0.405m	Can be increased with Forum approval. (change in guidance for 2017/18)
1.4.3 Servicing of Schools Forum	£0.003m	No increase in expenditure allowed – unless disapplication approved by Secretary of State (SoS)
1.4.12 Exceptions agreed by Secretary of State	£0.390m	National Copyright Licence arrangements – set by DfE
2016-17 ESG Retained Duties Funding	£1.243m	As per DfE figures
Total Spend on Ongoing Functions	£2.041m	
Total Central School Services Block Baseline	£7.891m	As per DfE figures

***Please note:** Contribution to Combined Budgets was reduced by over £0.3m in 2016/17. (Previously £4.67m). CERA was reduced by £0.08m in 2017/18 to £1.46m.

2.3 DfE Illustrative Central School Services Block allocations for 2018/19:

	2018/19 Illustrative	Description
NFF Historic Commitments Funding	£5.849m	As per DfE illustrative figures
NFF Ongoing Commitments Funding	£2.458m	As per DfE illustrative figures (pupil-led)
NFF Central School Services Block Funding	£8.308m	As per DfE illustrative figures
Cap on Gains in Year 1	-£0.367m	As per DfE illustrative figures (set at 2.4% per pupil for ongoing functions)
Revised NFF Central School Services Block Funding for 2018-19	£7.941m	As per DfE illustrative figures

- 2.4 Based on these illustrative figures there will be a slight uplift in 2018/19 of approximately £50k over and above the 2016/17 baseline levels, potentially rising to £417k in future years, subject to pupil number changes.
- 2.5 The expectation is that the £5.849m for historic commitments will unwind over time, for example because a contract has reached its end point. The DfE would therefore expect local authorities to reflect this in Section 251 returns and the Education Funding Agency (EFA) will monitor historic spend year-on-year and will challenge Local Authorities (LA's) where spend is not reducing as expected.
- 2.6 As previously highlighted the consultation document refers to the ability of the LA to recycle money that is no longer needed for historic commitments into schools, high needs or early years in 2018-19. Clarity is required as to how this will be taken into consideration against a move towards a hard national funding formula for schools such as, if funding is moved into the Schools Block in 2018-19 is there a danger it will be "lost" when the hard funding rates are introduced from 2019-20? This is particularly pertinent when considering the future arrangements in respect of the current broadband contract to be discussed in a separate paper.
- 2.7 Decisions as how best to recycle the historic commitments funding are therefore dependent

on clarification from the DfE, but initial thinking suggests that using to support increasing pressures within the High Needs Block represents both the most appropriate targeted usage and minimises the risk of the funding being lost with the potential move to a hard funding formula.

- 2.8 **Appendix A** shows the notional usage of the current Historic Commitments for continuation into 2017/18.

Please note: With approximately £20m of savings already identified within Children's Families and Adults in 2017/18 as part of the £99.2m of savings required across the Council between 2017 and 2022 any reduction in these historic commitments in 2018/19 will result in further savings or a reduction in service. However the extent to which the individual services and functions identified in Appendix A would be impacted would be addressed a part of the Business Planning process.

- 2.9 **Members of Schools Forum are asked to comment on the section above and subject to confirmation of the final funding arrangements:**
- **Indicate their support to the principle of recycling Historic Commitment funding into the High Needs Block in 2018/19 and/or 2019/20.**
 - **Provide an indication of the level / % of Historic Commitments for Contribution to Combined Budgets they would be prepared to support continuing into 2018/19?**

3.0 EDUCATION SERVICES GRANT FUNCTIONS

- 3.1 As previously reported, in the 2015 Spending Review, the DfE announced a saving of £600 million by removing the Education Services Grant funding rate from 2017-18. Historically the ESG has been made up of two rates that funded two different groups of services:
- The retained duties rate has gone to LA's to fund services they provide to all schools, including academies.
 - The general duties rate has gone to both LA's and academies to fund services authorities provide to maintained schools but which academies must provide themselves.

As part of the LA's Business Planning process a reduction in ESG was factored into the overall levels of funding available and has therefore been managed as part of the overall savings requirement for the LA. The LA will receive transitional ESG funding from April 2017 to August 2017 with the general funding rate being removed from September 2017. This transitional funding will equate to approximately £1m (allowing for anticipated academy conversions.)

At the meeting on the 14th December 2016, Schools Forum members approved that the retained duties element (£15 per pupil) will be transferred from the DSG for all schools and £10 per pupil will be recovered from maintained schools to support the removal of the general duties funding for the 2017/18 budgets. This approval was subject to a full review of education functions being undertaken by the LA. Maintained schools will therefore see the £10 per pupil charge on a similar basis to de-delegations.

- 3.2 Based on latest estimates the LA will receive, through a combination of retained duties funding, contribution from maintained schools and transitional funding approximately £2.7m of ESG equivalent funding in 2017/18 compared to approximately £4.5m received on 2016/17.

Education Services Grant Estimates	2017/18
Estimated Retained Duties (£15 per pupil) - Applies to all Schools	£1,278,612
Estimated Education Functions - £10 per pupil - Maintained Only.	£342,088
Transitional Funding (adjusted for pre April Conversions)	£1,050,382
Estimated Total ESG/Retained Funding	£2,671,081

3.3 The ESG has previously been treated as a source of funding to the LA, rather than a targeted grant to CFA or specific services. This has allowed the LA to manage the overall available resources without the need to directly allocate to individual services. Following the change in the funding methodology and requests for information the attached **Appendix B** shows the current notional budgeted levels of spend for 2017/18 against the identified ESG functions.

3.4 This has been completed as an initial desktop exercise, apportioning Local Authority services and functions where known. As such in some instances it is not possible to accurately calculate the academy/maintained split, however the overall level of spend notionally attributed to ESG/retained functions totals £2.673m, which is in line with the available funding.

Please note: At the current time not all services have responded to the request for information and in some instances services have not allowed for all attributable costs including overheads. As a result we anticipate that the actual level of spend for these functions is higher than the figure shown.

3.5 The removal of the transitional funding from August 2017 will result in an additional pressure in 2018/19, which has already been factored into the corporate assumptions for future years. The impact on individual services and service delivery will be assessed as part of the wider business planning process.

4.0 REVIEW OF EDUCATION FUNCTIONS

4.1 As previously reported to Schools Forum the removal of the Education Services Grant, introduction of alternative funding streams and options for additional contributions from maintained schools has had a significant impact on the level of resource available to deliver education services within the LA. As a result some areas of review have already started, with others scheduled for the autumn term:

- Traded Services. A timetable for a review of all of the local authority's traded services is being drawn up and will commence in the autumn term.
- Joint working with Peterborough. This work is underway, e.g. joint posts across the two authorities for Admissions and Place Planning are being recruited to, and will be continued over the coming months.
- A wider review of the local authority's education services will commence early in the

autumn term.

5.0 NEXT STEPS

5.1 *Members of Schools Forum are asked to note the approach set out above.*

Appendix A- Historic DSG Commitments - Continuation in 2017-18

Service/Functions/Contracts	Amount £m	Description/Narrative
Early Intervention Family Workers	£0.733	Support towards Early Intervention Family Workers: Early Intervention Family Workers operate in close partnership with schools and deliver interventions to stop emerging needs escalating and requiring more intensive involvement. EIFWs deliver a mix of targeted casework and limited support including group work, delivering of parenting programmes and parent initiated support accessed at school drop-ins and surgeries. Support provided directly to schools Includes meetings with school staff without a family present, e.g. at pastoral meetings, supporting Family CAF completion and are readily accessible to both schools and parent identified issues. Resource has been allocated through formula by locality/school cluster in full consultation with Cambridgeshire Schools' Forum.
Children's Centres	£1.176	25% notional contribution towards Children's Centres & 18% notional contribution towards other Locality functions: Support for families to provide services that support local families, children and young people. Offering support and advice to parents/carers on issues such as children's challenging behaviour, establishing routines, raising self-esteem, increasing confidence and improving family relationships. Support and advice may be offered through individual targeted support including
Localities Support - EC&F	£0.297	- advice and support to families who need additional help with parenting
Localities Support - SC&C	£0.295	- providing young people with information and advice on education, employment, training and personal development opportunities
Localities Support - Hunts	£0.198	- work with students who have behavioural problems by supporting schools - help to ensure children attend school regularly and punctually, supporting young people's inclusion in education - specialist support for young people needing help in the transition to adulthood
Schools Intervention Service - Safeguarding	£0.161	Notional support to Safeguarding Service: Protection and safeguarding of children and young people by training and supporting staff in schools, colleges and early years settings. Work to raise awareness of safeguarding issues and ensure that schools and settings are able to fulfil their responsibilities under current legislation and government guidance.
Schools Partnership Service - SEN	£0.120	Notional support to SPS SEN Service: Service works with pupils and students, staff and schools to improve educational outcomes for those with SEND, to offer support from the Learning Directorate for schools in developing their strategic approach to identifying, supporting and making provision for pupils with SEN. In particular they work to ensure SENCOs have the most up to date information on National, regional and local initiatives.

Service/Functions/Contracts	Amount £m	Description/Narrative
ESLAC	£0.482	Notional support to ESLAC: Service ensures that Looked After Children have the opportunity to fulfill their educational potential. The service supports and challenges professionals involved with Cambridgeshire Looked After Children in order to ensure they receive an education that best meets their needs and allows them to achieve their potential. Also leads on the Personal Education Planning process for all Cambridgeshire Looked After Children and ensures that the Pupil Premium Plus is used effectively to improve educational outcomes
Youth Service	£0.250	Notional support towards Youth Service: Youth Support Services provide specialist and targeted services to young people in order to enable them to make an effective transition to adulthood, delivering duties in relation to NEET and attendance and work with schools and other partners to jointly plan provision. Supporting the activity in relation to NEET is the main focus for Central Youth Support Services in relation to raising the participation age (RPA). This includes co-ordination of the Post 16 On-Line Application process and the Cambridgeshire website for young people, Youthoria.
Preparing for Adulthood Additional Needs Team	£0.355	Notional support towards PAAN Team: Service provides specialist information, advice and support around Education, Employment and Training (EET) can be provided to young people aged 14 to 25 from Cambridgeshire with additional needs, who attend or have attended specialist provision both within and outside the county. The team will also offer increased support to those young people from specialist provision who are either Not in Education, Employment or Training (NEET), or who are at risk of becoming NEET.
Occupational Therapists	£0.245	Work with schools to make education more accessible. Contract to provide Occupational Therapy via SLA - ongoing arrangements with Cambridgeshire Community Services NHS Trust to employ permanent.
Contribution to Combined Budgets Total:	£4.312	

Service/Functions/Contracts	Amount £m	Description/Narrative
Broadband Contract	£1.459	CPSN is a communications network and partnership, bringing together schools, councils, emergency services and charitable bodies from across and beyond Cambridgeshire. It provides secure broadband and associated services to schools. The founding principle is one of lower costs via 'aggregation', recognising that multiple organisations purchase very similar services, and can achieve significant savings by doing so together. The CPSN partnership leverages a dedicated telecommunications framework contract and the combined buying power of the Cambridgeshire school collective, and the wider Cambridgeshire public sector, has delivered significant economies of scale, attracting aggressive pricing that could not be achieved separately. The current contract arrangements as approved by Schools Forum end in June 2018.
Capital expenditure from revenue (CERA) Total:	£1.459	

Appendix B - Education Services Grant Duties

Total Education Services Grant Duties - Responsibilities local authorities hold for all schools and Maintained Schools £'000

£2,673

Part 1 - Education Services Grant Duties - Responsibilities local authorities hold for all schools

Duty	LA Service	Estimated Cost of Delivery £'000
		£1,836
Statutory and Regulatory duties		
Director of children's services and personal staff for director (Sch 1, 20a)	Executive Director	£37
Planning for the education service as a whole (Sch 1, 20b)	Director of Learning / Infrastructure / Strategy	£901
Revenue budget preparation, preparation of information on income and expenditure relating to education, and external audit relating to education (Sch 1, 20d)	LGSS Finance	£110
Administration of grants (Sch 1, 20e)		
Authorisation and monitoring of expenditure not met from schools' budget shares (Sch 1, 20fi)		
Formulation and review of local authority schools funding formula (Sch 1, 20g)		
Internal audit and other tasks related to the authority's chief finance officer's responsibilities under Section 151 of LGA 1972 except duties specifically related to maintained schools (Sch 1, 20i)	Internal Audit	£15
Consultation costs relating to non-staffing issues (Sch 1, 20r)	N/A	£0
Plans involving collaboration with other LA services or public/voluntary bodies (Sch 1, 20v)	N/A	£0
Standing Advisory Committees for Religious Education (SACREs) (Sch 1, 24)	CIDS, Learning	£10
Provision of information to or at the request of the Crown other than relating specifically to maintained schools (Sch 1, 20w)	LGSS Finance	£4
Education Welfare		
Functions in relation to the exclusion of pupils from schools, excluding any provision of education to excluded pupils (Sch 1, 10c)	Exclusion , Legal	£75
School attendance (Sch 1, 11)	Education Welfare	£306
Responsibilities regarding the employment of children (Sch 1, 29)	Licensing Officers	£30
Asset management		
Management of the LA's capital programme including preparation and review of an asset management plan, and negotiation and management of private finance transactions (Sch 1, 10a)	Schools Capital	£90
General landlord duties for all buildings owned by the local authority, including those leased to academies	Schools Capital	£233
Other:		
Services set out in the table above will also include overheads relating to these services (regulation 8(11) already refers to this for schedule 2 services) for:		
Ensuring payments are made in respect of taxation, national insurance and superannuation contributions (sch 1, 20e).	N/A	£0
Recruitment, training, continuing professional development, performance management and personnel management of staff (Sch 1, 20k)	LGSS HR	£25
Investigations of employees or potential employees, with or without remuneration (Sch 1, 20l)		
Investigation and resolution of complaints (Sch 1, 20t)		
Legal services related to education functions (Sch 1, 20u)	Legal	£35

Part 2 - Education Services Grant Duties - Responsibilities local authorities hold for maintained schools

Duty	LA Service	Estimated Cost of Delivery £'000
		£837
Statutory and Regulatory duties		
Functions of LA related to best value and provision of advice to governing bodies in procuring goods and services (Sch 1, 20c)	LGSS Procurement	£25
Budgeting and accounting functions relating to maintained schools (Sch 1, 20d)	LGSS Finance - Schools Corporate Team	£51
Functions relating to the financing of maintained schools (Sch 1, 20e)	LGSS Finance - Schools Corporate Team	£32
Authorisation and monitoring of expenditure in respect of schools which do not have delegated budgets, and related financial administration (Sch 1, 20fii)	N/A	£0
Monitoring of compliance with requirements in relation to the scheme for financing schools and the provision of community facilities by governing bodies (Sch 1, 20h)	LGSS Finance - Schools Corporate Team	£18
Internal audit and other tasks related to the authority's chief finance officer's responsibilities under Section 151 of LGA 1972 for maintained schools (Sch 1, 20i)	LGSS Internal Audit	£10
Functions made under Section 44 of the 2002 Act (Consistent Financial Reporting) (Sch 1, 20j)	LGSS Finance - Schools Corporate Team	£32
Investigations of employees or potential employees, with or without remuneration to work at or for schools under the direct management of the headteacher or governing body (Sch 1, 20L)	N/A	£0
Functions related to local government pensions and administration of teachers' pensions in relation to staff working at maintained schools under the direct management of the headteacher or governing body (Sch 1, 20m)	N/A	£10
Retrospective membership of pension schemes where it would not be appropriate to expect a school to meet the cost (Sch 1, 20n)	N/A	£0
HR duties, including: advice to schools on the management of staff, pay alterations, conditions of service and composition/organisation of staff (Sch 1, 20o); determination of conditions of service for non-teaching staff (Sch 1, 20p); appointment or dismissal of employee functions (Sch 1, 20q)	N/A	£29
Consultation costs relating to staffing (Sch 1, 20r)	N/A	£0
Compliance with duties under Health and Safety at Work Act (Sch 1, 20s)	PE Service, Outdoor Education Service	£51
Investigation and resolution of complaints relating to maintained schools (Sch 1, 20t)	Learning	£13
Provision of information to or at the request of the Crown relating to schools (Sch 1, 20w)	LGSS Finance	£2
School companies (Sch 1, 20x)	N/A	£0
Functions under the Equality Act 2010 (Sch 1, 20y)	N/A	£0
Establish and maintaining computer systems, including data storage (Sch 1, 22)	ED ICT - Traded	£0
Appointment of governors and payment of governor expenses (Sch 1, 26)	Governor Services	£30
Education Welfare		
Inspection of attendance registers (Sch1, 11)	Education Welfare	£0

<u>Duty</u>	<u>LA Service</u>	<u>Estimated Cost of Delivery £'000</u>
<u>Asset management</u>		
General landlord duties for all maintained schools (Sch 1, 10a (section 542(2) Education Act 1996; School Premises Regulations 2012) to ensure that school buildings have:		
<ul style="list-style-type: none"> • appropriate facilities for pupils and staff (including medical and accommodation) • the ability to sustain appropriate loads • reasonable weather resistance • safe escape routes • appropriate acoustic levels • lighting, heating and ventilation which meets the required standards • adequate water supplies and drainage • playing fields of the appropriate standards 	Schools Capital	£193
General health and safety duty as an employer for employees and others who may be affected (Health and Safety at Work etc Act 1974).	Health & Safety	£25
Management of the risk from asbestos in community school buildings (Control of Asbestos Regulations 2012).	Health & Safety	£26
<u>Central support services</u>		
Clothing grants (Sch 1, 10e)	N/A	£0
Provision of tuition in music, or on other music- related activities (Sch 1, 15)	Cambs Music - Traded	£0
Visual, creative and performing arts (Sch 1, 16)	N/A	£0
Outdoor education centres (but not centres mainly for the provision of organised games, swimming or athletics) (Sch 1, 17)	Outdoor Education - Traded	£0
<u>Premature retirement and redundancy</u>		
Dismissal or premature retirement when costs cannot be charged to maintained schools (Sch 1, 25)	Redundancy & Teachers Pensions	£290
<u>Monitoring national curriculum assessment</u>		
Monitoring of National Curriculum assessments (Sch 1, 23)	Schools Intervention Service, Learning	£0
<u>Therapies</u>		
This will be covered in the high needs section of the regulations	N/A	£0

CAMBRIDGESHIRE PUBLIC SERVICES NETWORK (CPSN)

To: Cambridgeshire Schools Forum
Date: 7th July 2017
From: John Chapman, The ICT Service

1.0 INTRODUCTION

- 1.1 The Cambridgeshire Public Services Network (CPSN) contract will be extended until 31 December 2019. This will allow requisite time for the complex procurement project to take place. There is also the significant added benefit that Health partners will then be ready to join the partnership. This brings many benefits, the major one being the ability to further drive down costs for increased bandwidth for schools.
- 1.2 Schools have been experiencing issues with connectivity over the past few months. The ICT Service have exhausted all options to rectify the current core infrastructure and are now seeking options for funding the replacement of key security devices. The costs for this are likely to be in the region of £200,000 – our intent is that schools do not have to contribute to this and we are currently seeking options for funding.

2.0 BACKGROUND

- 2.1 Cambridgeshire Public Services Network (CPSN) was launched in May 2012. CPSN is an innovative IT and communications network that uses the latest technology to connect over 400 public service sites, including schools, libraries, county and district council offices, community action points, emergency services, citizens' advice hubs and voluntary groups.
- 2.2 The appendix to this document contains 3 slides giving further background information regarding the current network.

3.0 DETAIL

- 3.1 The original CPSN contract is due to cease 30 June 2018. Due to the complexities of the procurement project, and the increased likelihood that Health could become significant partners within the next 12–18 months, the CPSN Partnership Board have sought to extend the current contract. The intention is to extend the current CPSN contract until December 2019. This will effectively hold pricing on CPSN for schools until 1 January 2020 when the EastNet Framework will come into existence.
- 3.2 We anticipate EastNet bandwidth pricing will be lower than now, although obviously we can make no guarantees at this point. Cambridgeshire County Council staff, together with all partners on the procurement team, are working hard to ensure the most robust negotiations take place with potential suppliers of the new network.

4.0 ACTIONS/ RECOMMENDATION

- 4.1 ***Members of Schools Forum are asked to consider and agree to the continuation of funding for CPSN through to the end of the contract extension, 31 December 2019 at a cost of £1.459m. This sum would come from the Central School Services Block.***

This will then be taken forward to the Education Funding Agency (EFA) for approval.

History of CPSN

- 2004
 - Cambridgeshire Community Network – linking Council offices schools onto a private network
 - Primary schools 2Mb
 - Secondary 10Mb
 - 2008 – Secondary schools upgraded to 25Mb
 - Total school over £2million
- 2012-15
 - CPSN came into being with a wider lower cost partnership and lower costs.
 - Total school contribution £1.5million
 - Primary to 10 or 20Mb
 - Secondary up to 100Mb
- 2015/16
 - Schools forum agreed continued funding through to June 2018
 - Secondary schools who started on 10Mb back in 2004, were upgraded as NO cost to 500Mb.
 - Primary all upgraded 10 to 20, 20 to 100Mb
 - Procurement project for replacement network – EastNet - launched

CPSN Funding

- CPSN has always been funded, bandwidth provided on an equity basis
 - School opting for 100Mb connection in Fenland pays no more than a school in central Cambridge
- Total pot of £1.458 million
 - Funded through retained portion of DSG
 - Funding has stayed the same (and indeed decreased since CCN) whilst ensuring regular bandwidth upgrades for schools at no additional cost.

Internet Usage – Current Issues

- 2004 – 2016

- Gradual increase of Internet usage to 1Gb
- 2015 - New firewalls and core equipment sized to accommodate up to 4Gb
- CPSN could not afford upgrading both core and schools
- Costs borne by ICT Service
- no costs borne by schools

- 2017

- Major increase of Internet usage to 3Gb
- Change of traffic type now including significant amounts of voice traffic (SIP)
- Increased impact on firewalls meaning maximum throughput only up to 3Gb

CAMBRIDGESHIRE SCHOOLS FORUM – FORWARD AGENDA PLAN

DATE/TIME/ VENUE	AGENDA ITEMS	AUTHOR	DEADLINE FOR REPORTS TO DEMOCRATIC SERVICES
Friday 7 July 2017, 10.00am Kreis Viersen Room, Shire Hall, Cambridge	Election of the Chairman/ Chairwoman and Vice-Chairman/ Chairwoman	<i>verbal</i>	10.30am, Tuesday 27 June 2017
	Apologies for absence and declarations of interest	<i>verbal</i>	
	Minutes of the Meeting on 17 March 2017 and Action Log	Richenda Greenhill	
	Maintained Schools and Dedicated Schools Grant (DSG) Financial Health	Martin Wade/ Jon Lee	
	Cambridgeshire 2018/19 Funding Formula	Jon Lee	
	High Needs Block	Helen Phelan/ Martin Wade	
	Central School Services Block and Education Services Grant	Keith Grimwade/ Martin Wade	
	Cambridgeshire Public Services Network	John Chapman	
	Agenda Plan	Richenda Greenhill	
	Date of Next Meeting	<i>verbal</i>	

DATE/TIME/ VENUE	AGENDA ITEMS	AUTHOR	DEADLINE FOR REPORTS TO DEMOCRATIC SERVICES
Friday 6 October 2017, 10.00am Kreis Viersen Room, Shire Hall, Cambridge10.00am Kreis Viersen Room, Shire Hall, Cambridge	Apologies for absence	<i>verbal</i>	10.30am Tuesday 26 September 2017
	Minutes of the Meeting on 7 July 2017 and Action Log	Richenda Greenhill	
	Dedicated Schools Grant Expenditure: Mid- Year Update	Martin Wade	
	Agenda Plan	Richenda Greenhill	
	Date of Next Meeting	<i>verbal</i>	
Wednesday 13 December 2017, 10.00am Kreis Viersen Room, Shire Hall, Cambridge10.00am Kreis Viersen Room, Shire Hall, Cambridge	Apologies for absence	<i>verbal</i>	10.30am, Friday 1 December 2017
	Minutes of the Meeting on 6 October 2017 and Action Log	Richenda Greenhill	
	Dedicated Schools Grant Expenditure: Mid- Year Update	Martin Wade	
	Agenda Plan	Richenda Greenhill	
	Date of Next Meeting	<i>Verbal</i>	

DATE/TIME/ VENUE	AGENDA ITEMS	AUTHOR	DEADLINE FOR REPORTS TO DEMOCRATIC SERVICES
Friday 19 January 2018, 10.00am Kreis Viersen Room, Shire Hall, Cambridge 10.00am Kreis Viersen Room, Shire Hall, Cambridge	Apologies for absence	<i>verbal</i>	10.30am, Tuesday 9 January 2018
	Minutes of the Meeting on 13 December 2017 and Action Log	Richenda Greenhill	
	Dedicated Schools Grant Expenditure: Mid- Year Update	Martin Wade	
	Agenda Plan	Richenda Greenhill	
	Date of Next Meeting	<i>Verbal</i>	
Friday 9 March 2018, 10.00am Kreis Viersen Room, Shire Hall, Cambridge 10.00am Kreis Viersen Room, Shire Hall, Cambridge	Apologies for absence	<i>verbal</i>	10.30am, Tuesday 27 February 2018
	Minutes of the Meeting on 19 January 2018 and Action Log	Richenda Greenhill	
	Dedicated Schools Grant Expenditure: Mid- Year Update	Martin Wade	
	Agenda Plan	Richenda Greenhill	
	Date of Next Meeting	<i>Verbal</i>	

DATE/TIME/ VENUE	AGENDA ITEMS	AUTHOR	DEADLINE FOR REPORTS TO DEMOCRATIC SERVICES
Friday 6 July 2017, 10.00am Kreis Viersen Room, Shire Hall, Cambridge 10.00am Kreis Viersen Room, Shire Hall, Cambridge	Apologies for absence	<i>verbal</i>	10.30am, Tuesday 26 June 2018
	Minutes of the Meeting on 9 March 2018 and Action Log	Richenda Greenhill	
	Dedicated Schools Grant Expenditure: Mid- Year Update	Martin Wade	
	Agenda Plan	Richenda Greenhill	
	Date of Next Meeting	<i>Verbal</i>	

Updated 29.06.17