

Fire Authority Overview and Scrutiny Committee

Minutes - Action Log

This is the updated action log as at 4 October 2023 and captures the actions arising from the most recent Overview and Scrutiny Committee meetings and will form an outstanding action update to Members on the progress on compliance in delivering the necessary actions.

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
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Minutes of the October 2022 Committee

39	Fire Authority Programme Management – Monitoring Report	DCEO	Replacement ICCS and Mobilising Solution Members voiced concerns regarding the cost of Airwave for taxpayers nationally and requested a Member briefing on the subject.	Update 19 January 2023 Subject will be included on the agenda at the next Member seminar scheduled for February 2023. Update 20 April 2023 Member seminar in February 2023 was a site visit to St Johns; next seminar planned for June 2023. Update 4 October 2023 Subject was included in a Members briefing session on 12 July 2023.	Completed
45	CPFA Overview and Scrutiny Committee Work Programme	Scrutiny and Assurance Manager	Inclusion of a potential staffing task and finish group and public consultation forum report.	Update 4 October 2023 Established that staffing task and finish group work is related to a trial at South Cambridgeshire District Council; a report on	Ongoing

				the trial outcomes and the way forward will be brought to the January 2024 Committee.	
Minutes of the January 2023 Committee					
48	IRMP Performance Measures	ACFO	Noted that the A1307, A1198 - Papworth St Agnes junction - and A1 Wittering had high rates of road traffic accidents. Signage work occurring to mitigate accidents. The Service agreed to request information from police databases regarding road accidents occurring on the A14 from Ellington to the Keyston/Bythorn junction following a change to the road layout.	Update 4 October 2023 Verbal update given at the meeting.	Completed
49	Update on the Expansion of Crews of Three Appliance Mobilisations to all Incident Types	Area Commander Smith	Established that data from crews-of-three mobilisations would be included on the Performance Dashboard and RNB Performance Report, which would highlight any concerns. This could also be included as a regular report to the Fire Authority. It was requested this was also seen quarterly by the Overview and Scrutiny Committee	Update 20 April 2023 Verbal update to be given at the meeting. Update 4 October 2023 Included as part of the regular reporting to this Committee on IRMP Performance Measures and will be included as part of the annual reporting on the same subject to the Fire Authority.	Completed
53	CPFA Overview and Scrutiny Work Programme	Scrutiny and Assurance Manager	The Committee discussed what areas or issues might add value to the scrutiny function. It was agreed not to progress the existing	Update 4 October 2023 Se also Minute 45 above.	Extant

			member-led review of estates, property management and capital programme but focus on people themes. Terms of reference for a member-led review on employee retention would be drafted and circulated for comment.		
Minutes of the April 2023 Committee					
56	IRMP Performance Measures	Area Commander Smith	It was requested that a written update on the progress of the crews of three was circulated.	Update 4 October 2023 Members received written communication on this subject on 13 July and 2 August 2023. See also Minute 49 above.	Completed
62	Culture related work	Head of People	Suggested that progress for culture work was seen six monthly and potentially as a future scrutiny item.	Update 4 October 2023 The annual Equality, Diversity and Inclusion Compliance Report is scheduled to be presented to the Fire Authority in November 2023. An update specifically on culture related work will be added to this Committees work programme in January 2024.	Completed
63	CPFA Overview and Scrutiny Work Programme	Scrutiny and Assurance Manager	The Committee resolved unanimously to note its work programme, pending the inclusion of the Annual Internal Audit Report, Staffing Action Task and Finish Group Update and potentially Workplace Culture to the July agenda.	Update 4 October 2023 Subject areas added to the work programme for January 2024 as July 2023 meeting was cancelled. See also Minute 45, 53 and 62 above.	Ongoing