

COMMUNITIES AND PARTNERSHIP COMMITTEE AGENDA PLAN

Published 15th June 2017
Update 28th June



Cambridgeshire
County Council

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
06/ 07/17	Review of Terms of Reference and reporting arrangements	Wendi Ogle-Welbourn /Sue Grace	Not applicable	Friday 23/06/17	Wednesday 28/06/17 (Five working days for this initial meeting)
	Innovation Fund Refresh	Elaine Matthews / Wendy Lansdown	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Cambridgeshire and Peterborough Domestic Abuse and Sexual Violence Partnership (will include a short presentation)	Sarah Ferguson	Not applicable		
	Community Resilience Strategy and Action Plan – review and refresh	Sue Grace	Not applicable		
	Engagement with Parish and Town Councils	Elaine Matthews / Diane Lane	Not applicable		
	County Council Consultation Strategy	Mike Soper / Tom Barden	Not applicable		
	Suggestions for additional Training - discussion item		Not applicable		
	Agenda Plan	Wendi Ogle-Webbourn/ Sue Grace R Sanderson	Not applicable		
24/08/17 11 a.m. Committee (To be preceded by a private workshop from 9.30 a.m.)	Update on County Council Consultation Strategy	Mike Soper / Tom Barden		10th August	15th August
10 a.m. 28/09 /17	Update on Community Safety Partnerships	Sarah Ferguson		14th September	19th September

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Opportunities for addressing Deprivation	Wendi Ogle-Webourn/ Val Thomas / Kate Parker /Tom Barden			
	Training Plan	Wendi Ogle-Webourn/ Sue Grace	Not applicable		
	Agenda Plan	Wendi Ogle-Webourn/ Sue Grace R Sanderson	Not applicable		
2.00p.m. 26/10/17	Communications Plan	Christine Birchall		12/10/17	17/10/17
2.00p.m. 30/11/17				16/11/17	21/11/17
2.00p.m. 21/12/17				08/12/17	12/12/17
10 a.m. 24/01/18				10/01/18	15/01/18
2.00p.m. 15/02/18				01/02/18	06/02/18

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
10.a.m. 15/03/18				01/03/18	06/03/18
10a.m. 17/04/18				03/04/18	06/04/18
2.00 p.m. 31/05/18				17/05/18	22/05/18

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk