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Appendix A

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Public Health Directorate

Finance and Performance Report – May 2015

1. SUMMARY

1.1 Finance

Previous Status	Category	Target	Current Status	Section Ref.
-	Income and Expenditure	Balanced year end position	Green	2.1

1.2 Performance Indicators

Monthly Indicators	Red	Amber	Green	No Status	Total
April (No. of indicators)	3	1	9	10	23

2. INCOME AND EXPENDITURE

2.1 Overall Position

Forecast Variance - Outturn (April) £000	Directorate	Current Budget for 2015/16 £000	Current Variance £000	Current Variance %	Forecast Variance - Outturn (May) £000	Forecast Variance - Outturn (May) %
-	Health Improvement	8,888	-475	-58.7%	0	0
-	Children Health	5,606	-128	-257.0%	0	0
-	Adult Health & Well Being	1,013	-41	-95.0%	0	0
-	Intelligence Team	26	-6	-134.1%	0	0
-	Health Protection	16	-2	-100.0%	0	0
-	Programme Team	192	-27	-82.8%	0	0
-	Public Health Directorate	2,654	-48	-10.9%	0	0
-	Total Expenditure	18,395	-726	-52.5%	0	0
-	Anticipated carry-forward of Public Health grant	0	0		0	
-	Total Income	-18,395	-6	0.2%	0	0
-	Net Total	0	-732		0	

The service level budgetary control report for May 15 can be found in [appendix 1](#).

Further analysis of the results can be found in [appendix 2](#).

2.2 Significant Issues

It has been announced that a £200m in-year cut is required nationally against the 2015/16 Public Health Grant. The way in which this cut will be allocated across local authorities will be subject to consultation by the Department of Health. The average reduction on Local Authorities is 7.14% of grant. For Cambridgeshire this would amount to £1.582M in-year reduction (2015/16) of grant funding. The in-year cut will need to be funded from a mix of general public health reserves, review of earmarked public health reserves, and in-year savings across services funded by the public health grant.

The Integrated Lifestyles and Weight Management Service, which has brought together a number of previous services in the County to deliver a new preventive model has commenced on 1st June 2015. The contract for this service was awarded to Everyone Health which is the Public Health Division of Sports and Leisure Management (SLM) following a procurement process.

No bids were received for the recent Childhood Vision Screening tender. Discussions are underway with local NHS providers with the aim of implementing the improved service outlined in the specification through a section 75 agreement.

A contract to provide software to support the Health Checks programme is currently out to tender, which will be financed from an earmarked reserve.

Recharges will be made to Peterborough City Council for the shared Director post and the work of other Cambridgeshire public health staff involved in shared arrangements, which may result in additional income in 2015/16 of approximately 75k.

Details of variances from budget at this point in the year are explained at appendix 2.

2.3 Additional Income and Grant Budgeted this Period (De minimus reporting limit = £160,000)

The Public Health ring-fenced grant allocation is £22.2m. It should be noted this will increase from September 2015 by £3.9m (full year £7.7m) in respect of the transfer from NHS England of 0 – 5 funding. Of the £22.2m, £14.3m is allocated directly to the Public Health Directorate.

The allocation of the full Public Health grant is set out in [appendix 3](#).

2.4 Virements and Transfers to / from Reserves (including Operational Savings Reserve) (De minimus reporting limit = £160,000)

There have been no virements made in the year to date, and this can be seen in [appendix 4](#).

3. BALANCE SHEET

3.1 Reserves

A schedule of the Directorate's reserves can be found in [appendix 5](#).

4. PERFORMANCE

4.1 The Public Health Service Performance Management Framework (PMF) for April 2015 can be found in [Appendix 6](#).

The following commentary should be read in conjunction with the PMF.

Sexual Health:

Access to Sexual Health Services within 48 Hours:

Measure	Y/E Target 2015/16	YTD Target	YTD Actual	YTD %	YTD Actual RAG Status	Previous month actual	Current month target	Current month actual	Direction of travel (from previous month)
GUM Access - offered appointments within 2 working days	98%	98%	86%	86%	R	88%	98%	86%	↓
GUM ACCESS - % seen within 48 hours (% of those offered an appointment)	80%	80%	88%	88%	G	86%	80%	88%	↑

The Service is now almost fully recovered from the impact of the Addenbrookes new data system (EPIC). Although they are still not meeting the offered within 48 hour appointment performance indicator. This has been discussed at the performance monitoring meeting and a report of measures taken to improve the situation was requested prior to the next meeting. The GUM 48 hour access indicator relates to the percentage of those offered an appointment within 48 hours went onto be seen within 48 hours. This target is being met although the Service reported that it is becoming increasingly difficult and staff spend considerable time persuading patients to attend within the 48 hour window.

Access to Contraception and Family Planning:

Measure	Y/E Target 2015/16	YTD Target	YTD Actual	YTD %	YTD Actual RAG Status	Previous month actual	Current month target	Current month actual	Direction of travel (from previous month)
Access to contraception and family planning (CCS)	7200	600	600	127%	G	100%	600	127%	↑

This refers to the contraception services offered by the Integrated Sexual health and Contraception Services. This has been included as concerns emerged relating to how data was being reported. Clarity has now been secured but the indicator will be closely monitored

Stop Smoking Programme:

Measure	Y/E Target 2015/16	YTD Target	YTD Actual	YTD %	YTD Actual RAG Status	Previous month actual	Current month target	Current month actual	Direction of travel (from previous month)
Smoking Cessation - four week quitters	3600	3289	2177	66%	R	48%	317	48%	↔

- 76% of the stop smoking target for 2013/14 was achieved, a drop from 92% in 12/13. This is reflected in the national trend that is attributed in part to the use of e-cigarettes. The lower level of performance continued in 14/15 in Cambridgeshire (and nationally) with the performance figures generally remaining static, at circa 60% – 68% of the monthly performance target. At the end of March 66% of the year to date target had been achieved. However this is not the final year end data as data is continued to be collected from practices until the final data submission to the Department of Health at the end of June.
- Performance in GP practices continues to be poor and there is a consistent problem with recruiting smokers to make quit attempts. There is an ongoing programme to improve performance with CamQuit the core service providing increasingly higher levels of support to the other providers along with promotional activities. Practices are regularly visited with poor performers being targeted.
- A wide ranging intervention plan has been developed that is focusing upon Fenland. This includes a mobile workplace service, a migrant worker Health Trainer post that will target these communities where smoking rates are high, a wide ranging promotional campaign and recruitment of an additional Stop Smoking Advisor to focus upon Fenland. Social Marketing research has been commissioned to gather intelligence about attitudes and behaviour in relation to smoking (and Health Checks) as well as a Deep Dive exercise that looks specifically at smoking and the Stop Smoking Services
- Smoking rates in Cambridgeshire are also high amongst routine and manual workers and the programme of intervention also targets these groups.
- The most recent update to the Public Health Outcomes Framework showed a positive movement in smoking prevalence, with a statistically significant fall in the percentage of adults smoking across the County between 2012 and 2013. However inequalities in smoking rates remain, with the prevalence in Fenland and amongst manual workers being statistically significantly higher than the Cambridgeshire average.

School Nursing:

Measure	Y/E Target 2015/16	YTD Target	YTD Actual	YTD %	YTD Actual RAG Status	Previous month actual	Current month target	Current month actual	Direction of travel (from previous month)
School Nursing : Contacts made	9000	692	692	119%	G	201%	692	826 (119%)	↔
School Nursing : Group activities	4784	368	275	75%	R	126%	368	275 (75%)	↔

- Currently individual contacts are above target while group contacts are below. However this doesn't tell us anything about the value on these contacts or the outcomes for those involved.
- A new service specification and Key Performance Indicators for School nursing are still being negotiated. A new performance template has been developed and when finalised this will be used to understand baseline activity. Over the next year we will be able to agree targets in areas which contribute towards public health outcomes and reflect this in our reporting. This will also reflect the activity across different parts of the county.

4.2 The detailed Service performance data can be found in [appendix 6](#).

APPENDIX 1 – Public Health Directorate Budgetary Control Report

Forecast Variance Outturn (Apr) £'000	Service	Current Budget for 2015/16 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance		Forecast Variance Outturn (May)	
					£'000	%	£'000	%
Health Improvement								
- 1	Sexual Health STI testing & treatment	4,364	610	466	-144	-23.62%	0	0.00%
-	Sexual Health Contraception	1,170	7	-21	-29	-387.21%	0	0.00%
-	National Child Measurement Programme	87	15	11	-4	-25.56%	0	0.00%
-	Sexual Health Services Advice Prevention and Promotion	233	39	35	-4	-10.03%	0	0.00%
-	Obesity Adults	425	18	-12	-31	-167.53%	0	0.00%
-	Obesity Children	191	4	-6	-10	-253.83%	0	0.00%
-	Physical Activity Adults	100	3	0	-3	-100.00%	0	0.00%
-	Physical Activity Children	0	0	0	0	0.00%	0	0.00%
- 2	Stop Smoking Service & Intervention	1,099	32	-129	-160	-506.27%	0	0.00%
-	Wider Tobacco Control	123	21	0	-21	-100.00%	0	0.00%
-	General Prevention Activities	994	44	-9	-53	-119.95%	0	0.00%
-	Falls Prevention	100	17	0	-17	-100.00%	0	0.00%
-	Dental Health	2	0	0	-0	-100.00%	0	0.00%
-	Health Improvement Total	8,888	809	334	-475	-58.66%	0	0.00%
Children Health								
- 3	Children 5-19 PH Programme	1,745	50	-78	-128	-257.03%	0	0.00%
-	Children 0 – 5 PH Programme	3,861	0	0	0	0.00%	0	0.00%
-	Children Health Total	5,606	50	-78	-128	-257.03%	0	0.00%
Adult Health & Wellbeing								
-	NHS Health Checks Programme	752	0	9	9	0.00%	0	0.00%
-	Public Mental Health	224	37	-7	-44	-118.10%	0	0.00%
-	Comm Safety, Violence Prevention	37	6	0	-6	-100.00%	0	0.00%
-	Adult Health & Wellbeing Total	1,013	43	2	-41	-94.95%	0	0.00%
Intelligence Team								
-	Public Health Advice	16	3	1	-1	-56.79%	0	0.00%
-	Info & Intelligence Misc	10	2	-3	-4	-249.96%	0	0.00%
-	Intelligence Team Total	26	4	-1	-6	-134.07%	0	0.00%
Health Protection								
-	LA Role in Health Protection	11	2	0	-2	-100.00%	0	0.00%
-	Health Protection Emergency Planning	5	0	0	0	0.00%	0	0.00%
-	Health Protection Total	16	2	0	-2	-100.00%	0	0.00%
Programme Team								

-	Obesity Adults	36	6	-0	-6	-106.44%	0	0.00%
-	Stop Smoking no pay staff costs	31	5	3	-2	-33.06%	0	0.00%
-	General Prevention, Traveller, Lifestyle	125	21	2	-18	-88.38%	0	0.00%
-	Programme Team Total	192	32	6	-27	-82.78%	0	0.00%

Forecast Variance Outturn (Apr) £'000	Service	Current Budget for 2015/16 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance		Forecast Variance Outturn (May)	
					£'000	%	£'000	%

Public Health Directorate

-	Health Improvement	456	76	59	-17	-22.37%		0.00%
-	Public Health Advice	735	123	113	-10	-7.76%		0.00%
-	Health Protection	149	25	23	-2	-7.38%		0.00%
-	Programme Team	1,177	196	177	-19	-9.77%		0.00%
-	Childrens Health	47	8	9	1	14.89%		0.00%
-	Comm Safety, Violence Prevention	24	4	5	1	25.00%		0.00%
-	Public Mental Health	66	11	8	-3	-27.27%		0.00%
-	Public Health Directorate total	2,654	442	394	-48	-10.88%	0	0.00%

Total Expenditure before Carry forward

-		18,395	1,382	657	-726	-52.50%	0	0.00%
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Anticipated Carry forward of Public Health grant

-		0	0	0	0	0.00%		
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Funded By

-	Public Health Grant	-18,209	-3,587	-3,587	0	0.00%	0	0.00%
-	S75 Agreement NHSE - HIV	-144						
-	Other Income	-42	0	-6	-6	0.00%		0.00%
-	Income Total	-18,395	-3,587	-3,593	-6	0.17%	0	0.00%

Net Total

-		0	-2,205	-2,936	-732	-	0	0.00%
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APPENDIX 2 – Commentary on Expenditure Position

Number of budgets measured at service level that have an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater.

Service	Current Budget for 2015/16 £'000	Current Variance		Forecast Variance - Outturn	
		£'000	%	£'000	%
1 Sexual Health STI testing & treatment	4,364	-144	-23.6%	0	0%
Variance due to the timing of payments reference reserved creditors from 2014/15. In particular NHS England re HIV, QEH and Out of Area					
2 Stop Smoking Service & Intervention	1,099	-160	-506.3%	0	0
Variance due to the timing of payments reference reserved creditors from 2014/15, in particular prescribing costs and Miscellaneous Interventions					
3 Children 5 – 19 PH Programme	1,745	-128	-257.0%	0	0
Variance due to delayed payments, in particular Children's Vision Screening.					

APPENDIX 3 – Grant Income Analysis

The table below outlines the allocation of the full Public Health grant, together with an update of forecast out-turn

Awarding Body : DofH

Grant	Business Plan £'000	Adjusted Amount £'000	Forecast Outturn Expenditure £'000	Expected / Actual Transfer to PH Reserves	Notes
Public Health Grant as per Business Plan	22,155	22,155	22,155		Ringfenced grant (excluding 0 – 5 funding) - Income
Children's 0 – 5 grant (Sept – March)	3,861	3,861			In Public Health directorate
Grant allocated as follows;					
Public Health Directorate	14,319	14,348			As detailed in report. £29k increase ref the transfer of a post from CS&T

Grant	Business Plan £'000	Adjusted Amount £'000	Forecast Outturn Expenditure £'000	Expected / Actual Transfer to PH Reserves	Notes
Children, Families & Adults Services	6,933				
Drug & Alcohol Action Team (DAAT)		6,269			
CFA Shared Priorities					
Voluntary Sector counselling for children and young people		111			
CAMH mental health trainer		71			
Contribution to anti-bullying strategy		7			
Older peoples physical activity		150			
CFA General Public Health					
Children's Centres		170			
PSHE		56			
Chronically excluded adults (MEAM)		93			
Improved health through housing related support		6			
Sub-Total CFA	6,933	6,933			

Grant	Business Plan £'000	Adjusted Amount £'000	Forecast Outturn £'000	Expected / Actual Transfer to PH Reserves	Notes
Economy, Transport & Environment Services	418				
ETE Shared Priorities					
Developing sustainable transport strategies		40			
Overcoming safety barriers to active travel (schools focus)		55			
Explore additional interventions for cyclists/pedestrian safety		30			
Child road safety		65			
Young drivers/riders and their passengers		20			
Road user behaviour change campaigns		55			
Fenland learning centres		90			
Business and Communities team		10			
Kick Ash		31			
Alcohol & underage sales		15			
Illicit tobacco – joint working		7			
Sub Total ETE	418	418			

Grant	Business Plan £'000	Adjusted Amount £'000	Forecast Outturn Expenditure £'000	Expected / Actual Transfer to PH Reserves	Notes
Customer Services & Transformation Directorate (CS&T)	265				
CS&T Shared Priorities					
Community engagement and timebank		28.5			
CS&T General Public Health					
Research		22.0			Reduced from £51k to reflect transfer of a post from CS&T to Public Health
Health & wellbeing board support		27.0			
Communications support		25.0			
Strategic advice, development & support		22.0			
Use of Contact Centre		6.5			
Emergency planning support		5.0			
LGSS managed overheads (includes IT, office base etc)		100.0			
Sub Total CS&T	265	236			
LGSS Cambridge Office					
Overheads associated with Public Health function	220	220			
Sub Total LGSS	155	155			
Total Public Health Grant	22,155	22,155			

APPENDIX 4 – Virements and Budget Reconciliation

	£'000	Notes
Budget as per Business Plan	18,222	
Virements		
Non-material virements (+/- £160k)	0	
Budget Reconciliation		
Transfer of post from CS&T to PH	29	Contra CS&T Research grant income
S75 agreement with NHS(England) for £144,000 income to fund HIV commissioning which we have undertaken on their behalf	144	
Current Budget 2015/16	18,395	

APPENDIX 5 – Reserve Schedule

Fund Description	Balance at 31 March 2015	2015/16		Forecast Balance at 31 March 2016	Notes
		Movements in 2015/16	Balance at 31 May 2015		
	£'000	£'000	£'000	£'000	
General Reserve					
Public Health carry-forward	952	0	952	0	Likely to be used to meet in-year PH grant reduction
subtotal	952	0	952	0	
Equipment Reserves					
Equipment Replacement Reserve	0	0	0	0	
subtotal	0	0	0	0	
Other Earmarked Funds					
Healthy Fenland Fund	500	0	500	400	Anticipated spend over 5 years
Falls Prevention Fund	400	0	400	200	Anticipated spend over 2 years
NHS Healthchecks programme	270	0	270	0	Delayed 14/15 spend
Implementation of Cambridgeshire Public Health Integration Strategy	850	0	850	700	2 years funding commence mid-year 15/16. Some may be required for in-year savings due to PH grant reduction.
Other Reserves (<£50k)	61	-61	0	0	Service earmarked reserves
subtotal	2,081	0	2,020	1,300	
TOTAL	3,033	-61	2,972	1,300	

(+) positive figures should represent surplus funds.

(-) negative figures should represent deficit funds.

Fund Description	Balance at 31 March 2015	2015/16		Forecast Balance at 31 March 2016	Notes
		Movements in 2015/16	Balance at 31 May 2015		
	£'000	£'000	£'000	£'000	
General Reserve					
Joint Improvement Programme (JIP)	164	17	181	90	Expenditure anticipated over 2 years.
Improving Screening & Immunisation uptake	0	9	9	0	£9k from NHS ~England for expenditure in Cambridgeshire
TOTAL	164	26	190	90	

APPENDIX 6 – Performance

	More than 10% away from YTD target
	Within 10% of YTD target
	YTD Target met

↓	Below previous month actual
↔	No movement
↑	Above previous month actual

The Public Health Service Performance Management Framework (PMF) for April 2015 can be seen within the tables below:

HEALTH IMPROVEMENT												
Service	Measures											
Overall RAG status	Measure	Y/E Target 2015/16	YTD Target	YTD Actual	YTD %	YTD Actual RAG Status	Previous month actual	Current month target	Current month actual	Direction of travel (from previous month)	Comments	
	GUM Access - offered appointments within 2 working days	98%	98%	86%	86%	R	88%	98%	86%	↓		
	GUM ACCESS - % seen within 48 hours (% of those offered an appointment)	80%	80%	88%	88%	G	86%	80%	88%	↑		
	Diverse : % of people newly diagnosed offered and accepted appointments	100%	100%	100%	100%	G	100%	100%	100%	↔		
	Access to contraception and family planning (CCS)	7200	600	763	127%	G	100%	600	127%	↑		
Health Improvement: Caring for people and assisting in improving all aspects of their general wellbeing	Number of Health Checks completed	18,000									HC reported quarterly - no data till mid July 15	
	Percentage of people who received a health check of those offered	45%									HC reported quarterly - no data till mid July 15	
	Number of outreach health checks carried out	3,000									This will be delivered as part of Lifestyles Contract/SLM - starting 1st June 2015 so N/A for month of April and May 2015	
	Smoking Cessation - four week quitters	3600	3289	2177	66%	R	48%	317	48%	↔	Figures shown are for end of March 2015. The full year data will not be available until mid June 15.	
	School Nursing : Contacts made	9000	692	692	119%	G	201%	692	826 (119%)	↔		
	School Nursing : Group activities	4784	368	275	75%	R	126%	368	275 (75%)	↔		
	Childhood Obesity (School year) - 90% coverage of children in year 6 by final submission (EOY)	90%	90%	90%	90%	G	104%	90%	90%	↔		
	Childhood Obesity (School year) - 90% coverage of children in reception by final submission (EOY)	90%	90%	93%	93%	G	105%	90%	93%	↔	This is reported on Annually. This data is the final for the 2013/14 academic year.	
	Personal Health Trainer Service - number of referrals received	1286	919	836	91%	A	93%	184	107%	↑	Awaiting dataset for April. Data reported is at last performance report.	
	Personal Health Trainer Service - number of initial assessments completed	1093	781	848	109%	G	103%	156	101%	↓	Awaiting dataset for April. Data reported is at last performance report.	
	Personal Health Trainer Service - Personal Health Plans completed	650	465	552	119%	G	90%	93	25%	↓	Awaiting dataset for April. Data reported is as at last performance report.	
	Number of referrals from Vulnerable Groups	386	241	276	115%	G	375%	48	260%	↓	Awaiting dataset for April. Data reported is at last performance report.	
	Number of physical activity groups held										Reporting on this Performance Measure will commence in June 2013	
	Number of healthy eating groups held										Reporting on this Performance Measure will commence in June 2014	
	Recruitment of volunteer health champions										Reporting on this Performance Measure will commence in June 2015	
	Number of behaviour change courses held										To be rep Qrly This will be delivered as part of Lifestyles Contract/SLM - starting 1st June 2015 so N/A for month of April and May 2015	
	Number of Tier 2 clients completing the course and achieving 10% weight loss										This will be delivered as part of Lifestyles Contract/SLM - starting 1st June 2015 so N/A for month of April and May 2015	
	Number of Tier 3 clients completing the course and achieving 10% weight loss										This will be delivered as part of Lifestyles Contract/SLM - starting 1st June 2015 so N/A for month of April and May 2015	
	Number of children completing the weight management programme, maintaining or reducing their BMI Z score by agreed amounts										This will be delivered as part of Lifestyles Contract/SLM - starting 1st June 2015 so N/A for month of April and May 2015	

* All figures received in May 2015 relate to April 2015 actuals with exception of Smoking Services, which are month behind and health Checks which are reported quarterly.

** Direction of travel against previous month actuals

*** The assessment of RAG status for services where targets and activity are based on small numbers may be prone to month on month variation. Therefore RAG status should be interpreted with caution.