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Children, Families & Adults Service

Finance and Performance Report – May 2014

1. SUMMARY

1.1 Finance

Previous Status	Category	Target	Current Status	Section Ref.
-	Income and Expenditure	Balanced year end position	Amber	2.1
-	Capital Programme	Remain within overall resources	Green	3.2

1.2 Performance Indicators – April 2014 Data (see section 4)

Monthly Indicators	Red	Amber	Green	Total
April (No. of indicators)	2	4	3	9

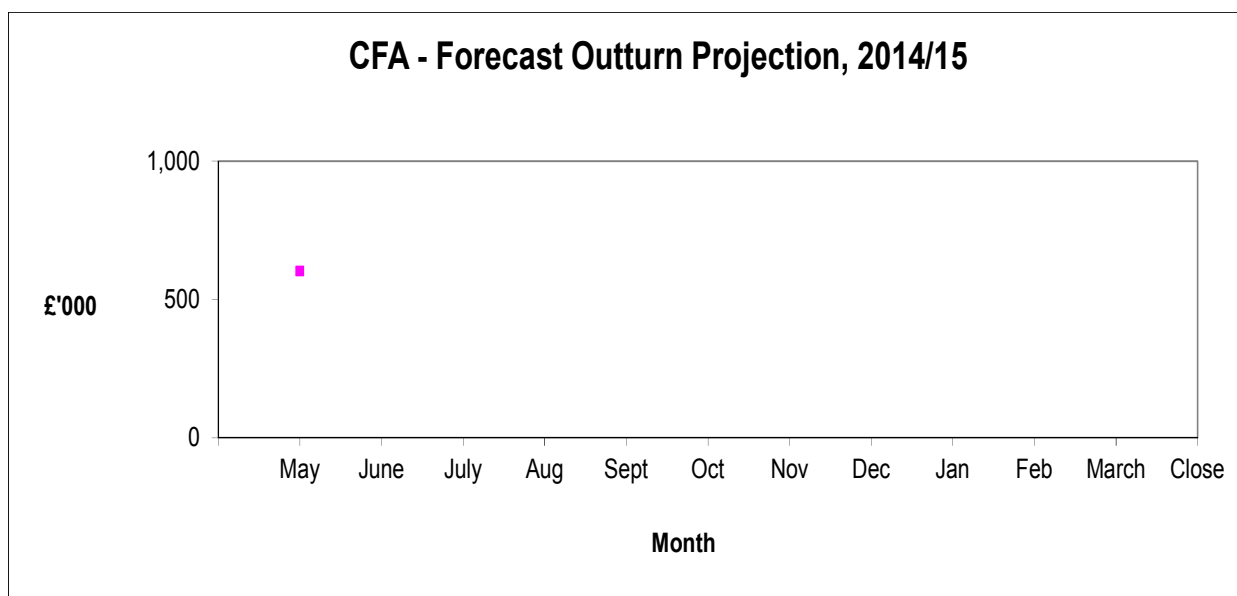
2. INCOME AND EXPENDITURE

2.1 Overall Position

Forecast Variance - Outturn (April) £000	Directorate	Current Budget for 2014/15 £000	Current Variance £000	Current Variance %	Forecast Variance - Outturn (May) £000	Forecast Variance - Outturn (May) %
-	Adult Social Care	79,703	-153	-1.0%	171	0.2%
-	Older People & Adult Mental Health	86,171	308	3.6%	-2,175	-2.5%
-	Children's Social Care	33,935	210	3.8%	1,397	4.1%
-	Strategy & Commissioning	45,058	521	7.5%	800	1.8%
-	Children's Enhanced and Preventative	32,607	-51	-2.8%	0	0.0%
-	Learning	18,453	588	-32.3%	410	2.2%
-	Total Expenditure	295,927	1,422	3.9%	603	0.2%
-	Grant Funding	-43,882	0	0.0%	0	0.0%
-	Total	252,045	1,422	4.4%	603	0.2%

The service level budgetary control report for May 2014 can be found in [appendix 1](#).

Further analysis of the results can be found in [appendix 2](#).



2.2 Significant Issues

At the end of May 2014, CFA is forecasting a year end overspend of £603k.

Significant pressures exist within:

- i) the Children's Social Care Directorate where an overspend of £1.4m is forecast. The overspend is due to the continuing need to use agency staff which is placing pressure on staffing budgets and making vacancy and agency savings targets difficult to deliver; and due to the number and cost of legal proceedings . exceeding budget
- ii) LAC Placements where an overspend of £800k is forecast. External placement numbers are in line with budget but there are higher than anticipated numbers of children needing to be placed in residential placements which cost significantly more than fostering placements.

These forecast overspends are partially offset by a forecast underspend of £2.2m on Older People services. Commitment records based on current levels of activity and cost reflect a breakeven position but the service is forecasting an underspend based on the assumption it will fully achieve a further £2.2m of planned savings within the financial year. These savings assume reductions in double-up homecare (£700k), standardising funding responsibilities pending health assessments (£200k), and ongoing demand management by care commissioners (£1.3m). Achievement of these savings will be very challenging for the directorate as established patterns of care provision will have to be adjusted within the context of an increasing elderly population. Progress towards meeting these savings and the level of risk associated with the expected underspend will be monitored and reported on a monthly basis. Achievement of these planned savings will create an underspend rather than a break-even position because the reduction in overspend late in the previous financial year (post agreement of the Business Plan) similarly impacted on the opening financial position in the new financial year.

2.3 Additional Income and Grant Budgeted this Period (De minimus reporting limit = £160,000)

A full list of additional grant income anticipated and reflected in this report can be found in [appendix 3](#).

2.4 Virements and Transfers to / from Reserves (including Operational Savings Reserve) (De minimus reporting limit = £160,000)

A list of virements made in the year to date can be found in [appendix 4](#).

2.5 Key Activity Data

Key activity data to the end of May for **Looked After Children** (LAC) is shown below:

Looked After Children - Key Activity Data May 14

	BUDGET			ACTUAL			FORECAST VARIANCE
Service Type	Budgeted No of Placements 2014/15	Budgeted Average Cost of Care (£/week)	Annual Budget £k	No of Placements end May 14	Actual average Cost of Care (£/week)	Annual Cost of Care £k	Forecast Variance from Budget £k
Independent Fostering	229	£769	£9,155k	222	£800	£8,977k	-£178k
Independent Residential	42	£2,601	£5,680k	49	£2,713	£6,680k	£1,000k
Supported Accommodation/Living	33	£425	£729k	33	£495	£707k	-£22k
In-House Fostering (including placements with relatives or friends)	127	£464	£3,061k	123	£468	£2,992k	-£69k
In-House Residential	14	£2,196	£1,599k	11	£2,795	£1,599k	£0k
Total	445		£20,224k	438		£20,955k	£731k
There are also 11 LAC currently living at home subject to Care Orders and 43 LAC placed for adoption.							

Key activity data to the end of May for **Adult Social Care** (ASC) Services is shown below:

		BUDGET			ACTUAL (May)		VARIANCE
Service Type		Budgeted number of clients 2014/15	Budgeted Average Unit Cost (£/week)	Annual Budget £k	Number of clients May 14	Current Average Unit cost/week £	Variance to budget £k
Physical Disabilities Services	Residential	41	£841	£1,793k	41	£394	£1,793k
	Nursing	23	£751	£898k	23	£352	£898k
	Community based	604	£287	£9,015k	603	£134	£9,000k
Physical Disabilities Services Total		668		£11,706k	667		£11,691k
Learning Disability Service	Residential	295	£1,302	£19,974k	298	£660	£20,082k
	Nursing	21	£1,649	£1,801k	21	£840	£1,800k
	Community based	1,237	£610	£39,207k	1,247	£311	£39,580k
Learning Disability Service Total		1,553		£60,982k	1,566		£61,462k

Key activity data to the end of April for **Older People** (OP) Services is shown below. This analysis is based on the first monthly snapshot of the commitment and spending record. It will be expanded in future months to encompass,

- Extra care
- Day Care
- Transport
- Other services not arranged through the automated commitment record, such as in-house day services
- Client contributions.

	BUDGET			ACTUAL (April)			VARIANCE
<i>Type of care</i>	<i>number of clients</i>	<i>Budget average cost per week</i>	<i>Budget available £000</i>	<i>Number of clients this month</i>	<i>Current average cost per week</i>	<i>Projected spend £000</i>	<i>Gross Variance</i>
Residential	877	£436	£19,949	918	£436	£20,502	£553,560
Nursing	425	£567	£12,560	444	£567	£12,908	£348,522
Spot Respite	117	£411	£179	120	£411	£184	£4,980
Homecare Arranged	2,156	£113	£15,787	2,216	£118	£16,944	£1,157,491
Direct payments	416	£198	£4,292	428	£198	£4,411	£119,099
Total	3,992		£52,766	4,126		£54,950	£2,183,653

The £2.2m variance above reflects the savings required to meet the locality teams remaining saving target (and for Older People's and Mental Health Directorate to underspend by £2.2m). The budget is built assuming the savings will be achieved through a reduction in the number of clients, however savings could also be achieved through lower average cost. For homecare the average nightly cost has also been reduced to reflect a reduction in daily spend from planned double-up reviews. The variance here is shown gross (i.e. it will be reduced by client contributions); however a further savings initiative connected to continuing healthcare is not yet included and reported within this activity analysis.

3. **BALANCE SHEET**

3.1 **Reserves**

A schedule of the Service's reserves can be found in [appendix 5](#).

3.2 **Capital Expenditure and Funding**

Expenditure

There have been a number of project cost revisions (a total of £0.6m decrease) due to changes to the capital programme since the Business Plan was published. These are:

Within Schools – Demographic Pressures

- The scope of the work at Swavesey Primary School has also been increased by £0.5m to take account of the pre-school needs identified to meet the funded 2s agenda.
- A review of the build at Cavalry Primary School has resulted in a reduction in the anticipated costs by £0.6m as the contractor has identified the means to be able to deliver to the specification but more cheaply.

Funding

There have also been some changes in funding from the government since the Business Plan was published resulting in project cost revisions, namely:

- Cessation of the Short Breaks for Disabled Children capital grant which had been in the business plan at £0.4m
- The announcement of the Universal Infant Free School Meal grant - which is £ 1.3m for Cambridgeshire.

The adjustments to School Scheme Final Payments (£1.4m reduction) is the result of early years works now being to matched with funding specific to supporting the Funded 2s places together with corrections to errors in the upload of business planning documents to Share Point.

A detailed explanation of the position can be found in [appendix 6](#).

4. **PERFORMANCE**

The detailed Service performance data can be found in [appendix 7](#).

APPENDIX 1 – CFA Service Level Budgetary Control Report

Forecast Variance - Outturn (April) £'000	Service	Current Budget for 2014/15	Expected to end of May	Actual to end of May	Current Variance		Forecast Variance - Outturn (May)	
		£'000	£'000	£'000	£'000	%	£'000	%
Adult Social Care Directorate								
-	Strategic Management – ASC	1,910	80	86	6	7.8%	0	0.0%
-	Procurement	842	142	160	18	12.8%	0	0.0%
-	ASC Strategy & Transformation	2,381	190	146	-44	-23.2%	-54	-2.3%
-	ASC Practice & Safeguarding	636	-13	-14	-1	4.5%	0	0.0%
Prevention								
-	Carers	621	104	95	-9	-8.5%	0	0.0%
-	Social Fund	748	129	119	-11	-8.4%	0	0.0%
Learning Disability Services								
-	LD Head of Services	1,960	250	251	0	0.0%	0	0.0%
- 1	Ordinary Residence	0	0	0	0	0.0%	398	0.0%
-	City & South Locality	23,540	4,154	4,155	0	0.0%	0	0.0%
-	East Cambs & Fenland Locality	18,603	3,132	3,132	0	0.0%	0	0.0%
-	Hunts Locality	13,672	2,921	2,928	6	0.2%	0	0.0%
Physical Disability Services								
-	PD Head of Services	1,568	287	227	-60	-21.1%	-41	-2.6%
-	Physical Disabilities	12,603	2,448	2,408	-40	-1.6%	-111	-0.9%
-	Sensory Services	485	78	72	-6	-8.1%	-21	-4.4%
-	Carers	94	16	1	-15	-93.5%	0	0.0%
-	In House Provider Services	40	1,114	1,116	2	0.0%	0	0.0%
-	Director of Adult Social Care Directorate Total	79,703	15,033	14,881	-153	-1.0%	171	0.2%
Older People & Adult Mental Health Directorate								
- 2	Director of Older People & Adult Mental Health Services	9,308	941	998	57	6.1%	-2,175	-23.4%
-	City & South Locality	19,317	3,081	3,140	59	1.9%	0	0.0%
-	East Cambs Locality	6,621	1,034	1,122	88	8.6%	0	0.0%
-	Fenland Locality	8,679	1,316	1,414	98	7.5%	0	0.0%
-	Hunts Locality	12,991	2,676	2,762	85	3.2%	0	0.0%
-	Addenbrooke Discharge Planning Team	1,029	171	150	-21	-12.4%	0	0.0%
-	Hinchingbrooke Discharge Planning Team	568	94	100	5	5.6%	0	0.0%
-	Reablement, Occupational Therapy & Assistive Technology	8,180	-0	0	0	100.0%	0	0.0%
Mental Health								
- 3	Head of Services	4,472	-90	-133	-43	48.4%	0	0.0%
-	Cambridgeshire & Peterborough Foundation Trust Locality Teams	7,200	-594	-599	-6	1.0%	0	0.0%
-	Older People Mental Health	5,544	-328	-343	-15	4.7%	0	0.0%
-	Integrated Community Equipment Service	2,261	197	197	-0	0.0%	0	0.0%
-	Older People & Adult Mental Health Directorate Total	86,171	8,500	8,807	308	3.6%	-2,175	-2.5%

Forecast Variance - Outturn (April) £'000	Service	Current Budget for 2014/15 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance £'000 %		Forecast Variance - Outturn (May) £'000 %	
Children's Social Care Directorate								
- 4	Strategic Management – Children's Social Care	2,351	136	629	492	361.8%	697	29.6%
-	Head of Social Work	4,391	732	639	-93	-12.8%	0	0.0%
- 5	Legal Proceedings	1,500	192	174	-18	-9.6%	300	20.0%
-	Safeguarding & Standards	983	164	176	12	7.3%	0	0.0%
- 6	Children's Social Care Access	3,240	553	566	13	2.3%	200	6.2%
-	Children Looked After	10,288	1,600	1,516	-84	-5.2%	0	0.0%
- 7	Children in Need	5,070	905	838	-67	-7.4%	200	3.9%
-	Disabled Services	6,114	1,316	1,272	-44	-3.4%	0	0.0%
-	Children's Social Care Directorate Total	33,935	5,598	5,808	210	3.8%	1,397	4.1%
Strategy & Commissioning Directorate								
-	Strategic Management – Strategy & Commissioning	1,125	91	117	27	29.3%	0	0.0%
-	Information Management & Information Technology	1,129	378	366	-12	-3.3%	0	0.0%
-	Strategy, Performance & Partnerships	1,743	308	259	-49	-16.0%	0	0.0%
Commissioning Enhanced Services								
- 8	Looked After Children Placements	15,657	1,309	1,907	598	45.7%	800	5.1%
-	Special Educational Needs Placements	8,031	2,639	2,654	15	0.6%	0	0.0%
-	Commissioning Services	5,223	875	868	-7	-0.8%	0	0.0%
-	Early Years Specialist Support	1,281	216	160	-56	-26.0%	0	0.0%
-	Home to School Transport – Special	7,574	360	381	21	5.8%	0	0.0%
Executive Director								
-	Executive Director	871	104	101	-3	-2.9%	0	0.0%
-	Central Financing	-517	67	58	-9	-13.4%	0	0.0%
-	Teachers' Pensions & Redundancy	2,942	612	609	-3	-0.6%	0	0.0%
-	Strategy & Commissioning Directorate Total	45,058	6,958	7,478	521	7.5%	800	1.8%
Children's Enhanced & Preventative Directorate								
-	Strategic Management – Enhanced & Preventative	839	282	284	2	0.8%	0	0.0%
-	Children's Centre Strategy	805	56	48	-8	-14.3%	0	0.0%
-	Support to Parents	1,971	-882	-885	-3	0.4%	0	0.0%
-	SEND Specialist Services	5,870	825	813	-12	-1.4%	0	0.0%
-	Safer Communities Partnership	8,971	-218	-223	-5	2.3%	0	0.0%
Youth Support Services								
-	Youth Offending Service	2,167	-20	-29	-9	46.7%	0	0.0%
-	Central Integrated Youth Support Services	1,040	55	48	-7	-12.4%	0	0.0%
Locality Teams								
-	East Cambs & Fenland Localities	3,707	598	597	-2	-0.3%	0	0.0%
-	South Cambs & City Localities	4,445	660	655	-5	-0.8%	0	0.0%
-	Huntingdonshire Localities	2,791	450	448	-3	-0.6%	0	0.0%
-	Children's Enhanced & Preventative Directorate Total	32,607	1,807	1,755	-51	-2.8%	0	0.0%

Forecast Variance - Outturn (April) £'000	Service	Current Budget for 2014/15 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance £'000 %		Forecast Variance - Outturn (May) £'000 %	
Learning Directorate								
-	Strategic Management - Learning	-169	36	22	-13	-37.2%	0	0.0%
-	Early Years	1,737	284	303	20	6.9%	0	0.0%
-	Primary	1,960	-59	-113	-54	92.8%	0	0.0%
-	Secondary & Special	1,167	168	149	-19	-11.5%	0	0.0%
-	Networking & Partnerships	1,449	-2,116	-1,640	475	-22.5%	0	0.0%
-	Integrated Workforce Development Services	1,771	-391	-436	-45	11.5%	0	0.0%
- 9	Catering, Cleaning & Grounds Services	-264	-67	-70	-3	5.0%	0	0.0%
Infrastructure								
-	School Organisation & Planning	1,071	5	-44	-49	- 955.5%	0	0.0%
-	Early Years Infrastructure	726	175	180	5	2.7%	0	0.0%
-	Buildings & Capital	225	90	54	-37	-40.5%	0	0.0%
- 10	Home to School Transport – Mainstream	8,780	52	361	309	598.9%	410	4.7%
-	Learning Directorate Total	18,453	-1,822	-1,234	588	-32.3%	410	2.2%
-	Total	295,927	36,073	37,495	1,422	3.9%	603	0.2%
Grant Funding								
-	Financing DSG	-21,561	-3,594	-3,594	0	0.0%	0	0.0%
-	Non Baselined Grants	-22,320	-108	-108	0	0.0%	0	0.0%
-	Grant Funding Total	-43,882	-3,702	-3,702	0	0.0%	0	0.0%
-	Net Total	252,045	32,371	33,793	1,422	4.4%	603	0.2%

APPENDIX 2 – Commentary on Forecast Outturn Position

Number of budgets measured at service level that have an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater.

Service	Current Budget for 2014/15 £'000	Current Variance		Forecast Variance - Outturn	
		£'000	%	£'000	%
1) Ordinary Residence	0	0	0.0%	398	0.0%
<p>The Cambridgeshire funding element of the Learning Disability Pool (LDP) is showing an overspend of £398k which is attributable to 8 people living within Cambridgeshire who were previously funded by other Local Authorities. These people meet the definition of being Ordinarily Resident in Cambridgeshire and in accordance with Department of Health guidance is therefore the responsibility of the Council. In 2013/14 CFA received £1.3m of demographic funding to address this potential pressure but because clients were not transferred to the responsibility of CCC in 2013/14 this funding was not required and was identified as a CFA saving in the 2014/15 Business Plan and the risks associated with taking this budget as a saving were made clear. Because responsibility for these 8 clients has transferred to CCC the business plan saving now cannot be fully achieved.</p>					
2) Director of Older People & Mental Health	9,308	57	6.1%	-2,175	-23.4%
<p>Since October 2013, when Older People care management returned to the direct management of the County Council, there has been an increased emphasis and focus on the management of demand and this has enabled the early achievement of some of the savings, although it must be emphasised that the easier savings have now been taken and further savings will be more challenging.</p> <p>Across the county the population of Older People is rising, and in particular the number of people aged 85+. However preventative initiatives (such as the increase in re-ablement from April 2013) and individual care management and assessment is maintaining overall demand at a relatively stable level which is below what the demographic modelling had assumed for future levels of demand.</p> <p>We are insisting on minimum fee uplifts for inflation, predominantly limited to less than 1% and no increase for residential and nursing care providers where they already charge above benchmark.</p> <p>The following savings are already assumed in the forecast position:</p> <ul style="list-style-type: none"> • Reform to the organisation of housing related support (Supporting Older People -£170k) • The ending of a CCS arrangement with NHS pensions for administrative costs (£180k) • Purchase of equipment for the Integrated Community Equipment Store (ICES) is being charged to a capital grant and this creates a revenue saving for 14/15 but this savings is for one year only. <p><u>Actions being taken</u></p> <p>The current forecast underspend assumes full achievement of the savings as detailed in the Business Plan. These further savings to be achieved, totalling £2.2m are set out below. These further reductions in net spending will be much more challenging, and will be closely monitoring progress against the target.</p> <ul style="list-style-type: none"> • Reduction in double-up care £700k, • standardising funding responsibilities with the NHS pending health assessment £200k • ongoing general demand management by care commissioners £1.3m. This equates to a full year reduction of 41 residential placements, 19 nursing placements and 71 Community packages – all based on average unit cost. The later in the year the savings are made the smaller the impact on the 14/15 financial position. 					

Appendix A

Service	Current Budget for 2014/15 £'000	Current Variance		Forecast Variance - Outturn	
		£'000	%	£'000	%
Director of Older People & Mental Health continued;					
If any of these savings are not fully met then the current forecast underspend will reduce. Progress will be monitored and reported on a monthly basis and will be applied to developing the demand management strategy for future financial years.					
3) Mental Health – Head of Services	4,472	-43	48.4%	0	0.0%
<p>Recent Supreme Court rulings could have significant implications for Local Authority practice in depriving individual liberty under the Mental Capacity Act. As a result of this new case law, a significant increase in the number of best interest and mental health assessments would be necessary. The earliest indications suggest that the number of requests for best interest assessment has increased six-fold on the previous year.</p> <p>The financial risk to CFA of this change has been estimated at between £800k and £900k in 2014/15. This is based on an initial forecast of the numbers of assessments required and associated costs from administrative support and proceedings. It will be challenging for all local authorities to resource appropriately to deliver additional assessments at the same time and it remains uncertain whether the legal position will also be clarified further. There is potential for these costs to recur as the assessment process is undertaken periodically for each individual.</p> <p>At this time we are noting this development as an uncertainty and risk without altering the financial forecast. The cost implications will be included in the financial forecast as planning for this change progresses.</p>					
4) Strategic Management – Children’s Social Care	2,351	492	361.8%	697	29.6%
<p>The Children’s Social Care Director budget is forecasting an overspend of £697k. The directorate has a combined agency/vacancy savings target of £1.094m. Whilst we are actively managing our staff and use of agency, savings are not expected to be seen at a rate which allows this target to be met in full. This is because, due to service need, posts are required to be filled as quickly as possible, with essential posts covered by agency staff (see also notes for Access/Children in Need below), in a planned way until new staff have taken up post.</p> <p><u>Actions being taken:</u></p> <p>We are committed to reducing our agency spend by 50% on 2013/14 figures and have management actions in place which keep spend under continuous review and the reduction in the commitment is built into the forecast.</p>					

Service	Current Budget for 2014/15 £'000	Current Variance		Forecast Variance - Outturn	
		£'000	%	£'000	%
5) Legal Proceedings	1,500	-18	-9.6%	300	20.0%
<p>The Legal Proceedings budget is forecasting a £300k overspend which is a reduction on the final outturn position of £668k in 2013/14.</p> <p>The number of Care Proceedings initiated at Children's Allocation Meetings in 2013/14 totalled 122 in the year to March 2014 and a number of them still remain in the system. Whilst court costs remain our biggest expenditure line recent legislation from Central Government means that we can expect a reduction in court issue fees.</p> <p><u>Actions being taken:</u> We are looking at innovative ways of trying to manage this budget by better use of in house knowledge and more direct management of requests for legal advice. Use of expert witnesses, and the associated costs, is also being analysed as we look to develop internal court assessment rather than relying as current on expert witnesses.</p>					
6) Children's Social Care Access	3,240	13	2.3%	200	6.2%
<p>The Access budget is forecasting a £200k overspend due to the use of agency staffing. The use of agency staff is very difficult to predict due to changing circumstances. Agency cover is only used where circumstances dictate and no other options are available. We are making concerted efforts to minimise the dependency on agency and looking at other ways to manage work within the Units despite unprecedented levels of demand. Outside of agency commitments expenditure within the Social Work Units is being managed to budget.</p> <p><u>Actions being taken:</u> Workforce management is reviewed each month at our Improvement Board and we have measures in place to manage the use of agency staff going forward. We are focusing on the recruitment of Consultant Social Workers but this cannot happen in a speedy way so we need good quality agency staff in order to manage the work in the interim.</p>					
7) Children In Need	5,070	-67	-7.4%	200	3.9%
<p>The Children in Need budget is forecasting a £200k overspend due to the use of agency staffing. The use of agency staff is very difficult to predict due to changing circumstances. Agency cover is only used where circumstances dictate and no other options are available. We are making concerted efforts to minimise the dependency on agency and looking at other ways to manage work within the Units despite unprecedented levels of demand. Outside of agency commitments expenditure within the Social Work Units is being managed to budget.</p> <p><u>Actions being taken:</u> Workforce management is reviewed each month at our Improvement Board and we have measures in place to manage the use of agency staff going forward. We are focusing on the recruitment of Consultant Social Workers but this cannot happen in a speedy way so we need good quality agency staff in order to manage the work in the interim.</p>					

Service	Current Budget for 2014/15 £'000	Current Variance		Forecast Variance - Outturn	
		£'000	%	£'000	%
8) Looked After Children Placements	15,657	598	45.7%	800	5.1%

Overall Looked After Children (LAC) numbers at the end of May 2014, including placements with in-house foster carers and residential homes, are 491, down 16 from 1 April 2014 numbers of 507. External LAC placement numbers at the end of May are 274, a fall of 3 from 1 April figures.

Access has been limited for a number of in house foster placements (holidays, ages, mix of needs, on hold etc.) and also for in house residential placements which means that we have been placing more children with external providers, although some costs have been offset by volume discounted placements being realised.

The underlying lack of capacity for in house foster provision has meant we have had to approach independent agencies more frequently to support our children and young people. There is also a current underlying pressure caused by an increase in requests for residential placements and this is being reviewed regularly to see if this is an on-going trend. There is also work ongoing on residential provision to focus on this.

The LAC Placements budget is now forecasting an overspend of £800k. Pressure on costs has been seen for some time now but actions have been taken to try to keep spend within budget. However, number of external placements has remained high over the past 5 months. External placement numbers exceed those budgeted for and this is likely to continue to be the case for the remainder of the year.

Client Group	2014/15 Budgeted Packages	1 Apr 2014 Packages	30 Apr 2014 Packages	31 May 2014 Packages	Variance from Budget
Residential Disability – Children	4	4	4	4	-
Child Homes-Secure Accommodation	0	0	0	0	-
Child Homes – Educational)	12	13	12	15	+3
Child Homes – General	26	27	28	30	+4
Parent & Child Assessment)	0	0	0	0	-
Supported Accommodation	1	2	2	2	+1
Supported living 16+	1	1	1	1	-
Fostering & Adoption	229	230	229	222	-7
TOTAL	273	277	276	274	+1

Actions being taken

The actions in the Placements Strategy have made an impact with overall LAC numbers remaining relatively steady despite child population increasing, although the number of placements is high. Placement numbers are slightly lower than they were at their peak of 508 total LAC in 2010, although we have 14 less external placements. For the longer term, service redesign is being influenced significantly by the need to reduce the number of children and young people being looked after. As the Social Care Unit Model embeds we are expecting to see a positive impact in identifying those children who we need to look after.

Appendix A

Service	Current Budget for 2014/15 £'000	Current Variance		Forecast Variance - Outturn	
		£'000	%	£'000	%
Looked After Children Placements continued;					
We are monitoring the use of Independent Fostering Agencies (IFAs) and in-house fostering provision through the Fostering Review. It is expected that this work will result in an increased use of in-house provision, and therefore a decreased use of IFAs. Residential figures are being monitored similarly through the Residential Review.					
Improvements are being made in our commitment records, ensuring accurate reconciliations and discounts achieved are reflected throughout the year. The top 50 most expensive placements are reviewed monthly to identify any that can be moved to cheaper placements while continuing to provide for the needs of the child.					
9) Catering, Cleaning & Grounds Services	-264	-3	-5.0%	0	0.0%
The majority of services that CCS supplies are to schools and this financial position reflects trading up to May Half Term. There are no significant variations to budget and the services is forecasting a nil variance subject to the following:					
Schools Catering in Cambridgeshire - The introduction of universal free school meals for infants schools (UFSM) in September 14 will require staff, provisions, equipment and premises resources to be increased and upgraded in conjunction with schools to accommodate the significant likely increase in demand for meals (potentially up to 3 times current levels). Schools catering flexes staffing to demand but UFSM requires the recruitment and training of many additional staff ahead of implementation in September 14 with the associated increase in costs. Whilst there is an allowance in the budget, recruitment in schools catering can be difficult and there is a risk that these costs could exceed the budget estimates. Similarly whilst estimates have been made of the likely level of demand for UFSM, actual levels of demand will not be known until September. If take-up of meals varies by one percentage point this would vary the outturn position by £17k in 14/15.					
Assumptions have been made regarding the impact of UFSM and the number of meals that will be required by Northamptonshire Schools from September 2014 and any significant variations would impact on the bottom line. Negotiations have taken place to secure a contribution to the additional resource requirements. May year to date sales are £9.5k below budget, with £3k lost contribution.					
There are a number of Cambridgeshire primary schools tendering their catering services to commence September 2014. The loss of these contracts would reduce the outturn/ contribution to overheads by £61k.					
CCS has agreements to commence catering services with 8 Beds schools from Sep 14.					
Civic catering. CCS has commenced a service at two staff restaurants at Northamptonshire County Council from April14					
Groomfields has restructured and re-organised operations to reduce operating costs but is still facing strong competition / price pressure from the private sector.					

Service	Current Budget for 2014/15 £'000	Current Variance		Forecast Variance – Outturn	
		£'000	%	£'000	%
10) Home to School Transport - Mainstream	8,780	309	598.9%	410	4.7%
<p>The Mainstream Home to School/College transport budget for 2014/15 is £8,780,209. The forecast outturn is spend of £8,905,209 which would result in an expected overspend of around £410k.</p> <p>The reasons for this forecast overspend are:</p> <ul style="list-style-type: none"> • an increase in demand – with schools reaching capacity due to population growth, more children in the latest admissions round are being placed in schools that make them eligible for free transport • the delayed implementation of road safety improvements on the route between Horningsea and Fen Ditton Primary School has made it necessary to defer proceeding with a proposal to withdraw free transport <p>Actions being taken:</p> <p>Contracts will be re-tendered to secure the best possible value whenever possible and the team will proceed with the 'Safe Routes' review, working with colleagues in ETE to improve and develop safe routes wherever possible. However, the need to meet statutory requirements for a growing population means that this budget will remain under pressure throughout the financial year.</p>					

APPENDIX 3 – Grant Income Analysis

The table below outlines the additional grant income, which is not built into base budgets.

Grant	Awarding Body	Expected Amount £'000
Grants as per Business Plan		
Public Health	DoH	6,953
Better Care Fund	OPMH	10,652
Adoption Reform Grant	DfE	580
Unaccompanied Asylum Seekers	HO – UKBA	200
Troubled Families	DCLG	337
Intensive Evidence Based Programme (Sexualised Behaviour)	DfE	160
YOT Project	YJB	707
Littlehay / Whitemoor Prisons IDTS	IDTS	580
Littlehay / Whitemoor Prisons CARAT	MOJ	1,020
16-18 Bursary Fund	EFA	156
Music Education HUB	Arts Council	604
Non-material grants (+/- £160k)	Various	372
Total Grants 2014/15		22,320

These grants are spread across the CFA directorates as follows:

Directorate	Grant Total £'000
Adult Social Care	404
Older People	10,754
Children's Social Care	850
Strategy & Commissioning	111
Enhanced & Preventative Services	9,042
Learning	1,158
TOTAL	22,320

APPENDIX 4 – Virements and Budget Reconciliation

	£'000	Notes
Budget as per Business Plan	251,616	
Strategy & Commissioning – Strategic Management	429	Healthwatch funding
Non-material virements (+/- £160k)	0	
Current Budget 2014/15	252,045	

APPENDIX 5 – Reserve Schedule

Fund Description	Balance at 31 March 2014	2014/15		Forecast Balance at 31 March 2015	Notes
		Movements in 2014/15	Balance at 31 May 14		
	£'000	£'000	£'000	£'000	
General Reserve					
CFA carry-forward	6,760	0	6,760	6,157	Forecast overspend offset against reserves
subtotal	6,760	0	6,760	6,157	
Equipment Reserves					
ICT Equipment Replacement Reserve	453	0	453	100	Ed ICT plan to replace major infrastructure in 2014/15 and need to build up reserve to £500k across the preceding years
IT for Looked After Children	234	0	234	73	Replacement reserve for IT for Looked After Children. Laptops to be replaced in 2014/15.
subtotal	687	0	687	173	
Other Earmarked Funds					
Disabled Facilities	200	0	200	100	Funding for grants for disabled children for adaptations to family homes.
Commissioning New School for Children with Autism	470	0	470	0	Provision now established and full to capacity. Loan will not be used and will be repaid in 2014/15.
Flexible Shared Care Resource	536	0	536	415	Provision opened May 2014.
Other Reserves (<£50k)	37	-26	11	0	Other small scale reserves.
Adaptions to Respite Carer homes	46	-10	36	26	Committed for adaptations to respite carer homes.
Family Intervention Project Expansion	520	0	520	336	To increase capacity in Family Intervention Project. Additional FIP workers and Deputy Managers were recruited from October 2012. Funding to be used flexibly across 2014/15.
MST Child Abuse & Neglect	375	0	375	256	To continue funding the MST CAN project (previously DoH funded). Funding to be used flexibly across 2014/15.
Art Collection Restoration Fund / Cambridgeshire Culture	174	0	174	83	Fund to support cultural activities within the county and the maintenance and development of the Art Collection.
Home to School Equalisation	-2	0	-2	166	Reserve to even out the number of school days per year.
Building Schools for the Future	603	0	603	493	Funding allocated to cover full programme and associated risks. Projected £110k ICT risk.
YOT Remand	250	0	250	250	Equalisation reserve for remand costs for young people in custody in Youth Offending Institutions and other secure accommodation.
subtotal	3,209	-36	3,173	2,125	
SUB TOTAL	10,656	-36	10,620	8,455	

Fund Description	Balance at 31 March 2014	2014/15		Forecast Balance at 31 March 2015	Notes
		Movements in 2014/15	Balance at 31 May 14		
	£'000	£'000	£'000	£'000	
<u>Capital Reserves</u>					
Building Schools for the Future	427	0	427	104	Building Schools for Future - c/fwd to be used to spent on ICT capital programme as per Business Planning 14/15
Basic Need	654	2,711	3,365	0	Further receipts anticipated in respect of the targeted basic need and standard basic need but entire funding anticipated to be spent.
Capital Maintenance	0	699	699	0	The Capital Maintenance allocation received in 2014-15 will be spent in full.
Other Children Capital Reserves	0	1,289	1,289	0	This is the Universal Infant Free School Meal Grant- anticipate spending by year end
Other Adult Capital Reserves	3,099	0	3,099	2,609	At present anticipated spend of £490k from reserves. Current year grant of £1.25m expected to be spent in full.
subtotal	4,180	4,699	8,879	2,713	
TOTAL	14,836	4,663	19,499	11,168	

(+) positive figures represent surplus funds.

(-) negative figures represent deficit funds.

APPENDIX 6 – Capital Expenditure and Funding

Capital Expenditure

2014/15						TOTAL SCHEME	
Original 2014/15 Budget as per BP	Scheme	Revised Budget for 2014/15	Actual Spend (May)	Forecast Spend - Outturn (May)	Forecast Variance - Outturn (May)	Total Scheme Revised Budget	Total Scheme Forecast Variance
£'000		£'000	£'000	£'000	£'000	£'000	£'000
	Schools						
79,190	Primary Schools - New Communities	5,352	26	5,352	0	79,190	0
87,555	Primary Schools - Demographic Pressures	29,931	1,001	29,780	-151	87,460	-95
5,260	Primary Schools – Adaptations	1,600	22	1,550	-50	5,260	0
111,471	Secondary Schools - New Communities	12,676	1	12,600	-76	111,471	0
66,350	Secondary Schools - Demographic Pressures	8,068	30	8,068	0	66,350	0
106,559	Schools - Scheme Final Payments	2,026	-426	1,928	-98	105,112	0
9,985	Building Schools for the Future	323	6	323	0	9,985	0
9,417	Devolved Formula Capital	2,740	38	2,740	0	9,475	0
0	Universal Infant Free School Meals	1,289	0	1,289	0	1,289	0
31,204	Condition, Maintenance and Suitability	4,900	457	4,900	0	31,204	0
1,847	Site Acquisition and Development	300	0	300	0	1,847	0
4,964	Temporary Accommodation	1,000	287	1,000	0	4,964	0
1,158	Short Breaks (Disabled Children) & Social Care Minor Works	25	28	25	0	770	0
0	Youth Service	223	7	223	0	0	0
9,790	Children Support Services	3,729	140	3,729	0	9,790	0
4,267	Adult Social Care	4,249	304	4,249	0	4,267	0
529,018	Total CFA Capital Spending	78,431	1,921	78,056	-374	528,435	-95

Primary School Demographic Pressures £151k underspend in 2014/15

A net underspend of £152k is due to slippage on Isle of Ely Primary £133k, Hemingford Grey £27k and All Saints Primary (March) £50k whilst Cottenham Primary and St Neots – Loves Farm have had their profiles advanced by £39k and £21k respectively (expenditure previously anticipated as falling in 2015/16 will now be spent in 2014/15).

Capital Funding

2014/15				
Original 2014/15 Funding Allocation as per BP £'000	Source of Funding	Revised Funding for 2014/15 £'000	Forecast Spend - Outturn (May) £'000	Forecast Funding Variance - Outturn (May) £'000
15,249	Basic Need	15,249	15,249	0
6,294	Capital maintenance	6,294	6,294	0
1,068	Devolved Formula Capital	2,740	2,740	0
0	Universal Infant Free School meals	1,289	1,289	0
388	Short breaks	0	0	0
4,042	Adult specific Grants	4,042	4,042	0
17,123	S106 contributions	17,123	17,123	0
0	BSF -PFS only	426	373	-53
0	BSF - capital receipts	0	0	0
27,645	Prudential Borrowing	26,738	26,347	-321
4,600	Prudential Borrowing (Repayable)	4,600	4,600	0
76,408	Total Funding	78,431	78,056	-374

Prudential Borrowing can be reduced due to some slippage (Isle of Ely) and reduced costs at Burrough Green where the final payment was agreed lower than anticipated. The estimate is £321k lower than in Business Planning.

APPENDIX 7 – Performance at end of April 2014

CFA Performance Overview Report								
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (from previous period)	RAG Status	Comments
% year 12 in learning	Enhanced & Preventative	94.6%	95.8%	94.3%	Apr-14	↓	A	Whilst we are below target we have also improved our performance from this time last year when it was 93.5%. We also compare favourably to national, regional and statistical neighbour averages. It is important that we continue to offer appropriate IAG to those young people most at risk of making a poor transition post 16 as this will minimise drop out and increase participation. The Year 12 Early Leavers Survey (which is being delivered through the locality teams in order to capture the reasons why young people have dropped out) is being fed back to learning providers on a termly basis to inform future planning.
The proportion pupils attending Cambridgeshire schools judged good or outstanding by Ofsted	Learning	63.9%	70.0%	63.9%	Apr-14	→	A	
1C PART 1 local - Proportion of eligible service users receiving self-directed support	Adult Social Care / Older People & Mental Health	84.1%	95.0%	84.2%	Mar-14	↑	R	Performance improving, but significantly below target. An additional 1,472 new and existing service users have been given SDS since April 2013 which shows the personalisation agenda is imbedded within the social care process.
RBT4 - The proportion of new OP users requiring no further service at end of re-ablement phase	Older People & Mental Health	57.0%	55.0%	57.1%	Mar-14	↑	G	Above target, and significant improvement in volumes currently experienced in comparison with same period in previous year.
2A PART 2 - Admissions to residential and nursing care homes (aged 65+), per 100,000 population	Older People & Mental Health	602	735	703	Mar-14	↓	G	Admission rates are slowing and are now significantly lower than the previous two financial years. This is a demand led measure however, and while efforts will continue to reduce admission rates, this remains an appropriate service for people with high and complex needs.
The number of looked after children per 10,000 children	Childrens Social Care	39.3	31.3 to 38.4	39.0	Apr-14	↑	A	
% children whose referral to social care occurred within 12 months of a previous referral	Childrens Social Care	21.5%	25.0%	16.6%	Apr-14	↑	G	
% CAFs where outcomes were achieved	Enhanced & Preventative	79.8%	85.0%	81.3%	Apr-14	↑	A	A new performance framework for CAFs is under development. PIs and targets may change once this work is complete.
A reduced volume of acute bed days attributable to adult social care.	Older People & Mental Health	6,029	3,540	6,483	Mar-14	↓	R	A significant improvement was noted in the last quarter of the financial year, which resulted in the overall number of reimbursable bed-day delays falling by 10% against the previous financial year. This can be attributed to the work that began in January 2014 to ensure the nationally described validation process was consistent across all acute providers. Work has now started to extend this to non-acute providers which is expected to lead to further improvements in 2014/15