

Audit and Accounts Committee Forward Agenda Plan

Updated 14th July 2022

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Financial Reporting and Related Matters Update – Monitoring at each meeting, covering Integrated Finance Monitoring Report. Lead officers: Tom Kelly/Stephen Howarth/Michelle Parker/Eleanor Tod.
- Internal Audit Progress Report including progress of Implementation of Management Actions, Internal Audit Plan Update and Update on the value of the National Fraud Initiative. Relevant officers to attend the Committee to be invited by Head of Internal Audit where management actions have gone beyond the next agreed target date. Lead Officer: Mairead Claydon
- Agenda Plan/Training

Meeting Date/ (report deadline)	Report title	Frequency of report	Director/ responsible officer	Report author
22/07/22 (14/07/22)	Draft Cambridgeshire County Council Accounts 2021-22 (<i>including Financial Reporting and Related Matters Update</i>)	Annual	Strategic Finance Manager	Eleanor Tod
	Membership of Audit & Accounts Committee	-	Director of Resources/CFO	Tom Kelly
Meeting Date/ (report deadline)	Report title	Frequency of report	Director/ responsible officer	Report author
29/09/22 (21/09/22)	Draft Cambridgeshire Pension Fund External Audit Plan	Annual	External Auditor	Mark Hodgson, EY
	County Council External Audit Plan 2021-22	Annual	External Auditor	Mark Hodgson, EY
	Annual Whistle Blowing Report	Annual	Acting Head of Internal Audit / Audit and Risk Manager	Mairead Claydon

Meeting Date/ (report deadline)	Report title	Frequency of report	Director/ responsible officer	Report author
24/11/22 (16/11/22)	Debt Management Six Monthly Progress Update	Six monthly	Head of Revenue & Benefits	Alison Balcombe
	Consultants and Agency Worker Data - Quarter 4 2021-2022 and Quarter 1 2022-2023	Six monthly	Assistant Director for HR Services	Janet Atkin
Meeting Date/ (report deadline)	Report title	Frequency of report	Director/ responsible officer	Report author
09/02/23 (01/02/23)	External Audit Annual Plan	Annual	Ernst Young	Mark Hodgson

+ = indicates Exempt report

REPORTS TO BE PROGRAMMED AS SUBJECT TO ONGOING INVESTIGATIONS/ADDITIONAL WORK

FACT, HACT and ESACT Recovery of Monies This is currently the subject of a Police investigation	One-off Report When the report comes forward it may require a separate confidential appendix if it contains commercially sensitive information for the Council and other parties. This is being led by FACT and so until negotiations are concluded, any updates remain commercially sensitive.	Director of Resources and Chief Financial Officer / Service Director Highways and Finance	Tom Kelly
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