

Corporate Services and LGSS Cambridge Office**Finance and Performance Report – Outturn 2017/18****1. SUMMARY****1.1 Finance**

Previous Status	Category	Target	Current Status	Section Ref.
N/A	Income and Expenditure	Balanced year end position	Green	2.1 – 2.4
N/A	Capital Programme	Remain within overall resources	Green	3.2

1.2 Performance Indicators – Current status: (see section 4)

Monthly Indicators	Red	Amber	Green	Total

2. INCOME AND EXPENDITURE**2.1 Overall Position**

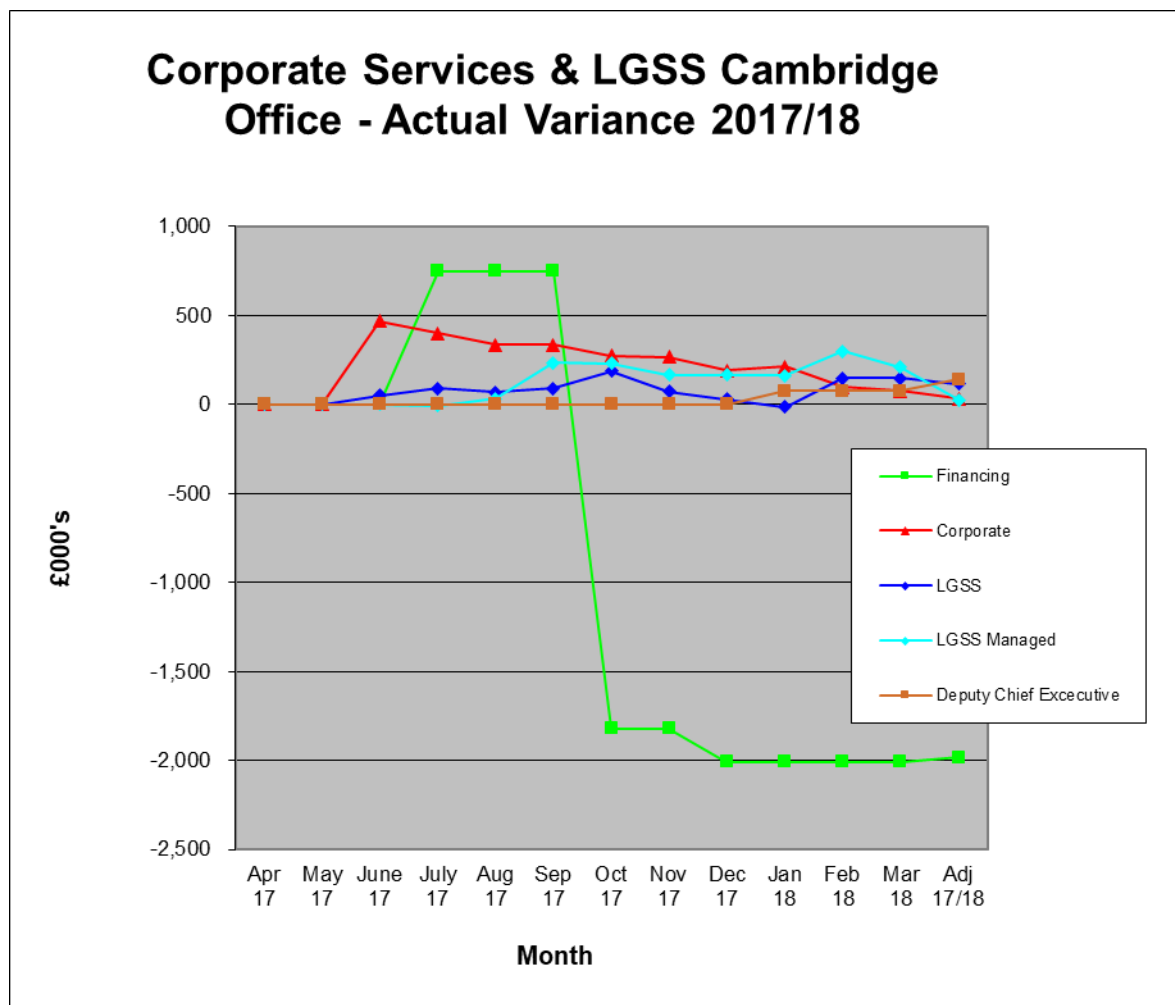
¹ The budget figures in this table are net, with the 'Original Budget as per BP' representing the Net Budget column in Table 1 of the Business Plan for each respective Service.

Original Budget as per BP (1)	Directorate	Current Budget	Forecast Variance - Outturn (Feb)	Actual Variance - Outturn (Mar)	Actual Variance - Outturn (Mar)	Current Status	DoT
£000		£000	£000	£000	%		
6,914	Corporate and Customer Services	4,518	99	34	1	Amber	↑
223	Deputy Chief Executive	275	75	141	51	Amber	↓
13,626	LGSS Managed	11,582	300	25	0	Amber	↑
22,803	Financing Costs	24,227	-2,006	-1,981	-8	Green	↑
43,566	Sub Total	40,602	-1,532	-1,781			
7,746	LGSS Cambridge Office	9,472	150	116	1	Amber	↑
51,312	Total	50,074	-1,382	-1,665			

The service level budgetary control report for Corporate Services, LGSS Managed and Financing Costs as at the end of 2017/18 can be found in [CS appendix 1](#).

The service level budgetary control report for LGSS Cambridge Office as at the end of 2017/18 can be found in [LGSS appendix 1](#)

Further analysis of the results can be found in [CS appendix 2](#) and [LGSS appendix 2](#)



2.2.1 Significant Issues – Corporate and Customer Services

The overall position for Corporate and Customer Services budgets in 2017/18 was a year-end overspend of £34k, a decrease of £65k from the figure reported in February. This is mainly due to additional underspends identified in the IT and Digital service.

There were no exceptions to report during the closedown period.

2.2.2 Significant Issues – Deputy Chief Executive

The overall position for Deputy Chief Executive budgets in 2017/18 was a year-end overspend of £141k, an increase of £66k from the figure reported in February. This is due to staff costs in Transformation which could not be funded by flexible use of capital receipts therefore being paid from base budget.

There were no exceptions to report during the closedown period.

2.2.3 Significant Issues – LGSS Managed

The overall position of LGSS Managed budgets in 2017/18 was an overspend of £23k. This is a decrease of £277k from the figure reported in February.

There was an underspend of £157k on Insurance budgets at year end. This is due to savings made from new contract arrangements.

2.2.4 Significant Issues – Financing Costs

Financing Costs were underspent by £2.0m at year-end, which is a decrease of £25k from the position reported in February.

There are no exceptions to report this month.

2.2.5 Significant Issues – LGSS Cambridge Office

The final position for LGSS Cambridge Office budgets in 2017/18 was an overspend of £116k. This represents a decrease of £34k from the figure reported at the end of February.

The year-end deficit / surplus is subject to a sharing arrangement with Northamptonshire County Council and Milton Keynes Council and was therefore split between partner authorities on the basis of net budget, with an equalisation adjustment processed accordingly at year-end.

2.3 Additional Income and Grant Budgeted this Period

(De minimis reporting limit = £30,000)

There were no items above the de minimis reporting limit recorded during March and the closedown period.

A full list of additional grant income for Corporate Services and LGSS Managed can be found in [CS appendix 3](#).

A full list of additional grant income for LGSS Cambridge Office can be found in [LGSS appendix 3](#).

2.4 Virements and Transfers to / from Reserves (including Operational Savings Reserve)

(De minimis reporting limit = £30,000)

The following virements have been made this month to reflect changes in responsibilities.

Corporate and Customer Services:

	£	Notes
Transfer Strengthening Communities salary saving to CS	32,500	Retain saving in Corporate Services
Non material virements (+/- £30k)	0	

A full list of virements made in the year for Corporate and Customer Services, LGSS Managed and Financing Costs can be found in [CS appendix 4](#).

A full list of virements made in the year for LGSS Cambridge Office can be found in [LGSS appendix 4](#).

3. BALANCE SHEET

3.1 Reserves

A schedule of the Corporate Services and LGSS Managed reserves can be found in [CS appendix 5](#).

A schedule of the LGSS Cambridge Office Reserves can be found in [LGSS appendix 5](#).

3.2 Capital Expenditure and Funding

Expenditure

- Corporate Services and Transformation schemes had a capital budget of £5.6m in 2017/18 and there was £5.2m spend at year end. In-year slippage of £690k exceeded the Capital Programme Variations budget, resulting in an underspend in year of £407k.

The Mosaic scheme had an in-year underspend of £956k. This is due to activity that was expected in 2017/18 actually taking place in 2018/19.

- LGSS Managed has a capital budget of £0.9m in 2017/18 and there was expenditure of £259k at year end. In-year slippage exceeded the Capital Programme Variation budget of £570k, resulting in an underspend of £511k at year-end. A £495k total scheme variance is forecast.

The increase in underspend compared to what was reported in February is mainly due to the budget for Improved Audio Visual Capabilities for Staff Meetings not being used in 2017/18.

- LGSS Cambridge Office had a capital budget of £0.9m in 2017/18 and there was £0.8m expenditure at year end. In-year slippage exceeded the Capital Programme Variation budget, resulting in an underspend of £92k at year-end.

The LGSS Cambridge Office capital budget for 2017/18 increased by £410k during the year. The extended timeline for the Next Generation ERP programme means there will be additional costs of implementation. For both Cambridgeshire and Northamptonshire County Council additional capital costs were part mitigated by in-year LGSS revenue savings. In November 2017, General Purposes Committee approved a further £410k of capital spend to complete the implementation of the ERP scheme.

Funding

- Corporate Services and Transformation schemes had capital funding of £5.6m in 2017/18. As reported above, the Corporate Services budget was underspent by £407k, which resulted in a reduced funding requirement of this amount.

- LGSS Managed had capital funding of £0.9m in 2017/18. As reported above, the LGSS Managed budget was underspent by £511k, which resulted in a reduced funding requirement of this amount.
- LGSS Cambridge Office had capital funding of £0.9m in 2017/18.

As reported above, General Purposes Committee approved £410k additional budget in November 2017 to cover the increased costs of the Next Generation ERP scheme resulting from the extended time line for implementation. This is to be funded by prudential borrowing, leading to an increase in the borrowing requirement.

The LGSS Cambridge Office budget underspent by £92k in 2017/18, which resulted in a reduced funding requirement of this amount.

- A detailed explanation of the position for Corporate Services and LGSS Managed can be found in [CS appendix 6](#).

A detailed explanation of the position for LGSS Cambridge Office can be found in [LGSS appendix 6](#).

4. PERFORMANCE

- 4.1** The key performance indicators for Corporate and Customer Services, LGSS Managed Services and the LGSS Cambridge Office for March 2018 are set out in [CS Appendix 7](#) and [LGSS Appendix 7](#).

The appendices to this report can be viewed in the [online version](#) of the report.