

CHILDREN AND YOUNG PEOPLE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published: 1st March 2016

Appendix A

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
08/03/16	Minutes and Action Log	Democratic Services	Not applicable	28/01/16	23/02/16	26/02/16
	Children's and Adolescent Mental Health Services (CAMH)	M Teasdale	Not applicable			
	Looked After Children (LAC) Placement Strategy	Meredith Teasdale	Not applicable			
	Building Community Resilience	R Hudson/ M Teasdale	Not applicable			
	Appointment of an Alternative Sponsor for the new Secondary and Special Schools in Littleport	I Trafford / H Belchamber	Not applicable			
	Finance and Performance Report	C Malyon/ M Wade	Not applicable			
	Agenda Plan: Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable			
<i>[19/04/16] Provisional Meeting</i>				10/03/16	05/04/16	08/04/16

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
24/05/16	Minutes and Action Log	Democratic Services	Not applicable	21/04/16	10/05/16	13/05/16
	Co-option of Diocesan representatives					
	School Sponsor Selection Process	C Buckingham	2016/023			
	National Free School Process	H Belchamber	Not applicable			
	Histon and Impington, Review of Primary Provision	H Belchamber/ R Lewis	Not applicable			
	Review of Secondary Provision in Cambridge	H Belchamber/ R Lewis	Not applicable			
	Children's Centres	S Ferguson	Not applicable			
	Cambridgeshire Music Service	K Grimwade	Not applicable			
	Finance and Performance Report	C Malyon/ M Wade	Not applicable			
	Agenda Plan: Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable			
<i>[21/06/16] Provisional Meeting</i>				12/05/16	07/06/16	10/06/16
12/07/16	Minutes and Action Log	Democratic Services	Not Applicable		01/07/17	28/06/16
	Establishment of New Primary School at Wintringham Park, St Neots	C Buckingham	Not applicable			
	Review of Primary Provision in Cambridge	C Buckingham	Not applicable			
	Risk Register	A Loades	Not applicable			
	Arrangements for a Regional Adoption Agency	T Collins	Not applicable			

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Finance and Performance Report	C Malyon/ M Wade	Not Applicable			
	Agenda Plan: Appointments to Outside Bodies and Training Plan	Democratic Services	Not Applicable			
<i>[16/08/16] Provisional Meeting</i>				28/06/16	02/08/16	05/08/16
13/09/16	Minutes and Action Log	Democratic Services	Not Applicable	02/08/16	30/08/16	02/09/16
	Fenland Secondary School Review	C Buckingham	Not applicable			
	Recruitment and Retention Strategy	C Black	Not applicable			
	Sufficiency of Early Years Places	H Belchamber	Not applicable			
	Finance and Performance Report	C Malyon/ M Wade	Not Applicable			
	Agenda Plan: Appointments to Outside Bodies and Training Plan	Democratic Services	Not Applicable			
<i>[11/10/15] Provisional Meeting</i>				06/09/16	27/09/16	30/09/16
08/11/16	Minutes and Action Log	Democratic Services	Not Applicable	04/10/16	25/10/16	28/10/16
	Finance and Performance Report	C Malyon/ M Wade	Not Applicable			
	Agenda Plan: Appointments to Outside Bodies and Training Plan	Democratic Services	Not Applicable			
<i>06/12/16 Provisional Meeting</i>				19/10/16	22/11/16	25/11/16
17/01/17	Minutes and Action Log	Democratic Services	Not Applicable	30/11/16	03/01/17	06/01/17
	Finance and Performance Report	C Malyon/ M Wade	Not Applicable			

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Agenda Plan: Appointments to Outside Bodies and Training Plan	Democratic Services	Not Applicable			
<i>[14/02/17] Provisional Meeting</i>				10/01/17	31/01/17	03/02/17
14/03/17	Minutes and Action Log	Democratic Services	Not Applicable	07/02/17	28/02/17	03/03/17
	Finance and Performance Report	C Malyon/ M Wade	Not Applicable			
	Agenda Plan: Appointments to Outside Bodies and Training Plan	Democratic Services	Not Applicable			
<i>[11/04/17] Provisional Meeting</i>					28/03/17	31/03/17
06/06/17	Minutes and Action Log	Democratic Services	Not Applicable		22/05/17	25/05/17
	Finance and Performance Report	C Malyon/ M Wade	Not Applicable			
	Agenda Plan: Appointments to Outside Bodies and Training Plan	Democratic Services	Not Applicable			

To be programmed: Future management and governance of the Oasis Day Nursery, Wisbech (Nov./Dec 2016); New Primary School for NIAB Site/Darwin Green: Approval of Sponsor (H Belchamber/R Lewis) (date to be confirmed); Cambridgeshire School Improvement Board (K Grimwade) (July 2016); Young Carers; Cambridgeshire Music Service.

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk